

CITY OF LOS ALAMITOS

3191 Katella Avenue
Los Alamitos, CA 90720

AGENDA CITY COUNCIL REGULAR MEETING MONDAY, November 21, 2011 – 7:00 p.m.

NOTICE TO THE PUBLIC

This Agenda contains a brief general description of each item to be considered. Except as provided by law, action or discussion shall not be taken on any item not appearing on the agenda. Supporting documents, including staff reports, are available for review at City Hall in the City Clerk's Office or on the City's website at www.ci.los-alamitos.ca.us once the agenda has been publicly posted.

Any written materials relating to an item on this agenda submitted to the City Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office, 3191 Katella Ave., Los Alamitos CA 90720, during normal business hours. In addition, such writings or documents will be made available for public review at the respective public meeting.

It is the intention of the City of Los Alamitos to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee, or a participant at this meeting, you will need special assistance beyond what is normally provided, please contact the City Clerk's Office at (562) 431-3538, extension 220, 48 hours prior to the meeting so that reasonable arrangements may be made. Assisted listening devices may be obtained from the City Clerk at the meeting for individuals with hearing impairments.

Persons wishing to address the City Council on any item on the City Council Agenda will be called upon at the time the agenda item is called or during the City Council's consideration of the item and may address the City Council for up to three minutes.

1. **CALL TO ORDER**
2. **ROLL CALL**
Council Member Graham-Mejia
Council Member Kusumoto
Council Member Poe
Mayor Pro Tem Edgar
Mayor Stephens
3. **PLEDGE OF ALLEGIANCE** Council Member Graham-Mejia
4. **INVOCATION** Council Member Poe
5. **PRESENTATIONS**
 - A. Presentation by Orange County Sanitation District Representative regarding an update on the Groundwater Replenishment System Expansion

6. ORAL COMMUNICATIONS

At this time, any individual in the audience may come forward to speak on any item within the subject matter jurisdiction of the City Council. Remarks are to be limited to not more than five minutes per speaker.

7. REGISTER OF MAJOR EXPENDITURES

November 21, 2011.

Roll Call Vote

Council Member Graham-Mejia

Council Member Kusumoto

Council Member Poe

Mayor Pro Tem Edgar

Mayor Stephens

8. CONSENT CALENDAR

All Consent Calendar items may be acted upon by one motion unless a Council Member requests separate action on a specific item.

*****CONSENT CALENDAR*****

A. Approval of Minutes (City Clerk)

1. Approve Minutes of the Special Meeting – November 7, 2011.

2. Approve Minutes of the Regular Meeting – November 7, 2011.

B. Warrants (Finance)

November 21, 2011.

C. Approval of Plans and Specifications and Authorization to Bid for Via El Mercado Street Improvements and Capital Improvement Project (CIP) Update

This report recommends actions to begin facilitating the construction of Via El Mercado Street Improvements and provides a CIP update.

Recommendations:

1. Approve the plans and specifications for the construction of Via El Mercado Street Improvements; and,

2. Authorize staff to advertise and solicit bid proposals; and,

3. Receive and file CIP update.

D. Consideration of Options Regarding Award of Waste hauling Franchise and Second Reading and Adoption of Ordinance No. 11-10 – Amending Sections 2.60.130 and 8.12.015 of the Los Alamitos Municipal Code and Adding section 2.60.140 related to Award of Services contracts, Including Franchise Agreements for Solid Waste Collection Services (City Manager)

Staff recommends continuing the time to a future city Council meeting.

Recommendation: Continue to a future City Council meeting as the staff report is not read as of the time of posting the agenda.

*****END OF CONSENT CALENDAR*****

9. DISCUSSION ITEMS

A. Consideration of City Council Holiday Meeting Schedule (City Manager)

Due to the holiday season, it is prudent to consider the City Council meeting schedule for January 2012.

Recommendation:

1. Cancel the January 2, 2012 City Council Meeting; and,
2. Authorize staff to issue advance warrants as deemed necessary to conduct the City's business; and,
3. Other action as directed by City Council.

B. Governmental Accounting Standards Board Statement No. 54 fund balance classifications

This staff report is being presented to provide information to the City Council on the new GASB 54 reporting standard, and to formally adopt the City's definitions of reported fund balances.

Recommendation: Adopt the attached GASB Statement 54 fund balance classification Resolution No. 2011-22 and the attached fund balance classification policy.

C. Selection of City Representative on the Orange County Vector Control District Board of Directors (City Manager)

Attached is a letter from the Orange County Vector Control District indicating that the term for the current City representative on the Board of Directors is expiring on December 31, 2011. The Vector Control District is requesting that the City reappoint the current representative or appoint a successor to the Board for a term of either two or four years.

Recommendation: Staff recommends that the City Council appoint a member of the City Council to serve on the Orange County Vector Control Board of Directors for a term of either two of four years.

10. MAYOR AND COUNCIL INITIATED BUSINESS

A. Conference and Meeting Report – California Joint Powers Insurance Authority Annual Risk Forum (W. Kusumoto)

I attended the California Joint Powers Insurance Authority Annual Risk Forum Indian Wells from October 26-28, 2011 where information and training was provided. The cost of this training was covered by the JPIA.

Recommendation: Receive and file the report.

Council Announcements

At this time, Council Members may also report on items not specifically described on the Agenda that are of interest to the community, provided no action or discussion is taken except to provide staff direction to report back or to place the item on a future Agenda.

Mayor Pro Tem Edgar
Mayor Stephens
Council Member Graham-Mejia
Council Member Kusumoto
Council Member Poe

11. ITEMS FROM THE CITY MANAGER

12. CLOSED SESSION

Conference with Legal Counsel

The City Council finds, based on advice from legal counsel, that discussion in open session will prejudice the position of the local agency in the litigation.

A. Public Employment

Title: City Manager/Interim City Manager
Authority: Government Code Section 54957

B. Existing Litigation (G.C. 54956.9(a))

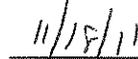
Name of Case: City of Los Alamitos vs. Citizens for a Fair Trash Contract
Case Number: Orange County Superior Court Case #00420414
Authority: Government Code Section 54956.9(a)

13. ADJOURNMENT

The next meeting of the City Council is scheduled for Monday, December 5, 2011, in the City Council Chambers.

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted at the following locations: Los Alamitos City Hall, 3191 Katella Ave.; Los Alamitos Community Center, 10911 Oak Street; and, Los Alamitos Museum, 11062 Los Alamitos Blvd.; not less than 72 hours prior to the meeting.


Windmera Quintanar
Department Secretary


Date

CITY OF LOS ALAMITOS
Register of Major Expenditures
November 21, 2011

Pages:

01	\$ 92,529.76	Major Warrants	11/21/2011
	\$ 140,971.71	Payroll	11/10/2011
	\$ 87,653.82	Payroll Benefits	11/10/2011

Total \$ 321,155.29

Statement:

I hereby certify that the claims or demands covered by the foregoing listed warrants have been audited as to accuracy and availability of funds for payment thereof. Certified by Anita Agramonte, Finance Director.



this 16th day of November, 2011

ENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
4CPBEK'S DODGE OF ANAHEIM	2012 DODGE CHARGERS - 2	GARAGE FUND	GARAGE	54,931.60
			TOTAL:	54,931.60
PLUMBERS WAREHOUSE	SWIMMING POOL HEATER	GENERAL FUND	NON-DEPARTMENTAL	16,347.03
			TOTAL:	16,347.03
SOUTHERN CALIFORNIA EDISON	TRAFFIC SIGS/ST LIGHTS	GENERAL FUND	STREET MAINTENANCE	13,997.37
	SLO-PITCH FLD/LAUREL PRK	GENERAL FUND	PARK MAINTENANCE	602.08
	MCAULIFFE PARK	GENERAL FUND	PARK MAINTENANCE	477.21
	PUMP STATIONS	GENERAL FUND	BUILDING MAINTENANCE	275.64
	CITY HALL	GENERAL FUND	BUILDING MAINTENANCE	951.86
	POLICE STATION	GENERAL FUND	BUILDING MAINTENANCE	1,932.57
	COMMUNITY CENTER	GENERAL FUND	BUILDING MAINTENANCE	3,014.40
			TOTAL:	21,251.13

===== FUND TOTALS =====

10	GENERAL FUND	37,598.16
50	GARAGE FUND	54,931.60

	GRAND TOTAL:	92,529.76

ITEM NO. 8A1

MINUTES OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS

SPECIAL MEETING – November 7, 2011

1. CALL TO ORDER

The City Council met in Special Session at 5:04 p.m., Monday, November 7, 2011, in the Council Chambers, 3191 Katella Avenue, Mayor Stephens presiding.

2. ROLL CALL

Present: Council Members: Graham-Mejia, Kusumoto, Poe
Mayor Pro Tem Edgar, Mayor Stephens

Absent: Council Members: None

Present: Staff: Jeffrey L. Stewart, City Manager
Sandra J. Levin, City Attorney
Windmera Quintanar, Department Secretary

3. ORAL COMMUNICATIONS

At this time any individual in the audience may come forward to speak on any item within the subject matter jurisdiction of the City Council. Please state if you wish to speak on an item on the Agenda. Remarks are to be limited to not more than five minutes. (PLEASE PRINT YOUR NAME AND ADDRESS ON THE ROSTER).

