

CITY OF LOS ALAMITOS



Mayor:
Ken Stephens

Mayor Pro Tem:
Troy D. Edgar

Council Members:
Warren Kusumoto
Gerri L. Graham-Mejia
Marilynn M. Poe

City Manager:
Jeffrey L. Stewart

SPECIAL CITY COUNCIL MEETING

MONDAY, MARCH 7, 2011 – 5:30 P.M.

NOTICE IS HEREBY GIVEN that a Special Meeting of the City Council is hereby called by the Mayor and will be held on **MONDAY, March 7, 2011 at 5:30 p.m.** in the City Council Chambers, 3191 Katella Avenue, Los Alamitos. The agenda is as follows:

AGENDA

This Agenda contains a brief general description of each item to be considered. Except as provided by law, action or discussion shall not be taken on any item not appearing on the agenda. Supporting documents, including staff reports, are available for review at City Hall in the City Clerk's Office or on the City's website at www.ci.los-alamitos.ca.us once the agenda has been publicly posted.

Any written materials relating to an item on this agenda submitted to the City Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office, 3191 Katella Ave., Los Alamitos CA 90720, during normal business hours. In addition, such writings or documents will be made available for public review at the respective public meeting.

It is the intention of the City of Los Alamitos to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee, or a participant at this meeting, you will need special assistance beyond what is normally provided, please contact the City Clerk's Office at (562) 431-3538, extension 220, 48 hours prior to the meeting so that reasonable arrangements may be made. Assisted listening devices may be obtained from the City Clerk at the meeting for individuals with hearing impairments.

1. CALL TO ORDER

2. ROLL CALL

Council Member Graham-Mejia
Council Member Kusumoto
Council Member Poe
Mayor Pro Tem Edgar
Mayor Stephens

3. ORAL COMMUNICATIONS

At this time any individual in the audience may come forward to speak on any item on the agenda. Remarks are to be limited to not more than five minutes.

3191 Katella Avenue
Los Alamitos, CA
90720-5600

Telephone:
(562) 431-3538

FAX (562) 493-1255

www.ci.Los-Alamitos.ca.us

4. SPECIAL ORDERS OF THE DAY

Interview Applicants for the Parks, Recreation & Cultural Arts, Personnel Appeals and Traffic Commissions

Several openings have occurred on three of the City's Commissions: five on the Parks, Recreation, and Cultural Arts Commission; two on the Personnel Appeals Commission; and, three on the Traffic Commission. Availability Notices were posted at City Facilities and copies were provided to the press inviting residents to apply for these positions.

Recommendation: The City Council: 1) Conduct applicant interviews for the Parks, Recreation, and Cultural Arts, Personnel Appeals, and Traffic Commissions and make the necessary appointments, removals, and changes in composition of the Commissions as desired; and, 2) Direct the City Clerk to re-open the recruitment period for an additional 30 days for the Parks, Recreation, & Cultural Arts, Personnel Appeals, and Traffic Commissions to fill the vacancies as needed.

5. ADJOURNMENT

The next meeting of the City Council is scheduled for Monday, March 7, 2011, at 7:00 p.m., in the City Council Chambers.

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted at the following locations: Los Alamitos City Hall, 3191 Katella Ave.; Los Alamitos Community Center, 10911 Oak Street; and, Los Alamitos Museum, 11062 Los Alamitos Blvd.; not less than 72 hours prior to the meeting.



Adria M. Jimenez, CMC
City Clerk



Date

City of Los Alamitos

Agenda Report Special Orders of the Day

March 7, 2011
Item No: 4A

To: Mayor Kenneth Stephens & Members of the City Council
Via: Jeffrey L. Stewart, City Manager
From: Adria M. Jimenez, CMC, City Clerk
Subject: Interview Applicants for the Parks, Recreation & Cultural Arts, Personnel Appeals and Traffic Commissions

Summary: Several openings have occurred on three of the City's Commissions: five on the Parks, Recreation, and Cultural Arts Commission; two on the Personnel Appeals Commission; and, three on the Traffic Commission. Availability Notices were posted at City Facilities and copies were provided to the press inviting residents to apply for these positions.

