

**Traffic Commission
REGULAR MEETING AGENDA
March 12, 2014 – 7:00 p.m.**

**City of Los Alamitos
3191 Katella Avenue
Los Alamitos, CA 90720**

NOTICE TO THE PUBLIC

This Agenda contains a brief general description of each item to be considered. Except as provided by law, action or discussion shall not be taken on any item not appearing on the agenda. Supporting documents, including staff reports, are available for review at City Hall in the Engineering office once the agenda has been publicly posted.

Any written materials relating to an item on this agenda submitted to the Traffic Commission after distribution of the agenda packet are available for public inspection in the Engineering Office, 3191 Katella Ave., Los Alamitos CA 90720, during normal business hours. In addition, such writings or documents will be made available for public review at the respective public meeting.

It is the intention of the City of Los Alamitos to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee, or a participant at this meeting, you will need special assistance beyond what is normally provided, please contact the Engineering Office at (562) 431-3538, extension 101, 48 hours prior to the meeting so that reasonable arrangements may be made. Assisted listening devices may be obtained from the Traffic Commission Secretary at the meeting for individuals with hearing impairments.

Persons wishing to address the Traffic Commission on any item on the Traffic Commission Agenda should complete a "Request to Speak" card and will be called upon at the time the agenda item is called or during the Traffic Commission's consideration of the item and may address the Traffic Commission for up to three minutes.

1. CALL TO ORDER

2. ROLL CALL

Commissioner Biri
Commissioner Mejia
Commissioner Schleuter
Commissioner Vardeman

Commissioner Wilhelm
Vice-Chair Patz
Chair Person Emerson

3. PLEDGE OF ALLEGIANCE

4. ORAL COMMUNICATION

At this time any individual in the audience may address the Traffic Commission and speak on any item within the subject matter jurisdiction of the Commission. Please state if you wish to speak on an item on the Agenda. Remarks are to be limited to not more than five minutes.

5. MINUTES

Approval of January 8, 2014, and February 12, 2014 Regular Traffic Commission Meeting minutes.

6. STAFF REPORTS

A. POWERS AND DUTIES OF THE TRAFFIC COMMISSION FOR THE CITY OF LOS ALAMITOS

Dave Emerson, Traffic Commission Chair, requested a discussion on the powers and duties of the Traffic Commission.

Recommendation: Open discussion.

B. USE OF AD HOC COMMITTEES BY THE TRAFFIC COMMISSION FOR THE CITY OF LOS ALAMITOS

Dave Emerson, Traffic Commission Chair, requested a discussion on the use of Ad Hoc committees by the Traffic Commission. An Ad Hoc committee could be formed if it consists of three Traffic Commissioners or less, and the term is less than one year.

Recommendation: Traffic Commission review and provide direction.

C. DRAFT CAPITAL IMPROVEMENT PROGRAM (CIP) FOR FY 2014-15 THROUGH FY 2020-21 FOR THE CITY OF LOS ALAMITOS

In order to remain eligible to receive Measure M Turnback funds, the Orange County Transportation Authority (OCTA) requires that all local jurisdictions comply with a variety of requirements, including a Capital Improvement Program (CIP) for FY 2014-15 through FY 2020-21 for the City of Los Alamitos. This information will go to the budget sub-committee and then to the City Council for approval.

Recommendation: Review and provide any recommendations to the draft 7-year CIP program.

7. ITEMS FROM THE PUBLIC WORKS DEPARTMENT

A. Traffic Commission Status Log

8. TRAFFIC COMMISSION INITIATED BUSINESS

At this time, Commissioners may report on items not included on the agenda, but no such matter may be discussed, nor may any action be taken in which there is interest to the community, except as to provide staff direction to report back or to place the item on a future agenda.

9. ADJOURNMENT

Adjourn to Wednesday, April 9, 2014.

I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the Community Center, Museum, and City Hall not less than 72 hours prior to the meeting. Dated this 6th day of March, 2014.

Sharon Nowell

Sharon Nowell, Department Secretary

MINUTES OF REGULAR TRAFFIC COMMISSION MEETING

CITY OF LOS ALAMITOS
3191 Katella Avenue
Los Alamitos, California

January 8, 2014

1. **CALL TO ORDER**

A Regular meeting of the Traffic Commission was called to order at 7:09 p.m. on January 8, 2014, in the Council Chambers, 3191 Katella Avenue, Los Alamitos, Vice-Chair Emerson presiding.

2. **ROLL CALL**

PRESENT: COMMISSIONERS Emerson, Mejia, Patz, Vardeman,
Wilhelm

ABSENT: COMMISSIONERS Biri, Schleuter

PRESENT: STAFF Dave Hunt, City Engineer
Sharon Nowell, Department Secretary

3. **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Commissioner Patz.

4. **ORAL COMMUNICATIONS**

Alice Jempsa, Resident – Ms. Jempsa wanted to share some background information regarding her experience with pedestrian bridges near schools where she has worked. The bridge made it easy to walk to school but there were problems. There were issues that occurred because there was no supervision on the bridge. Problems included students being bullied and items being thrown off the bridge. Ms. Jempsa stated that her preference is to be at a school without a pedestrian bridge.