Mayor Stephens opened Oral Communications, there being no one present wishing to speak, Mayor Stephens closed Oral Communications.

4. CLOSED SESSION

A. Public Employee and Employee Appointment

Title: City Clerk
Authority: Government Code Section 54957

B. Conference with Labor Negotiator

Title: Conference with Labor Negotiator
City Representatives: Jeffrey L. Stewart, City Manager
Unrepresented Employee: City Clerk
Authority: Government Code Section 54957.6

The City Council recessed into Closed Session at 5:05 p.m.

The City Council reconvened at 6:51 p.m. Mayor Stephens stated there was no reportable action.

5. ADJOURNMENT

Mayor Stephens adjourned the City Council Meeting at 6:52 p.m. The next meeting of the City Council is scheduled for Monday, November 7, 2011, at 7:00 p.m., in the City Council Chambers.

Kenneth Stephens, Mayor

ATTEST:

Windmera Quintanar, Department Secretary

ITEM NO. 8A2

MINUTES OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS

REGULAR MEETING – November 7, 2011

1. CALL TO ORDER

The City Council met in Regular Session at 7:00 p.m., Monday, November 7, 2011, in the Council Chambers, 3191 Katella Avenue, Mayor Stephens presiding.

2. ROLL CALL

Present: Council Members: Graham-Mejia, Kusumoto, Poe
Mayor Pro Tem Edgar, Mayor Stephens

Absent: Council Members: None

Present: Staff: Jeffrey L. Stewart, City Manager
Sandra J. Levin, City Attorney
Tony Brandyberry, Public Works Superintd.
Bruce McAlpine, Police Captain
Steven Mendoza, Community Development Dir.
Angie Avery, Community Services Director
Anita Agramonte, Finance Director
Dave Hunt, City Engineer
Windmera Quintanar, Department Secretary

3. PLEDGE OF ALLEGIANCE

Mayor Pro Tem Edgar led the Pledge of Allegiance.

4. INVOCATION

Mayor Stephens gave the Invocation.

Mayor Stephens announced the meeting would be adjourned in memory of former Commissioner Brad Sheridan.

5. PRESENTATIONS

A. Presentation by Becky Esparza of OC Human Relations on its Annual Report

Becky Esparza gave a Power Point presentation to the City Council and answered questions.

B. Presentation by Niall Barrett, OCTA Project Manager, on the San Diego Freeway (Interstate 405) Improvement Project

Niall Barrett gave a Power Point presentation to the City Council and answered questions.

Jenelle Godges, Southern California Edison (SCE), gave a brief presentation on the new Smart Connect meters and presented Mayor Stephens with a Commendation for partnering with SCE for the past 125 years.

6. ORAL COMMUNICATIONS

At this time, any individual in the audience may come forward to speak on any item within the subject matter jurisdiction of the City Council. Remarks are to be limited to not more than five minutes per speaker.

Mayor Stephens opened Oral Communications.

Dean Grose, resident, indicated the Rotary and High School Interact club were selling blue bracelets to help support victims of the Seal Beach tragedy. He encouraged residents to attend the State of the City Lunch on November 16.

Art Debolt, resident, indicated his belief that City Attorney Levin had oversimplified the Judge's ruling regarding the trash lawsuit.

J.M. Ivler, resident, indicated opposition to Item 9A.

Dave Emerson, resident, spoke in memory of Brad Sheridan.

Cathie Sali, resident, spoke in memory of Brad Sheridan, congratulated the Chamber on Wings, Wheels, and Rotors event, stated support for the trash contract, and thanked staff for the sidewalks on Bloomfield.

Brad Taylor, resident, spoke in opposition of the trash contract.

Richard Murphy, resident, felt Item 9A was premature and urged Council to postpone and take its time with the item.

Laura Williams, resident, agreed with Mr. Murphy.

Candace Dewitt, resident, stated disappointment in all the accusations being made and encouraged everyone to work together.

Jody Shloss, resident, spoke regarding the trash contract and stated opposition for the process that was used.

Javier Mejia, resident, spoke regarding traffic and safety concerns and stated opposition to the trash contract.

Pat Blancher, resident, apologized to the Sheridan family and felt people should be mourning Brad Sheridan's memory.

Richard Vardeman, resident, spoke in favor of the trash contract.

Mayor Stephens closed Oral Communications.

Mayor Stephens asked City Attorney to address the allegations regarding the trash lawsuit.

City Attorney Levin gave a brief review of the trash lawsuit, the reasoning behind Item 9A, and stated litigation was the only item discussed in Closed Session. Mayor Stephens asked for an update on the sidewalks, right turn lane, and speed bumps.

City Engineer Hunt indicated the sidewalk project was under construction and City Manager Stewart stated staff would address any unintended hazards.

City Manager Stewart stated he would forward the right turn lane concern to the Traffic Commission.

City Engineer Hunt clarified the cost to install both speed humps was \$2,000, and indicated the second speed survey should be completed by the end of the week and would be forwarded to the Traffic Commission in December.

7. REGISTER OF MAJOR EXPENDITURES

November 7, 2011.

Motion/Second: Edgar/Poe

Unanimously Carried: the City Council approved the Major Expenditures for November 7, 2011, in the amount of \$569,267.77

Roll Call Vote

Council Member Graham-Mejia	Aye
Council Member Kusumoto	Aye
Council Member Poe	Aye
Mayor Pro Tem Edgar	Aye
Mayor Stephens	Aye

RECESS

The City Council recessed at 8:49 p.m. for a ten minute break.

RECONVENED

The City Council reconvened in Regular Session at 9:00 p.m.

8. CONSENT CALENDAR

All Consent Calendar items may be acted upon by one motion unless a Council Member requests separate action on a specific item.

Council Member Graham-Mejia pulled Item 8A.

Motion/Second: Poe/Edgar

Unanimously Carried: the City Council approved the following Consent Calendar items.

- B. Warrants (Finance)**
The City Council approved the Warrants for November 7, 2011, in the amount of \$95,439.67.

- C. Master Funding Agreement No. C-1-2774, Between the Orange County Transportation Authority (OCTA) and the City of Los Alamitos, and the M2 Expenditure Report (Public Works)**
OCTA required that each agency who receives Measure M funds is required to execute a Master Funding Agreement. The purpose of the agreement was to clarify the role and responsibilities of the Orange County Transportation Authority and the City of Los Alamitos and to adopt an annual Expenditure Report to account for developer/traffic impact fees and funds expended by local jurisdictions which satisfy the Maintenance of Effort requirements; and included all Net Revenue fund balances, interest earned and expenditures identified by type and program or project.

The City Council:

1. Adopted Resolution No. 2011-20, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS AUTHORIZING THE MAYOR TO EXECUTE A MASTER FUNDING AGREEMENT NO. C-1-2774, BETWEEN THE ORANGE COUNTY TRANSPORTATION AUTHORITY AND THE CITY OF LOS ALAMITOS".
2. Adopted Resolution No. 2011-21, "A RESOLUTION OF CITY COUNCIL OF THE CITY OF LOS ALAMITOS CONCERNING THE MEASURE M2 EXPENDITURE REPORT FOR THE CITY OF LOS ALAMITOS".

- D. Second Reading of Ordinance 11-09 – Child Safety Zones (Police)**
At its regular meeting of October 17, 2011, the City Council conducted a first reading of Ordinance No. 11-09, which established City Parks as "Child Safety Zones" and prohibited registered sex offenders from entering without written permission by the Los Alamitos Police Department.

The City Council:

1. Waived reading in full and authorized reading by title only of Ordinance No. 11-09; and,
2. Mayor Stephens read the title of Ordinance No. 11-09, entitled, "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, ADDING Chapter 9.14 OF THE LOS ALAMITOS MUNICIPAL CODE ESTABLISHING CITY PARKS AS 'CHILD SAFETY ZONES' WHERE REGISTERED SEX OFFENDERS ARE PROHIBITED FROM ENTERING WITHOUT WRITTEN PERMISSION." and,
3. Adopted Ordinance No. 11-09 by roll call vote.

8. A. Approval of Minutes (City Clerk)

1. Approve Minutes of the Regular Meeting – October 17, 2011.
2. Approve Minutes of the Special Meeting – October 24, 2011.

Council Member Graham-Mejia referred to Item 8A1, page 9, Closed Session item, and requested an amendment to state she had spoken to any interested resident regarding the issue.

Council Member Graham-Mejia referred to Item 8A2 and asked for clarification regarding her involvement in the Closed Session. Discussion ensued regarding Closed Session items and procedure.

Mayor Pro Tem Edgar asked for clarification on Council Member Graham-Mejia's request. Council Member Graham-Mejia withdrew her request and stated for the record she felt the minutes did not contain complete minutes and reflected bias.

