

CITY OF LOS ALAMITOS

3191 Katella Avenue
Los Alamitos, CA 90720

AGENDA CITY COUNCIL REGULAR MEETING TUESDAY, JULY 5, 2011 – 7:00 p.m.

NOTICE TO THE PUBLIC

This Agenda contains a brief general description of each item to be considered. Except as provided by law, action or discussion shall not be taken on any item not appearing on the agenda. Supporting documents, including staff reports, are available for review at City Hall in the City Clerk's Office or on the City's website at www.ci.los-alamitos.ca.us once the agenda has been publicly posted.

Any written materials relating to an item on this agenda submitted to the City Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office, 3191 Katella Ave., Los Alamitos CA 90720, during normal business hours. In addition, such writings or documents will be made available for public review at the respective public meeting.

It is the intention of the City of Los Alamitos to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee, or a participant at this meeting, you will need special assistance beyond what is normally provided, please contact the City Clerk's Office at (562) 431-3538, extension 220, 48 hours prior to the meeting so that reasonable arrangements may be made. Assisted listening devices may be obtained from the City Clerk at the meeting for individuals with hearing impairments.

Persons wishing to address the City Council on any item on the City Council Agenda will be called upon at the time the agenda item is called or during the City Council's consideration of the item and may address the City Council for up to three minutes.

1. CALL TO ORDER

2. ROLL CALL

Council Member Graham-Mejia
Council Member Kusumoto
Council Member Poe
Mayor Pro Tem Edgar
Mayor Stephens

3. PLEDGE OF ALLEGIANCE

Council Member Kusumoto

4. INVOCATION

Mayor Pro Tem Edgar

5. ORAL COMMUNICATIONS

At this time, any individual in the audience may come forward to speak on any item within the subject matter jurisdiction of the City Council. Remarks are to be limited to not more than five minutes per speaker.

6. REGISTER OF MAJOR EXPENDITURES

July 5, 2011.

Roll Call Vote

Council Member Graham-Mejia
Council Member Kusumoto
Council Member Poe
Mayor Pro Tem Edgar
Mayor Stephens

7. CONSENT CALENDAR

All Consent Calendar items may be acted upon by one motion unless a Council Member requests separate action on a specific item.

*****CONSENT CALENDAR*****

A. Approval of Minutes (City Clerk)

- 1. Approve Minutes of the Special Meeting – May 2, 2011.

B. Warrants (Finance)

July 5, 2011.

C. Approval of Plans and Specifications and Authorization to Bid the Community Pool Deck Shading System (Public Works)

This report recommends actions to begin facilitating the installation of the Community Deck Shading System at the pool located at the Joint Forces Training Base.

Recommendations:

- 1. Approve the plans and specifications for the construction of the Community Pool Deck Shading System; and,
- 2. Authorize staff to advertise and solicit bid proposals.

D. Approval of Plans and Specifications and Authorization to Bid for Six Capital Improvement Projects (Public Works)

This report recommends actions to begin facilitating the construction of six capital improvement projects that have been bundled into one bid. The projects are as follows: Citywide Concrete Repairs; Curb Return and Traffic Signal Improvements at Cerritos Avenue and Humbolt Street; Catch Basin Enlargement on Katella Ave. and Siboney St., Walnut and Chestnut Street Curb and Gutter Replacement, and Corporate Center Drive and Calle Lee Street Rehabilitation.

Recommendation:

- 1. Approve the plans and specifications for Citywide Concrete Repairs; Curb Return Improvements at Cerritos Avenue and Humbolt Street; Walnut Street and Chestnut Street Curb and Gutter Replacement; and Corporate Center Drive and Calle Lee Street Rehabilitation.

2. Authorize staff to advertise and solicit bid proposals.

**E. Acceptance of Easement at 10792 Oak Street for Alley Purposes
(Public Works)**

An easement for alley purposes has been offered for dedication to the City by the property owner of 10792 Oak Street, and must be accepted before the property owner can finalize the construction of improvements at that location.

Recommendation: It is recommended that the City Council authorize the City Clerk to accept the attached grant of easement to the City of Los Alamitos, for alley purposes, at 10792 Oak Street.

*****END OF CONSENT CALENDAR*****

8. DISCUSSION ITEMS

Approval of Measure M Capital Improvement Program (CIP) for FY 2011-12 through FY 2017-18, and Resolution of the City Council of the City of Los Alamitos Concerning the Status of the Circulation Element for the City of Los Alamitos (Public Works)

In order to remain eligible to receive Measure M Turnback funds, the Orange County Transportation Authority (OCTA) requires that all local jurisdictions comply with a variety of requirements, including annual submittal of an adopted Seven-Year Capital Improvement Program (CIP) and Resolution of the City Council of the City of Los Alamitos concerning the status of the Circulation Element for the City of Los Alamitos. Staff has prepared a Capital Improvement Program covering the Fiscal Years 2011-12 through 2017-18 that the City Council approved on June 20, 2011, and is prepared to submit this and other required documentation to OCTA upon approval by the City Council.

To complete the necessary submittals staff is recommending: 1) Adopt Resolution No 2011-12; 2) Approve the attached Seven-Year Capital Improvement Program (for transportation projects) for FY 2011/12 o 2017/18; 3) Direct the City Engineer to file the approved Seven-Year Capital Improvement Program for Fiscal Years 2011/12 to 2017/18 and the required Measure M eligibility documents to the Orange County Transportation Authority.

Recommendation:

1. Adopt Resolution No. 2011-12, entitled "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, CONCERNING THE STATUS OF THE CIRCULATION ELEMENT OF THE CITY OF LOS ALAMITOS"; and,
2. Approve the attached Seven-Year Capital Improvement Program (for transportation projects) for FY 2011/12 to 2017/18, and which was submitted and approved by the City Council on June 20, 2011; and,

3. Direct the City Engineer to file the approved Seven-Year Capital Improvement Program for Fiscal Years 2011/12 to 2017/18, and the required Measure M eligibility documents to the Orange County Transportation Authority.

9. MAYOR AND COUNCIL INITIATED BUSINESS

A. Council Member Kusumoto - Conference and Meeting Report – California Joint Powers Insurance Authority

Recommendation: That the City Council receive and file the report.

B. Council Announcements

At this time, Council Members may also report on items not specifically described on the Agenda that are of interest to the community, provided no action or discussion is taken except to provide staff direction to report back or to place the item on a future Agenda.

Council Member Kusumoto
Council Member Poe
Mayor Pro Tem Edgar
Mayor Stephens
Council Member Graham-Mejia

10. ITEMS FROM THE CITY MANAGER

11. CLOSED SESSION

Conference with Legal Counsel

The City Council finds, based on advice from legal counsel, that discussion in open session will prejudice the position of the local agency in the litigation.

- A. Existing Litigation (G.C. 54956.9(a))
AT&T Mobility Wireless Data Services Tax Litigation, Northern District of Illinois Case No. 1:10-CV-2278 and

Anticipated Litigation (G.C. 54956.9b(3)(C))
Receipt of Claim pursuant to Tort Claims Act from New Cingular Wireless PCS LLC threatening litigation (copy available for public inspection in City Clerk's Office). A point has been reached where, in the opinion of the City Council on the advice of its legal counsel, based on the below-described existing facts and circumstances, there is a significant exposure to litigation against the City Council.

- B. Existing Litigation (G.C. 54956.9(a))
Name of Case: City of Los Alamitos vs. Citizens for a Fair Trash Contract
Case Number: Orange County Superior Court Case #00420414
Authority: Government Code Section 54956.9(a)

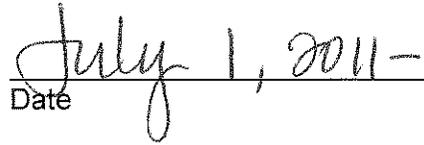
12. ADJOURNMENT

The next meeting of the City Council is scheduled for Monday, July 18, 2011, in the City Council Chambers.

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted at the following locations: Los Alamitos City Hall, 3191 Katella Ave.; Los Alamitos Community Center, 10911 Oak Street; and, Los Alamitos Museum, 11062 Los Alamitos Blvd.; not less than 72 hours prior to the meeting.



Adria M. Jimenez, CMC
City Clerk



Date

CITY OF LOS ALAMITOS
Register of Major Expenditures
July 5, 2011

Pages:

01	\$ 496,774.54	Major Warrants	07/05/2011
	\$ 144,696.51	Payroll	06/24/2011
	\$ 83,018.10	Payroll Benefits	06/24/2011

Total **\$ 724,489.15**

Statement:

I hereby certify that the claims or demands covered by the foregoing listed warrants have been audited as to accuracy and availability of funds for payment thereof. Certified by Anita Agramonte, Finance Director.



this 29th day of June, 2011

ENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
ALIFORNIA JOINT POWERS INSURANCE AGEN	LIABILITY PRGRM 2011-2012	GENERAL FUND	INSURANCE	328,313.00
	WORKER'S COMP 2011-2012	GENERAL FUND	INSURANCE	90,548.00
	TOTAL:			418,861.00
HARLES ABBOTT ASSOCIATES, INC.	BUILDING PERMIT FEES 05/11	GENERAL FUND	BUILDING INSPECTION	8,380.77
	WQMP SERVICES 05/11	GENERAL FUND	BUILDING INSPECTION	517.50
	NPDES INSPECTIONS 05/11	GENERAL FUND	NPDES	2,789.00
TOTAL:			11,687.27	
REUZER CONSULTING GROUP	PAVEMENT MANAGEMENT	MEASURE M	CAPITAL PROJECTS	10,392.50
TOTAL:			10,392.50	
SOUTHERN CALIFORNIA EDISON	TRAFFIC SIGS/ST LIGHTS	GENERAL FUND	STREET MAINTENANCE	7,029.30
	SLO-PITCH FLD/LAUREL PARK	GENERAL FUND	PARK MAINTENANCE	457.63
	MCAULIFFE PARK	GENERAL FUND	PARK MAINTENANCE	139.05
	PUMP STATIONS	GENERAL FUND	BUILDING MAINTENANCE	254.48
	CITY HALL	GENERAL FUND	BUILDING MAINTENANCE	795.39
	POLICE STATION	GENERAL FUND	BUILDING MAINTENANCE	1,614.88
	COMMUNITY CENTER	GENERAL FUND	BUILDING MAINTENANCE	2,229.44
	TRAFFIC SIGS/ST LIGHTS	GAS TAX	STREET MAINTENANCE	7,029.30
TOTAL:			19,549.47	
MILLDAN ENGINEERING	REPAIR MUSEUM ROOF	BUILDING IMPROVEME	CAPITAL PROJECTS	9,339.30
	ENERGY GRANT EXPENSE	EECBE GRANT	CAPITAL PROJECTS	9,500.00
	COYOTE CREEK PARK	RIVERS/MTNS. CONSE	CAPITAL PROJECTS	17,445.00
TOTAL:			36,284.30	

===== FUND TOTALS =====

10	GENERAL FUND	443,068.44
20	GAS TAX	7,029.30
25	BUILDING IMPROVEMENT	9,339.30
26	MEASURE M	10,392.50
30	EECBE GRANT	9,500.00
41	RIVERS/MTNS. CONSERVANCY	17,445.00
GRAND TOTAL:		496,774.54

ITEM NO. 7A1

THESE MINUTES ISSUED FOR
INFORMATION ONLY AND ARE
SUBJECT TO AMENDMENT AND
APPROVAL AT THE NEXT
MEETING

MINUTES OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS

SPECIAL MEETING – May 2, 2011

1. CALL TO ORDER

The City Council met in Special Session at 5:07 p.m., Monday, May 2, 2011 in the Council Chambers, 3191 Katella Avenue, Mayor Stephens presiding.

