

# CITY OF LOS ALAMITOS

3191 Katella Avenue  
Los Alamitos, CA 90720

## AGENDA CITY COUNCIL SPECIAL MEETING

Monday, June 2, 2014 – 6:00 p.m.

I, Gerri L. Graham-Mejia, as Mayor of the City of Los Alamitos, do hereby call a special meeting of the City Council of the City of Los Alamitos, to be held at the time and place listed above to discuss the matters listed below.

  
Gerri L. Graham-Mejia, Mayor of the City of Los Alamitos

### NOTICE TO THE PUBLIC

This Agenda contains a brief general description of each item to be considered. Except as provided by law, action or discussion shall not be taken on any item not appearing on the agenda. Supporting documents, including staff reports, are available for review at City Hall in the City Clerk's Office or on the City's website at [www.cityoflosalamitos.org](http://www.cityoflosalamitos.org) once the agenda has been publicly posted.

Any written materials relating to an item on this agenda submitted to the City Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office, 3191 Katella Ave., Los Alamitos CA 90720, during normal business hours. In addition, such writings or documents will be made available for public review at the respective public meeting.

It is the intention of the City of Los Alamitos to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee, or a participant at this meeting, you will need special assistance beyond what is normally provided, please contact the City Clerk's Office at (562) 431-3538, extension 220, 48 hours prior to the meeting so that reasonable arrangements may be made. Assisted listening devices may be obtained from the City Clerk at the meeting for individuals with hearing impairments.

Persons wishing to address the City Council on any item on the City Council Agenda should complete a blue "Request to Speak" card and will be called upon at the time the agenda item is called or during the City Council's consideration of the item and may address the City Council for up to three minutes.

1. CALL TO ORDER
2. ROLL CALL
  - Council Member Edgar
  - Council Member Grose
  - Council Member Kusumoto
  - Mayor Pro Tem Murphy
  - Mayor Graham-Mejia

### 3. CONSENT CALENDAR

- A. Countywide Electronic Citation Project (Police)**  
The Los Alamitos Police Department is seeking authorization to participate with the Integrated Law and Justice Agency for Orange County (ILJAOC) in a countywide electronic citation project to facilitate the transmission of citation data directly into the Court's Case Management System.

Recommendation: Authorize the City Manager to execute the Automated Citation Project Letter of Commitment to formalize the Police Department's commitment to participate with the Integrated Law and Justice Agency for Orange County (ILJAOC) in the electronic citation project.

### 4. SPECIAL ORDERS OF THE DAY

- A. Fiscal Year 2014-15 Proposed Budget Follow Up (Finance)**  
This report addresses follow up items from the previous two budget study sessions held on May 5, 2014 and May 19, 2014.

Recommendation:

1. Review and discuss follow up items; and,
2. Direct staff regarding adjustments to the proposed budgets.

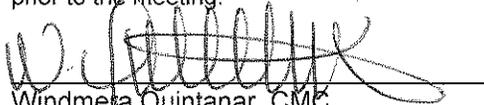
### 5. CLOSED SESSION

- A. Conference with Labor Negotiator**  
Agency Negotiators: Gregory D. Korduner, Consultant  
Employee Organization: Los Alamitos City Employee Association  
Authority: Government Code Section 54957.6
- B. Conference with Labor Negotiator**  
Agency Negotiators: Gregory D. Korduner, Consultant and  
Cary S. Resiman, City Attorney  
Employee Organization: Police Officers Association  
Authority: Government Code Section 54957.6
- C. Conference with Labor Negotiator**  
City Negotiator: Bret M. Plumlee, City Manager  
Unrepresented employees: Executive Management, Middle  
Management and Non-Management  
Employees  
Authority: Government Code Section 54957.6

- D. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**  
Pending litigation pursuant to subdivision (d)(4) of Section 54956.9. One potential case.

**6. ADJOURNMENT**

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted at the following locations: Los Alamitos City Hall, 3191 Katella Ave.; Los Alamitos Community Center, 10911 Oak Street; and, Los Alamitos Museum, 11062 Los Alamitos Blvd.; not less than 24 hours prior to the meeting.

  
\_\_\_\_\_  
Windmela Quintanar, CMC  
City Clerk

5/28/14  
\_\_\_\_\_  
Date

# City of Los Alamitos

## Agenda Report Consent Calendar

June 2, 2014  
Item No: 3A

**To:** Mayor Gerri Graham-Mejia & Members of the City Council  
**Via:** Bret M. Plumlee, City Manager  
**From:** Todd Mattern, Chief of Police  
**Subject:** Countywide Electronic Citation Project

**Summary:** The Los Alamitos Police Department is seeking authorization to participate with the Integrated Law and Justice Agency for Orange County (ILJAOC) in a countywide electronic citation project to facilitate the transmission of citation data directly into the Court's Case Management System.

**Recommendation:** Authorize the City Manager to execute the Automated Citation Project Letter of Commitment to formalize the Police Department's commitment to participate with the Integrated Law and Justice Agency for Orange County (ILJAOC) in the electronic citation project.