Motion/Second: Edgar/Poe

Carried 4/1 (Graham-Mejia cast the dissenting vote): the City Council:

1. Approved the Minutes of the Regular Meeting of October 17, 2011.
2. Approved Minutes of the Special Meeting of October 24, 2011.

9. ORDINANCES

A. Introduction of Ordinance No. 11-10 – Amending Sections 2.60.130 and 8.12.015 of the Los Alamitos Municipal Code and Adding Section 2.60.140 related to the Award of Services Contracts, Including Franchise Agreements for Solid Waste Collection Services (City Manager)

The proposed ordinance would amend the City's purchasing ordinance and the waste franchise ordinance and expressly provide the procedure for the award of contracts and services. The amendment memorializes existing and historical practice that services contracts are not strictly "low bid" and may be awarded based upon such factors as demonstrates competence, qualifications, and suitability for the project in general.

City Manager Stewart summarized the staff report referring to the information contained therein and answered questions from the City Council.

City Attorney Levin indicated staff thought this item was the best option for the City; however, it was not the only option.

Mayor Stephens clarified items discussed in Closed Session were strictly to discuss litigation. City Attorney Levin confirmed.

Mayor Stephens opened the Public Hearing.

J.M. Ivler, resident, summarized his understanding of the Judge's findings regarding the trash contract and stated opposition to Item 9A.

Mayor Stephens closed the Public Hearing.

Council Member Graham-Mejia made a motion to table the item until staff could bring additional options. She inquired if there was a conflict of interest for the three Council Members that were named in the lawsuit. City Attorney Levin answered in the negative.

Motion/Second: Graham-Mejia/Warren

Failed 3:2 (Edgar, Stephens, Poe cast the dissenting vote): Motion failed to postpone the item.

The City Council and staff discussed the following items:

- History of the trash contract including: bids received, the procedure used, and Public Hearings held
- Accusations of criminal activity
- Procedure for awarding the trash franchise
- Judge's findings regarding the trash lawsuit and complying with such
- Updating the Purchasing Ordinance for clarity
- Election of 2008
- Details of the current trash contract, indemnification clauses, and its legality
- Moving forward too quickly
- Costs associated with legal services resulting from the contract
- Purpose of implementing the trash contract franchise ordinance
- Past practices for award of service contracts
- Encouraged businesses that were negatively impacted by the implementation of the trash contract to come forward
- Doing what was best for the community
- Brown Act procedures

Motion/Second: Edgar/Poe

Carried 3/2 (Graham-Mejia and Kusumoto cast the dissenting vote): The City Council introduced Ordinance No. 11-10, by title only, waived full reading and agendaized second reading and adoption for November 21, 2011.

10. DISCUSSION ITEMS

A. Race on the Base Management Contract (Community Services)

This agenda item is a contract for management of Race on the Base.

Community Services Director Avery summarized the staff report, referring to the information contained therein, and answered questions from the City Council. She introduced Mr. Bob Seagram, CEO of International City Racing.

City Council thanked Mr. Seagram for being present.

Mr. Segram gave a brief summary of his qualifications, provided the history of his business, and indicated he saw potential growth in the race.

Motion/Second: Edgar/Poe

Carried 4/1 (Graham-Mejia cast the dissenting vote): The City Council authorized the City Manager to execute a one-year contract in an amount not to exceed \$95,000 with International City Racing, Inc. for professional race management services for the Race on the Base.

11. MAYOR AND COUNCIL INITIATED BUSINESS

Council Announcements

At this time, Council Members may also report on items not specifically described on the Agenda that are of interest to the community, provided no action or discussion is taken except to provide staff direction to report back or to place the item on a future Agenda.

Council Member Poe reported attendance at Wings, Wheels, and Rotors on October 30; encourages residents to attend the State of the City Lunch on November 16 at Eagles Nest; reported upcoming travel out of state; requested staff continue to look into repairing street alleys; and, sent sympathy and prayers to the entire Sheridan family.

Mayor Pro Tem Edgar reported attendance at the following meetings: 1) OCFA Fire Station Dedication Stanton on October 20; 2) OCSD Strategy Session; and, 3) the Boys and Girls Club event at the Los Al Race Track; and. He stated he would be attending the upcoming Chamber Wake Up Breakfast and the State of the City. He sent his prayers to the Sheridan family.

Mayor Stephens requested the City Manager send a letter of support to the City Parks Alliance, noted the City had received an 11% sales tax increase, and he would be speaking at the State of the City Lunch.

Council Member Graham-Mejia inquired if revenue from local business could be tracked on race day and spoke in Brad Sheridan's memory.

Council Member Kusumoto reported attendance at the CJPIA Risk Forum and requested Mayor Stephens withdraw closing the meeting in honor of Brad Sheridan. Mayor Stephens agreed.

12. ITEMS FROM THE CITY MANAGER

City Manager Stewart requested an update on the Los Alamitos Medical Center. Community Development Director Mendoza provided an update and indicated an application for the first building should go before the Planning Commission early 2012.

Mayor Stephens requested an item be brought before the Council that would recognize and welcome new business to the City.

Council confirmed the Regular scheduled meeting of November 21, 2011, would be held.

13. CLOSED SESSION

Conference with Legal Counsel

The City Council finds, based on advice from legal counsel, that discussion in open session will prejudice the position of the local agency in the litigation.

- A. Existing Litigation (G.C. 54956.9(a))
Name of Case: City of Los Alamitos vs. Citizens for a Fair Trash Contract
Case Number: Orange County Superior Court Case #00420414
Authority: Government Code Section 54956.9(a)

City Attorney Levin indicated there was nothing new to discuss at this time and Closed Session would not be held.

14. ADJOURNMENT

Mayor Stephens adjourned the City Council Meeting at 11:37 p.m. The next meeting of the City Council is scheduled for Monday, November 21, 2011, in the City Council Chambers.

Kenneth Stephens, Mayor

ATTEST:

Windmera Quintanar, Department Secretary

CITY OF LOS ALAMITOS
A/P Warrants
November 21, 2011

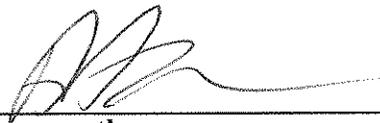
Pages:

01-06	\$ 44,465.91	A/P Warrants	11/21/2011
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Total	<u>\$ 44,465.91</u>		
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Statement:

I hereby certify that the claims or demands covered by the foregoing listed warrants have been audited as to accuracy and availability of funds for payment thereof. Certified by Anita Agramonte, Finance Director.



this 16th day of November, 2011

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
ACE INDUSTRIAL SUPPLY, INC.	ELECTRICAL TOOLS	GENERAL FUND	BUILDING MAINTENANCE	144.14
			TOTAL:	144.14
AHERN RENTALS	ROLLER RENTAL	GENERAL FUND	STREET MAINTENANCE	148.16
			TOTAL:	148.16
ANIMAL PEST MANAGEMENT SERVICES	GOPHER CONTROL	GENERAL FUND	PARK MAINTENANCE	250.00
	GOPHER CONTROL	GENERAL FUND	PARK MAINTENANCE	365.00
			TOTAL:	615.00
ARC IMAGING RESOURCES	PRINTING SERVICES	RIVERS/MTNS. CONSE	CAPITAL PROJECTS	86.16
			TOTAL:	86.16
AT & T MOBILITY	BILL CYCLE 9/24-10/23	GENERAL FUND	PATROL	364.65
			TOTAL:	364.65
AW DIRECT	EQUIPMENT TIE DOWNS	GARAGE FUND	GARAGE	428.38
			TOTAL:	428.38
BENESYST	FLEX ADMIN SERVICES	GENERAL FUND	ADMINISTRATIVE SERVICE	150.00
			TOTAL:	150.00
BOY BOORMAN	INSTRUCTOR - PHOTOGRAPHY	GENERAL FUND	SPECIAL CLASSES	225.60
			TOTAL:	225.60
BUSINESS PRODUCTS DISTRIBUTORS	OFFICE SUPPLIES	GENERAL FUND	CITY MANAGER	33.38
	OFFICE SUPPLIES	GENERAL FUND	PUBLIC WORKS ADMIN	31.87
			TOTAL:	65.25
CARD INTEGRATORS CORPORATION	ANNUAL MAINTENANCE	GENERAL FUND	PATROL	120.00
			TOTAL:	120.00
CARSON SUPPLY CO., INC.	IRRIGATION SUPPLIES	TRAFFIC IMPROVEMEN	CAPITAL PROJECTS	349.03
			TOTAL:	349.03
CAVENAUGH & ASSOCIATES	DUI SEMINAR	GENERAL FUND	POLICE ADMINISTRATION	499.00
			TOTAL:	499.00
BOB COHEN	INSTRUCTOR - ADULT ED	GENERAL FUND	SPECIAL CLASSES	84.00
			TOTAL:	84.00
COMPUTER SERVICE CO.	SIGNAL REPAIR	GENERAL FUND	STREET MAINTENANCE	1,240.00
			TOTAL:	1,240.00
COUNTY OF ORANGE TREASURER-TAX COLLECT	OCATS	GENERAL FUND	COMMUNICATIONS TECHNOL	305.00
			TOTAL:	305.00
DECKSIDE POOL SERVICE	HEATER REPAIRS	GENERAL FUND	AQUATICS	262.50
	CALIBRATE CONTROLLER	GENERAL FUND	AQUATICS	95.00
			TOTAL:	357.50
DOG DEALERS, INC.	INSTRUCTOR - DOG OBEDIENCE	GENERAL FUND	SPECIAL CLASSES	362.60
			TOTAL:	362.60
DOOLEY ENTERPRISES, INC.	AMMUNITION	GENERAL FUND	PATROL	622.26
			TOTAL:	622.26

