

Parks, Recreation & Cultural Arts Commission
AGENDA
REGULAR MEETING
October 1, 2014 – 7:00 p.m.

City of Los Alamitos
3191 Katella Ave.
Los Alamitos, CA 90720

This Agenda contains a brief general description of each item to be considered. Except as provided by law, action or discussion shall not be taken on any item not appearing on the agenda. Supporting documents, including staff reports, are available for review at the Recreation & Community Services Department or on the City's website at www.cityoflosalamitos.org once the agenda has been publicly posted.

Any written materials relating to an item on this agenda submitted to the Parks, Recreation & Cultural Arts Commission after distribution of the agenda packet are available for public inspection at the Recreation & Community Services Department, 10911 Oak St., Los Alamitos CA 90720, during normal business hours. In addition, such writings or documents will be made available for public review at the respective public meeting.

It is the intention of the City of Los Alamitos to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee, or a participant at this meeting, you will need special assistance beyond what is normally provided, please contact the Recreation & Community Services Department at (562) 430-1073, extension 540, 48 hours prior to the meeting so that reasonable arrangements may be made. Assisted listening devices may be obtained from the Parks, Recreation & Cultural Arts Commission Secretary at the meeting for individuals with hearing impairments.

Persons wishing to address the Parks, Recreation & Cultural Arts Commission on any item on the Parks, Recreation & Cultural Arts Commission Agenda should complete a blue "Request to Speak" card and will be called upon at the time the agenda item is called or during the Parks, Recreation & Cultural Arts Commission's consideration of the item and may address the Parks, Recreation & Cultural Arts Commission for up to three minutes.

- 1. CALL TO ORDER**
- 2. ROLL CALL**
Commissioner DeWitt
Commissioner Lindsey
Commissioner Manning
Commissioner Matsubara
Vice Chair Singer
Chair Carvajal
- 3. PLEDGE OF ALLEGIANCE**
- 4. ORAL COMMUNICATIONS**

At this time, any individual in the audience may come forward to speak on any item within the subject matter jurisdiction of the Parks, Recreation & Cultural Arts Commission. Please state if you wish to speak on an item on the Agenda. Remarks are to be limited to not more than five minutes.

5. MINUTES

Approval of the minutes for the regular meeting of September 3, 2014.

6. STAFF REPORTS

A. Day Camp & Summer Parks Program

This report provides the Parks, Recreation & Cultural Arts Commission a review of this past summer's Day Camp and Summer Parks Program.

Recommendation: Commission receive and file.

B. Online Registration Software

This report provides the Parks, Recreation & Cultural Arts Commission a status update of the Recreation & Community Services Department new online registration software CSI Software, Inc.

Recommendation: Commission receive and file.

C. Spotlight On: Preview – Trunk or Treat featuring the Treasure Hunt

This report provides the Parks, Recreation & Cultural Arts Commission with a preview of the upcoming Trunk or Treat featuring the Treasure Hunt event.

Recommendation: Commission receive and file.

D. Review of the Draft Individual Joint Use Agreement for McAuliffe & Oak Fields & Draft Master Joint Use Agreement with the Los Alamitos Unified School District & Future Individual Joint Use Agreements

This report provides the Parks, Recreation & Cultural Arts Commission with the Draft Individual Joint Use Agreement for McAuliffe Middle School Field, Oak Middle School Field, and the revised Draft Master Joint Use Agreement between the City of Los Alamitos and the Los Alamitos Unified School District (LAUSD). It provides information on the direction the City Council provided Staff on how to proceed with the additional four Individual Joint Use Agreements for Oak Middle School: Gymnasium, Outdoor Basketball Courts, Community Restrooms, and Bike/Walk Path to Coyote Creek Park, when negotiating with LAUSD.

Recommendation: Commission receive, discuss and file.

7. ITEMS OF INTEREST

None

8. ITEMS FROM THE RECREATION & COMMUNITY SERVICES DEPARTMENT

9. COMMISSIONER REPORTS

At this time, Commissioners may report on items not specifically described on the Agenda that are of interest to the community, provided no action or discussion is taken except to provide staff direction to report back or to place the item on a future Agenda.

10. ADJOURNMENT

The next meeting of the Parks, Recreation & Cultural Arts Commission is scheduled for Wednesday, November 5, 2014 in the City Council Chambers.

I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the Community Center, Museum and City Hall not less than 72 hours prior to the meeting. Dated this 25th day of September 2014.



Darlene Pawling, Department Secretary