5. **ELECTION OF OFFICERS**

Vice-Chair Emerson opened nominations for the position of Chair Person; Commissioner Vardeman nominated Vice-Chair Emerson, seconded by Commissioner Patz. There being no further nominations, Vice-Chair Emerson closed the nominations.

Unanimously Carried: The Traffic Commission appointed Commissioner Emerson to the position of Chair Person.

Chair Person Emerson opened nominations for the position of Vice-Chair; Commissioner Mejia nominated Commissioner Patz, seconded by Chair Emerson. There being no further nominations, Vice-Chair Emerson closed the nominations.

Unanimously Carried: The Traffic Commission appointed Commissioner Patz to the position of Vice-Chair.

6. **MINUTES**

Motion/Second: PATZ/WILHELM: Motion unanimously carried to approve the November 13, 2013 Regular Meeting minutes.

Motion/Second: PATZ/VARDEMAN: Motion unanimously carried to approve the December 11, 2013 Regular Meeting minutes.

7. **STAFF REPORTS**

A. Review of Draft Scope of Work for School Traffic Study

Dave Hunt gave a summary of the report and information contained therein. This draft scope is being brought to the Commission for their review and input. He then turned discussion over to the Chair. Chair Emerson then solicited comments from two high school students in the audience.

The first student to speak was Greg Wolstead, a student at Los Alamitos High School. He commented that having a double left-turn from the school parking lot onto Los Alamitos Boulevard would help with congestion caused by students leaving school in the afternoon. He also suggested having someone help direct traffic during peak times.

Logan, a student at Los Alamitos High School, stated that he gets to school early (7:20 a.m.) to avoid most of the traffic. However, on Wednesdays, which is a late start day for the high school, traffic is a problem which causes students to be late for school. He also stated the need for widening of the parking lot exit.

At this time, discussion was turned over to the Commission. Following is a summary of their comments:

- School District is looking at the possible purchase of the corner property at Los Alamitos Boulevard and Cerritos Avenue. Possible to use as drop-off and pick-up area?

- President of School Board, Dave Boyer, is open to meeting with the City regarding school traffic issues.
- Create an on-site drop-off/pick-up area on Los Alamitos Boulevard next to the teachers' parking lot.
- Look into possibility of removing red curbing in front of the parking lot off of Los Alamitos Boulevard so curb can be used as drop-off.
- Concern for signal coordination phasing if changes made with crosswalk at Katella Avenue and Wallingsford Road.
- Add protected right-turn from Bloomfield Street onto Los Alamitos Boulevard for cars going to McAuliffe School.
- Put in a protective right-turn phase at the signal on Bloomfield Street to Cerritos Avenue.
- Separate exit and entrance locations to high school parking lot.
- Improve bus service and implement shuttle service, and encourage students to use them.
- Map showing the locations of where the students come from to get to schools in Los Alamitos and Rossmoor.
- Add lanes to the entrance and exits of the high school even if it requires the relocation of the portable classrooms that border the student parking lot road.
- Look at how to improve traffic flow from Los Alamitos to the schools in Rossmoor.
- Discuss if crossing guard uniforms have an impact on the safety of students.
- Improve pedestrian routes to get to school, including footbridges over existing control channels to shorten walking distances.
- Comprehensive look at school starting times and at traffic during non-school times.
- Consider possible location of pedestrian bridge on Cerritos Avenue.
- Consider impact of out of district students on overall traffic congestion.
- Include Alice Jempsa's concerns regarding pedestrian bridges.

The Commissioners' comments addressed issues that they would like to see included in the draft scope. Comments will be forwarded to School Board Safety Officer. Commissioner Patz requested that the comments be forwarded to the President of the School Board also.

B. Review of Existing and Projected I-605/Katella Avenue Interchange Traffic Conditions

Purpose of this staff report is to keep Traffic Commission up to date on status of Katella/605 Interchange study. Mr. Hunt gave a summary of report and information contained therein. Study needs to accommodate the reality of conditions on Katella Avenue and how traffic backup on Katella affects the interchange; the study is still in data-gathering stage. The City's traffic engineer has looked has reviewed the data and comments or corrections will be submitted. Data will be reviewed and alternatives will be developed. These alternatives will be brought to the City for review, and at this time Mr. Hunt will present them to the Traffic Commission. Data that is gathered can be used to apply for funding from Orange County Transportation Authority to make improvements on Katella Avenue.

The Traffic Commission received and filed this information.

6. ITEMS FROM THE PUBLIC WORKS DEPARTMENT

Signs and striping is completed at Farquhar Avenue/Los Alamitos Boulevard intersection.

Commissioner Patz inquired about the southbound Los Alamitos Boulevard at Florista Street street marking. Mr. Hunt stated that it is pending with the Public Works crews.

7. TRAFFIC COMMISSION INITIATED BUSINESS

Commissioner Mejia:

- Temporary detour signage on Katella Ave. – some are starting to encroach on roadway. Mr. Hunt will notify Caltrans, the project is expected to go on for another eight months.
- Entrance to Civic Center Drive is tight. Consider options for widening.
- Is the 'NO THRU TRAFFIC' sign @ Katella Avenue & Lexington Drive – southbound new? Mr. Hunt answered, yes; it was requested by the Police Department.
- New street name signs look great.