### Background

Due to budgetary constraints, the Superior Court notified Orange County law enforcement agencies that they will no longer be contracting with the firm that enters citation data into their Case Management System. Without those resources, the Courts indicated that issuing agencies would see long delays in the processing of citations, ultimately impacting the adjudication and subsequent fines associated with those cases. We have concerns that these delays may lead to some citations not being adjudicated at all due to the statute of limitations.

Working with the Courts, the Integrated Law and Justice Agency for Orange County (ILJAOC) expedited a project to automate this process to ensure the timely adjudication of cases. As you may recall, the ILJAOC has facilitated several countywide technology projects promoting information sharing and improved processes through technology, such as: Coplink; electronic subpoena delivery; mug shot consistency and facial recognition program; and, shared electronic scheduling. Although participation in this electronic citation project is optional, the City is compelled to automate the transmission of citation data to the court. Recognizing the fiscal and technical benefits of participation in a regionalized project, the Police Department is seeking to join the ILJAOC in this coordinated effort.

## Discussion

Through a competitive procurement process, the ILJAOC selected Brazos Technologies as the vendor to develop a solution to automate the citation process. After the completion of a pilot project, the ILJAOC entered into a contract with Brazos for countywide implementation. Since ILJAOC holds and facilitates the contract, they will manage the implementation of the project on behalf of the participating cities. Each city will be required to pay the ILJAOC for their respective equipment and implementation costs, and the ILJAOC will then pay Brazos.

The costs for participation in this project are comprised of two components. These are baseline implementation costs and per unit hardware costs. Since the ILJAOC operates on a "not for profit" basis, the participating agencies benefit from economies of scale. Each department is invoiced by the ILJAOC for 50% of their respective total cost upon initiation of the project. The balance will be invoiced upon delivery of the equipment and staff training.

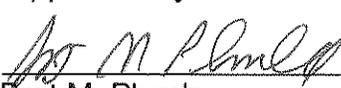
## Fiscal Impact

It will cost the City of Los Alamitos \$37,877 to implement this project. This funding is included in the mid-year adjustments for Fiscal Year 2013-14 as follows: \$12,877 from 10.522.5420 and \$25,000 from 27.521.5420. The anticipated annual maintenance fee for this project will be \$3,735 or \$8,573 with the latter including funding for capital replacement. The ILJAOC is currently working with the Random Access Network (RAN Board) to develop a cost sharing plan in which the RAN Board would fund the capital replacement portion; thereby, reducing the City's annual maintenance to \$3,735. Since the partnership with the RAN Board may or may not come to fruition, the Fiscal Year 2014-15 budget includes the total annual maintenance in the amount of \$8,573.

Submitted By:

  
\_\_\_\_\_  
Todd Mattern  
Chief of Police

Approved By:

  
\_\_\_\_\_  
Bret M. Plumlee  
City Manager

Fiscal Impact Reviewed By:

  
\_\_\_\_\_  
Glenn L. Steinbrink  
Interim Administrative Services Director

*Attachments: 1. Automated Citations Project Letter of Commitment*

# **ILJAOC**

## *Integrated Law and Justice Agency for Orange County - A Joint Powers Authority -*

**Jackie Gomez-Whiteley, Chair**

Cypress Police Dept.  
5275 Orange Ave.  
Cypress, CA 90630  
714 229-6621  
714 229-8957 Fax

**Kevin Baker, Vice Chair**

Westminster Police Dept.  
8200 Westminster Blvd  
Westminster, CA 92683  
714 548-3706  
714 379-9604 Fax

**Bob McDonell**

**Executive Director**  
949 279-4888

**Member Agencies**

Cities of:

Anaheim  
Brea  
Buena Park  
Costa Mesa  
Cypress  
Fountain Valley  
Fullerton  
Garden Grove  
Huntington Beach  
Irvine  
La Habra  
La Palma  
Laguna Beach  
Los Alamitos  
Newport Beach  
Orange  
Placentia  
Santa Ana  
Seal Beach  
Tustin  
Westminster

County of Orange,  
on behalf of:

District Attorney's Office  
Probation Department  
Public Defender  
Sheriff's Department &  
their contract cities  
University of CA, Irvine Police  
Department  
Superior Court of California,  
County of Orange

**TO:** Todd Mattern, Chief of Police  
Los Alamitos Police Department  
**FROM:** Bob McDonell, Executive Director  
**SUBJECT:** Automated Citations Project – Letter of Commitment  
**DATE:** May 22, 2014

ILJAOC is implementing an electronic citations project Countywide in the second half of fiscal 2014, in response to the Superior Court's notice that they will no longer be contracting with the firm that enters the citation data received, into their Case Management System. As a result, issuing agencies may see long delays due to the lack of Court resources, which will no longer be available to process them; thereby impacting the adjudication of those matters. We are told the result will affect the fines and forfeiture revenue of those respective jurisdictions. (In some cases, the citations may not be entered at all due to statute of limitations issues.) The project and approach is described in the attached implementation report, adopted by the ILJAOC Board at their January 2014 meeting.

The project is based on a competitive procurement run by ILJAOC (with the participation of a number of the member agencies, which served as the review committee), that resulted in the selection of Brazos Technologies as the vendor. The first phase of that engagement was a pilot project that deployed the system at the Brea, Irvine and Orange Police Departments.