2. ROLL CALL

Present: Council Members: Graham-Mejia, Kusumoto, Poe
Mayor Pro Tem Edgar, Mayor Stephens

Absent: Council Members: None

Present: Staff: Jeffrey L. Stewart, City Manager
Anita Agramonte, Finance Manager
Angie Avery, Community Services Director
Tony Brandyberry, Public Works Supt.
Dave Hunt, City Engineer
Adria M. Jimenez, City Clerk
Todd Mattern, Police Chief
Steven Mendoza, Community Development Dir.
Cassandra Palmer, Support Services Manager

3. ORAL COMMUNICATIONS

Richard Murphy, resident, requested information on the unfunded pension plan, and asked if the City could figure out what the amount is, where it comes from and how does the City avoid it in the future.

Anita Agramonte, Finance Manager, advised the unfunded pension is part of the new GASB 45 reporting requirements and constitutes medical payments for retirees. She advised that this last year was the first year the City was required to report on that; it is not a new liability.

Jeffrey L. Stewart, City Manager, noted that the City Council set aside \$250,000 from the trash contract to fund the future liabilities.

4. SPECIAL ORDERS OF THE DAY

Review of the Fiscal Year 2011-12 Special Revenue, Debt Service, Capital Improvement Program, and Internal Service Funds Proposed Budgets
This report provides the City Council with the preliminary 2011-12 Proposed Operating and Capital Improvement Budget.

Mr. Stewart advised the City Council that this year they will be presented with the special revenue, debt service and public improvement project funds first and the general fund will be discussed at the final budget meeting. He stated Mr. Hunt is

available to discuss the timing of any public improvement projects. He further advised the City is going to present a balanced budget this year. Mr. Stewart handed the floor to Ms. Agramonte to provide the presentation on the budget.

Ms. Agramonte advised the City Council that staff is presenting a balanced budget without additional cuts. She stated the City is projecting slight increases in general fund revenues (sales tax, property tax) and on the department side of the budget there are no additional cuts or reduction of services to the public. She reviewed the calendar of budget study sessions and noted tonight staff will discuss special revenue funds, debt service funds, and capital project funds; May 16 will cover General Fund revenues and expenditures; and, June 6 will cover any follow-up items and answer any remaining questions. Budget adoption is scheduled for the second meeting in June, with the public hearing.

Ms. Agramonte advised GASB 54 has redefined the way Cities accounts for items; they have established new definitions for Special Revenue Funds, Capital Project Funds, and so forth. She addressed what the new definitions are to make sure the City's classifications fall within the proper definition. She advised that according to GASB 54, Special Revenue Funds are defined as established to account for proceeds of specific revenue sources that are restricted or committed for specific purposes. Special Revenue Funds have to be committed by an outside source.

City Council agreed to ask questions as the budget items are discussed.

Mayor Pro Tem Edgar stated while reviewing the budget he was hoping to simplify financials for future Councils. As he was reviewing the funds he was looking at what type of flow was going in to the fund and how many of the funds have been dormant. Mayor Pro Tem Edgar asked Ms. Agramonte to consider whether or not we still need the fund, is it required, or can the City close the account. He would like to consolidate as many special funds as possible and move them back to the General Fund to maintain it and where it is easier to watch. Mayor Pro Tem Edgar further stated in the staff report there are some recommendations on consolidating some of the special funds; however, he does not believe the recommendation went far enough so when the Council comes to that part of the budget, he would like to further talk about it.

Ms. Agramonte continued her presentation and advised that the City currently has 10 Special Revenue Sources and reviewed the following:

Community Development Block Grant (CDBG) Fund 19

Funds are received through the US Department of Housing and Urban Development CDBG through Orange County. This current fiscal year the City was awarded \$200,000 for alley improvements; and, in this upcoming fiscal year the City was awarded \$89,888 for the installation of ADA curb access ramps. Ms. Agramonte noted that CDBG funds is federal funding the City receives and one of the requirements upon receiving this funding is that the City account for it in a separate fund. She noted that it is active and the City is expecting to receive monies within the next fiscal year.

Gas Tax Fund 20

This money is required to be accounted for separately and this is gas tax revenues received on a per capita basis. This fund also accounts for the Traffic Congestion Relief funding. Projected for next Fiscal Year is \$199,000 in Gas Tax revenue and \$136,000 in Traffic Congestion Relief funding. This funding is used for street related capital projects, and a portion is transferred to the General Fund for the operation of the street division to cover the costs of street lighting and other items.

Mayor Pro Tem Edgar stated that whatever happens with Rossmoor, it should be noted that per capita funds are population driven funds that the City receives depending on the size of the City.

Public Safety Augmentation Fund 21

Ms. Agramonte advised this fund is the ½ cent sales tax received. Some cities have it in a separate fund and some cities have it in the General Fund. From an accounting standpoint, it's easier to track and report if it is in a separate fund, but it is at the Council's discretion. If Council would like staff to consolidate this fund, it can be done. Ms. Agramonte advised the City receives approximately \$69,000 a year and typically the funding is transferred to the General Fund to off-set Police Services.

Council Member Graham-Mejia asked what exactly can these funds be used for. She inquired if this fund can be used for the School Resource Officer (SRO).

Ms. Agramonte advised these funds can be used for any police related services.

Mr. Stewart added that this funding can be used for the SRO and this has been discussed internally, but the SLESF Fund will be reduced to zero next fiscal year and funding may or may not be re-established depending on whether or not there is a state-wide election. With the reduction of the SLESF Funds, staff is applying the reserve of this fund and will continue the current level of funding.

Mayor Pro Tem Edgar asked about the SLESF Funds and the payment of the motor officer. Mayor Pro Tem Edgar stated he believed the augmentation was more than \$69,000.

Ms. Agramonte stated that was correct, but the fund is sales tax driven, so as sales tax declines that fund has declined as well.

Mr. Stewart explained that this fund has reduced, but the City had a reserve that was unaccounted for.

Supplemental Law Enforcement Service (SLESF) Fund 22

This fund off-sets the costs of the Motor Officer position. This funding source was an additional tax on VLF which sunsets this year. She advised there are different bills at the State level trying to continue this funding; however, the outcome is unknown.

Mr. Stewart advised that the City is taking the most prudent course of action presuming there is no funding.

Mayor Pro Tem Edgar suggested that the City could utilize the remaining monies, close this fund, and open it again if the tax is approved.

Air Quality Management (AQMD) Fund 23

This is money received through the South Coast Air Quality Management District in which we receive approximately \$14,000 a year for AB 2766 proceeds, and it requires a separate fund as part of the grant requirements. Expenditures in this fund must contribute towards the reduction of air pollution from motor vehicles. Typically, the City allows this funding to accumulate over a number of years until enough monies builds up to where staff can use it for purchases of hybrid vehicles or CNG-type vehicles for City use.

Measure M Funding 26

Funding received through OCTA, and the establishment of a special fund is required to account for this. The City does receive periodic audits and OCTA wants to make sure this funding is separate from other funding sources. It is also used for street improvements and capital projects.

Asset Seizure Fund 27

Ms. Agramonte advised this is monies derived through the seizure of drug related assets by the Police Department through participation in task forces.

The revenue is restricted through drug-related enforcement projects or programs. This is difficult to project how much the City will be receiving from year-to-year; however, there are reporting requirements, thus it is required to be maintained in a separate fund. Proposed expenditures for next fiscal year include capital purchases for the Police Department.

Chief Mattern added that typically the City receives funds when the Department seizes items in drug cases that is subject to asset forfeiture. Chief Mattern provided history on a previous state task force in which the SRO was involved in a significant investigation. He stated the City received a portion of those monies that were seized. Chief Mattern further stated that it is really difficult to project when the City receives funds, especially now that the Police Department does not have anyone involved in those types of specific related investigations.

Mayor Stephens asked what percentage of assets the City is allowed to keep.

Chief Mattern advised Mayor Stephens that the percentage depends on the portion seized and the process (Federal or State), which makes it difficult to project. If other agencies are involved in the investigation the assets are divided between those agencies; however, he did note that there is a difference between State and Federal.

Los Alamitos Television (LATV) 28

Funding for LATV is received from Public, Education, and Government PEG fees. Ms. Agramonte advised this is a restricted source and it is suppose to be used for a restricted type of service. The City is projecting \$45,000 to be received next fiscal year and we receive monies from both Los Alamitos and Rossmoor residents to fund the operation of LATV.

Office of Traffic Safety Fund 29

This grant funding is received for DUI Enforcement related activities at the Police Department. The City also receives funding from the 30-day vehicle impound program. This fund has a fund balance, which the City is also proposing to utilize to off-set General Fund expenditures where we are losing the SLESF funds.

Mayor Pro Tem Edgar asked if the hours utilized in the DUI checkpoint is straight time or overtime; and, is the City going to use the funds to help cover overtime, or is it specific to the DUI checkpoint.

Ms. Agramonte advised the hours are overtime, and that the balance that has accumulated in this fund is from the 30-day impounds.