Commissioner Wilhelm:

- Encountered difficulty going north on Bloomfield Street to make a right onto Katella Avenue at 2:45 p.m. Trapped in right-turn pocket (NO RIGHT TURN ON RED WHEN CHILDREN ARE PRESENT). Could not turn on green either because school kids are crossing. Is it possible to install a protected right-turn arrow, or is it possible for the crossing guard to let one to two cars per red light through. Mr. Hunt will look into installation of

countdown pedestrian signal at that location and will ask the Chief of Police to talk to the crossing guards.

Vice-Chair Patz:

- Inquired about speed studies on Katella Avenue and Cerritos Avenue. Mr. Hunt stated that the data will be presented next month.

8. ADJOURNMENT

MOTION/SECOND: PATZ/WILHELM

There being no further business, the meeting was adjourned at 9:04 p.m. to the next regularly scheduled meeting on February 12, 2014, at 7:00 p.m.

Dave Hunt, City Engineer

MINUTES OF REGULAR TRAFFIC COMMISSION MEETING

CITY OF LOS ALAMITOS
3191 Katella Avenue
Los Alamitos, California

February 12, 2014

1. CALL TO ORDER

A Regular meeting of the Traffic Commission was called to order at 7:00 p.m. on February 12, 2014, in the Council Chambers, 3191 Katella Avenue, Los Alamitos, Chair Emerson presiding.

2. ROLL CALL

PRESENT: COMMISSIONERS Biri, Emerson, Mejia, Patz, Schleuter,
Vardeman, Wilhelm

ABSENT: COMMISSIONERS

PRESENT: STAFF Dave Hunt, City Engineer
Sharon Nowell, Department Secretary
Bruce McAlpine, Captain

3. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Commissioner Schleuter.

4. ORAL COMMUNICATIONS

None

5. MINUTES

None

6. STAFF REPORTS

A. Review of Draft Engineering and Traffic Survey for Speed Limits

Dave Hunt introduced Jerry Stock, of Hartzog & Crabill. Hartzog & Crabill performed the speed limit survey to determine whether any modifications to the survey were needed. Mr. Hunt gave a summary of the staff report and the information contained therein. In summary, changes were recommended for the following segments:

- Bloomfield Street – Cerritos Avenue to Katella Avenue – increase speed limit from 35 mph to 40 mph

- Cerritos Avenue – Bloomfield Street to East City limits – install 40 mph speed limit sign westbound west Santa Clara Street (east City limit)
- Katella Avenue – Lexington Drive to Siboney Street – install 40 mph speed limit sign for westbound direction

The Traffic Commission is being asked to review and approve the Draft Engineering and Traffic Survey for Speed Limits, which will then be forwarded to City Council for their approval. Mr. Hunt then turned the meeting over to Chair Emerson for questions and comments from the Traffic Commission.

Commission asked for clarification of the Radar Speed Survey Field Sheet and the Radar Speed Distribution Sheet. Mr. Stock explained the information contained on the sheets. He stated that the criteria contained in the Vehicle Code and MUTCD (Manual of Uniform Traffic Control Devices) states that the speed limit should be posted within 5 mph of the 85th percentile speed. A compelling reason (reasons not readily apparent to the motorist) would be needed to post outside of the 5 mph threshold.

Mr. Stock explained that he tries not to change speed limits as long as they are able to stay in compliance the Vehicle Code & MUTCD. Motorists are dictating the speed limit, based on the premise that the average motorist is safety conscious and drives at a safe speed. Speed limits are consistent with driver behavior.

The first item discussed was the recommendation to increase speed from 35 mph to 40 mph on Bloomfield Street from Cerritos Avenue to Katella Avenue. Commission is concerned with recommending a 40 MPH speed limit on Bloomfield Street between Cerritos Avenue and Katella Avenue. With McAuliffe and Los Alamitos Elementary school located there, kids are present on and around campus more than just during the day. What consideration was given for the fact that there are two schools on that street? Mr. Stock explained that there are signs posted alerting motorists that there are schools in the area. The definition of “not readily apparent” to motorists is not met and there is no justification for deviating from 40 mph; therefore, we are compelled to stay within 5 mph of the 85th percentile.

Commission inquired about time and conditions for the data collection for Bloomfield Street. Mr. Stock stated that the data was collected for the segment recommended for change, on November 14, between 1:00 p.m. and 1:30 p.m. He stated that the data collector sits in an inconspicuous position

on each side of the roadway for a duration of time needed to collect data on a statistically representative number of vehicles. Mr. Stock stated the 25 mph speed limit applies to areas contiguous to schools within a specific time period and a specific geographic location. He also explained that the data collection was conducted outside of the sphere of influence of schools, which is why the greatest number of vehicles was traveling 33-42 mph.

Commission noted that the accident history showed one accident in a 24 month period; and felt that was fairly low.

Commission was concerned that once you cross Katella Avenue the speed limit changes to 25 mph for the residential area and felt that is the one place where the base speed should be raised. Feel that it seems more prudent to err on the side of caution because of the two schools and a park. Mr. Stock stated that there were "no compelling reasons" to justify maintaining the speed at 35 mph, which is below the 85th percentile. He stated that there are no factors "not readily apparent" to the motorist; i.e., high rate of collisions, areas of limited site distance, vertical curve. He believes that if a citation was challenged in court it would not hold up. Based on the statistical data, motorists are slowing down traveling southbound on Bloomfield Street; north city limits to Cerritos Avenue speed data shows the 85th percentile speed as 44.8 mph, Cerritos Avenue to Katella Avenue is 41.0 mph, Katella Avenue to Farquhar Avenue drops to 25.2 mph. He stated that, as reflected in the statistical data, the characteristics of the roadway and adjacent land uses are compelling the motorists to alter their driving.