The Brazos contract is held by ILJAOC and ILJAOC will take on an overall contract management role. They will work with Brazos to order equipment, manage the schedule, refine configurations and run regular meetings that monitor Brazos' delivery and schedule performance. ILJAOC will invoice each participating department for their equipment and implementation, and will in turn pay invoices to Brazos and other contractors supporting the project for ILJAOC.

Ownership of the equipment will be transferred to the respective departments upon completion of the implementation phase of the project; however, ILJAOC will manage the warranty and service for the devices on an ongoing basis. ILJAOC will invoice the department annually for the costs associated with the annual software licensing and maintenance, once the Project has completed the implementation phase and we move to annual sustainment. The pricing includes an ILJAOC administered extended warranty for much of the equipment as part of the base offering. ILJAOC will work with

Brazos to repair or replace hardware components that fail during the first five years of operation through the utilization of the maintenance fees. The exception is the core Motorola handheld device. These devices are procured with a 3 year no-fault warranty. Their planned life is approximately 5 years. Experience in Brea and Orange indicate that the actual life of the devices is well in excess of 5 years in most cases. ILJAOC does not plan to replace those units outside of the extended warranty period at this time.

ILJAOC is working with the Orange County Random Access Network (RAN) Board to develop a cost sharing plan in conjunction with their mobile fingerprint project that could address the replacement of much of the portable equipment at the end of its useful life (4 to 6 years). Once we are able to further explore the potential for that arrangement, ILJAOC will reconsider a life cycle management program that if necessary, will involve the collection of a portion of the capital replacement costs on an annual basis to allow for the complete replacement of the equipment when necessary, without having to request additional funding for the capital replacement from the participating agencies.

Originally the costs for this project were presented on a unit basis. The costs have now been refined to allow each member agency to customize their purchase and add additional quantities as necessary. This allows for greater transparency and provides for a breakdown of each cost element. The costs have not changed from our previous estimate; they are simply refined for each Agency's needs.

The costs are made up of two components. There is a baseline implementation cost for each agency, plus the per unit hardware components. The project allows each department to select the number of devices and ancillary items to purchase. Departments can make configuration selections to suit their operations that will impact the total cost.

ILJAOC operates on a not for profit basis and as more agencies participate and volumes increase, efficiencies are expected to be realized. ILJAOC will review the project financials periodically and if a project funding surplus is realized due to the expected efficiencies, then options for the use of that surplus including capital replacement deferred maintenance costs will be explored.

Your department will be invoiced for 50% of your expected implementation costs upon initiation of work with your department. The balance of the implementation and equipment costs for your department will be invoiced upon delivery of the equipment and training to your staff. Your department will be operational immediately following the training.

As stated earlier, annual maintenance costs and related fees will be invoiced in conjunction with your yearly ILJAOC membership fee invoice.

Participation in the project is voluntary by department and as such, the implementation and maintenance costs invoiced vary by department and are based on the quantities of equipment that a department chooses to employ

Please sign and return the acknowledgement below to indicate that your department has obtained the necessary approvals from your City Manager to proceed with the project, and that you are in agreement with the arrangements described above.

Respectfully Submitted,



Bob McDonnell  
EXECUTIVE DIRECTOR

Attachments:

- Citations System Implementation Report

Cc: Bret Plumlee, City Manager

ILJAOC Citation Project  
 Department Specific Budget and Acknowledgement  
 Los Alamitos Police Department

Your staff has indicated that you wish to acquire the following quantities.

**One-Time Implementation Costs**

Item	Unit Price	Sales Tax (8%)	Quantity Ordered	Total Cost
Motorola MC75As (Verizon)	\$1,262.00	\$100.96	5	\$6,814.80
3 Year Bronze Support	\$265.00	-	5	\$1,325.00
Mag Stripe Readers	\$109.00	\$8.72	5	\$588.60
Biometric Fingerprint Readers	\$750.00	\$60.00	5	\$4,050.00
Motorola Four Bay Charging Station**	\$353.00	\$28.24	1	\$381.24
Motorola Wall Chargers**	\$95.00	\$7.60	1	\$102.60
Motorola Car Chargers (Adapter)*	\$130.00	\$10.40	4	\$561.60
Motorola Car Chargers (Mounted)*	\$265.00	\$21.20	0	\$ .00
Motorola MC75A Extra Batteries	\$59.00	\$4.72	0	\$ .00
Zebra Printers (no mag stripe reader)	\$556.00	\$44.48	5	\$3,002.40
Zebra Printers (with mag stripe readers)	\$645.00	\$51.60	0	\$ .00
Zebra Printer Four Bay Charging Station**	\$345.00	\$27.60	1	\$372.60
Zebra Printer Wall Chargers**	\$65.00	\$5.20	1	\$70.20
Zebra Printer Extra Batteries	\$78.00	\$6.24	3	\$252.72
Cases of Receipt Paper*	\$95.00	\$7.60	2	\$205.20
Brazos Citation Software	\$650.00	-	5	\$3,250.00
Brazos Accident Report Software*	\$30.00	-	5	\$150.00
Per Device Deloitte Consulting's Project Management Fee***	\$750.00	-	5	\$3,750.00
Per Agency Deloitte Consulting Project Management Costs***	\$1,000.00	-	Flat Fee	\$1,000.00
Brazos Implementation Services	\$7,500.00	-	Flat Fee	\$7,500.00
Brazos Two Day User Training	\$4,500.00	-	Flat Fee	\$4,500.00
<b>Total One-Time Implementation Cost</b>				<b>\$37,876.96</b>

\* Indicates optional items

\*\* Requires charging devices; different options available

\*\*\* Project management services are provided by contract by Deloitte Consulting. To distribute the costs appropriately across the project, the fee is broken between a base fee for each agency

## Automated Citation Project Letter of Commitment

and a fee associated with each device that an agency deploys on the assumption that larger agencies will have more complexity associated with their implementation.