Chief Mattern stated that the money the City uses for overtime on DUI checkpoints comes directly from OTS grants. He stated there is also the balance which is from the 30-day impound fees that we would use towards the SLESF fund if we do not receive it this year.

Energy Efficiency and Conservation Block Grant (EECBG) Fund 30

This fund was only active for this fiscal year. The City received a grant for energy efficient capital projects at the facility and was a one-time expenditure. The City will not be using this fund next year.

Mayor Pro Tem Edgar asked if there are appropriations planned and if there is a potential to close out this fund.

Ms. Agramonte noted that it will be expended by this fiscal year and yes, this fund can be closed after the funds are expended.

DEBT SERVICE FUNDS

Ms. Agramonte stated GASB 54 now defines Debt Service Funds as funds that are to account for and report financial resources that are restricted, committed or assigned to the expenditure of principal and interest.

Laurel Park Debt Service Fund (31)

Ms. Agramonte advised that the City issued Certificates of Participation in 2006 and this fund pays for that debt. The City makes payments in September and March and the total annual debt for next fiscal year is \$212,667 which is transferred-in from the General Fund.

Council Member Graham-Mejia asked for information on the beginning balance, what the City is projecting, spending, and what is the ending balance. She inquired as to why the City keeps this amount in the fund stagnant and what is the total amount the City owes on the park to date.

Ms. Agramonte stated the reason for the beginning and ending balance is actual cash with fiscal agent, it is not money sitting in an account. If the City defaults the money is on-hand, but it is not available for the City to make the debt payment. She further advised that there are two payments a year; one is interest only, and the other is interest and principal. The principal is \$65,000 and the remainder is interest.

Council Member Poe requested the balance and the interest rate.

Ms. Agramonte advised that the interest rate ranges between 4.3% and 4.85% and the amount outstanding as of last fiscal year is \$5.7 million dollars, including principal and interest.

Mayor Pro Tem Edgar requested the term of the loan.

Ms. Agramonte advised that the loan goes through 2037.

The City Council requested that this item be brought back for further discussion.

INTERNAL SERVICE FUNDS

Ms. Agramonte stated Internal Service Funds are used to account for the financing of goods and services provided by one department to another department within a government entity on a cost reimbursement basis.

Ms. Agramonte advised the City has two Internal Service Funds – Garage Fund and the Technology Replacement Fund. These funds serve two purposes: 1) Account for operations as in staff-supplied services provided by those departments; and, 2) Recover those costs through charges to the departments that they support. Additionally, these funds also account for the fixed assets within those funds.

Garage Fund 50

The Garage Fund is an internal service fund established for citywide vehicle acquisition and maintenance. It accounts for 36 vehicles as well as the equipment to operate and maintain those vehicles. As of last fiscal year's financial statement those funds held \$400,000 in equipment and \$1.1 million in vehicle assets.

Mayor Pro Tem Edgar asked if the value of the assets were \$400,000 and \$1.1 million or was there actual cash in those funds at those amounts. He also confirmed that the \$1.1 million in equipment is on a depreciation schedule.

Ms. Agramonte stated this is the value of the assets and that the equipment is on a depreciation schedule.

Mayor Pro Tem Edgar stated this is an important fund to understand and he would like to really focus on this and see how the City can simplify the Garage Fund. He stated that the City should be budgeting vehicles and equipment as a single line item that is managed within Public Works, and departments should not have to negotiate to try to get an allocation for replacement or acquisition. He reiterated that he would like to take a look at an alternative approach to the Garage Fund and see if there is a way the City can break operations and capital expenditures out. He asked for Council's opinion on this issue and asked if they wanted to have further discussion about this fund.

Mr. Stewart stated this has also been discussed internally and he acknowledged Mayor Pro Tem Edgar's concern about how money is accounted for and drawn from each department. Mr. Stewart went on to state that the Garage Fund is technically underfunded and if staff were to work off the current depreciation schedule it would deplete the fund and more. He stated the City can either fund the Garage Fund, not fund the Garage Fund and staff gets ahead of a depreciation schedule, or readjust the depreciation schedule, move it back and handle it separately.

Mayor Pro Tem Edgar stated the Garage Fund is where the "slush" was previously and was used to pay for items that had nothing to do with any sort of capital.

Mr. Stewart stated that is the reason the City has an underfunded Garage Fund and Replacement Fund. What the City would be doing is adding another discussion annually for the purchase of vehicles and on a depreciation schedule, which can be brought back within the context of the next meeting.

Mr. Agramonte advised that the thought process behind this type of fund is that it is a service that is provided by one department to other departments within the City. If the City Council would like to truly capture the total costs of the departments, that component will be missing because that component would be under Public Works. Whereas, if it is in a separate fund, and the costs are allocate to the department that uses it, the City has a full idea of what the Police Department, for example, is costing to operate.

Mayor Pro Tem Edgar stated the City spent a lot of money on a new financial system that can assign account numbers so that when staff makes a purchase you can code it to a specific account and roll it back up in reverse.

Mr. Stewart stated it is cumbersome for departments to request vehicles or equipment replacement; it adds an annual accountability for items. It is more a matter of how the Council wants to account for items.

Council Member Poe asked about vehicle depreciation schedules and vehicle life-span.

Mr. Stewart advised that the biggest change is there will be variations in department expenditures from year-to-year which could cause questions.

Council Member Graham-Mejia stated in her first year of the budget vehicle purchases through the Garage Fund were deferred as an attempt to balance the budget. She stated she does not want to prevent City staff from using the processes they are comfortable with and feels there is clarity where things are being spent and it is easy to follow. She asked Tony Brandyberry if he felt what Mayor Pro Tem Edgar is requesting would strap the hands of the people in Public Works.

Tony Brandyberry, Public Services Superintendent, stated either way would be fine; how it is accounted for is the Council's decision.

Council Member Kusumoto asked Mr. Brandyberry how vehicles are purchased and allocated to the different departments.

Mr. Brandyberry stated he contacts the departments and discusses their current vehicles and future needs.

Council Member Kusumoto asked if a department purchases a non-standard vehicle is there a problem in terms of maintenance of that vehicle, and is there a need to require special training to maintain the vehicle.

Mr. Brandyberry stated all City vehicles are purchased through Public Works and recommends which type of vehicles should be purchased.

Mr. Stewart stated what would change is that there would be an annual evaluation of the depreciation schedule along with recommendations made by the departments. What is being suggested is changing the way it is funded and approved by the Council.

Council Member Kusumoto confirmed each department would comprise their capital requests and vet it through the system. If the department wanted to be aggressive they would say it would depreciate faster; if they want to they can also depreciate it slower.

Mayor Pro Tem Edgar stated he recommends Public Works have one account set-up for operations and that would be budgeted and planned based on Mr. Brandyberry's recommendation. The other would be a consolidated master list of capital expenditures or procurement list with every piece of equipment. Prioritization would happen between Mr. Brandyberry and the departments, but City Council would receive one list for all of the expenditures for the City. The City Council would approve a one-page request and the purchasing process would stay with Mr. Brandyberry.

Mr. Stewart confirmed with Mayor Pro Tem Edgar that he is requesting the same for the purchase of equipment as well as vehicles, including the computer replacement fund. Mr. Stewart cautioned that this will show variations in department budgets from year-to-year.

Mr. Stewart advised that staff will bring back a mechanism for Mayor Pro Tem Edgar's request, as well as clear options to either maintain the Garage Fund as an Internal Service Fund or stop and go in a different direction.

Mayor Pro Tem Edgar referred to the Technology Replacement Fund balance of \$146,000, and noted it has significant operational costs built in such as Brea IT for \$89,000. He asked if that has now increased to \$146,000 and stated he hopes there is capital purchases of computers included in that amount.

Ms. Agramonte referred to Attachment I in the agenda packet and reviewed the detail of what consist of the \$158,000 proposed expenditure budget within that fund. She advised contract services for Brea IT will be expiring and staff has proposed \$100,000 in that category not knowing where proposals will come in.

Ms. Agramonte reviewed the proposed equipment list, Attachment D, noting the funding for equipment comes from different sources.

Mayor Pro Tem Edgar inquired about the AQMD Fund and the possibility of using those funds to remove the gas tank from the lot.

Ms. Agramonte stated staff reviewed the requirements to use those funds for the project; however, the project does not qualify.

Mayor Pro Tem Edgar requested additional information on purchasing hybrid vehicles and the need to purchase the vehicles, specifically the Sergeants' Mobile Command SUV replacement.

Mr. Brandyberry stated by using the AQMD funds to purchase vehicles the City is able to decrease the amount of funds used from the Garage Fund. Mr. Brandyberry reviewed the status of the City's current vehicles and the proposal for vehicle replacement.

Council Member Graham-Mejia asked if there is any potential for a savings on gas usage for the hybrid vehicles. She inquired if the hybrid vehicles are also electric vehicles.

Mr. Brandyberry stated on an average the City can save 25%-45% on fuel costs. He confirmed that the hybrid vehicles are half-battery/half-gas.

Council Member Poe asked if there are any AQMD available rebate programs for purchasing hybrid vehicles.

Mr. Brandyberry stated when the funds were first available there were different funds for electric vehicles and compressed natural gas vehicles. They have combined those into the AB2766 Fund and now they are allowing Cities to purchase CNG, propane, hybrid, and electric vehicles through the one fund.

CAPITAL PROJECTS FUNDS

Ms. Agramonte advised that the new definition of this fund under GASB 54 are to account for and report financial resources that are restricted, committed, or assigned to expenditures for capital outlays including the acquisition or construction of capital facilities or other capital assets. She noted under that description, the City has five funds that qualify:

Residential Streets Fund 24

Ms. Agramonte stated this fund was previously categorized as a special revenue fund; however, with the new definition it no longer qualifies as it receives its sole source of funding from the General Fund and interest. At this time, staff is recommending this fund be reclassified as a Capital Improvement Fund and rename it to the Street Improvement Fund, so it is not limited to using it on residential streets only, but any street within the City for improvements. She stated the fund has a beginning fund balance of \$108,000 and staff is proposing to spend approximately \$50,000 towards the design of the Alley Improvement Project.

Council Member Graham-Mejia expressed concern about changing the name. She stated she was not on the City Council at the time, but wondered if Council specifically gave the fund that name so it would provide for the residents. She asked before Council moves forward with changing the fund name, she would like a commitment from the Council that it will not become a fund merely for businesses. She stated she is not sure she is comfortable with the recommendation.