Recommendation: The City Council: 1) Conduct applicant interviews for the Parks, Recreation, and Cultural Arts, Personnel Appeals, and Traffic Commissions and make the necessary appointments, removals, and changes in composition of the Commissions as desired; and, 2) Direct the City Clerk to re-open the recruitment period for an additional 30 days for the Parks, Recreation, & Cultural Arts, Personnel Appeals, and Traffic Commissions to fill the vacancies as needed.

Personnel Appeals Commission

5:30 p.m. – Robert Lee

Traffic Commission

5:40 p.m. – Johanna Schleuter

5:50 p.m. – Richard Vardeman

6:00 p.m. – Tommy Ferro

Parks, Recreation & Cultural Arts Commission

6:10 p.m. – Pete Carvajal

6:20 p.m. – Tommy Ferro

6:30 p.m. – Elizabeth (Beth) Piburn

Background and Discussion

The Los Alamitos Municipal Code provides for the appointment of residents to City Boards and Commissions. At the end of December, five Commissioners' terms expired on the Parks, Recreation, and Cultural Arts Commission (Ric Magdaug, Beth Piburn, Michael Spillane, Pete Carvajal, Eileen Doerrer); two Commissioners' terms expired on the Personnel Appeals Commission (Betty Schmicker-Black, Robert Lee); and, two Commissioners' terms expired on the Traffic Commission (Irma Austin, Brad Taylor), and there is one vacancy.

City Council policy has determined incumbent candidates need to re-submit an application and be interviewed. The following incumbents did not submit an application for reappointment: Parks, Recreation, and Cultural Arts Commission (Ric Magdaug, Michael Spillane); Traffic Commission (Irma Austin).

It should be noted that incumbent Betty Schmicker-Black reapplied for the Personnel Appeals Commission, but was unable to attend tonight's interview. Her application is included with this report for your information. She would like to request the City Council consider her for reappointment.

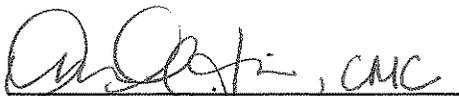
Also, incumbent Brad Taylor reapplied for the Traffic Commission, but was unable to attend tonight's interview. His application is included with this report for your information. He would like to request the City Council consider him for reappointment.

At this time, it is appropriate to conduct applicant interviews so appointments may be considered.

Fiscal Impact

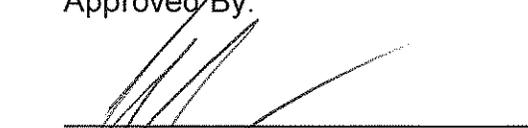
None

Submitted/Prepared By:



Adria M. Jimenez, CMC
City Clerk

Approved By:



Jeffrey L. Stewart
City Manager

Attachments: 1) Applications & Interview Questions

Personnel Appeals Commission

APPLICANT LIST

Personnel Appeals Commission

- 2 Positions Available
- 2 Terms Expiring in August 2014

_____ Robert Lee (Incumbent)

_____ Betty Schmicker-Black (Incumbent)



CITY OF LOS ALAMITOS

RECEIVED
CITY OF LOS ALAMITOS

2011 JAN 14 AM 10:32

PERSONNEL APPEALS COMMISSION APPLICATION

Applicant's name Robert W. Lee

Applicant's address 5012 Howard Ave, Los Alamitos, 90720
(You must reside within City limits)

Home telephone (562) 430-6558 Work telephone (714) 847-2551 Years Lived in Los Alamitos 39

Previous service on any Commission/Board? Which one? Planning Commission 1978 - 2000
Personnel Appeals Commission 2003 to present When? 2003 to present

Are you available to attend evening meetings? Yes

Do you presently contract any services or are you otherwise employed by the City of Los Alamitos? No

If so, what is the nature of the contract or employment? _____

Please describe how your qualifications and skills would benefit the Personnel Commission:

I have a Masters Degree in Public Administration and over 30 years in
Public Personnel administration 1977-1980 City of Torrance, Personnel Specialist
1980-1986 LA County Office of Education Personnel Analyst & Sr Personnel Analyst
1986 - Present Personnel Director for K-12 School Districts
6 yrs for a High School District 8 yrs for Unified School Districts 11 yrs for elemen
school Districts

Please describe your educational background and list any professional or vocational licenses/certificates:

M P A CSULB (1979) 25 years member of Cooperative Organization
for Development of Employee Selection Procedures (CODESP), the
8 years as President. 12 years service as Personnel Commissioner
for Los Alamitos Unified School District 25 years member of
California School Personnel Commissioners Association (CSPCA)
Numerous Workshops, conferences and courses for Public Personnel profession
IPMA, PTC, CODESA, CSULB, UCLA, CSPCA both as a participant
and Presenter.

Robert W. Lee
Signature

January 13, 2011
Date



CITY OF LOS ALAMITOS

RECEIVED
CITY OF LOS ALAMITOS

2011 FEB 11 PM 1:21

PERSONNEL APPEALS COMMISSION APPLICATION

Applicant's name Betty Schmicker-Black

Applicant's address 3952 San Mateo Ave, Los Alamitos, CA

(You must reside within City limits)

Home telephone 562-431-8673 Work telephone 562-985-5547 Years Lived in Los Alamitos 17

Previous service on any Commission/Board? yes Which one? Personnel Appeals When? Since 1994

Are you available to attend evening meetings? yes

Do you presently contract any services or are you otherwise employed by the City of Los Alamitos? no

if so, what is the nature of the contract or employment? _____

Please describe how your qualifications and skills would benefit the Personnel Commission:

I have served on the Personnel Appeals Commission since 1994. During this time the Commission heard very few cases but I do bring the experience gained from those that were handled.

I continue to be employed (27 years) in the area of employment at California State University, Long Beach.

Please describe your educational background and list any professional or vocational licenses/certificates:

BA in Education
MA in Administration and Counseling

Betty Schmicker-Black
Signature

Feb 14 2011
Date

Traffic Commission

APPLICANT LIST

Traffic Commission

- 3 Positions Available
- 3 Terms Expiring in December 2013

_____ Johanna A. Schleuter
_____ Richard D. Vardeman
_____ Tommy A. Ferro
_____ Brad Taylor (Incumbent)



CITY OF LOS ALAMITOS

TRAFFIC COMMISSION APPLICATION

Date Received
(date stamp)

2/14/2011

2/14/2011

City of Los Alamitos

Applicant's name JOHANNA A SCHLEUTER

Applicant's address 4642 HOWARD AVE., LOS ALAMITOS, CA 90720
(You must reside within City limits)

Home telephone 5625946412 Work telephone _____ Years Lived in Los Alamitos 25

Previous service on any Commission/Board? YES Which one? PLANNING COMMISSION When? 2006

Are you available to attend evening meetings? YES

Do you presently contract any services or are you otherwise employed by the City of Los Alamitos? NO

If so, what is the nature of the contract or employment? _____

Please describe how your qualifications and skills would benefit the Personnel Commission:

AS A LONG TIME RESIDENT, I AM AWARE OF THE PROBLEMS FACING THIS COMMUNITY REGARDING TRAFFIC, ESPECIALLY IN LIGHT OF THE PROPOSED EXPANSION OF THE HOSPITAL MEDICAL OFFICE BUILDINGS AND THE NEW "DOWNTOWN" PROJECT."

I EARNED 15 SEMESTER UNITS IN URBAN PLANING AND DEVELOPMENT AND BELIEVE THAT I CAN BRING NEW, CREATIVE IDEAS FOR CONTROLLING TRAFFIC PATTERNS WHICH PLAGUE NOT ONLY OUR MAIN TRAFFIC ARTERIES BUT SECONDARY, NEIGHBORHOOD TRAFFIC PATTERNS WHICH CONTINUE UNABATED.