**Annual Costs**

Item	Unit Price	Quantity	Total Annual Cost
Citation Software	\$200.00	5	<b>\$1,000.00</b>
Accident Report Software	\$30.00	5	<b>\$150.00</b>
ILJAO Maintenance Services****	\$387.00	5	<b>\$1,935.00</b>
Interface with RMS (Flat Fee)	\$650.00	Yes	<b>\$650.00</b>
<b>Total Annual Costs</b>			<b>\$3,735.00</b>

\*\*\*\* ILJAO Maintenance Services are a fee per device that funds the maintenance of the data interface to the Court and provides a fund that allows for extended warranty replacement for hardware (excluding the Motorola MC75A device itself in years 4 & 5) that should fail or require repair during the first five years of operation. This fee will be reviewed annually and will be adjusted so that ILJAO is recovering only enough to pay the costs of the replacement program.

This will result in a total implementation cost of **\$37,876.96** and an annual maintenance cost of **\$3,735.00** (which does not include any capital replacement costs, should the RAN Board not approve a cost-sharing arrangement with their Mobile Fingerprint Project.) The project team would be happy to work with your staff to adjust quantities or to develop a customized hardware configuration. Either of these adjustments will result in an adjustment of your implementation and maintenance costs.

Acknowledgement and Acceptance:

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_

# City of Los Alamitos

## Agenda Report Special Orders of the Day

June 2, 2014  
Item No: 4A

**To:** Mayor Gerri L. Graham-Mejia & Members of the City Council  
**Via:** Bret M. Plumlee, City Manager  
**From:** Glenn L. Steinbrink, Interim Director of Administrative Services  
**Subject:** Fiscal Year 2014-15 Proposed Budget Follow Up

**Summary:** This report addresses follow up items from the previous two budget study sessions held on May 5, 2014 and May 19, 2014.

### Recommendation:

1. Review and discuss follow up items; and,
2. Direct staff regarding adjustments to the proposed budgets.

### Background

Fiscal Year 2014-15 budget discussions were held on May 5, 2014 and May 19, 2014. The first meeting provided an in-depth analysis of General Fund revenues and expenditures and the second special budget meeting focused on General Fund Reserves and measures to close the budget gap for FY 2014-2015. This budget study session is being held to address follow-up items resulting from the first two meetings, and to finish the presentation on capital improvement projects and Special Revenue and Internal Service funds. In keeping with the City Charter, a Public Hearing will be held on June 16, 2014, at which time budget adoption will be recommended.

### Discussion

The agenda for tonight's meeting includes the following topics:

#### General Fund Reserves/Internal Service Funds Reserves

Based upon the discussion at the budget workshop on May 19, 2014, the City Council directed staff to establish the following General Fund Reserves/Internal Service Fund Reserves for FY 2014-2015:

Reserve for Emergencies	\$ 3,123,565
Risk Management Reserves	250,000
OPEB Reserves	250,000
PERS Reserves	3,150,000
Reserve for Downtown Improvements	200,000
Unassigned	13,073
<b>Total General Fund Reserves</b>	<b>\$ 6,986,638</b>
Police Capital Expenditures Fund	\$ 700,000
Facilities, Streets, Parks and Pool Capital Expenditures Fund	400,000
<b>Total Internal Service Funds Reserves</b>	<b>\$ 1,100,000</b>
<b>Grand Total</b>	<b>\$ 8,086,638</b>

### Measures to Close the Budget Gap for Fiscal Year 2014-15

The budget gap as presented at the budget workshop on May 19 is currently \$315,930. The City Council approved the following measures to close this budget shortfall for FY 2014-15:

Charge for Parking on City property at the Medical Center	\$ 131,300
Diversify the City's Investment Portfolio	20,000
Leasing of City owned land for Electronic Billboards	50,000
Annual Cost of Crossing Guards with School District	60,000
Payoff of Side Fund Liability in CalPERS	12,500
Eliminate Donated Services at Special Events	7,000
Pass along credit card processing costs to consumers	9,000
Cuts in appropriations as proposed by departments	82,400
Funding of 800 MHz, West-com expenditures from IS Fund	139,000
<b>Total approved budget gap closure measures</b>	<b>\$ 511,200</b>

Although the approved measures to close the budget gap exceed the budget gap of \$315,930, some of the items will not be in place for the entire year, and so may not generate the expected revenue for the full fiscal year:

1. The Parking revenue at the Medical Center involves some costs, and will not be in place by July 1. Thus the revenue of \$131,300 is not likely in the first year, FY 2014-15.
2. The Electronics Billboard revenue will also not be in place by July 1. The annual revenue of \$50,000 is not likely in the first year, FY 2014-15. Since

it has been discovered the City does not own property fronting the freeway, the City would have to partner with another entity and share in the revenue to make this work.