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
FINE LINE	REC BLDG - PAINT/DECORATE	BUILDING IMPROVEME	CAPITAL PROJECTS	395.00
			TOTAL:	395.00
CARRI FOX	INSTRUCTOR - DANCE	GENERAL FUND	SPECIAL CLASSES	6.30
	INSTRUCTOR - DANCE	GENERAL FUND	SPECIAL CLASSES	8.40
	INSTRUCTOR - DANCE	GENERAL FUND	SPECIAL CLASSES	7.00
	INSTRUCTOR - DANCE	GENERAL FUND	SPECIAL CLASSES	8.40
			TOTAL:	30.10
SANAHL LUMBER COMPANY	GLOVES	GENERAL FUND	STREET MAINTENANCE	24.76
	CABLE	GENERAL FUND	BUILDING MAINTENANCE	13.87
	ELECTRICAL SUPPLIES	GENERAL FUND	BUILDING MAINTENANCE	20.10
	SURGE PROTECTOR	GENERAL FUND	BUILDING MAINTENANCE	6.24
	RETURN - SUPPLIES	GENERAL FUND	SPECIAL CLASSES	11.27-
	RETURN - SUPPLIES	GENERAL FUND	SPECIAL CLASSES	8.66-
	LUMBER	TRAFFIC IMPROVEMEN	CAPITAL PROJECTS	41.17
	CONCRETE SUPPLIES	TRAFFIC IMPROVEMEN	CAPITAL PROJECTS	6.24
	HARDWARE	GARAGE FUND	GARAGE	6.03
			TOTAL:	98.48
GLENN E. THOMAS CO.	COOLANT RECOVERY BOTTLE	GARAGE FUND	GARAGE	46.06
	STEERING WHEELS	GARAGE FUND	GARAGE	411.51
	STEERING WHEELS	GARAGE FUND	GARAGE	617.27
			TOTAL:	1,074.84
GLOBALSTAR USA	SATELLITE PHONE	GENERAL FUND	EMERGENCY PREPAREDNESS	26.28
			TOTAL:	26.28
GOLF VENTURES WEST	MOWER PARTS	GARAGE FUND	GARAGE	577.52
			TOTAL:	577.52
HARRY'S PLUMBING AND DRAINS, INC.	STOVE REPAIR	GENERAL FUND	BUILDING MAINTENANCE	215.00
	CLEARED DRAINS	GENERAL FUND	BUILDING MAINTENANCE	65.00
			TOTAL:	280.00
HARTZOG & CRABILL, INC.	TRAFFIC ENGINEER SVCS	GENERAL FUND	CITY ENGINEER	1,797.75
			TOTAL:	1,797.75
HI-WAY SAFETY INC.	SIGNS	GENERAL FUND	STREET MAINTENANCE	244.24
	TRAFFIC SIGNS	GENERAL FUND	STREET MAINTENANCE	65.73
			TOTAL:	309.97
HINDERLITER, DE LLAMAS & ASSOCIATES	SALES TAX 4Q 2011	GENERAL FUND	ADMINISTRATIVE SERVICE	1,336.95
			TOTAL:	1,336.95
HOSE-MAN, INC.	HOSES	GARAGE FUND	GARAGE	102.08
	FITTINGS	GARAGE FUND	GARAGE	28.86
			TOTAL:	130.94
JDS TANK TESTING & REPAIR	DESIGNATED OPERATOR	GARAGE FUND	GARAGE	145.00
			TOTAL:	145.00
KONICA MINOLTA BUSINESS SOLUTIONS	COPIER LEASE - ADMIN SVCS	GENERAL FUND	ADMINISTRATIVE SERVICE	423.77
	COPIER LEASE - CITY HALL	GENERAL FUND	ADMINISTRATIVE SERVICE	302.35
	COPIER LEASE - P/D	GENERAL FUND	POLICE ADMINISTRATION	332.20
			TOTAL:	1,058.32

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
YING LIU	INSTRUCTOR - ART	GENERAL FUND	SPECIAL CLASSES	68.25
	INSTRUCTOR - ART	GENERAL FUND	SPECIAL CLASSES	346.12
			TOTAL:	414.37
LONG BEACH SOCCER REFEREE ASSOCIATION	ASSIGNING SERVICES	GENERAL FUND	SPORTS	402.50
	ASSIGNING SERVICES	GENERAL FUND	SPORTS	470.50
			TOTAL:	873.00
LOS ALAMITOS AUTO PARTS	P/D GENERATOR PARTS	GENERAL FUND	BUILDING MAINTENANCE	18.71
	P/D GENERATOR PARTS	GENERAL FUND	BUILDING MAINTENANCE	24.08
	PUMP ENGINE PARTS	GENERAL FUND	BUILDING MAINTENANCE	25.84
	PUMP ENGINE PARTS	GENERAL FUND	BUILDING MAINTENANCE	10.28
	PUMP ENGINE PARTS	GENERAL FUND	BUILDING MAINTENANCE	29.31
	P/D GENERATOR PARTS	GENERAL FUND	BUILDING MAINTENANCE	33.65
	BATTERY CORE	GARAGE FUND	GARAGE	77.58
	RETURN - OIL FILTER	GARAGE FUND	GARAGE	7.59-
	FUEL DISPENSING PUMP	GARAGE FUND	GARAGE	543.06
			TOTAL:	754.92
MAJOR LEAGUE SOFTBALL, INC.	ASSIGNING SERVICES	GENERAL FUND	SPORTS	234.00
			TOTAL:	234.00
MISC. VENDOR	REFUND - SWIM LESSONS	GENERAL FUND	NON-DEPARTMENTAL	50.00
			TOTAL:	50.00
MYERS TIRE SUPPLY	WHEEL WEIGHTS	GARAGE FUND	GARAGE	153.55
			TOTAL:	153.55
NEXTEL COMMUNICATIONS	TRAFFIC CALMING SIGN	GENERAL FUND	TRAFFIC	17.48
			TOTAL:	17.48
PACIFIC TELEMANAGEMENT SERVICES	PAY PHONE	GENERAL FUND	COMMUNICATIONS TECHNOL	82.64
			TOTAL:	82.64
PAPER RECYCLING SPECIALISTS	SHREDDING SERVICES	GENERAL FUND	ADMINISTRATIVE SERVICE	74.00
			TOTAL:	74.00
HELEN PARES	INSTRUCTOR - EXERCISE	GENERAL FUND	SPECIAL CLASSES	99.45
			TOTAL:	99.45
PHILLIPS STEEL COMPANY	STEEL	GENERAL FUND	BUILDING MAINTENANCE	27.73
			TOTAL:	27.73
THE RINKS WESTMINSTER ICE	INSTRUCTOR - ICE SKATING	GENERAL FUND	SPECIAL CLASSES	23.10
	INSTRUCTOR - ICE SKATING	GENERAL FUND	SPECIAL CLASSES	23.10
			TOTAL:	46.20
ROBERTSON'S	CONCRETE	TRAFFIC IMPROVEMEN	CAPITAL PROJECTS	771.92
	CONCRETE	TRAFFIC IMPROVEMEN	CAPITAL PROJECTS	771.92
	CONCRETE	TRAFFIC IMPROVEMEN	CAPITAL PROJECTS	771.92
			TOTAL:	2,315.76
SIR SPEEDY	WINDOW ENVELOPES	GENERAL FUND	ADMINISTRATIVE SERVICE	56.23
	ENVELOPES	GENERAL FUND	ADMINISTRATIVE SERVICE	41.42
	WINDOW ENVELOPES	GENERAL FUND	COMMUNITY DEVEL ADMIN	56.23
	ENVELOPES	GENERAL FUND	COMMUNITY DEVEL ADMIN	41.41