Council Member Poe provided history on this fund. She stated she is concerned about not having a Residential Street Fund, and asked for an update of where the City is on the plan and what residential streets have been repaved.

Mr. Hunt advised there is a 7-year residential street plan and in this upcoming year staff will be finishing that plan. Mr. Hunt advised that the following residential areas need to be looked at: Old Dutch Haven, Suburbia, Old Town East, and Old Town West. He further stated staff has reviewed alleys in the City that have not been repaved. Staff would like to have those alleys designed and shelf-ready so funding can be located and the alleys ready to be repaired.

Council Member Poe stated she is concerned that if the name was changed to Street Improvement Fund that the residential areas would be neglected.

Council Member Kusumoto agreed with Council Member Poe and Council Member Graham-Mejia and stated he understands the accounting simplification would be to consolidate, but stated he does not think the City needs to have that separately earmarked for these other purposes.

Mayor Pro Tem Edgar stated he would agree with the Council if the City is going to repave residential streets, ask the City Engineer to estimate an amount for a plan on everything the City needs to do, and Council would earmark the entire estimated amount for the project over the next six to seven years. He stated that

this is not how this fund has worked. He stated it is a fund that does not have any source of revenue; it is not capturing the essence and spirit of what he thinks he hears what Council Members want it to be. He further stated that it does not serve a business purpose from his perspective and believes it is a color of money issue. He stated that he appreciates what the Council Members are saying and asked them to think about it from that perspective.

Council Member Poe stated she believed that when this fund was initially created it was funded a specific amount every year. She stated when she was off the Council for two years, there seemed to be a challenge with the Council agreeing to spend savings and invest money in a Residential Street Program. She stated the one thing Council could agree on is that it was not going to be funded out of savings and the compromise seemed to be that a fund was established and a lot of money was placed into that fund where Council would use it. She stated the Council should test themselves and fund it; place real money into the fund for the next six years for the residents.

Mayor Stephens inquired if there is any way of projecting the value of this fund starting next year if it was residential only.

Mr. Hunt stated he would be able to once the PMP is in place. He stated he will actually be able to generate dollar figures for streets and staff would be able to set up a priority system and spread out the costs over a reasonable time period. We would have a total current value of all the information necessary.

Mayor Stephens stated the fund should be left as a Residential Street Program and as far as any other street projects in the City Measure M Funds have been heavily relied upon over the years.

Ms. Agramonte confirmed that the City will not rename the Residential Street Program; however, can move forward in re-categorizing the fund as a Capital Improvement Fund.

Mayor Stephens responded in the affirmative.

Building Improvement Fund 25

Ms. Agramonte stated this was previously categorized as a Special Revenue Fund; however, it does not meet the new definition as it only receives funding from the General Fund and is currently only receiving interest. Proposed expenditures total \$132,000.

Park Development Fund 40

Ms. Agramonte stated that the Park Development Fund is a Capital Projects Fund that is utilized for improvements in City parks and accounts for park development fees; however, the City has not collected much in park development fees over the last few years and the only projected revenue is interest. The \$155,000 in proposed expenditures is the Laurel Park Improvement Project that is budgeted in the current fiscal year.

Council Member Poe asked for an explanation of what are Park Development Fees.

Ms. Agramonte stated that when there is new development in the City developers are asked to fund the development of parks within the City that residents benefit from. Since the City is mostly built-out, there is not much new development, so we have not seen much in the fees.

Mayor Pro Tem Edgar stated that he would like to close out the Building Improvement Fund and the Park Development Fund and move anything that is left after the expenditures and put whatever is left in the General Fund.

Council Member Graham-Mejia stated she likes that the City has separate funds so the Council can clearly differentiate where money is being spent. She stated that was one of the big issues when she first was on the Council. She stated that it is a simple way for us to track what we are doing, keep it categorized and for me organizationally that makes perfect sense. She stated she would like to ask that the Council keeps it this way.

Ms. Agramonte suggested that the City create one Capital Improvement Fund and within that fund have different categories such as street improvement, residential, parks, buildings and so forth.

Mr. Stewart asked how the City would account for money if it starts coming in.

Ms. Agramonte stated the City would set up separate line items for each of the different projects within the same fund, similar to the different reserves within the General Fund. Staff can establish reserves if the Council agrees for residential projects for parks or other categories.

Council Member Graham-Mejia stated she would hate for the Council not to address these items because all of these items are important to the community. She stated these are placeholders until the economy improves. She stated according to Ms. Agramonte's projections it is going to get better slowly. She stated that a CIP containing a separate line-item is fine with her.

Mayor Pro Tem Edgar stated he understands what Council Member Graham-Mejia is stating; for him how he keeps track of the parks, facilities, streets & draining, is by referring to the lists. He stated he uses Attachment F and the CAFR.

Council Member Graham-Mejia stated for newer people or people with less-experience this is a good way of re-enforcing where the City is obtaining the money from and what it is being used for. She stated it is a tool she uses to make it easier for her to reinforce the information learned.

Ms. Agramonte stated to be able to further consolidate and if a separate fund for capital projects is created staff can then go ahead and transfer the money from Gas Tax and Measure M and account for the projects in one place; in the new Capital Improvement Fund to keep it simple.

Mayor Stephens stated it makes sense to consolidate it into one fund. This is something staff is going to have to bring back to the Council and see if there is an interest.

Council Member Poe referred to Attachment F and asked if staff would add to the list the Building Improvement Fund and the Park Development Fund.

Ms. Agramonte advised those are already in the funding source as the funding applies to each of the different sources. What it would do is replace this with the Capital Projects Fund. Referring to the attachment, Ms. Agramonte stated it would be far simpler and it would not have gas tax, traffic improvement, etc. It would have Capital Projects Fund. Council would be able to see each project with their associated costs.

Council Member Kusumoto clarified "associated costs" as associated budget amount and asked if it would be staff's responsibility to match capital money with where it is spent, because of restrictions.

Mayor Pro Tem Edgar stated this is a General Fund that would not have a lot of restrictions. He stated there is a steady source of income in some of these funds. He is recommending removing them because they are only funded by the City essentially funding ourselves.

Council Member Kusumoto confirmed Measure M funding would go to this capital budget and that would be allocated to the project.

Mr. Stewart explained that Ms. Agramonte is talking about gathering the funding under one line item. What Mayor Pro Tem Edgar is stating is that there are going to be two of these lines that are close to zero by year's end and should the City carry over a zero line item.

Ms. Agramonte stated she believes at some point the City decided to take a large amount of money from the General Fund and place it in this special fund, and at that point the City was allowed to restrict a fund within ourselves. She stated that restriction is no longer allowed.

Mayor Pro Tem Edgar stated he sees this as a maneuver five to ten years ago with cities where they review financials and create special funds to tuck money away for certain needs and it was never cleaned-up. He spoke about the Residential Street Fund as an example. Mayor Pro Tem Edgar stated Measure M is different because it is required by law. He stated what the Council is talking about is discretionary funds that may not have a purpose now but it makes the City feel good to have them there.

Mr. Stewart stated the City puts money away for emergency building repairs so an allocation at a later time is not necessary. He stated he was in favor of eliminating additional line items and stated the City has an obligation to look at small number line items and if the City is not going to fund them, they should be eliminated.

Council Member Poe stated she believes the Building Improvement Fund was created when the City had development where there was money going into the fund, but if there is not any funding coming to the City, there is no point in having the fund.

Council Member Graham-Mejia asked if the City can project that there will not be any money or new revenues coming in from development. She stated if money comes in it will be placed into the General Fund and then it is never used towards the parks. That is why retaining this is important.

Mr. Stewart stated he would like to keep the fund just for the sense of being optimistic that the economy will come back and the City will have projects. In regards to the Building Fund, he stated the City controls that fund completely and it is not one that he would fight to maintain.

Rivers and Mountains Conservancy (RMC) Fund 41

Ms. Agramonte advised this is the \$1.1 million grant the City was awarded for Coyote Creek improvements and is projected to start this fiscal year.

Mr. Stewart advised that Valorie Shatynski, Acting Executive Director, of RMC is motivated to give the City distinct answers about the project. He asked Mr. Hunt to provide a status on funding.

Mr. Hunt advised City Council he has been working with RMC to obtain a revised agreement for the City to include project management, a new time frame, and the construction costs of the revised plans. Ms. Shatynski committed to go to the Board of Directors in May with the City's revised agreement, the new time frame and construction costs, plus Ms. Shatynski is going to give the City another \$100,000 of funds to pay for construction costs for improvements to the park. Mr. Hunt advised staff has been working with LA County Flood Control, Orange County Flood Control, and So. Cal. Edison in obtaining the agreements. He stated most likely the design will be finished this summer and will go out to bid in the fall. The money will be spent during next fiscal year and will be taken down to zero.

Mayor Pro Tem Edgar updated City Council on the RMC. He stated former Council Member Parker did a good job securing funds, but there have been challenges dealing with Edison in trying to get the land use and design of the park approved. He expressed his concern about the additional \$100,000 from RMC and stated he was considering bringing this issue back to City Council on whether or not the Council would like to continue to pursue this project. He stated he believes this is good for the City, but philosophically he is not sure as a tax payer for the State of California that it is the best use of funds. He stated he will

do whatever the Council would like him to do on the Board. He stated he is not convinced that the project is going to add the amount of value that it seems to be costing us, and stated he believes it is appropriate to have this discussion now because it is something the City has to plan for in the budget.

Council Member Poe confirmed that originally the grant was \$600,000 then the project grew and it has been approximately 6 years. She asked if the City is going to be required to maintain the park and what is the yearly cost to the budget for residents to maintain the project.

Mr. Stewart advised the design includes native plants and disaggregated granite and other items that are low maintenance. The City is looking at a fairly low maintenance park.

Mr. Brandyberry advised he is anticipating it will take one crew member to maintain the park.

Mayor Pro Tem Edgar stated he believes he has seen an estimate of approximately \$114,000.

Council Member Poe asked what the community is going to get from this project. She asked if this is something a lot of the community is going to avail themselves to.

Mayor Pro Tem Edgar stated the project is a beautification project located behind Oak Middle School, with the only access point to the park through the Oak parking lot behind the tennis courts.