Commission asked Mr. Stock if, in his view, and in studying other cities, how often the decision is made not to go with the 85th percentile and stay with the current speed limit. Mr. Stock stated if that was the case City Council would have to adopt an ordinance. However, if it is contested he does not believe it would hold up in court as there is no compelling reason to maintain the 35 mph speed limit and it is inconsistent with the Vehicle Code and MUTCD guidelines.

Mr. Stock likened the Vehicle Code and MUTCD guidelines to a recipe. The traffic engineers are required to follow that recipe, which means staying within a 5 mph window of the 85th percentile unless there is a compelling reason. He prefers personally to be consistent with what the existing posting is, and not to change postings unless his hand is forced.

Commission questioned why this did not apply to maintaining the 35 mph on Bloomfield Street between Cerritos Avenue and Katella Avenue. Both Mr. Hunt and Mr. Stock explained that the survey data shows a 6 mph higher speed, which is outside the 5 mph cutoff. Mr. Stock stated that guidelines of the Vehicle Code and MUTCD must be followed. To keep the speed limit at 35 mph there must be a reason or justification that meets the definition of 'not readily apparent' to the motorist. Bloomfield Street is straight, flat, has good lateral visibility, a low accident rate, and the adjacent land use is clearly visible. In doing due diligence, data did not show a compelling reason that would meet the test of 'not readily apparent' to a motorist. That is the basis of the recommendation to raise the speed limit to 40 mph.

Commission questioned whether using radar is the most effective method to obtain vehicle speed data. Mr. Stock answered that the data reflects the percentage of vehicles in pace is 75% – 90%, which is a tight spread resulting in good statistical data.

Commission inquired about the location of the tester gathering speed data; are they positioned midblock? Mr. Stock stated that is what is required by the MUTCD; the tester is in an unmarked vehicle, in an inconspicuous location, using a calibrated device.

Commission questioned whether tubes across the pavement are more accurate for measuring speed than radar. Mr. Stock stated tubes are used to obtain speed profiles but are not accurate enough for this application. He stated that tubes are also more conspicuous, which could alter driver behavior.

The Commission then discussed raising the 35 mph speed limit on segments of Katella Avenue currently 35 mph to 40 mph. The following points were raised:

- 40 mph would be consistent with other segments on Katella Avenue.
- Does measuring speed at off-peak traffic periods introduce a bias? Mr. Stock stated that the guidelines require 'off-peak' optimal flow.
- Citizens have complained that most vehicles do not drive at the posted 35 mph speed limit on Katella Avenue.
- Would be interesting to see how many vehicles have been cited for excessive speed on Katella Avenue. Mr. Stock stated that it is not a factor of consideration for this analysis.

- Katella Avenue can be perceived as a speed trap, as the speed drops from to 35 mph from 40 mph coming from Cypress and 45 mph from Long Beach.
- Question was raised as to whether or not on-street parking is a factor in determining speed. Mr. Stock stated that the presence or absence of on-street parking is not a factor.
- If the speed limit is raised to 40 mph, perhaps the speed indicator placed going westbound on Katella Avenue can be moved to another location.

Commission consensus was to increase the speed limit on the three segments on Katella Avenue from 35 mph to 40 mph. Mr. Stock stated that this change was within guidelines and could be made by the Traffic Commission and taken to City Council for approval; or the Traffic Commission could approve the survey as presented and let City Council recommend the increase. The Commission was in favor of making the changes and forwarding it to City Council.

MOTION: FIRST/SECOND: Emerson/Biri

Accept the Draft Engineering and Traffic Survey for Speed Limits as presented, with the recommendation to revise the speed limit survey to increase the speed limit from 35 mph to 40 mph on the three segments on Katella Avenue prior to City Council review. Motion passed unanimously.

B. Removal of Green 24-Minute Parking in Front of 4582 Katella Avenue

Mr. Hunt informed the Commission that a dental surgery complex is planning to occupy the building at 4582 Katella Avenue. He stated that they currently have ample onsite parking that meets required code, and were aware of green 24-minute parking when they purchased the site. He stated that the property owner desired unrestricted parking for convenience of parking in front of their place of business. The current 24-minute parking restriction guarantees that the parking spaces are empty most of the time which helps with visibility when pulling out onto Katella Avenue. Mr. Hunt is not recommending changing the 24-minute parking. He provided the Commission with previous staff reports pertaining to this subject.

Commission inquired who will pay for the changes requested. Mr. Hunt stated that the City will pay for costs associated with changes. Concern was raised about delivery trucks unloading curbside presenting an impediment to eastbound traffic. Mr. Hunt stated that he felt that this area and issue have

been considered enough times in the past that the current 24-minute usage is best left as is.

MOTION: Patz/Vardeman: Deny request to remove 24-minute parking restriction located in front of 4582 Katella Avenue. Motion unanimously carried.