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	WINDOW ENVELOPES	GENERAL FUND	PUBLIC WORKS ADMIN	56.23
	ENVELOPES	GENERAL FUND	PUBLIC WORKS ADMIN	41.41
	NPDES BOOKS	GENERAL FUND	STREET MAINTENANCE	74.35
			TOTAL:	367.28
SOUTH COAST SUPPLY & GARDEN DAZE	FISH FOOD	GENERAL FUND	PARK MAINTENANCE	22.61
	CONCRETE	GENERAL FUND	PARK MAINTENANCE	31.67
	CONCRETE	TRAFFIC IMPROVEMEN	CAPITAL PROJECTS	112.49
	CONCRETE	TRAFFIC IMPROVEMEN	CAPITAL PROJECTS	112.49
	CONCRETE	TRAFFIC IMPROVEMEN	CAPITAL PROJECTS	56.25
	SOD	TRAFFIC IMPROVEMEN	CAPITAL PROJECTS	40.41
	SOD	TRAFFIC IMPROVEMEN	CAPITAL PROJECTS	202.35
			TOTAL:	578.27
SOUTHERN CALIFORNIA GAS	10911 OAK ST.	GENERAL FUND	BUILDING MAINTENANCE	60.38
			TOTAL:	60.38
SPARKLETT'S DRINKING WATER	SERVICE & RENTAL	GENERAL FUND	BUILDING MAINTENANCE	225.37
			TOTAL:	225.37
SY NURSERY	FLOWERS & POTTING SOIL	GENERAL FUND	PARK MAINTENANCE	69.33
			TOTAL:	69.33
TIME WARNER CABLE	ADMIN CABLE SERVICE	GENERAL FUND	CITY MANAGER	164.96
	INTERNET - COMPUTER CENTER	GENERAL FUND	RECREATION ADMINISTRAT	69.95
			TOTAL:	234.91
TOTALFUNDS BY HASLER	POSTAGE	GENERAL FUND	ADMINISTRATIVE SERVICE	611.12
			TOTAL:	611.12
U.S. BANK	SR. MEALS SUPPLIES	GENERAL FUND	NON-DEPARTMENTAL	153.88
	STATE OF THE CITY INVITES	GENERAL FUND	CITY COUNCIL	74.32
	COUNCIL REFRESHMENTS	GENERAL FUND	CITY COUNCIL	37.96
	COUNCIL COFFEE	GENERAL FUND	CITY COUNCIL	12.95
	EMPLOYEE LUNCHEON	GENERAL FUND	CITY COUNCIL	405.00
	EMPLOYEE LUNCHEON	GENERAL FUND	CITY COUNCIL	32.29
	EMPLOYEE LUNCHEON	GENERAL FUND	CITY COUNCIL	1,462.91
	CITY HALL FLAGS	GENERAL FUND	ADMINISTRATIVE SERVICE	170.91
	OFFICE SUPPLIES	GENERAL FUND	POLICE ADMINISTRATION	296.39
	OFFICE SUPPLIES	GENERAL FUND	POLICE ADMINISTRATION	18.04
	OFFICE SUPPLIES	GENERAL FUND	POLICE ADMINISTRATION	286.03
	TRAINING	GENERAL FUND	POLICE ADMINISTRATION	98.00
	KEY CABINET	GENERAL FUND	PATROL	149.86
	BATTERIES	GENERAL FUND	PATROL	99.52
	ENTERSECT ONLINE	GENERAL FUND	INVESTIGATION	79.00
	OFFICE SUPPLIES	GENERAL FUND	RECORDS	94.23
	FILE JACKETS	GENERAL FUND	RECORDS	1,010.16
	PROPERTY TAPE	GENERAL FUND	RECORDS	142.12
	OFFICE SUPPLIES	GENERAL FUND	RECORDS	34.24
	WEB HOSTING	GENERAL FUND	COMMUNITY OUTREACH	12.95
	WEB HOSTING	GENERAL FUND	COMMUNITY OUTREACH	14.95
	OFFICE SUPPLIES	GENERAL FUND	COMMUNITY DEVEL ADMIN	29.30
	TRAINING	GENERAL FUND	COMMUNITY DEVEL ADMIN	90.00
	TRAINING	GENERAL FUND	PLANNING	90.00
	POSTAGE	GENERAL FUND	PUBLIC WORKS ADMIN	6.70
	SAFETY PRODUCTS	GENERAL FUND	STREET MAINTENANCE	229.72

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	STENCILS	GENERAL FUND	STREET MAINTENANCE	5.92
	SAFETY SUPPLIES	GENERAL FUND	STREET MAINTENANCE	71.57
	LENS COVERS	GENERAL FUND	BUILDING MAINTENANCE	142.77
	LENS COVERS	GENERAL FUND	BUILDING MAINTENANCE	126.02
	FLOOR MAT	GENERAL FUND	BUILDING MAINTENANCE	54.33
	JOB POSTING	GENERAL FUND	RECREATION ADMINISTRAT	75.00
	OFFICE SUPPLIES	GENERAL FUND	RECREATION ADMINISTRAT	60.26
	HALLOWEEN SUPPLIES	GENERAL FUND	RECREATION ADMINISTRAT	80.93
	OFFICE SUPPLIES	GENERAL FUND	RECREATION ADMINISTRAT	25.00
	MASTER SWIM DUES	GENERAL FUND	AQUATICS	40.00
	SR. CLUB DISPLAY STAND	GENERAL FUND	COMMUNITY SERVICES	120.37
	FOOTBALLS	GENERAL FUND	SPORTS	25.73
	SPORTS SUPPLIES	GENERAL FUND	SPORTS	4.28
	SPORTS SUPPLIES	GENERAL FUND	SPORTS	4.31
	SPORTS SUPPLIES	GENERAL FUND	SPORTS	12.28
	JOB POSTING	GENERAL FUND	SPORTS	75.00
	RACE ON BASE AD	GENERAL FUND	SPECIAL EVENTS	17.14
	RACE ON BASE MAILING	GENERAL FUND	SPECIAL EVENTS	1,736.67
	RACE ON BASE AD	GENERAL FUND	SPECIAL EVENTS	22.72
	RACE ON BASE AD	GENERAL FUND	SPECIAL EVENTS	20.98
	MOWER PARTS	GARAGE FUND	GARAGE	310.32
	MOWER PARTS	GARAGE FUND	GARAGE	326.42
	FUSE	GARAGE FUND	GARAGE	3.44
	SHOP SUPPLIES	GARAGE FUND	GARAGE	399.38
	ASE TEST FEES	GARAGE FUND	GARAGE	66.00
	ASE TEST FEES	GARAGE FUND	GARAGE	126.00
	SHOP SUPPLIES	GARAGE FUND	GARAGE	21.07
	SHOP SUPPLIES	GARAGE FUND	GARAGE	210.78
	RETURN - SHOP SUPPLIES	GARAGE FUND	GARAGE	21.07-
			TOTAL:	9,295.05
UNDERGROUND SERVICE ALERT OF SO. CALIF	SERVICE ALERT FAXES	GENERAL FUND	STREET MAINTENANCE	21.00
			TOTAL:	21.00
V & V MANUFACTURING, INC.	REFINISH BADGE	GENERAL FUND	RECORDS	35.96
			TOTAL:	35.96
VERIZON CALIFORNIA, INC.	ADMIN - FAX	GENERAL FUND	ADMINISTRATIVE SERVICE	44.14
	POLICE DEPT/RELAY LINE	GENERAL FUND	COMMUNICATIONS TECHNOL	79.27
	TELECOMMUNICATIONS	GENERAL FUND	COMMUNICATIONS TECHNOL	783.75
	TRAFFIC SIGNAL	GENERAL FUND	STREET MAINTENANCE	39.26
	TRAFFIC SIGNAL	GENERAL FUND	STREET MAINTENANCE	74.19
	TRAFFIC SIGNAL	GENERAL FUND	STREET MAINTENANCE	39.48
	TRAFFIC SIGNAL	GENERAL FUND	STREET MAINTENANCE	37.09
	TRAFFIC SIGNAL	GENERAL FUND	STREET MAINTENANCE	37.09
	PARK & REC - FAX	GENERAL FUND	RECREATION ADMINISTRAT	43.25
			TOTAL:	1,177.52
VERIZON WIRELESS	POLICE	GENERAL FUND	POLICE ADMINISTRATION	42.98
	COMMUNITY DEVELOPMENT	GENERAL FUND	NEIGHBORHOOD PRESERVAT	10.66
	PUBLIC WORKS	GENERAL FUND	STREET MAINTENANCE	193.19
			TOTAL:	246.83
VOYAGER FLEET SYSTEMS, INC.	FUEL	GARAGE FUND	GARAGE	6,684.22
	FUEL TAX CREDIT	GARAGE FUND	GARAGE	312.19-
	CNG FUEL	GARAGE FUND	GARAGE	392.97

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
			TOTAL:	6,765.00
KENNY WAGNER	INSTRUCTOR - COMPUTER	GENERAL FUND	SPECIAL CLASSES	71.50
	INSTRUCTOR - COMPUTER	GENERAL FUND	SPECIAL CLASSES	57.20
			TOTAL:	128.70
WEIDENHOEFER DESIGN STUDIO	ACTIVITIES GUIDE	GENERAL FUND	RECREATION ADMINISTRAT	1,725.00
			TOTAL:	1,725.00
WEST COAST ARBORISTS, INC.	TREE MAINTENANCE	GENERAL FUND	PARK MAINTENANCE	3,612.00
			TOTAL:	3,612.00
Y.C. CHEN NURSERY, INC.	PARK TREE	GENERAL FUND	PARK MAINTENANCE	32.33
			TOTAL:	32.33
ZUMAR INDUSTRIES	STREET SIGNS	GENERAL FUND	STREET MAINTENANCE	184.88
			TOTAL:	184.88
ZURICH NORTH AMERICA	FUEL TANK INSURANCE	GARAGE FUND	GARAGE	524.00
			TOTAL:	524.00

===== FUND TOTALS =====

10	GENERAL FUND	28,887.91
25	BUILDING IMPROVEMENT	395.00
41	RIVERS/MTNS. CONSERVANCY	86.16
44	TRAFFIC IMPROVEMENT	3,236.19
50	GARAGE FUND	11,860.65

	GRAND TOTAL:	44,465.91

City of Los Alamitos

Agenda Report Consent Calendar

November 21, 2011
Item No: 8C

To: Mayor Kenneth Stephens and Members of the City Council

Via: Jeffrey L. Stewart, City Manager

From: David Hunt, City Engineer
Steven Mendoza, Director of Community Development

Subject: Approval of Plans and Specifications and Authorization to Bid for Via El Mercado Street Improvements and Capital Improvement Project (CIP) Update

Summary: This report recommends actions to begin facilitating the construction of Via El Mercado Street Improvements and provides a CIP update.