3. The cuts in appropriations by departments includes two items that will need discussion by City Council before being approved. These include eliminating dues for ACC-OC (\$7,249), and eliminating dues for the OC Human Relations organization (\$2,342).
4. The annual cost of providing crossing guards will need to be brought to the working group for discussion. This item needs to be considered along with the joint user agreements between the City and the school district.

In addition, at some time during the fiscal year, staff will bring back to City Council a discussion on the Cable TV operations, that although has been removed as one of the items to close the budget gap, still needs to be addressed in order to eliminate a structural deficit that exists in Cable TV revenues and expenditures.

It is most likely that the approved measures will eliminate the budget gap for FY 2014-15 despite the fact that some of the measures will not be in place for the entire fiscal year.

#### **Other Items:**

The City Council has not yet discussed the CIP budget and carryovers for FY 2014-15. It is included as an attachment to the staff report. The CIP includes the purchase of two vehicles for the Police department and two vehicles for Public Works that are in critical need of replacement.

The Internal Services funds for fleet maintenance, including the purchase of vehicles, and information technology have not yet been discussed. They are included as attachments to the staff report.

#### **Salary Range Changes**

Staff is proposing changes to three positions. These changes have been incorporated into the proposed budget.

1. The salary for the Director of Administrative Services position is proposed to be increased based upon a recently completed salary survey by moving the position to the Tier 1 salary range in order to make the position more competitive with other agencies.
2. The salary for the Executive Assistant/Benefits Coordinator position has been reduced based upon the results of a recently completed salary survey.

3. The Planning Aide position is recommended to be reclassified to an Associate Planner position in order to retain the current incumbent in the position. Total cost of the reclassification is \$10,570, and has been included in the Community Development-Planning budget for FY 2014-15.

Two salary resolutions reflecting these changes will be included as part of the budget adoption on June 16, 2014.

## Fiscal Impact

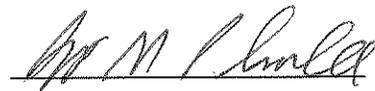
There is no fiscal impact at this time, as staff is requesting comments on the City's Proposed Fiscal Year 2014-15 Budget.

Submitted By:



Glenn L. Steinbrink  
Interim Director of Administrative Services

Approved By:



Bret M. Plumlee  
City Manager

- Attachments:*
1. Summary of Resources and Requirements
  2. CIP for FY 2014-15
  3. CIP carryovers from FY 2013-14
  4. Proposed Budget for the Fleet Maintenance Fund
  5. Proposed Budget for the Information Technology Fund
  6. Interfund Transfer Matrix