Mr. Stewart stated staff has planned for the need of this project; Mr. Brandyberry received an extra half-time maintenance worker with the street sweeping being picked up as part of the trash contract. Mr. Stewart stated when Mr. Brandyberry talks about an additional maintenance worker, which is already built into the staffing. He further stated that the City is not looking at an addition costs or large costs for maintenance, and it should not eliminate this project. He stated that what has kept this project going is the RMC has philosophically believed it is a beautification project and they have an interest in restoring the rights-of-way adjacent to the flood control channel.

Mr. Hunt advised it will move in a much more rapid fashion after May when the City receives a commitment of funds. The City currently has a verbal commitment the money is available, but once they actually give the City the agreement, the project will proceed rapidly through the summer.

Council Member Poe stated if the project goes forward at the next meeting then the City should move forward. But if there is another "snag" and there are more hold-ups, then maybe the Council should reevaluate the project.

Council Member Graham-Mejia stated the City has put so much time into this project that she would hate to think that staff's and Council's time was wasted.

She stated that it is another park, a passive park, a place where some of the more elderly people can go where they will not have kids playing ball; it is a little bit more private. She stated for those who bike, there is something called the Emerald Necklace which is the connection for bikers or possibly runners. She stated people may stop to rest and may come in to town and use the businesses for something and it is something that adds to the beauty of this community. She stated she appreciates Mayor Pro Tem Edgar doing all the work and asked that the City Council stay the course.

Mayor Stephens stated he has been thinking about that area and talking to quit a few people over the year. The Boys and Girl Scouts were interested in the area. He stated he thinks it is something that the Council should start approaching them on a little more, and part of the project could be to assist with the beautification.

Mayor Stephens asked about utilities at the project site. He stated he agrees with Council Member Graham-Mejia and asked the City Council stay the course.

Mr. Stewart advised that there are no utilities; it is a completely passive.

Council Member Graham-Mejia asked if there was any discussion of placing an opening from Royal Oak directly to the park.

Mayor Pro Tem Edgar stated there has not been any discussion, but can inquire.

Mr. Stewart asked if there is access from the LA/OC Flood Control Districts into the property itself or are the gates locked.

Mayor Pro Tem Edgar stated they are open during the day for access.

Mr. Hunt stated the gates will stay open for bicycles and pedestrians only, not vehicles.

Mr. Stewart confirmed there will be connections to the greater trails.

Traffic Improvement Fund 44

Ms. Agramonte stated this fund receives funding from Traffic Mitigation Fees, and Development fees. She stated a few years ago the City was awarded a Federal Grant from the Federal Highway Safety Improvement Grant for the Katella medians at Chestnut Street, and that project is scheduled to start soon and projected to be completed next fiscal year.

Mr. Hunt provided an update on the Katella medians at Chestnut Street project and stated it will be constructed in October.

Ms. Agramonte reviewed the Capital Project carry-over list and noted these are projects which were budgeted in FY 2010-11 and are just now getting started. She stated staff is considering these will be complete in next FY 2011-12.

Mr. Hunt reviewed the Capital Project list and advised the following: in June the Laurel Park Field Construction project will commence; in July the Concrete Repairs and Residential Street Improvements in the Corporate Center Drive, and the Calle Lee Reconstruction is going out to bid as one project. The residential street project includes Chestnut, Walnut, Cerritos, and Humbolt, and Carrier Row access ramps. He stated miscellaneous sidewalk projects throughout the City will be taking place in July. Mr. Hunt noted he purposely delayed projects to have good weather.

Mr. Hunt stated the City is fixing the roof on the Community Center/Youth Center in approximately a month and a half, which is the first phase. Mr. Hunt advised there is a request for additional funds for roof repairs later in the budget process.

Ms. Agramonte reviewed the proposed street and alley projects for FY 2011-12; including the arterial and residential tree program for \$20,000; street marking and striping for \$10,000; street signs and replacement for \$25,000; alley speed limit signs \$10,000; and, concrete repairs for \$30,000.

Council Member Graham-Mejia commented on the street signs in the alleys and stated it has not slowed down traffic; however, people are more aware that it is only 15 mph instead of 20 mph. She asked the Council to consider speed humps in an alley as a way to slow down traffic.

Mayor Stephens stated he agreed with Council Member Graham-Mejia. He stated this is something that needs to be brought back and researched. He also stated that he believes the speed limit signs did little good.

Mr. Stewart confirmed with City Council that they would like to choose an alley to conduct a trial program with speed humps.

Council Member Graham-Mejia asked that the trial be done on one of the alleys closest to Katella.

Mayor Stephens requested that the City Council leave the decision of which alley to the Traffic Commission and they can determine which alley is getting the most use and what will be the most beneficial.

Council Member Graham-Mejia suggested that the Traffic Commission might want to consider an alley that has already been refinished/repaved so the City does not put it over an alley that is not repaved and have it removed and placed back down.

Ms. Agramonte discussed additional street and alley projects to be considered: the Residential Street Improvement ADA Access Ramps, Business Area Improvements, Highland Neighborhood Signals, and the design phase of the Alley Improvement project.

Council Member Graham-Mejia requested additional information on the street light on Bloomfield, by the elementary school. She stated she does not support that and believes the \$40,000 expenditure is unnecessary.

Mr. Hunt stated this was a carryover item from the previous seven year CIP as part of a project and does not have any history on the project.

Council Member Poe stated she had several questions on the CIP project list. She asked for additional information regarding the Katella Avenue Bus Turn-Outs, she stated she understands the City has plans for the future, but if it is needed now and the City can do it why wait till 2016-2017. In regards to the Cerritos and Lexington Intersection Improvements, she stated she believed the City Council discussed this item and sent it to the Traffic Commission. She also asked why are the lights at the intersection of Bloomfield/Los Alamitos Elementary needed.

Council Member Graham-Mejia asked for additional information on the City Hall Complex Roof Repairs project and the allocated amount of \$50,000 for three consecutive years to fix the repairs; she stated she believes it is excessive. She requested money left over from this project be spent on unfunded projects for the parks, more specifically for fixing the fence at Orville Lewis Park.

Mr. Stewart stated the City is looking for money for Orville Lewis Park for this fiscal year. He stated the project is slated for a block wall replacement, but if we are not going to do that in the near future, the City will look at fixing the existing chain link fence.

Council Member Graham-Mejia stated if the City is talking about doing a brick wall there sometime in the near future, why can't the City find funding now; why spend money now for a chain link fence.

Additional discussion ensued regarding the fence at Orville Lewis Park.

Council Member Graham-Mejia requested her question be answered regarding the \$50,000 for three years in a row for re-roofing the City Hall Complex.

Mayor Pro Tem Edgar commented on this item and stated it seems to be the exact amount available in the Building Fund. Since there is no project for it, it is shoehorned into the budget. If this was done right, this would be placed back into the General Fund for use somewhere else.

Mr. Hunt advised last year staff was going to fix one small section of the Community Center roof. At that time, approximately 10 other leaks throughout the entire complex were discovered. He stated the price of fixing a roof correctly is expensive, so staff researched how much will it be to fix the entire complex. Unfortunately, it cannot be done all at once. Mr. Hunt asked the Council to allow staff to prioritize the leaks and try to get them fixed. It is an estimate; it is what staff believes is necessary to correct all the leaks.

Council Member Graham-Mejia asked for specifics for the roof repairs.

Mr. Hunt provided specific information on repairing the roofs.

Additional Council discussion ensued.

Mayor Pro Tem Edgar commented on the following CIP Projects:

- Orville Lewis Park Re-fencing Modification
- Arterial Tree Program - He asked the Council to consider doubling up on this amount to hire an arborist to examine the trees.

Mayor Pro Tem Edgar commented on the CIP list and asked the outer years be reviewed carefully. He questioned the validity of the projects. He asked if Recovery Act Funds are available for the repair of the Chestnut Street intersection at Katella Avenue.

Mr. Hunt stated that the Chestnut Street/Katella Avenue intersection is 100% covered under the Highway Safety Program; and, funds are available.

Mayor Pro Tem Edgar referred to the carry-over projects, noting the City has carried over \$1.7 million dollars worth of projects. He asked for additional information on the Corporate Center Drive project budgeted at \$200,000.

Mr. Hunt advised the Corporate Center Drive project is combined with the residential street and concrete repairs project, going out to bid the first of June.

Council Member Graham-Mejia referred to Attachment H: Removal of the Gas Tank in the Yard; \$40,000. She asked when the City has the gas facility do we receive a lesser rate on gas because we have our own pump.

Mr. Brandyberry advised the City does receive a small discount, not what is expected, but the discount is also made up in the regulatory fees the City has to pay per year. In the end, it is more of a convenience than a costs savings.

Mayor Stephens confirmed the Council has requested staff to bring back the Garage Fund and the Laurel Park Debt Service Fund for additional discussion.

Ms. Agramonte advised the next Budget Special Meeting is scheduled for May 16, 2011, to review the General Fund; June 6th will address the follow-up items, with the Public Hearing and adoption scheduled for June 20th.

Ms. Agramonte noted that GASB 45 information will be reviewed at the next budget special meeting.

5. ADJOURNMENT

Mayor Stephens adjourned the Special Meeting at 7:04 p.m.