Recommendations:

1. Approve the plans and specifications for the construction of Via El Mercado Street Improvements; and,
2. Authorize staff to advertise and solicit bid proposals; and,
3. Receive and file CIP update.

Background

On June 20, 2011, the City Council approved a CIP list for 2011/2012. Fifteen (15) CIP projects were included in the budget and this staff report is to update the City Council on the status of main projects in the City.

Discussion

Cerritos Avenue and Via El Mercado Reconstruction

The Via El Mercado reconstruction plans have been completed and are ready to go out to bid. The street is located in a Light Industrial section of the City and has been deteriorating for a while. Cerritos Avenue design will be finished in January 2012 and go out to bid in February 2012.

The following is an approximate timeline for the completion of Via El Mercado:

- 11/21/11 Approval of plans & specifications by the City Council
- 11/30/11 Advertise project
- 12/22/11 Bid opening
- 1/16/12 Award of Contract
- 1/30/12 Start of construction
- 2/30/12 End of construction

Laurel Park Rehabilitation Project

Laurel Park Rehabilitation bids came in last week. Fifteen (15) contractors purchased plans and specifications, and six (6) contractors bid on the project. The low bid for the project was \$189,000 and a staff report to City Council requesting award will be presented at the December 5, 2011 meeting. Construction will start in January 2012 and be completed in April 2012.

Katella Avenue at Chestnut Avenue Median Modifications

The Katella Avenue at Chestnut Avenue Median Modifications project is out to bid and the bids are due on November 30, 2011. To date, nine (9) contractors have purchased plans and specifications for the project. Construction is scheduled to start in January 2012 and be completed in February 2012.

Community Pool Heater

The pool heater has been delivered and is on site at the Joint Forces Training Base (JFTB). The heater will be installed the week of November 28th.

Community Pool Shade Structure

The shade structure project has been awarded and will be installed in December.

Street Improvements

The following projects are going out to bid on November 30, 2011.

- Corporate Center Dr./Calle Lee Rehab - a paving project with drainage issues and curb and gutter replacement
- Walnut and Chestnut Streets Curb and Gutter Replacement - curb and gutter replacements with some pavement replacement and AC overlay and drainage issues
- Cerritos Ave./Humbolt St. Improvements – curb return, new cross gutter, traffic signal improvements, and some AC paving improvements
- Carrier Row will install forty-five (45) ADA compliant access ramps
- Catch Basin Enlargement at Katella Ave. and Siboney St. will enlarge a 3.5 foot catch basin to 7 feet in width.

Speed Hump Test Alley

The test speed humps have been in place in the alley between Lexington Drive and Noel Street between Katella Avenue and Green Avenue. A speed survey was

completed before and after the test speed humps were placed. The before and after results of the speed hump test will be presented to the Traffic Commission at the December 14, 2011 meeting. Residents that live next to the alley will be notified about the meeting and will be encouraged to attend.

Coyote Creek Park

Coyote Creek Park design is complete and ready to go out to bid. City staff is waiting for Edison approval before going out to bid. Tentative bidding date is January 2012 with construction being completed by June 30, 2012.

Old Town East and West ADA Access Ramps

The CDBG funded ramps (49) are under construction and will be completed by the end of the year. Project will go out to bid in February 2012 with construction completed in April 2012.

City Hall Complex and Museum Roof Repairs

City staff is working with the City's insurance company to fix the Police Department, Community Center, and Teen Center roof leaks. Construction should start in January 2012. Once that is completed the Museum roof will be re-bid.

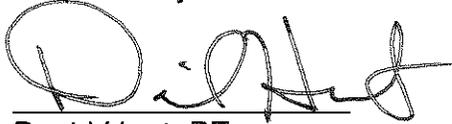
Alley Improvements (Design Only)

The remaining unimproved alleys are being design during this year. Construction budget for those will be requested for next year's CIP.

Fiscal Impact

Via El Mercado Street Reconstruction was budgeted in the 2011/2012 CIP projects and is using Measure M and Traffic Improvement funding. The construction estimate for this project is \$40,000.

Prepared By:



David Hunt, PE
City Engineer

Reviewed By:



Steven Mendoza
Director of Community Development

Approved By:



Jeffrey L. Stewart
City Manager

Attachment: 1) Plans and Specifications are available for review in the City Clerk's Office

City of Los Alamitos

Agenda Report
Consent Agenda

November 21, 2011
Item No: 8D

To: Mayor Kenneth Stephens & Members of the City Council

From: Jeff Stewart, City Manager

Subject: Consideration of Options Regarding Award of Waste Hauling Franchise and Second Reading and Adoption of Ordinance No. 11-10 – Amending Sections 2.60.130 and 8.12.015 of the Los Alamitos Municipal Code and Adding Section 2.60.140 related to the Award of Services Contracts, Including Franchise Agreements for Solid Waste Collection Services

Summary:

Staff recommends continuing the item to a future City Council meeting.

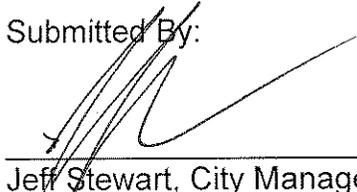
Recommendation: 1) Continue item to a future City Council meeting as the staff report is not ready as of the time of posting the agenda.

Background and Discussion

Fiscal Impact

None

Submitted By:



Jeff Stewart, City Manager

Attachments: None

City of Los Alamitos

Agenda Report Discussion Items

November 21, 2011
Item No: 9A

To: Mayor Kenneth Stephens & Members of the City Council
From: Jeffrey L. Stewart, City Manager
Subject: Consideration of City Council Holiday Meeting Schedule

Summary: Due to the holiday season, it is prudent to consider the City Council meeting schedule for January 2012.

Recommendation:

1. Cancel the January 2, 2012 City Council Meeting; and,
2. Authorize staff to issue advance warrants as deemed necessary to conduct the City's business; and,
3. Other action as directed by City Council

Background

Due to the pending holiday season, it is prudent to consider the City Council meeting schedule. For the purposes of this report, the City Council meeting schedule will focus on January 2012.

Discussion

CITY COUNCIL MEETING SCHEDULE

The following dates reflect the December through January City Council meetings as currently scheduled.

2011:

December 5
December 19

2012:

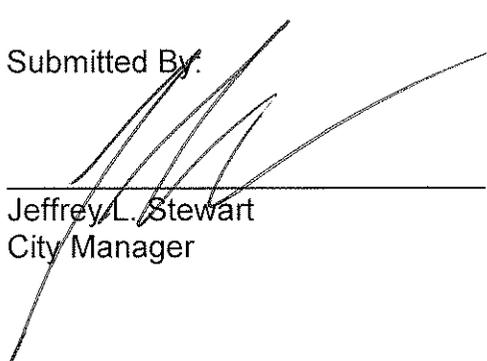
January 2
January 16 No City Council meeting in observance of Martin Luther King Day
January 17 City Council meeting day in lieu of January 16

Staff proposes the cancellation of the January 2, 2012 meeting. Should the City Council elect to cancel the January 2nd meeting, staff would ensure the timeliness of items requiring City Council consideration, and the issuance of advance warrants deemed necessary to conduct the City's business. Any advance warrants issued would be submitted to the City Council at the next regular meeting. There are no time sensitive agenda items anticipated for the January 2nd meeting at this time.

Fiscal Impact

Cancellation of a regularly scheduled City Council meeting will save minimal funds in staff time and operating expenses.

Submitted By:



Jeffrey L. Stewart
City Manager

City of Los Alamitos

**Agenda Report
Discussion Item**

**November 21, 2011
Item No: 9B**

To: Mayor Kenneth Stephens & Members of the City Council

Via: Jeffrey L. Stewart, City Manager

From: Anita Agramonte, Finance Director

Subject: Governmental Accounting Standards Board Statement No. 54 fund balance classifications

Summary: This staff report is being presented to provide information to the City Council on the new GASB 54 reporting standard, and to formally adopt the City's definitions of reported fund balances.

Recommendation: Adopt the attached GASB Statement 54 fund balance classification resolution no. 2011-22 and the attached fund balance classification policy.