**City of Los Alamitos**  
**Summary of Resources and Requirements**  
**Fiscal Year 2014 - 2015**

Fund Type/Description	Resources			Requirements						Surplus (Deficit)	Projected Ending Balance June 2015	
	Estimated Beginning Balance July 2014	Estimated Revenue	Transfers In	Total Resources	Salaries & Benefits	Maintenance & Operations	Capital Equipment	Capital Projects	Transfers Out			Total Requirements
<b>General Fund:</b>												
10- General Fund (Operations)	-	11,799,480	350,817	12,150,297	7,620,759	4,631,051	-	-	214,420	12,466,230	(315,933)	(315,933)
Emergency Designation	2,300,000	-	-	2,300,000	-	-	-	-	-	-	-	2,300,000
Work Comp/Liability Designation	500,000	-	-	500,000	-	-	-	-	-	-	-	500,000
GASB 45 OPEB Designation	250,000	-	-	250,000	-	-	-	-	-	-	-	250,000
Los Alamitos Blvd. Rehab. Designation	200,000	-	-	200,000	-	-	-	-	-	-	-	200,000
Unassigned Fund Balance	4,836,638	-	-	4,836,638	-	-	-	-	-	-	-	4,836,638
<b>General Fund Total:</b>	<b>8,086,638</b>	<b>11,799,480</b>	<b>350,817</b>	<b>20,236,935</b>	<b>7,620,759</b>	<b>4,631,051</b>	<b>-</b>	<b>-</b>	<b>214,420</b>	<b>12,466,230</b>	<b>(315,933)</b>	<b>7,770,705</b>
<b>Special Revenue Funds:</b>												
10 - Pool CIP Funds	40,000.00	-	-	40,000	-	-	-	40,000	-	40,000	(40,000)	-
18- Proposition 1B	-	126,000	-	126,000	-	-	-	126,000	-	126,000	-	-
19- C.D.B.G. Fund	317,461	313,517	-	630,978	-	-	-	162,500	150,817	313,317	200	317,661
20- Gas Tax Fund	8,480	90,000	-	98,480	-	-	-	95,000	95,000	95,000	(5,000.00)	3,480
21- Public Safety Augmentation Fund	-	100,000	-	100,000	-	-	-	100,000	100,000	100,000	-	-
22- Supplemental Law Enforcement Fund	24,884	14,100	-	38,984	-	-	-	387,200	20,000	20,000	(5,900)	18,984
23- Air Quality Fund	452,292	204,909	-	657,201	-	-	-	39,500	-	387,200	(182,291)	270,001
26- Measure M Fund	44,050	150	-	44,200	-	-	39,500	-	-	39,500	(39,350)	4,700
27- Asset Seizure	114,873	36,700	-	151,573	5,000	36,700	-	-	5,000	36,700	-	114,873
28- Los Alamitos Television Fund	5,931.00	15,000	-	20,931	-	-	-	-	-	10,000	5,000.00	10,931.00
29- Office of Traffic Safety Fund	-	-	-	-	-	-	-	-	-	-	-	-
<b>Special Revenue Funds Total:</b>	<b>1,007,971</b>	<b>900,376</b>	<b>-</b>	<b>1,908,347</b>	<b>5,000</b>	<b>36,700</b>	<b>39,500</b>	<b>715,700</b>	<b>370,817</b>	<b>1,167,717</b>	<b>(267,341)</b>	<b>740,630</b>
<b>Debt Service Fund:</b>												
31 - Laurel Park Debt Service Fund	255,515	-	214,420	469,935	-	214,420	-	-	-	214,420	-	255,515
<b>Debt Service Fund Total:</b>	<b>255,515</b>	<b>-</b>	<b>214,420</b>	<b>469,935</b>	<b>-</b>	<b>214,420</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>214,420</b>	<b>-</b>	<b>255,515</b>
<b>Capital Projects Funds:</b>												
24- Residential Street Fund	47,353	200	-	47,353	-	-	-	-	-	-	200	47,353
25- Building Improvement Fund	188,060	-	-	188,060	-	-	-	203,000	-	203,000	(203,000)	(14,940)
40- Park Development Fund	294,480	-	-	294,480	-	-	-	266,000	-	266,000	(266,000)	28,480
41- Rivers/Mountains Conservancy Fund	1,063,270	-	-	1,063,270	-	-	-	400,000	-	400,000	(400,000)	663,270
44- Traffic Improvement Fund	358,169	-	-	358,169	-	-	-	325,500	-	325,500	(325,500)	32,669
<b>Capital Projects Funds Total:</b>	<b>1,951,132</b>	<b>200</b>	<b>-</b>	<b>1,951,332</b>	<b>-</b>	<b>-</b>	<b>1,194,500</b>	<b>-</b>	<b>-</b>	<b>1,194,500</b>	<b>(1,194,300)</b>	<b>756,832</b>
<b>Internal Service Funds:</b>												
50- Garage Fund	145,637	232,407	-	378,044	85,488	160,415	-	-	110,000	355,903	(123,496)	22,141
53- Technology Replacement Fund	225,081	146,000	-	371,081	-	161,252	-	-	-	161,252	(15,252)	209,829
<b>Internal Service Funds Total:</b>	<b>370,718</b>	<b>378,407</b>	<b>-</b>	<b>749,125</b>	<b>85,488</b>	<b>321,667</b>	<b>-</b>	<b>-</b>	<b>110,000</b>	<b>517,155</b>	<b>(138,748)</b>	<b>231,970</b>
<b>Grand Totals</b>	<b>11,671,974</b>	<b>13,078,463</b>	<b>565,237</b>	<b>25,315,674</b>	<b>7,711,247</b>	<b>5,203,838</b>	<b>39,500</b>	<b>1,910,200</b>	<b>695,237</b>	<b>15,560,022</b>	<b>(1,916,322)</b>	<b>9,755,662</b>

**City of Los Alamitos**  
**Capital Improvement Projects**  
**Fiscal Year 2014-15**

Attachment 2

Description	Funding Source	Account	Adopted Budget
Arterial and Residential Tree Program	Gas Tax Fund	20.570.5501.1301	15,000
	Traffic Improvement Fund	44.570.5501.1301	20,000
Street Marking / Striping	Gas Tax Fund	20.570.5501.1303	10,000
	Traffic Improvement Fund	44.570.5501.1303	5,000
Concrete Repairs	Traffic Improvement Fund	44.570.5501.1302	40,000
Residential Street Improvements	Gas Tax Fund	20.570.5501.1304	50,000
Misc. Crosswalk Improvements	Gas Tax Fund	20.570.5501.1306	5,000
	Traffic Improvement Fund	44.570.5501.1306	5,000
Additional Speed Bumps in Alleys	Res.l Streets/Alleys Fund	24.570.5501.1426	20,000
Replace Median Islands Katella Ave and Los Alamitos Blvd	Gas Tax Fund	20.570.5501.1425	7,500
	Traffic Improvement Fund	44.570.5501.1425	7,500
Alley Improvements	CDBG	20.570.5501.1426	126,000
	Res.l Streets/Alleys Fund	24.570.5501.1426	14,000
Alley Drive Approaches and Cross Gutter	Gas Tax	26.570.5501.1427	10,000
	Traffic Improvement Fund	44.570.5501.1427	10,000
Los Alamitos Blvd. Revitalization Project	General Fund Reserves	40.570.5502.1428	100,000
Oak Street Restriping	Gas Tax	40.570.5502.1429	5,000
	Traffic Improvement Fund	44.570.5501.1427	5,000
Replacement of Street Signs	Gas Tax	10.2521	10,000
	Traffic Improvement Fund	25.570.5503.1430	10,000
Catalina Truck Crossing Rehabilitation	Gas Tax	25.570.5503.1431	15,000
	Traffic Improvement Fund	44.570.5501.1427	15,000
Old Dutch Haven Rehabilitation	Measure M	26.570.5501.1105	227,200
	Gas Tax	25.570.5503.1431	35,000
	Traffic improvement Fund	44.570.5501.1427	30,000
City-Wide Traffic Count	Measure M	26.570.5501.1105	5,000
Traffic Signal Head Painting	Unfunded		20,000
ADA Study improvements	Unfunded		75,000
City Hall Relocation Study	Unfunded		35,000
Community Center Rehabilitation	Building Improvement Fund	25.570.5503.1431	29,000