Kenneth Stephens, Mayor

ATTEST:

Adria M. Jimenez, CMC
City Clerk

CITY OF LOS ALAMITOS
A/P Warrants
July 5, 2011

Pages:

01-05	\$ 56,571.66	A/P Warrants	07/05/2011
	\$ 2,039.04	Retiree Benefits	07/01/2011

Total **\$ 58,610.70**

Statement:

I hereby certify that the claims or demands covered by the foregoing listed warrants have been audited as to accuracy and availability of funds for payment thereof. Certified by Anita Agramonte, Finance Director.



 this 29th day of June, 2011

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
0-8 RETROFIT, INC.	SPOTLIGHT BULBS	GARAGE FUND	GARAGE	342.02
			TOTAL:	342.02
LAMITOS AUTO PARTS	FAN BELT	GARAGE FUND	GARAGE	11.51
			TOTAL:	11.51
ALLIANT INSURANCE SERVICES, INC.	LIABILITY INSURANCE	GENERAL FUND	INSURANCE	2,228.00
			TOTAL:	2,228.00
ANIMAL PEST MANAGEMENT SERVICES	GOPHER CONTROL	GENERAL FUND	PARK MAINTENANCE	250.00
	GOPHER CONTROL	GENERAL FUND	PARK MAINTENANCE	80.00
	GOPHER CONTROL	GENERAL FUND	PARK MAINTENANCE	175.00
			TOTAL:	505.00
THE BANK OF NEW YORK MELLON	ADMIN FEE 2011-2012	LAUREL PARK DEBT S	NON-DEPARTMENTAL	750.00
			TOTAL:	750.00
BARBARA MCGINLEY-ORANGE CO. DA'S OFFIC	ASSET FORFEITURE	ASSET SEIZURE	NON-DEPARTMENTAL	1,206.00
			TOTAL:	1,206.00
BEE BUSTERS, INC.	BEE REMOVAL	GENERAL FUND	PARK MAINTENANCE	125.00
	BEE REMOVAL	GENERAL FUND	PARK MAINTENANCE	125.00
	BEE REMOVAL	GENERAL FUND	PARK MAINTENANCE	125.00
	BEE REMOVAL	GENERAL FUND	PARK MAINTENANCE	125.00
			TOTAL:	500.00
BENESYST	FLEX ADMIN SERVICES 07/11	GENERAL FUND	ADMINISTRATIVE SERVICE	150.00
			TOTAL:	150.00
BUSINESS PRODUCTS DISTRIBUTORS	OFFICE SUPPLIES	GENERAL FUND	CITY MANAGER	7.55
	OFFICE SUPPLIES	GENERAL FUND	PUBLIC WORKS ADMIN	32.61
	OFFICE SUPPLIES	GENERAL FUND	RECREATION ADMINISTRAT	112.67
	OFFICE SUPPLIES	GENERAL FUND	SPECIAL CLASSES	47.83
			TOTAL:	200.66
CALIFORNIA POLICE CHIEFS ASSOCIATION	MEMBERSHIP DUES 2011-2012	GENERAL FUND	POLICE ADMINISTRATION	380.00
			TOTAL:	380.00
CALPERS	ACTUARIAL PAYMENT	GENERAL FUND	POLICE ADMINISTRATION	665.46
	ACTUARIAL PAYMENT	GENERAL FUND	PATROL	5,323.50
	ACTUARIAL PAYMENT	GENERAL FUND	INVESTIGATION	1,330.91
	ACTUARIAL PAYMENT	GENERAL FUND	TRAFFIC	332.73
			TOTAL:	7,652.60
CAPRCMB PMB #157	ANNUAL DUES 2011-2012	GENERAL FUND	RECREATION ADMINISTRAT	175.00
			TOTAL:	175.00
CITY OF BREA	IT SERVICES 05/11	TECHNOLOGY REPLACE	ADMINISTRATIVE SERVICE	6,946.50
	IT SUPPLIES 05/11	TECHNOLOGY REPLACE	ADMINISTRATIVE SERVICE	14.08
			TOTAL:	6,960.58
CITY OF SEAL BEACH	MAY BOOKINGS	GENERAL FUND	PATROL	850.00
			TOTAL:	850.00
COUNTY OF ORANGE AUDITOR-CONTROLLER	PARKING CITATIONS 05/11	GENERAL FUND	NON-DEPARTMENTAL	2,356.50
			TOTAL:	2,356.50

ENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
PRS DISTRICT X - CITY OF CYPRESS	AQUATIC TRAINING	GENERAL FUND	AQUATICS	440.00
			TOTAL:	440.00
APEER, ROSENBLIT & LITVAK, LLP	MUNI CODE ENFORCE 05/11	GENERAL FUND	NEIGHBORHOOD PRESERVAT	1,290.12
			TOTAL:	1,290.12
ECKSIDE POOL SERVICE	POOL REPAIRS	GENERAL FUND	AQUATICS	920.25
	POOL MAINTENANCE	GENERAL FUND	AQUATICS	1,290.00
			TOTAL:	2,210.25
OOLEY ENTERPRISES, INC.	AMMUNITION	GENERAL FUND	PATROL	747.11
			TOTAL:	747.11
EDEX	SHIPPING	GENERAL FUND	CITY COUNCIL	54.86
	SHIPPING	GENERAL FUND	CITY MANAGER	25.24
	SHIPPING	GENERAL FUND	ADMINISTRATIVE SERVICE	13.11
	SHIPPING	GENERAL FUND	INVESTIGATION	16.68
			TOTAL:	109.89
JANAHL LUMBER COMPANY	TOOL	GENERAL FUND	STREET MAINTENANCE	13.04
	PAINT SUPPLIES	GENERAL FUND	STREET MAINTENANCE	16.11
	PLASTIC BUCKETS	GENERAL FUND	BUILDING MAINTENANCE	40.62
	BASKETBALL SUPPLIES	GENERAL FUND	SPECIAL CLASSES	11.27
	BASKETBALL SUPPLIES	GENERAL FUND	SPECIAL CLASSES	8.66
	BASKETBALL SUPPLIES	GENERAL FUND	SPECIAL CLASSES	64.92
	BASKETBALL SUPPLIES	GENERAL FUND	SPECIAL CLASSES	24.41
	CLASS SUPPLIES	GENERAL FUND	SPECIAL CLASSES	179.03
		TOTAL:	179.03	
LENN E. THOMAS CO.	P/D CHARGER PARTS	GARAGE FUND	GARAGE	42.26
			TOTAL:	42.26
OLDEN STATE WATER COMPANY	BILL CYCLE 4/07-6/08	GENERAL FUND	STREET MAINTENANCE	2,144.21
	BILL CYCLE 4/07-6/08	GENERAL FUND	PARK MAINTENANCE	3,456.55
			TOTAL:	5,600.76
OLF VENTURES WEST	MOWER PARTS	GARAGE FUND	GARAGE	74.50
			TOTAL:	74.50
ARRY'S PLUMBING AND DRAINS, INC.	RESTROOM FIXTURES	GENERAL FUND	BUILDING MAINTENANCE	1,485.00
	PIPE REPAIR	GAS TAX	CAPITAL PROJECTS	77.50
	PIPE REPAIR	RESIDENTIAL STREET	CAPITAL PROJECTS	77.50
			TOTAL:	1,640.00
ARTZOG & CRABILL, INC.	PLAN CHECK	GENERAL FUND	CITY ENGINEER	518.75
	GENERAL PLAN MEETING	GENERAL FUND	CITY ENGINEER	232.50
	TRAFFIC ENGINEER SVCS	GENERAL FUND	CITY ENGINEER	1,669.50
			TOTAL:	2,420.75
HI-WAY SAFETY INC.	DELINEATORS	GENERAL FUND	STREET MAINTENANCE	357.24
			TOTAL:	357.24
KOREY HUCKABY	INSTRUCTOR - FITNESS	GENERAL FUND	SPECIAL CLASSES	14.95
			TOTAL:	14.95
YDRO-SCAPE PRODUCTS, INC.	SEED	GENERAL FUND	PARK MAINTENANCE	1,466.50
	SEED	GENERAL FUND	PARK MAINTENANCE	488.84

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
			TOTAL:	1,955.34
INTELLIBRIDGE PARTNERS, LLC	ACCOUNTING ASSISTANCE	GENERAL FUND	ADMINISTRATIVE SERVICE	880.00
			TOTAL:	880.00
K&S AIR CONDITIONING, INC.	A/C REPAIR	GENERAL FUND	BUILDING MAINTENANCE	321.79
			TOTAL:	321.79
KIDDIE TECHIE ENRICHMENT	SPECIAL INTEREST CAMP	GENERAL FUND	SPECIAL CLASSES	509.60
			TOTAL:	509.60
CUSTOM IMPRINTS	LIFEGUARD T-SHIRTS	GENERAL FUND	AQUATICS	441.83
			TOTAL:	441.83
DOREY LAKIN	SUNSCREEN	GENERAL FUND	AQUATICS	127.00
			TOTAL:	127.00
YING LIU	INSTRUCTOR - ART	GENERAL FUND	SPECIAL CLASSES	78.00
	INSTRUCTOR - ART	GENERAL FUND	SPECIAL CLASSES	87.75
			TOTAL:	165.75
LONG BEACH SOCCER REFEREE ASSOCIATION	ASSIGNING SERVICES 05/11	GENERAL FUND	SPECIAL CLASSES	270.00
			TOTAL:	270.00
LOS ALAMITOS LOCK SERVICE INC.	SPORTS SUPPLIES	GENERAL FUND	SPECIAL CLASSES	242.06
			TOTAL:	242.06
LOS ALTOS TROPHY	SOCCER AWARDS	GENERAL FUND	SPECIAL CLASSES	417.60
			TOTAL:	417.60
MAILFINANCE	POSTAGE MACHINE	GENERAL FUND	ADMINISTRATIVE SERVICE	167.74
			TOTAL:	167.74
MAXIMUS FINANCIAL SERVICES, INC.	SB-90 CONSULTANT	GENERAL FUND	ADMINISTRATIVE SERVICE	500.00
			TOTAL:	500.00
MEMORIAL OCCUPATIONAL MEDICAL SERVICES	PRE-EMPLOYMENT PHYSICALS	GENERAL FUND	ADMINISTRATIVE SERVICE	455.00
			TOTAL:	455.00
THE METROPOLITAN WATER DISTRICT	LEASE PROPERTY 2011-2012	GENERAL FUND	PARK MAINTENANCE	100.00
			TOTAL:	100.00
MISC. VENDOR	REFUND - SECURITY DEPOSIT	GENERAL FUND	NON-DEPARTMENTAL	75.00
	REFUND - EXERCISE CLASS	GENERAL FUND	NON-DEPARTMENTAL	76.00
	REFUND - PRESCHOOL	GENERAL FUND	NON-DEPARTMENTAL	126.50
	REFUND - SWIM CLASS	GENERAL FUND	NON-DEPARTMENTAL	53.00
			TOTAL:	330.50
NEWS ENTERPRISE	PUBLISH NOTICE	GENERAL FUND	CITY COUNCIL	71.19
			TOTAL:	71.19
ORANGE COUNTY SHERIFF'S DEPARTMENT	FTO TRAINING	GENERAL FUND	POLICE ADMINISTRATION	100.00
			TOTAL:	100.00
PAPER RECYCLING SPECIALISTS	SHREDDING SERVICES	GENERAL FUND	ADMINISTRATIVE SERVICE	74.00
			TOTAL:	74.00