Background

In February 2009, the Governmental Accounting Standards Board (GASB) issued Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions. This new standard does not change the total amount of a given fund balance, but it substantially alters the categories and terminology used to describe the components that make up a fund balance. The new categories and terminology reflect an approach that focuses, not on financial resources available for appropriation within a fund, but on the extent to which the City is bound to honor constraints on the specific purposes for which amounts in the fund can be spent.

Discussion

The term fund balance is used to describe the difference between assets (what is owned) and liabilities (what is owed) reported within a fund. In the past, fund balances have been classified into three separate components: Reserved, Designated, and Undesignated. There are almost always important limitations on the purpose for which all or a portion of the resources of a fund can be used. The force of these limitations can vary significantly, depending on their source. The various components of the new fund balance reporting standard are designed to indicate the extent to which the City is bound by these limitations placed upon the resources.

GASB Statement No. 54 defines five new components of fund balance that will replace the current existing three components. The five new components are:

Nonspendable Fund Balance:

That portion of a fund balance that includes amounts that cannot be spent because they are not in a spendable form, such as prepaid items, inventories of supplies, or loans receivable. This category was traditionally reported as a “reserved” fund balance under the old standard.

Restricted Fund Balance

That portion of a fund balance that reflects constraints placed on the use of resources (other than non-spendable items) that are either (a) externally imposed by creditors (such as through debt covenants, grantors, contributors, or laws or regulations of other governments; or (b) imposed by law through constitutional provisions or enabling legislation. This category was traditionally reported as a “reserved” fund balance under the old standard.

Committed Fund Balance

That portion of a fund balance that included amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of the government’s highest level of decision making authority, and remain binding unless removed in the same manner. This category was traditionally reported as “designated fund balance” under the old standard.

Assigned Fund Balance

That portion of a fund balance that includes amounts that are constrained by the City’s intent to be used for specific purposes, but that are neither restricted nor committed. Such intent needs to be established at either the highest level of decision making, or by an official designated for that purpose. This category was traditionally reported as “designated” fund balance under the old standard.

Unassigned Fund Balance

These are residual positive net resources in excess of what can properly be classified in one of the other four categories and are do not have any specific spending limitations. The General Fund is the only fund that should report this category of fund balance. This category was traditionally reported as “undesignated” fund balance under the old standard.

Past Practice vs. New GASB 54 Classifications

PAST PRACTICE ELIMINATED CLASSIFICATIONS	NEW GASB 54 CLASSIFICATIONS
Reserved	Non-Spendable
	Restricted
Unreserved and Designated	Committed
	Assigned
Unreserved and Undesignated	Unassigned

It is necessary to adopt the following resolution and policy classifying the various components of fund balances as defined and required in GASB No. 54.

Fiscal Impact

There is no direct fiscal impact of implementing GASB Statement No. 54. The amounts reported as the total fund balance in any given fund are not altered. Only the reporting of the individual components that make up the total fund balance is changed. These new classifications are required to be used on external formal financial reporting documents, such as the Comprehensive Annual Financial Report (CAFR). The tables below compares the current fund balance reporting structure to the format required in GASB 54.

General Fund Fund Balance June 30, 2010 (Pre GASB 54)	
Reserved for:	
Loans Receivable	4,738
Unreserved:	
Designated	2,800,000
Undesignated	3,417,721
Total Fund Balance	6,222,459

General Fund Fund Balance June 30, 2010 (Post GASB 54)	
Nonspendable	4,738
Assigned	2,800,000
Unassigned	3,417,721
Total Fund Balance	6,222,459

Submitted By:



Anita Agramonte
Finance Department

Approved By:



Jeffrey L. Stewart
City Manager

Attachments: 1) *Resolution No. 2011-22*
 2) *Fund Balance Classification Policy*

RESOLUTION NO. 2011-22

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
LOS ALAMITOS, CALIFORNIA, CLASSIFYING THE VARIOUS
COMPONENTS OF FUND BALANCE AS DEFINED IN
GOVERNMENTAL ACCOUNTING STANDARDS BOARD
STATEMENT NO. 54**

WHEREAS, the Governmental Accounting Standards Board has issued Statement No. 54 entitled "Fund Balance Reporting and Governmental Fund Type Definitions"; and,

WHEREAS, the City Council desires to classify the various components of fund balance reported by the City as defined in Governmental Accounting Standards Board Statement No. 54.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. That the City Council of the City of Los Alamitos approves and defines the various components of fund balance reported by the City as presented in the "Fund Balance Classification Policy" attached hereto.

SECTION 2. That the classification and reporting of fund balance components as required by Governmental Accounting Standards Board Statement No. 54 will become effective starting with the 2010-11 fiscal year.

SECTION 3. That the City Council designates the City Manager as the City official to determine and define the amounts of those components of fund balance that are classified as "Assigned Fund Balance".

PASSED, APPROVED AND ADOPTED this 21th day of November, 2011.

Kenneth Stephens, Mayor

ATTEST:

Jeffrey L. Stewart, City Clerk

APPROVED AS TO FORM:

Sandra Levin, City Attorney

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss
CITY OF LOS ALAMITOS)

I, Jeffrey L. Stewart, City Clerk of the City of Los Alamitos, do hereby certify that the foregoing Resolution was adopted at a special meeting of the City Council held on the 20th day of June, 2011, by the following vote to wit:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:
ABSTAIN: COUNCILMEMBERS:

Jeffrey L. Stewart, City Clerk

City of Los Alamitos

Fund Balance Classification Policy

1. Purpose: This Fund Balance Classification Policy establishes the procedures for reporting fund balances in the City's financial statements. The policy authorizes and directs the City Manager and the Finance Director to prepare financial reports which accurately categorize fund balance as per Governmental Accounting Standards Board (GASB) Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions (GASB 54).

2. Application: This regulation applies to fund balances reported in all governmental funds starting with the 2010-11 fiscal year.

3. Regulation: The term fund balance is used to describe the difference between assets (what is owned) and liabilities (what is owed) reported within a fund. In the past, fund balances have been classified into three separate components: Reserved, Designated, and Undesignated. There are almost always important limitations on the purpose for which all or a portion of the resources of a fund can be used. The force of these limitations can vary significantly, depending on their source. The various components of the new fund balance reporting standard are designed to indicate the extent to which the City is bound by these limitations placed upon the resources.

GASB Statement No. 54 defines five new components of fund balance that will replace the current existing three components. The five new components are:

- 1) **Nonspendable** fund balance – that portion of a fund balance that includes amounts that cannot be spent because they are either not in a spendable form, such as prepaid items, inventories, or loans receivable.
- 2) **Restricted** fund balance – that portion of a fund balance that reflects constraints placed on the use of resources (other than non-spendable items) that are either (a) externally imposed by creditors (such as through debt covenants, grantors, contributors, or laws or regulations of other governments; or (b) imposed by law through constitutional provisions or enabling legislation. Examples of restricted fund balances include Gas Tax, Asset Seizure, and Measure M funds.
- 3) **Committed** fund balance – that portion of a fund balance that included amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of the government's highest level of decision making authority, and remain binding unless removed in the same manner.
 - a) The City Council, as the City's highest level of decision-making authority, may commit fund balance for specific purposes pursuant to constraints imposed by formal actions taken, such as an ordinance or resolution.
 - b) These committed amounts cannot be used for any other purpose unless the City Council removes or changes the specified use through the same type of formal action taken to establish the commitment.
 - c) City Council Action to commit fund balance needs to occur within the fiscal reporting periods; however the amount can be determined subsequently.

- 4) **Assigned** fund balance. Amounts that are constrained by the City's intent to be used for specific purposes, but are neither Restricted nor Committed, should be reported as Assigned fund balance. This policy hereby delegates the authority to assign amounts to be used for specific purposes to the City Manager for the purpose of reporting these amounts in the City's annual financial statements. Examples of Assigned fund balance are funds intended for Capital Improvement Projects and Equipment Replacement, encumbrances, donations received for specific projects as well as the City's emergency reserve.
- 5) **Unassigned** fund balance – these are residual positive net resources in excess of what can properly be classified in one of the other four categories and are do not have any specific spending limitations. The General Fund is the only fund that should report this category of fund balance.

The accounting policies of the City consider restricted fund balance to have been spent first when an expenditure is incurred for purposes for which both restricted and unrestricted fund balance is available. Similarly, when an expenditure is incurred for purposes for which amounts in any of the unrestricted classifications of fund balance could be used, the City considers committed amounts to be reduced first, followed by assigned amounts and then unassigned amounts. GASB 54 mandates that this hierarchy of expending fund balance be reported in new categories, using new terminology, and be formally adopted by the City Council. It should be noted that the new categories only emphasize the extent which the City is bound to honor expenditure constraints and the purpose for which amounts can be spent. The total reported fund balance will remain unchanged.

This policy is in place to comply with GASB Statement No. 54 and to provide a measure of protection for the City against unforeseen circumstances. This policy will be re-evaluated during the annual budget process and amended as needed. No other policy or procedure supersedes the authority and provisions of this policy.