City Hall Complex Facility Repairs	Building Improvement Fund	25.570.5503.1431	7,000
Air Conditioner Replacement (4 units)	Building Improvement Fund	25.570.5503.1431	35,000
Civic Center Parking Lot renovation	Unfunded		77,500
Pine Street Parking Lot Pavement Rehabilitation	Unfunded		50,000
New Carpeting for City Hall 1, Comm Center and Police Dept	Unfunded		30,000
Replace Park Fencing	Park Fund	40.570.5502.1316	16,000
Community Center Internal Renovations	Park Fund Unfunded	40.570.5502.1316	250,000
Extend Fence at Laurel Park along Katella- JPIA request	Unfunded		10000
Little Cottonwood Park Septic tank Rehab	Unfunded		20000
Pool Painting	Pool CIP Fund	10-2521	40000
Pool Auto fill Valve Replacement	Unfunded		5000
Pool Lighting Repairs and Upgrade	Unfunded		30000
Pool Overflow/Skimmer Drains replacement	Unfunded		5000
Pool Deck Repair	Unfunded		50000
Pool Landscape and New Concrete	Unfunded		20000
Vehicles for Police and Public Works	Garage Fund AQMD Fund	50-	110,000 20,000

**Total** **1,736,700**

### Capital Improvement Projects Summary by Fund

Fund	Adopted Budget
10 - General Fund	100,000
19 - CDBG Fund	126,000
20 - Gas Tax Fund	162,500
23- Air Quality Fund (AQMD)	20,000
24- Residential Streets/Alleys Fund	34,000
25 - Building Improvement Fund	71,000
26 - Measure M Fund	232,200
40 - Park Development Fund	266,000
44 - Traffic Improvement Fund	147,500
10 - General Fund - Pool CIP Designation	40,000
50- Garage Fund	110,000
Unfunded	427,500
<b>Total</b>	<b>1,736,700</b>

**City of Los Alamitos**  
**Capital Improvement Projects**  
**Fiscal Year 2014 - 15 Carryover**

Description	Funding Source	Account	Proposed Budget	Projected Expenditures	Carryover to FY 2013-14
Ball Road, Portal, Winners Circle, Cerritos Sidewalk, and Los Alamitos at Bradbury	Gas Tax Fund	20.570.5501.1301	300,000	32,000	268,000
	Traffic Improvement Fund	44.570.5501.1301	200,000	22,000	178,000
	Measure M Fund 26	26.570.5501.1105	200,000	45,000	155,000
Coyote Creek Improvement Project	Rivers/Mtns Conservancy Fund	41.570.5502.1109	1,189,920	789,920	400,000
Little Cottonwood Park BBQ and Laubordette Fencing	Park Development Fund	40.570.5502.1316	4,000	-	4,000
Generator Replacement	Building Improvement Fund	25.570.5503.1314	100,000	8,000	92,000
School Traffic Study	Gas Tax Fund	20.570.5501.1301	30,000	20,000	10,000
Community Pool	Pool CIP Funds	10-2521	40,000		40,000
	Building Improvement Funds	25.570.5503.1314	40,000		40,000
<b>Total</b>			<b>2,103,920</b>	<b>916,920</b>	<b>1,187,000</b>

**Capital Improvement Projects Summary by Fund**

Fund	Proposed Budget	Projected Expenditures	Carryover to FY 2013-14
10 - Pool CIP Funds	40,000		40,000
19 - CDBG Fund			
20 - Gas Tax Fund	330,000	52,000	278,000
25 - Building Improvement Fund	140,000	8,000	132,000
26 - Measure M Fund	200,000	45,000	155,000
40 - Park Development Fund	4,000	-	4,000
41 - Rivers and Mountains Conservancy Fund	1,189,920	789,920	400,000
44 - Traffic Improvement Fund	200,000	22,000	178,000
<b>Total</b>	<b>2,103,920</b>	<b>916,920</b>	<b>1,187,000</b>