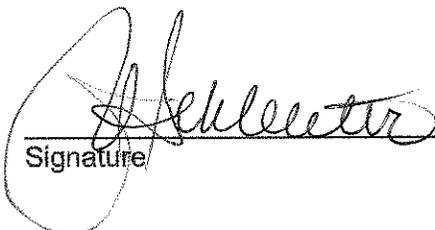
Please describe your educational background and list any professional or vocational licenses/certificates:

I HAVE A BACHELOR OF SCIENCE DEGREE IN POLITICAL SCIENCE WITH A DOUBLE MINOR IN URBAN PLANNING AND LITERATURE.

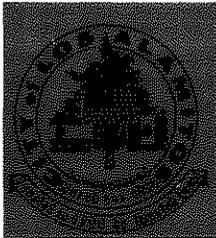
I HAVE A LIFETIME TEACHING CREDENTIAL IN THE STATE OF CALIFORNIA.

I HAVE A JURIS DOCTOR DEGREE FROM WESTERN STATE UNIVERSITY COLLEGE OfLAW, AN ABA ACCREDITED PROGRAM AND AM A MEMBER IN GOOD STANDING OF THE CLAIFORNIA BAR ASSOCIATION.

ADDITIONALLY, I HAVE AN ASSOCIATE OF ARTS DEGREE IN PARALEGAL STUDIES.


Signature

2-14-2011
Date



CITY OF LOS ALAMITOS

RECEIVED
CITY OF LOS ALAMITOS

2011 JAN 20 PM 3:02

TRAFFIC COMMISSION APPLICATION

Applicant's name RICHARD D. VARDEMAN

Applicant's address 3622 FENLEY DRIVE
(You must reside within City limits)

Home telephone 562-596-9203 Work telephone _____ Years Lived in Los Alamitos 40

Previous service on any Commission/Board? NO Which one? _____ When? _____

Are you available to attend evening meetings? YES

Do you presently contract any services or are you otherwise employed by the City of Los Alamitos? NO

If so, what is the nature of the contract or employment? _____

TRAFFIC COMMISSION APPLICATION

Please describe how your qualifications and skills would benefit the Personnel Commission:

I have never held a position that involved traffic other than many years driving to work in freeway and surface street traffic. I have a great deal of experience dealing with individuals and groups. I had responsibility for over 750 individuals engaged in the maintenance of school plants. I was required to interact with school administrators, several unions and employees.

I feel my lifetime experiences would aid me in making sound decisions and work with the commission members and members of the public.

Please describe your educational background and list any professional or vocational licenses/certificates:

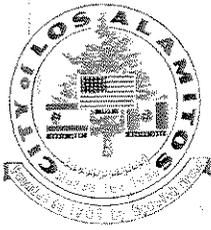
TRAFFIC COMMISSION APPLICATION

Please describe how your qualifications and skills would benefit the Personnel Commission:

I have an AA degree in school business administration. I took numerous engineering courses at the lower division level. None of my education pertains to traffic or traffic control but I do have some opinions regarding the programming of signal lights. Once I become better informed I might feel otherwise.

Richard D. Vardeman
Signature

January 20, 2011
Date



CITY OF LOS ALAMITOS

RECEIVED
CITY OF LOS ALAMITOS

2011 JAN 24 AM 10:13

TRAFFIC COMMISSION APPLICATION

Applicant's name Tommy A. Ferraro

Applicant's address 10681 Oak St. #40 Los Al
(You must reside within City limits)

Home telephone ⁵⁶² 434-9527 Work telephone RETIRED Years Lived in Los Alamitos 5

Previous service on any Commission/Board? NO Which one? _____ When? _____

Are you available to attend evening meetings? yes

Do you presently contract any services or are you otherwise employed by the City of Los Alamitos? NO

If so, what is the nature of the contract or employment? _____

Please describe how your qualifications and skills would benefit the Traffic Commission:

Am Retired High School Principal. I am used to hearing
all expressed opinions before making decisions.
Am able to reach consensus have also had
leadership duties

Please describe your educational background and list any professional or vocational licenses/certificates:

BA-MA - LIFE GENERAL SECONDARY
TEACHING & ADMINISTRATIVE CREDENTIALS

Tommy Ferraro
Signature

24 Jan 2011
Date



CITY OF LOS ALAMITOS

Date Received
(date stamp)

FEB 14 2011

CITY CLERK'S OFFICE
CITY OF LOS ALAMITOS

TRAFFIC COMMISSION APPLICATION

Applicant's name Brad Taylor

Applicant's address 4552 GREEN AVE
(You must reside within City limits)

Home telephone (562) 4306431 Work telephone 818 238 3974 Years Lived in Los Alamitos 17

Previous service on any Commission/Board? YES Which one? Traffic When? LAST 4 YEARS

Are you available to attend evening meetings? YES

Do you presently contract any services or are you otherwise employed by the City of Los Alamitos? NO

If so, what is the nature of the contract or employment? _____

Please describe how your qualifications and skills would benefit the Traffic Commission:

I'M a traffic signal maintenance supervisor. I have worked as a traffic signal tech and a supervisor for the past 26 years

Please describe your educational background and list any professional or vocational licenses/certificates:

I have a ~~ADP~~ Level 1, 2, and 3. I have taken a workshop on MUTCD and class on Traffic control and leader ship class

Signature Brad Taylor

Date 1-14-11

Parks, Recreation & Cultural Arts Commission

APPLICANT LIST

PARKS, RECREATION & CULTURAL ARTS COMMISSION

- 5 Positions Available
- 3 Terms Expiring in September 2013
- 2 Terms Expiring in December 2013

_____ Pete Carvajal (Incumbent)

_____ Tommy A. Ferro

_____ Elizabeth (Beth) Piburn (Incumbent)



CITY OF LOS ALAMITOS

RECEIVED
CITY OF LOS ALAMITOS

PARKS, RECREATION & CULTURAL ARTS COMMISSION APPLICATION

RECEIVED
CITY OF LOS ALAMITOS
JAN - 6 PM 3:00

Applicant's name Pete Carvajal

Applicant's address 3521 Rossmore Way - Los Alamitos
(You must reside within City limits)

Home telephone 562-342-9619 Work telephone 310-844-1542 Years Lived in Los Alamitos 10

Previous service on any Commission/Board? Yes Which one? P.R.C.A. When? 2001 - 2011

Are you available to attend evening meetings? Yes

Do you presently contract any services or are you otherwise employed by the City of Los Alamitos? No

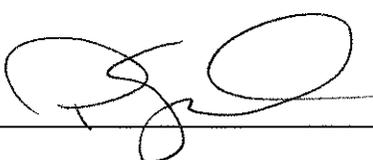
If so, what is the nature of the contract or employment? _____

Please describe how your qualifications and skills would benefit the Parks, Recreation & Cultural Arts Commission:

I am extremely proud to have served on this commission for close to 9 years. I am very involved with the community in various groups including youth sports and chaired the Los Alamitos 50th Anniversary committee

Please describe your educational background and list any professional or vocational licenses/certificates:

I served in the United States Air Force and have worked in corporat management in the hospitality industry for 20 years. This experience has been very helpful when dealing with the issues that come before the commission.


Signature

1-5-11
Date

March 7, 2011

**Interview Questions For
Parks, Recreation, and Cultural Arts Commission**

Pete Carvajal

- 1. What special traits, characteristics or experience do you bring to the Parks, Recreation, and Cultural Arts Commission?**

- 2. Why do you want to serve on the Parks, Recreation, and Cultural Arts Commission?**

- 3. What do you think is/are the most significant issue(s) facing the Parks, Recreation, and Cultural Arts Commission?**

- 4. In your own words, what do you feel is the role of the Parks, Recreation, and Cultural Arts Commission in Los Alamitos?**

- 5. When considering actions by the Parks, Recreation, and Cultural Arts Commission, how do you balance the best interest of the entire community against the likes/dislikes of yourself, your friends or your neighbors?**