C. Request for Loading/Unloading Parking on Lexington Drive from Katella Avenue to the First Southerly Alley

Dave Hunt gave a summary of the report and information contained therein. Mr. Hunt talked to the manager of Katella Deli, who then talked to the owner, and they are in favor of the proposed change. They agreed to ask delivery trucks to use curb loading and unloading before using the alley. Mr. Hunt stated that he is recommending approval of the request for the loading/unloading parking. He then turned discussion over to the Commission.

Concern was raised about parking being transferred into the neighborhood. Mr. Hunt stated that it would be a loss of three spaces, and those spaces are usually occupied by Katella Deli employees who will be encouraged to park in the parking lot.

Commissioner Mejia noted that there was some work being done in the alley and was concerned that trucks traveling over the speed humps may have caused deterioration of the alley. He also noted that after the trucks unloaded their vehicles they would have to proceed south on Lexington Drive to come out on Noel Street.

Mr. Hunt stated that this parking restriction would have to be taken to City Council for approval. Prior to Council consideration he would notify everyone within 500 ft. of the proposed restriction.

Commission inquired if it would be possible to have parking for loading and unloading for specified hours during the day. Mr. Hunt does not recall seeing signs for specific hours for loading and unloading.

Discussion ensued about taking away residential parking. The possibility of implementing loading/unloading parking with a time limit was a consideration because it would not restrict parking all the time. Mr. Hunt stated that the

Commission could make that recommendation and he will look into time restricted loading/unloading zones.

MOTION: FIRST/SECOND Patz/Biri: Set up loading/unloading only parking on Lexington Drive for 100 ft. from Katella Avenue to first southerly alley between the hours of 7 AM – 4 PM. Motion carried unanimously.

7. ITEMS FROM THE PUBLIC WORKS DEPARTMENT

Mr. Hunt reported the following:

- Public Works crew has been busy finishing up 'to do' list.
- Mr. Hunt has met with the school traffic safety consultant and the maintenance and operations person regarding the School Traffic Study. They did not have many comments about the study.
- Medical Center will be doing construction of median islands and signal installation on Katella Avenue. Construction tentatively scheduled to start in March. Advance notice of construction will be conveyed via message boards and flyers to schools, residents and businesses. The schedule for this work was blessed years ago, and there is no deviating from it.
- Items F-5 and F-8 on Status List are still pending.

8. TRAFFIC COMMISSION INITIATED BUSINESS

Commissioner Schleuter:

- Requested that future traffic counts include Howard Avenue from Lexington Drive to Bennington Street, as those streets are used as a thoroughfare.
- Asked if there is any signage that could be installed to deter cut through traffic on streets such as Siboney, Midway, and Enterprise. Mr. Hunt will look into it.

Commissioner Mejia:

- Noticed right-turn only striping and bots dots on Florista and Sausalito were done.
- Verified that painting around speed humps will be painted after current construction being done is finished. Mr. Hunt confirmed.

Chair Emerson:

- Modify traffic count map showing Lexington Drive as going through.
- Resident approached him and said that northbound Lexington Drive, left-turn onto Katella Avenue only allows 3 – 4 cars through. Needs to be set to allow more to go through, or possible allow left-turn from two lanes. Mr. Hunt stated that due to the synchronization of the signal, the left-turn does suffer. That intersection has a three-party agreement with the City of Cypress, Cottonwood Church, and the City of Los Alamitos. No modifications to the intersection can be made without agreement from all three parties, which can

make it difficult to get anything done. Mr. Hunt will see if any adjustment can be made and will report back to the Traffic Commission.

- Agendize priorities for Traffic Commission to focus on for the upcoming year. Mr. Hunt stated that he will also be bringing 7-Year Capital Improvement Plan to the Commission for their review in March.

9. ADJOURNMENT

MOTION/SECOND: Patz/Schleuter

There being no further business, the meeting was adjourned at 9:05 p.m. to the next regularly scheduled meeting on March 12, 2014, at 7:00 p.m.

Dave Hunt, City Engineer

City of Los Alamitos

Agenda Report Discussion

March 12, 2014
Item No: 6A

To: Chairman and Members of the Traffic Commission

From: David Hunt, City Engineer

Subject: Powers and Duties of the Traffic Commission for the City of Los Alamitos

Summary: Dave Emerson, Traffic Commission Chair, requested a discussion on the power and duties of the Traffic Commission.

Recommendation: Open discussion.

Background

Dave Emerson, Traffic Commissioner Chair, requested a discussion on the power and duties of the Traffic Commission. The following is from the City Municipal Code.

Chapter 2.48 Traffic Commission 2.48.070 Powers and duties.

A. Subject to the city council's prior approval of any proposed expenditure in accordance with the city's charter, the commission shall have the following powers, duties and responsibilities:

1. Review requests for traffic safety regulatory signs and markings and make determinations pertaining thereto;
2. Initiate special studies on any unsafe or malfunctioning traffic condition and determine solutions to such conditions;
3. Review complaints, requests or suggestions concerning traffic safety conditions;
4. Perform such other functions as the city council may request from time to time;

5. Review speed limits, one-way street designations, speed humps/bumps, traffic signals and any other device for traffic control and make recommendations to the city council pertaining thereto.