Comparison of Past Practice and GASB 54 Fund Balance Types

A. General Fund

Past Practice Definition: The General Fund is used to account for all financial resources not accounted for in another fund.

GASB 54 Definition: The General Fund is used to account for all financial resources not accounted for in another fund.

B. Special Revenue Funds

Past Practice Definition: Special Revenue Funds account for proceeds of specific revenue sources that are legally restricted to expenditure for specific purposes.

GASB 54 Definition: Special Revenue Funds are used to account for and report the proceeds of specific revenue sources that are restricted or committed to

expenditure for specific purposes other than debt service or capital projects. The term "proceeds of specific revenue sources" establishes that one or more specific restricted or committed revenues should be the foundation for a special revenue fund.

C. Capital Projects

Past Practice Definition: Capital Projects Funds account for financial resources to be used for the acquisition or construction of major capital facilities.

GASB 54 Definition: Capital Projects Funds are used to account for and report financial resources that are restricted, committed, or assigned to expenditure for capital outlays, including the acquisition or construction of capital facilities and other capital assets. Capital Project Funds exclude those types of capital related outflows financed by proprietary funds, or for assets that will be held in trust for individuals, private organizations, or other governments.

D. Debt Service

Past Practice Definition: Debt Service Funds account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

GASB 54 Definition: Debt Service Funds are used to account for and report financial resources that are restricted, committed, or assigned to expenditure for principal and interest.

PAST PRACTICE ELIMINATED CLASSIFICATIONS	NEW GASB 54 CLASSIFICATIONS
Reserved	Non-Spendable
	Restricted
Unreserved and Designated	Committed
	Assigned
Unreserved and Undesignated	Unassigned

City of Los Alamitos

Agenda Report Discussion Items

**November 21, 2011
Item No: 9C**

To: Mayor Kenneth Stephens & Members of the City Council
From: Jeff Stewart, City Manager
Subject: Selection of City Representative on the Orange County Vector Control District Board of Directors

Summary:

Attached is a letter from the Orange County Vector Control District indicating that the term for the current City representative on the Board of Directors is expiring on December 31, 2011. The Vector Control District is requesting that the City reappoint the current representative or appoint a successor to the Board for a term of either two or four years.

Recommendation: 1) Staff recommends that the City Council appoint a member of the City Council to serve on the Orange County Vector Control Board of Directors for a term of either two or four years.

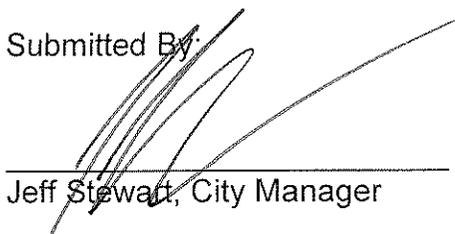
Background and Discussion

Former Councilmember Ken Parker's term on the Orange County Vector Control District Board of Directors will expire on December 31, 2011. The Vector Control District is requesting that the City Council reappoint Mr. Parker or appoint a new member to the Board prior to the expiration of his current term. The California Health and Safety Code, as the attached letter indicates, allows the City Council to appoint a registered voter living in the area served by the District to serve on the Board of Directors. However, City Councils traditionally appoint a current member of the City Council to serve on the Vector Control Board. As such, staff recommends that the City Council appoint a current member of the Council to serve on the Orange County Vector Control District Board of Directors for a term of either two years or four years.

Fiscal Impact

None

Submitted By:



Jeff Stewart, City Manager

Attachments: Letter from Orange County Vector Control Board of Directors dated October 31, 2011.



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GARDEN GROVE, CA 92843-2102
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FAX: (714) 971-3940
E-MAIL: ocvcd@ocvcd.org
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October 31, 2011

BOARD OF TRUSTEES - 2011

PRESIDENT:
CHERYL BROTHERS
VICE-PRESIDENT:
JAMES GOMEZ
SECRETARY:
DOUG BAILEY

ALISO VIEJO:
PHILLIP B. TSUNODA
ANAHEIM:
LUCILLE KRING
BREA:
ROY MOORE
BUENA PARK:
JIM DOW
COSTA MESA:
WENDY LEECE
CYPRESS:
DOUG BAILEY
DANA POINT:
STEVEN H. WEINBERG
FOUNTAIN VALLEY:
CHERYL BROTHERS
FULLERTON:
R. PAUL WEBB
GARDEN GROVE:
MARK ROSEN
HUNTINGTON BEACH:
JOE CARCHIO
IRVINE:
DR. STEVEN CHOI
LA HABRA:
JAMES GOMEZ
LAPALMA:
LARRY A. HERMAN
LAGUNA BEACH:
TONI ISEMAN
LAGUNA HILLS:
MELODY CARRUTH
LAGUNA HILLS:
ROBERT MING
LAGUNA WOODS:
MILTON W. ROBBINS
LAKE FOREST:
MARCIA RUDOLPH
LOS ALAMITOS:
KEN C. PARKER
MISSION VIEJO:
JOHN PAUL LEDESMA
NEWPORT BEACH:
LESLIE DAIGLE
ORANGE:
DENIS BILODEAU
PLACENTIA:
CHAD P. WANKE
RANCHO SANTA MARGARITA:
GEORGE P. GUTMAN
SAN CLEMENTE:
JOE ANDERSON
SAN JUAN CAPISTRANO:
LAURA FREESE
SANTA ANA:
CECILIA AGUINAGA
SEAL BEACH:
MICHAEL LEVITT
STANTON:
AL ETHANS
TUSTIN:
AL MURRAY
VILLA PARK:
JAMES RHEINS
WESTMINSTER:
FRANK FRY, JR.
YORBA LINDA:
JIM WINDER
COUNTY OF ORANGE:
JOHN M. W. MOORLACH, C.P.A.
DISTRICT MANAGER:
MICHAEL G. HEARST

Los Alamitos City Council
City of Los Alamitos
3191 Katella Avenue
Los Alamitos, CA 90720-5600

Dear Mayor and Council Members:

The term of office of your representative, Mr. Ken C. Parker, will expire on December 31, 2011. As you know, Mr. Parker was first appointed in January 2008, and since his appointment he has attended 41 of the 46 meetings held for an 89 percent record of attendance.

The qualifications for your representative on the Board of Trustees are stated in Section 2022 of the California Health and Safety Code as follows:

"Section 2022. (b) Each person appointed by a city council to be a member of a board of trustees shall be a voter in that city and a resident of that portion of the city that is within the district."

Your representative is appointed to a two or four year term of office (Section 2024 of the Health and Safety Code) and cannot be replaced except for cause.

"Section 2024. (a) Except as provided in Section 2023, the term of office for a member of the board of trustees shall be for a term of two or four years, at the discretion of the appointing authority. Terms of office commence at noon on the first Monday in January."

It is the Board's request that you reappoint Mr. Parker, or a successor to him, for the next term of office, either two or four years.

Sincerely,

Viki Blaylock

Executive Assistant/Clerk of the Board

vb

cc: Mr. Ken C. Parker

"An Independent Special District Serving Orange County Since 1947"

The mission of the Orange County Vector Control District is to provide the citizens of Orange County with the highest level of protection from vectors and vector-borne diseases.

City of Los Alamitos

Agenda Report

November 21, 2011

Mayor & Council Business

Item No: 10A

To: Mayor Kenneth Stephens & Members of the City Council

From: Warren Kusumoto, Council Member

Subject: Conference and Meeting Report – California Joint Powers Insurance Authority Annual Risk Forum

Summary: I attended the California Joint Powers Insurance Authority Annual Risk Forum in Indian Wells from October 26-28, 2011 where information and training was provided. The cost of this training was covered by the JPIA.

Recommendation: Receive and file the report.

Summary

I attended the annual California Joint Powers Insurance Authority's Risk Forum in Indian Wells on October 26 – 28, 2011.

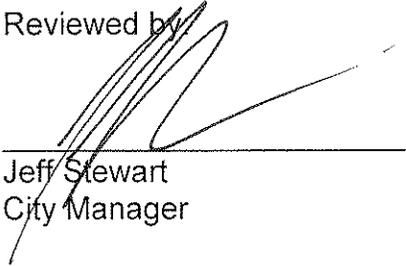
The first session on Wednesday, October 26th was optional and I was able to attend. The format was a panel that discussed the impact of liability claims on agencies in general. JPIA staff discussed the top categories for losses and how JPIA is working with the member agencies to manage the risks that contribute to these types of liability claims.

There was a keynote address by motivational speaker and author Mark Scharenbroich on Thursday, October 27th and he spoke about acknowledging and honoring our fellow workers. The morning session was followed by several breakout sessions: I attended the session on Liability Updates; Managing Social Media; and Doing More with Less. These breakout sessions were informative, and I've discussed some of what I've learned with the City Manager.

Finance Director Anita Agramonte also attended this Risk Forum and she participated in other breakout sessions.

I was happy to attend this Risk Forum and represent our City. I believe that the JPIA offers many services, support and resources to us and other member agencies in the insurance pool, and they are working hard to provide the best protection.

Reviewed by



Jeff Stewart
City Manager