CITY OF LOS ALAMITOS

RECEIVED
CITY OF LOS ALAMITOS

2011 JAN 24 AM 10:13

PARKS, RECREATION & CULTURAL ARTS COMMISSION APPLICATION

Applicant's name Tommy A. FERRO

Applicant's address 10681 Oak St #40 Los Al
(You must reside within City limits)

Home telephone 562-431-4529 Work telephone RETIRED Years Lived in Los Alamitos 5

Previous service on any Commission/Board? No Which one? _____ When? _____

Are you available to attend evening meetings? YES

Do you presently contract any services or are you otherwise employed by the City of Los Alamitos? No

If so, what is the nature of the contract or employment? _____

Please describe how your qualifications and skills would benefit the Parks, Recreation & Cultural Arts Commission:

RETIRED HIGH SCHOOL PRINCIPAL - AM USED TO MEETING WITH ALL STAFF FOR PURPOSES OF DISCUSSING OF COMMON NEEDS AND GOALS. WHERE POSSIBLE, CAN HELP REACH CONSENSUS

Please describe your educational background and list any professional or vocational licenses/certificates:

HAVE BA-MA - LIFE GENERAL ED. ADMIN. & TEACHING CREDENTIALS

Signature Tommy A. Ferro

Date 24 Jan 2011

March 7, 2011

**Interview Questions For
Parks, Recreation, and Cultural Arts Commission**

Tommy Ferro

- 1. What special traits, characteristics or experience do you bring to the Parks, Recreation, and Cultural Arts Commission?**

- 2. Why do you want to serve on the Parks, Recreation, and Cultural Arts Commission?**

- 3. What do you think is/are the most significant issue(s) facing the Parks, Recreation, and Cultural Arts Commission?**

- 4. In your own words, what do you feel is the role of the Parks, Recreation, and Cultural Arts Commission in Los Alamitos?**

- 5. When considering actions by the Parks, Recreation, and Cultural Arts Commission, how do you balance the best interest of the entire community against the likes/dislikes of yourself, your friends or your neighbors?**



CITY OF LOS ALAMITOS

RECEIVED
CITY OF LOS ALAMITOS

2011 JAN 19 PM 4:20

PARKS, RECREATION & CULTURAL ARTS COMMISSION APPLICATION

Applicant's name Elizabeth (Beth) Piburn

Applicant's address 5091 Kearsarge Los Alamitos 90720
(You must reside within City limits)

Home telephone 562 598 5136 Work telephone 714 484 7283 Years Lived in Los Alamitos 38 1/2

Previous service on any Commission/Board? Yes Which one? P.R + CA When? current

Are you available to attend evening meetings? yes

Do you presently contract any services or are you otherwise employed by the City of Los Alamitos? No

If so, what is the nature of the contract or employment? _____

Please describe how your qualifications and skills would benefit the Parks, Recreation & Cultural Arts Commission:

I have lived in Los Al for 38+ years & have been active most of those years (Jaycee's & Jaycettes). I am on the Youth Ctr Board (28 yrs) & care deeply for the city & it's children.

Please describe your educational background and list any professional or vocational licenses/certificates:

- I took at Cypress College (Nursing)
- I have a Master's Degree in Nursing
- I work at Los Alamitos Med Ctr (RN)

Signature Elizabeth Piburn

Date 1/19/11

March 7, 2011

**Interview Questions For
Parks, Recreation, and Cultural Arts Commission**

Elizabeth Piburn

- 1. What special traits, characteristics or experience do you bring to the Parks, Recreation, and Cultural Arts Commission?**

- 2. Why do you want to serve on the Parks, Recreation, and Cultural Arts Commission?**

- 3. What do you think is/are the most significant issue(s) facing the Parks, Recreation, and Cultural Arts Commission?**

- 4. In your own words, what do you feel is the role of the Parks, Recreation, and Cultural Arts Commission in Los Alamitos?**

- 5. When considering actions by the Parks, Recreation, and Cultural Arts Commission, how do you balance the best interest of the entire community against the likes/dislikes of yourself, your friends or your neighbors?**