B. Except as specified above, the traffic commission is an advisory body to the city council. (Ord. 658 § 2, 2002; Ord. 555 § 1, 1992; Ord. 486 § 2, 1986)

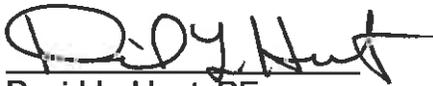
Discussion

Open discussion.

Fiscal Impact

None.

Submitted By:



David L. Hunt, PE
City Engineer

City of Los Alamitos

Agenda Report Discussion

March 12, 2014
Item No: 6B

To: Chairman and Members of the Traffic Commission

From: David Hunt, City Engineer

Subject: Use of Ad Hoc Committees by the Traffic Commission for the City of Los Alamitos

Summary: Dave Emerson, Traffic Commission Chair, requested a discussion on the use of Ad Hoc committees by the Traffic Commission. An Ad Hoc committee could be formed if it consists of three Traffic Commissioners or less, and the term is less than one year.

Recommendation: Traffic Commission review and provide direction.

Background

Dave Emerson, Traffic Commissioner Chair, requested a discussion on the use of Ad Hoc committees by the Traffic Commission.

Discussion

The Brown Act covers members of virtually every type of local government body, elected or appointed, decision-making or advisory. The express purpose of the Brown Act is to assure that local government agencies conduct the public's business openly and publicly. Courts and the California Attorney General usually broadly construe the Brown Act in favor of greater public access and narrowly construe exemptions to its general rules.

Under the "Brown Act" a committee can be used as long as it is a temporary advisory committee composed solely of less than a quorum of the legislative body that serves a limited or single purpose, that is not perpetual, and that will be dissolved once its specific task is completed. Temporary committees are sometimes called Ad Hoc committees, a term not used in the Brown Act. Examples include an advisory committee composed of less than a quorum created to interview candidates for a vacant position or to meet with representatives of other entities to exchange information on a matter of concern to the agency, such as traffic congestion.

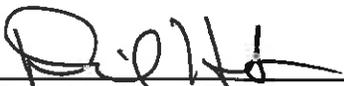
Groups advisory to a single decision-maker or appointed by staff are not covered. The Brown Act applies only to committees created by formal action of the legislative body and not to committees created by others.

For purposes of the Traffic Commission, an Ad Hoc committee could be formed if it is a temporary advisory committee consisting of three Traffic Commissioners or less, with a term less than one year.

Fiscal Impact

None.

Submitted By:


David L. Hunt, PE
City Engineer

City of Los Alamitos

TRAFFIC COMMISSION

**Agenda Report
Discussion**

**March 12, 2014
Item No: 6C**

To: Chairman and Members of the Traffic Commission

From: David Hunt, City Engineer

Subject: Draft Capital Improvement Program (CIP) for FY 2014-15 through FY 2020-21 for the City of Los Alamitos

Summary: In order to remain eligible to receive Measure M Turnback funds, the Orange County Transportation Authority (OCTA) requires that all local jurisdictions comply with a variety of requirements, including a Capital Improvement Program (CIP) for FY 2014-15 through FY 2020-21 for the City of Los Alamitos. This information will go to the budget sub-committee and then to the City Council for approval.

Recommendation: Review and provide any recommendations to the draft 7-year CIP program.

Background

In November of 1990, the voters of Orange County approved Measure M, the Revised Traffic Improvement and Growth Management Ordinance. Measure M created a fund for transportation and improvements to mitigate traffic impacts generated by existing and proposed development. Measure M authorized the imposition of an additional ½-cent sales tax for a period of twenty (20) years, effective April 1, 1991, and ending in 2011. The voters of Orange County re-authorized Measure M for a new 30-year period in November 2006.

At the State level, the voters of the State of California also approved Proposition 111 in 1991 to fund transportation projects. Proposition 111 authorized the imposition of an additional 5 cents per gallon gas tax gradually increasing to 9 cents over a four year period. Most of the eligibility requirements for receipt of Proposition 111 funds are similar to those of Measure M eligibility requirements, and therefore, have been coordinated together.

Funds identified as Measure M Turnback funds and the additional Proposition 111 gas tax revenues are used on local and regional transportation improvement and maintenance projects.

Discussion

Staff has attached the Seven-Year CIP project list, specifically for the transportation facility improvement projects. This list of projects must be approved by City Council.

The City Council must adopt this version of the Seven-Year CIP for Transportation projects in a format required by OCTA for Measure M and Proposition 111 eligibility requirements. This action must be taken in addition to the previous City Council action to approve the Seven-Year CIP at the June 17, 2013 meeting. It should be noted that the Seven-Year CIP is not presented as a basis for developer mitigation fees, which requires public noticing. A summary of the previously approved Seven-Year CIP, for street and transportation projects only, that was approved at the June 17, 2013 City Council meeting is included as **(Attachment 1)**.

Fiscal Impact

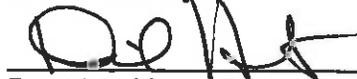
According to the City's budget, if the City of Los Alamitos maintains its eligibility with Measure M, it will receive annual Measure M Local Turnback revenues of approximately \$200,000 in FY 2013-14 and is estimated to increase to \$270,000 in FY 2020-21. The City also gets approximately \$185,000 per year from Gas Tax.