CITY OF LOS ALAMITOS  
MUNICIPAL BUDGET DETAIL

Department		Division					
Public Works		Fleet Maintenance - 546					
Object Code	Expense Classification	2010-11 Actual	2011-12 Actual	2012-13 Actual	2013-14 Adjusted Budget	2013-14 Estimated Year-End	2014-15 Proposed
<b>SALARY &amp; BENEFITS</b>							
5101	Salaries - Full Time	61,224	53,915	55,950	56,056	56,056	56,060
5109	On Call Pay	1,230	1,230	1,230	1,260	1,260	1,260
5117	Uniform Allowance	510	650	650	650	650	650
5120	Overtime	3,848	1,908	2,388	4,000	4,000	4,000
5126	Sick Conversion	616	616	631		647	650
5127	Vacation Conversion						2,160
5130	Medicare	858	828	859	900	900	820
5150	Retirement	7,999	8,608	8,603	8,929	8,929	9,260
5161	Medical/Dental/Vision Insurance	10,276	12,350	12,950	13,200	13,200	13,200
5162	Life Insurance	175	165	165	165	165	140
5163	Disability Insurance	315	328	327	328	328	350
Salary & Benefits Total		87,050	80,598	83,753	85,488	86,135	88,550
<b>Maintenance &amp; Operations</b>							
5201	Supplies/Division Expense	12,599	13,625	13,982	13,000	13,000	13,000
5206	Uniforms	-	260	248	400	400	700
5207	Travel & Training	1,711	288	139	750	500	500
5222	Gas Tank Certification	4,803	5,713	(80)		-	-
5225	Auto Parts - Police	11,631	13,809	10,572	8,000	10,000	10,000
5226	Auto Parts - Recreation	665	50	-	500	500	500
5227	Auto Parts - Public Works	6,889	8,860	7,484	7,000	7,000	7,000
5228	Auto Parts - Other	299	177	-	4,000	4,000	2,000
5255	Natural Gas	6,165	3,869	2,932	4,000	4,000	4,000
5258	Gasoline	72,162	82,990	87,780	90,000	90,000	90,000
5275	Outside Services - P/D Vehicle	12,929	20,474	15,585	20,000	20,000	20,000
5276	Outside Services - Rec Vehicle	323	248	241	1,000	1,000	850
5277	Outside Services - P/W Vehicle	9,884	5,083	11,564	7,900	7,900	8,000
5278	Outside Services - Other Vehicle	153	366	405	2,000	2,000	2,000
5287	Technology Charges	2,850	1,865	1,865	1,865	1,865	1,865
Maintenance & Operations Total		143,064	157,677	152,717	160,415	162,165	160,415
<b>Capital Outlay</b>							
5435	Equipment-PW				19,000	19,000	
5440	Vehicles- Police				27,000	27,000	
Interfund Transfer to CIP-Vehicles							110,000
Capital Outlay Total					46,000	46,000	
<b>Division Total</b>		230,114	238,275	236,470	291,903	294,300	358,965

CITY OF LOS ALAMITOS  
MUNICIPAL BUDGET DETAIL

Department		Division					
Information Technology		Information Technology - 512					
Object Code	Expense Classification	2010-11 Actual	2011-12 Actual	2012-13 Actual	2013-14 Adjusted Budget	2013-14 Estimated Year-End	2014-15 Proposed
	Salaries & Benefits						
	No Personnel Allocations						
	Salaries & Benefits Total	-	-	-	-	-	-
	Maintenace & Operations						
5201	Supplies	2,260	2,000	1,929	2,000	2,000	2,000
5260	Contractual Services	108,468	87,570	71,103	75,000	75,000	75,000
5280	Maintenance Support Contract	21,272	59,000	39,057	28,812	28,800	36,430
5420	Equipment	-	-	-	-	-	17,500
5450	Computers	22,041	37,800	16,775	40,200	30,200	10,000
5451	Software	3,584	4,000	75	15,240	5,240	23,310
	Maintenance & Operations Total	157,625	190,370	128,939	161,252	141,240	164,240
	Division Total	157,625	190,370	128,939	161,252	141,240	164,240

**City of Los Alamitos  
Interfund Transfer Matrix  
Fiscal Year 2014-2015**

TRANSFER FROM	TRANSFER TO					TOTAL
	FUND	General Fund	Laurel Park Debt Service Fund	Building Improvement Fund	CIP	
General Fund			214,420			214,420
Gas Tax Fund		150,817				150,817
Public Safety Augmentation Fund		95,000				95,000
Supplemental Law Enforcement Fund		100,000				100,000
Air Quality Fund					20,000	20,000
Office of Traffic Safety Fund		5,000				5,000
Technology Replacement Fund						
Garage Fund					110,000	110,000
<b>TOTAL</b>		<b>350,817</b>	<b>214,420</b>	<b>-</b>	<b>130,000</b>	<b>695,237</b>

Transfer From:	Transfer To:		
General Fund	Laurel Park Debt Service Fund	31-4910	214,420
General Fund	Building Improvement	25-4910	-
Gas Tax Fund	Building Improvement	25-4953	-
Public Safety Augmentation Fund	General Fund	10-4920	150,817
Supplemental Law Enforcement Fund	General Fund	10-4921	95,000
Air Quality Fund	CIP Fund-Capital Equipment	10-4922	130,000
Office of Traffic Safety Fund	General Fund	10-4929	100,000
Technology Replacement Fund	General Fund		5,000
Garage Fund			
<b>Total</b>	<b>Total</b>		<b>695,237</b>