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
PENINSULA SEPTIC SERVICE INC.	PUMP SEPTIC TANK	GENERAL FUND	BUILDING MAINTENANCE	400.00
			TOTAL:	400.00
REDFLEX TRAFFIC SYSTEMS, INC.	MAY 11 AT&T INTERSECT COMM	GENERAL FUND	TRAFFIC	65.00
			TOTAL:	65.00
RICOH AMERICAS CORP	LEASE COPIER 06/11	GENERAL FUND	RECREATION ADMINISTRAT	593.78
			TOTAL:	593.78
REINA RIVERA	INSTRUCTOR - TODDLER	GENERAL FUND	SPECIAL CLASSES	409.50
	INSTRUCTOR - TODDLER	GENERAL FUND	SPECIAL CLASSES	286.65
			TOTAL:	696.15
ROSSMOOR CARWASH	CAR WASHES P/D	GARAGE FUND	GARAGE	91.99
	CAR WASHES P/W	GARAGE FUND	GARAGE	362.00
	CAR WASHES C/D	GARAGE FUND	GARAGE	9.00
			TOTAL:	462.99
ROSSMOOR TOWING	VEHICLE STORAGE	GENERAL FUND	INVESTIGATION	248.00
			TOTAL:	248.00
SIR SPEEDY	PRISONER PHOTO SHEETS	GENERAL FUND	PATROL	89.57
	BUSINESS CARDS	GENERAL FUND	PUBLIC WORKS ADMIN	18.49
	SERVICE REQUEST FORMS	GENERAL FUND	PUBLIC WORKS ADMIN	149.26
	BUSINESS CARDS	GENERAL FUND	RECREATION ADMINISTRAT	31.54
			TOTAL:	288.86
SMART & FINAL	KITCHEN SUPPLIES	GENERAL FUND	POLICE ADMINISTRATION	149.81
	PARKS PROGRAM SNACKS	GENERAL FUND	PLAYGROUNDS	100.90
			TOTAL:	250.71
SOUTH COAST SUPPLY & GARDEN DAZE	MORTAR MIX	GENERAL FUND	PARK MAINTENANCE	9.87
			TOTAL:	9.87
SOUTHERN CALIFORNIA ASSOCIATION OF GOV	MEMBERSHIP DUES 2011-2012	GENERAL FUND	CITY COUNCIL	1,227.00
			TOTAL:	1,227.00
SPORT SUPPLY GROUP, INC.	BASKETBALL SUPPLIES	GENERAL FUND	SPECIAL CLASSES	730.75
			TOTAL:	730.75
TRAUMA INTERVENTION PROGRAMS, INC.	SERVICES 7/1/11-6/30/12	GENERAL FUND	PATROL	1,509.60
			TOTAL:	1,509.60
UNITED STATES POSTMASTER	BULK MAIL BUSINESS LICENSE	GENERAL FUND	COMMUNITY DEVEL ADMIN	401.06
			TOTAL:	401.06
VERIZON CALIFORNIA, INC.	ADMIN - FAX	GENERAL FUND	ADMINISTRATIVE SERVICE	43.90
	TELECOMMUNICATIONS	GENERAL FUND	COMMUNICATIONS TECHNOL	788.66
	POLICE ALARMS	GENERAL FUND	COMMUNICATIONS TECHNOL	113.14
	TRAFFIC SIGNAL	GENERAL FUND	STREET MAINTENANCE	38.67
	TRAFFIC SIGNAL	GENERAL FUND	STREET MAINTENANCE	73.80
	TRAFFIC SIGNAL	GENERAL FUND	STREET MAINTENANCE	39.12
	TRAFFIC SIGNAL	GENERAL FUND	STREET MAINTENANCE	36.89
	TRAFFIC SIGNAL	GENERAL FUND	STREET MAINTENANCE	36.89
	PARK & REC - FAX	GENERAL FUND	RECREATION ADMINISTRAT	42.77
			TOTAL:	1,213.84

ENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
ALLACE LABORATORIES	SOIL SUITABILITY ANAYLSIS	RIVERS/MTNS. CONSE	CAPITAL PROJECTS	620.00
			TOTAL:	620.00
AXIE SANITARY SUPPLY	JANITORIAL SUPPLIES	GENERAL FUND	BUILDING MAINTENANCE	71.98
	JANITORIAL SUPPLIES	GENERAL FUND	BUILDING MAINTENANCE	50.17
			TOTAL:	122.15
EST COAST TENNIS SERVICES	INSTRUCTOR - TENNIS	GENERAL FUND	SPECIAL CLASSES	1,207.77
			TOTAL:	1,207.77

===== FUND TOTALS =====

10	GENERAL FUND	45,946.80
20	GAS TAX	77.50
24	RESIDENTIAL STREET/ALLEYS	77.50
27	ASSET SEIZURE	1,206.00
31	LAUREL PARK DEBT SERVICE	750.00
41	RIVERS/MTNS. CONSERVANCY	620.00
50	GARAGE FUND	933.28
53	TECHNOLOGY REPLACEMENT	6,960.58

	GRAND TOTAL:	56,571.66

City of Los Alamitos

Agenda Report Consent Calendar

July 5, 2011
Item No: 7C

To: Mayor Kenneth Stephens & Members of the City Council

Via: Jeffrey L. Stewart, City Manager

From: David Hunt, City Engineer
Steven Mendoza, Director of Community Development

Subject: Approval of Plans and Specifications and Authorization to Bid the Community Pool Deck Shading System

Summary: This report recommends actions to begin facilitating the installation of the Community Deck Shading System at the pool located at the Joint Forces Training Base.

Recommendations:

1. Approve the plans and specifications for the construction of the Community Pool Deck Shading System; and,
2. Authorize staff to advertise and solicit bid proposals.

Background

The City operates and maintains the pool located at the Joint Forces Training Base under contract with the State of California, specifically the Commander of the Joint Forces Training Base. It is a 20 year agreement, executed in 1996. The pool has over 200,000 annual visits by patrons from the north Orange County, California region.

The 50 meter pool is one of the largest in the region and is open year round. It routinely operates 16 hours a day from 5:30 a.m. to 9:30 pm, 7 days a week. The City staffs the pool with lifeguards, swim instructors, and maintenance staff.

The pool is home to the following user groups who use the pool on a daily/weekly basis throughout the year. Each group pays a fee to utilize the pool.

- USA Water Polo teams
 - Women's Senior National Team (recent silver medalists in the 2008 Olympics), Junior National Team, and Youth National Team
 - Men's Senior National Team (recent silver medalists in the 2008 Olympics), Junior National Team, and Youth National Team
 - Olympic Development Program
- Disabled Veterans SCUBA Project – military veterans who want to learn how to SCUBA dive who are quadriplegic, paraplegic, blind, have posttraumatic stress disorder, or other traumas or disabilities
- Seal Beach Swim Club – age group swim club
- Los Alamitos Youth Water Polo Club – age group and Masters water polo club team
- Greta Anderson Swim school – 1948 Olympic gold medalist and world record holder teaches private lessons (primarily infants and babies)
- The Grunions Swim Club – Masters age group swim club
- Los Alamitos Aquatic Booster Club – Los Alamitos High School boys and girls swim and water polo teams
- Shore Aquatics – age group water polo club team

In addition, each week of the year the pool hosts a full array of swimming lessons for all ages, lap swim, and recreational swim. Recently added in 2008, was the development of a Masters Swim Program with individualized swim workouts, a Junior Lifeguard program, and water safety classes such as Lifeguarding and Water Safety Instructor.

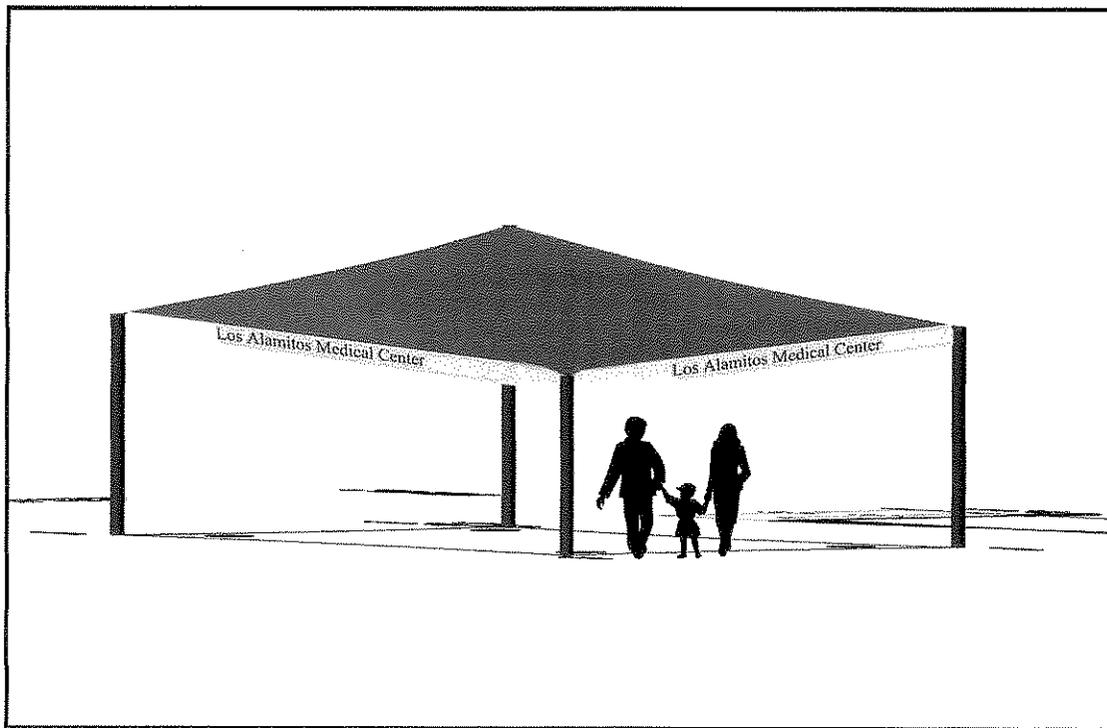
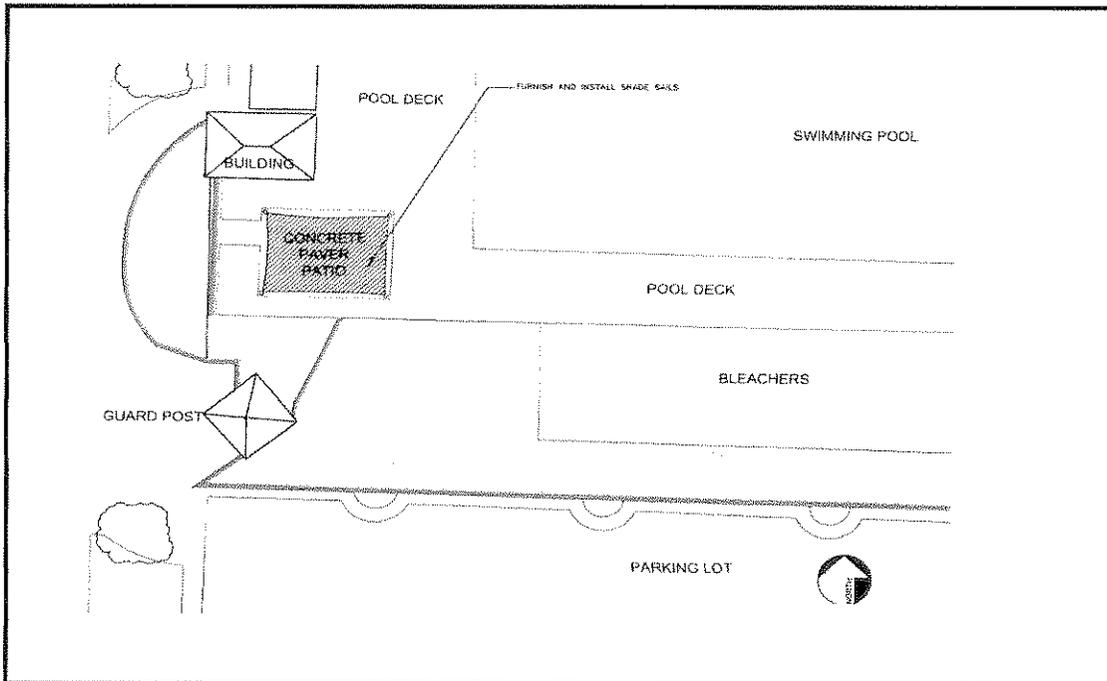
Several large water polo events have been hosted at the pool including the NCAA Women's Water Polo Championships in May 2007, FINA Junior World Water Polo Championships in August 2007, the Women's Olympic Water Polo team vs. Australia in July 2008, and the Men's Olympic Water Polo team vs. Montenegro on July 4, 2010. This summer, the pool will be a host site for the 2011 SwimOutlet.com USA Water Polo National Junior Olympics.