Balances of our transportation related funds are projected to be as follows on July 1, 2014.

19- C.D.B.G. Fund	\$	126,000
20- Gas Tax Fund	\$	185,000
26- Measure M Fund	\$	268,292
24- Residential Streets & Alleys Fund	\$	47,053
44- Traffic Improvement Fund	\$	148,119
Total Funds Available		\$ 774,464

The Draft CIP for year 2014-15 shows a CIP cost of \$797,200 with \$20,000 being unbudgeted.

Submitted By:



David L. Hunt, PE
City Engineer

Attachment: 1. Draft Seven-Year Capital Improvement Program (CIP)

PROJECT TITLE	FUNDING SOURCE	FISCAL YEAR 2014-15	FISCAL YEAR 2015-16	FISCAL YEAR 2016-17	FISCAL YEAR 2017-18	FISCAL YEAR 2018-19	FISCAL YEAR 2019-20	FISCAL YEAR 2020-21	TOTAL PROJECT COSTS
Storm Drain Master Plan - Citywide	Unfunded						50000		\$ 50,000
GIS Map Showing Detailed City Right of Way	Unfunded						\$ 50,000		\$ 50,000
Apartment Row - Part 2	Unfunded								
Carritos Ave W City Limits to Los Alamitos Blvd	Unfunded							\$ 1,235,200	\$ 1,235,200
Carritos Ave - Los Alamitos Blvd to Bloomfield	Unfunded							\$ 420,000	\$ 420,000
Bloomfield Ave Carritos to Katella	Unfunded							\$ 745,200	\$ 745,200
Los Alamitos Blvd - N City Limit to Carritos Ave	Unfunded							\$ 73,200	\$ 73,200
Katella Ave - Los Alamitos Blvd to Bloomfield St	Unfunded							\$ 70,800	\$ 70,800
Katella Ave - Bloomfield St to Lexington Dr	Unfunded							\$ 52,800	\$ 52,800
Katella Ave - Lexington Dr to Stoney	Unfunded							\$ 51,600	\$ 51,600
Subtotal		\$ 797,200	\$ 1,188,000	\$ 1,128,200	\$ 4,328,400	\$ 4,505,000	\$ 629,000	\$ 110,000	\$ 12,883,600

TRAFFIC COMMISSION UPDATED STATUS LIST - 2011 to 2013

ITEM	DESCRIPTION	DATE INITIATED	REQUESTED BY	TAKEN TO T.C.	C.C.	REMARKS
RECOMMENDATION APPROVED/COMPLETED						
A-1	Review of Draft I-605 Freeway @ Spring St./Cerritos Ave. Interchange		City Engineer	May-11		Received and filed
A-2	General Plan Review		Steven Mendoza	Aug. 2011		Received and filed
A-3	Katella Ave. Removal of U-turn restrictions		Marilynn Poe	Aug. 2011		Approved remove Midw., Ticon., Ent.
A-4	Laurel H.S. walk on Bloomfield - consideration of limit line		Kusumoto			Date - 9/13/11
A-5	Alley Safety - Phase 1 Speed Survey Results		City Engineer	Oct-11		Receive and File
A-6	General Plan-Overview of Circulation Element & Strategic Plan		Steven Mendoza	Nov-11		Receive and File
A-7	Consideration of right-turn only lane on bound Los Al @ Florista	Nov-11	Resident	Jan-12		TC Approved - implemented
A-8	Alley Safety - Katella Ave. - from Noel to Lexington		City Engineer	Dec-11		Signage, move humps
A-9	General Plan Overview - Part III	Feb-12	S. Mendoza			Review and discuss
A-10	Traffic Calming Information-Neighborhood Traffic Management	Mar-12	City Engineer	Mar & Apr	Jun-12	Traffic Calming Budgeted
A-11	Traffic Circulation issues at Los Alamitos High School	Jun-12	City Engineer	12-Jun		Input from Commission
A-12	Katella Ave. (TLSP) Project		City Engineer	Aug-12		Receive and file
A-13	High Traffic Volume Hour Data-Rossmoor Way/Bradbury Rd.	Dec-12		Jan-13		Receive and file
A-14	Medical Center traffic control during Phase 1 construction	Dec-12		Jan-13		Receive and file
A-15	7-Year Capital Improvement Program (CIP)	Mar-13	Dave Hunt	Mar-13		Receive and file
A-16	Additional measures - right-turn only Los Al Bl. & Florista St.		T.C.	Mar-13		Approved triangular striping
A-17	Proposed Cypress Developments - Katella Avenue	Apr-13				Receive and file
A-18	Left-turn signal modifications Los Al & Rossmoor Way/Bradbury					H&C modified timing
A-19	Change Drop Off to Unloading Zone - 10904 Reagan St.	Mar-13	Reagan Surgery Center	Dec-12		Installed
A-20	Add 20' white curbing and install passenger loading/unloading sign	Jun-13	4152 Katella Ave.	Jun-13		Installed
A-21	4 - Way Stops Apartment Row	Dec-12	Traffic Commission	Dec-12	Aug-13	CC approved
A-22	Laurel Park Parking Lot Improvements			Sep-13		TC approved Option 4 - temporary
A-23	Traffic Calming - Farquhar Ave. traffic	Feb-13		May-13		Install 2nd left-turn lane
A-24	Lexington Dr./Howard Ave. red curb	Jun-13	Comm. Schleuter	June-13		Approved
A-24	KEEP CLEAR-Los Al.HS driveway & Los Al. Bus. Park driveway	Nov-13		Dec-13		Approved

