



CITY OF LOS ALAMITOS APPLICATION FOR SIGN PERMIT

Community Development Department
3191 Katella Ave., Los Alamitos, CA 90720-5600
Phone: (562) 431-3538 Fax: (562) 493-0678

FOR OFFICE USE ONLY	
FEE: \$75.00	
RECEIVED: _____	
ZONING: _____	

APPLICANT INFORMATION:

Applicant Name: _____

Mailing Address: _____

Applicant Phone Number: _____

BUSINESS INFORMATION:

Name of Business: _____

Business Address: _____

Business Phone Number: _____

EXISTING SIGNS (QUANTITY AND SIZE):

Wall/Canopy - Quantity _____ Size: _____

Freestanding - Quantity _____ Size: _____

Other signs - Quantity _____ Size: _____

PROPOSED SIGNS (QUANTITY AND SIZE):

Wall/Canopy - Quantity _____ Size: _____

Freestanding - Quantity _____ Size: _____

Other signs - Quantity _____ Size: _____

CERTIFICATION OF APPLICANT: I have read and understood Chapter 17.28 of the Los Alamitos Municipal Code regarding criteria for issuance of a Sign Permit and believe to the best of my knowledge that my proposed sign would not violate any portion of said Chapter.

Applicant's Signature: _____ Date: _____

Property Owner's Signature: _____ Date: _____

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COMMENTS: _____

APPROVED PSP#: _____

DENIED

Planner's Signature: _____ Date: _____

SUBMITTAL REQUIREMENTS

THE FOLLOWING SPECIFIC INFORMATION AND MATERIAL MUST BE SUBMITTED, ALONG WITH THE APPLICATION.

- | Yes | No | N/A | |
|--------------------------|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 1. Business License Tax Application Number: _____ |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 2. Project name & address and applicant's name & address on plans |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 3. Sign Permit Application fee |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 4. Three (3) sets of scaled plans, to include the following (A-E): |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | A. Plot Plan indicating: |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | i. Location, size and height of existing signs or structures within one hundred (100) feet of the proposed location. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | ii. Property lines and dimensions |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | iii. Existing buildings |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | iv. Streets, parking areas & driveways abutting property |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | v. Proposed sign locations |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | B. Building Elevations indicating: |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | i. Proposed sign area and location |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | ii. Suite width or building frontage |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | iii. Height to roofline and eaveline |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | iv. Existing signs on building |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | C. Sign Design |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | i. Proposed copy |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | ii. Sign/letter height, sign length |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | iii. Letter style |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | iv. Proposed colors (provide color sample) |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | v. Logo color and dimensions |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | vi. Sign materials (provide materials sample) |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | vii. Method of illumination |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | D. Method of attachment |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | E. Structural details and calculations |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 5. Other information as deemed necessary to ensure safety of construction and compliance with Chapter 17.28 (Sign Ordinance) of Los Alamitos Zoning Code. |