RECOMMENDATION APPROVED & PENDING IMPLEMENTATION						

RECOMMENDATION DENIED						
C-1	Permit parking restriction Lexington Dr.-from Katella to Howard	Mar-11	Petition	Mar-11		Permit Parking request denied
C-2	Two-hour parking restriction - east side of Humbolt	Jan-11		Jan-11		Denied
C-3	Keep Clear @ Los Al High School driveway, Farq. & Rochelle	Nov-12		Dec-12		Denied
C-4	No Parking SB Los Al. Blvd., south of Katella Ave.	Jan-13	Kyle Poff, OCTA	Feb-13		Motion failed
C-5	Remove parking restriction in front of 3691 Katella Ave.	Mar-13	Dean Grose	Mar-13		Denied
C-6	Remove 24-minute parking in front of 4582 Katella Ave.	Feb-14	Owner/4582 Katella	Feb-14		Denied

ITEMS PENDING CONSIDERATION - TRAFFIC COMMISSION						
D-1	Diagonal parking Cherry Street @ Catalina Street	Jan-13	Wilhelm	Feb-13		Re-visit after hospital construction
D-2	Review Draft Engng. & Traffic Survey for Speed Limits	Feb-14	D. Hunt	Feb-14		
D-3	Use of Ad Hoc Committees by T.C.	Feb-14	D. Emerson	Mar-14		
D-4	Draft CIP for FY 2014-15 thru FY 2020-21	Feb-14	D. Hunt	Mar-14		
D-5	Powers and duties of Traffic Commission	Feb-14	D. Emerson	Mar-14		

TRAFFIC COMMISSION UPDATED STATUS LIST - 2011 to 2013

ITEM	DESCRIPTION	DATE INITIATED	REQUESTED BY	TAKEN TO		REMARKS
				T.C.	C.C.	
ITEMS PENDING CONSIDERATION - CITY COUNCIL						
E-1	Loading/Unloading Lexington Dr.-Katella Ave. to first alley	Feb-14	Traffic Commission	Feb-14		
E-2	Review Draft Engrg. & Traffic Survey for Speed Limits	Feb-14	D. Hunt	Feb-14		
TRAFFIC COMMISSION INITIATED ITEMS - ENGINEERING						
F-1	20' curb radius - no parking	Mar-13	J. Mejia			Done
F-2	Barricade on Bloomfield in front of elementary school	Mar-13	J. Mejia			Gone
F-3	NB Los Al. @ Katella Ave./left-turn extend pocket	Apr-13	Emerson			Part of school traffic study
F-4	Katella Deli loading dock - used as break area	Mar-13	J. Mejia			Done
F-5	NB one-way alley for three month trial period east of Los Al/no. of Farquhar	May-13	N. Wray			Done
F-6	SB Bloomfield - street markings unclear	May-13	J. Mejia			Done
F-7	Speed limit sign on Katella Ave. near Bloomfield St. is bent	May-13	J. Mejia			Done
F-8	Crosswalk across Los Alamitos Blvd. @ Ganahl Lumber	Aug-13				Dave to obtain more information
F-9	Get crossing guard uniforms	Jun-13	J. Mejia			No
F-10	Laurel Park Manor - needs left turn restriction sign on east side	Oct-13	J. Wilhelm			Dave to look into
F-11	Street name signs in Carrier Row are crooked	Oct-13	J. Schleuter			
F-12	Wbound Katella Ave approaching Walnut - striping needs to be repainted	Oct-13	J. Schleuter			P.W. to replace soon
F-13	Additional enforcement Carrillos & Humbolt - bet. 7:30 & 8:00 am	Oct-13	D. Patz			Sent to P.D.
F-14	Right-turn only striping on Los Al./include northbound Sausalito	Nov-13	J. Mejia			Done
F-15	Los Vaqueros/Industrial Park - sidewalk raised	Nov-13	J. Mejia			Done
F-16	Delivery trucks @ Katella Deli still blocking alley	Dec-13	J. Mejia			Done
F-17	Alley speed bumps need reflective paint	Dec-13	J. Mejia			Dave to request P.W. do
F-18	Commissioner name tags	Dec-13	J. Mejia			Done
F-19	SB Los Al. @ Florista St. - needs dashed line @ right-turn only	Dec-13	Vardeman/Patz			Done
F-20	Consider options for widening Civic Center Drive	Jan-14	J. Mejia			
F-21	Install pedestrian signal @ nbound Bloomfield & Katella	Jan-14	J. Wilhelm			
F-22	Traffic counts include Howard from Lex. To Bennington	Jan-14	J. Schleuter			
F-23	Signage to deter cut-thru traffic - Siboney, Midway, Enterprise	Jan-14	J. Schleuter			
F-24	Modify traffic count map showing Lexington as going through	Jan-14	D. Emerson			
F-25	Katella/Lexington intersection-adjustments to left-turn onto Katella?	Jan-14	D. Emerson			
F-26	Discuss priorities for Traffic Commission for upcoming year	Jan-14	D. Emerson			