Discussion

Currently at the JFTB pool area there are no trees or shade structures. Four years ago, Public Works staff drilled holes in the outside eating tables and umbrellas were installed. The wind broke them and they are no longer used. Easy-ups were used last season, but did not survive the wind either. Recreation and Community Services Department requested a pool deck shading system to

place over the existing concrete paver section of the patio that would withstand the wind.

The project is located just west of the swimming pool on top of the concrete paver patio as shown below.



City staff designed the Community Deck Shading System to include the following:

- Four 5-inch diameter posts that vary in height from 9 to 15 feet above the ground placed in concrete footing that is 2 feet in diameter and six feet deep.
- Galvanized aircraft wire cable and turnbuckle system.
- High Density Polyethylene Fabric.

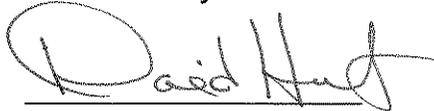
The estimated timeline for the project is as follows:

MILESTONE	DATE
ADVERTISE FOR BIDS	7/13/11
BID OPENING	8/10/11
AWARD OF CONTRACT	8/16/11
NOTICE TO PROCEED	8/19/11
CONSTRUCTION COMPLETE	9/19/11

Fiscal Impact

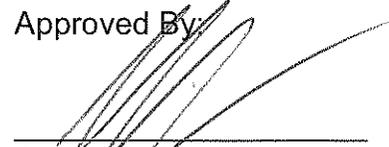
The construction estimate for the shade structure is \$19,000. The Los Alamitos Medical Center has donated \$15,000 towards this project and the remaining balance will come from the Pool CIP Fund which currently has a balance of \$62,000.

Submitted By:



David Hunt, PE
City Engineer

Approved By:



Jeffrey L. Stewart
City Manager

Reviewed By:



Steven Mendoza
Director of Community Development

Attachment: 1. Plans and Specifications (available for review in City Clerk's Office)

City of Los Alamitos

Agenda Report Consent Calendar

July 5, 2011
Item No: 7D

To: Mayor Kenneth Stephens and Members of the City Council

Via: Jeffrey L. Stewart, City Manager

From: David Hunt, City Engineer
Steven Mendoza, Director of Community Development

Subject: Approval of Plans and Specifications and Authorization to Bid for Six Capital Improvement Projects

Summary: This report recommends actions to begin facilitating the construction of six capital improvement projects that have been bundled into one bid. The projects are as follows: Citywide Concrete Repairs; Curb Return and Traffic Signal Improvements at Cerritos Avenue and Humbolt Street; Catch Basin Enlargement on Katella Ave. and Siboney St., Walnut and Chestnut Street Curb and Gutter Replacement, and Corporate Center Drive and Calle Lee Street Rehabilitation.

Recommendation:

1. Approve the plans and specifications for Citywide Concrete Repairs; Curb Return Improvements at Cerritos Avenue and Humbolt Street; Walnut Street and Chestnut Street Curb and Gutter Replacement; and Corporate Center Drive and Calle Lee Street Rehabilitation.
2. Authorize staff to advertise and solicit bid proposals.

Background

Six capital improvement projects have been bundled and are now ready to be sent out to bid. Prior to bidding out the projects, the bids and specifications are to be approved by City Council. The projects are part of the City's adopted 2010-11 CIP program for sidewalk and street improvement within the City and are paid for with Measure M and Gas Tax money; a portion of the ADA Ramps are paid for by CDBG funds. The projects have been bundled to seek more competitive bidding.

Discussion

The adopted Capital Improvement Program contains the following road improvement type projects:

- **Concrete Repairs** – This project provides for the repair and replacement of public sidewalks, curbs and gutters that have failed due to vegetative displacement or age. City staff will be providing the location and limits of these needed improvements.
- **Corporate Center Dr./Calle Lee Rehab** - This project involves the rehabilitation/reconstruction of Calle Lee (900') and Corporate Center Drive (850'). The condition of both streets range from very poor to fair. Portions of the existing pavement will be replaced at approximate depths varying between 1.5" and 18".
- **Walnut and Chestnut Streets Curb and Gutter Replacement** - This project consists of the replacement of curb and gutter where drainage is poor or where curb is in need of replacement due to damage. The limits of this project are on Walnut Street between Katella Avenue and Sausalito Street, a distance of approximately 1,200 lineal feet. There are many areas in need of repair and/or where ponding water is evident.
- **Cerritos Ave./Humboldt St. Improvements** – The southwest curb return at the Cerritos/Humboldt intersection is in need of repair. The curb and gutter, sidewalks and access ramp all require reconstruction. In addition, it appears that the signal pole was hit by a vehicle and is currently set up in a temporary condition. This signal pole will need to be designed as a permanent improvement. The curb return at the southeast corner is in perfect condition. No improvements are necessary at this location.
- **Carrier Row** – will install forty-five (45) ADA compliant access ramps within the area bounded by Lexington Drive on the west, Howard Avenue on the south, Bennington Street on the east, and Katella Avenue on the north.
- **Catch Basin Enlargement at Katella Ave. and Siboney St.** will enlarge a 3.5 foot catch basin to 7 feet in width.

Schedule - The following is an approximate timeline for the completion of the project:

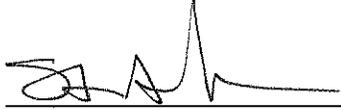
- 7/5/11 Approval of plans & specifications by the City Council
- 7/19/11 Advertise project
- 8/16/11 Bid opening
- 9/6/11 Award of Contract
- 9/26/11 Start of construction
- 11/23/11 End of construction

Fiscal Impact

Budgeted funds for the 2010/2011 projects are under Concrete Repair, Residential Streets, and Corporate Dr./Calle Lee Reconstruction. The total funding for these projects is \$880,000. The current construction estimate for these are:

Project	Design	Construction	Total
Citywide Concrete Repairs	\$3,000	\$38,000	\$41,000
Cerritos/Humboldt Curb Returns	\$5,000	\$30,000	\$35,000
Walnut Street C & G Rehab.	\$8,000	\$57,000	\$65,000
Corp Center Dr/Calle Lee Rehab	\$32,000	\$244,000	\$276,000
Carrier Row ADA Access Ramp	\$6,450	\$79,000	\$85,450
Siboney St. Catch Basin	\$500	\$8,000	\$8,500
Totals	\$54,950	\$456,000	\$510,950

Submitted By:



Steven Mendoza
Director of Community Development

Prepared By:



David Hunt, PE
City Engineer

Approved By:



Jeffrey L. Stewart
City Manager

Attachments: 1) Plans and Specifications are available in the City Clerk's Office

City of Los Alamitos

Agenda Report Consent Calendar

July 5, 2011
Item No: 7E

To: Mayor Kenneth Stephens & Members of the City Council

Via: Jeffrey L. Stewart, City Manager

From: Steven Mendoza, Director of Community Development
Dave Hunt P.E., City Engineer

Subject: Acceptance of Easement at 10792 Oak Street for Alley Purposes

Summary: An easement for alley purposes has been offered for dedication to the City by the property owner of 10792 Oak Street, and must be accepted before the property owner can finalize the construction of improvements at that location.

Recommendation: It is recommended that the City Council authorize the City Clerk to accept the attached grant of easement to the City of Los Alamitos, for alley purposes, at 10792 Oak Street.

Background

The lot at 10792 Oak Street, was a single family house and has been demolished, and the property owner is now building a new apartment building on the lot. On November 8, 2010, the Planning Commission approved Resolution No. PC 10-19, approving the proposed 3,438 S.F., four-unit apartment building. The lot is adjacent to an alley, which currently does not meet City width standards. According to Section 17.16.120(a) of the Los Alamitos Municipal Code, right-of-way improvements are to be in compliance with the Circulation Element of the General Plan, which designates the width for alleys in the City to be 20-feet wide. In order to achieve this width, an easement is needed from the property owner. The City obtains easements one property at a time.

Discussion

The proposed easement is a 2.5-foot wide strip along the rear of the property, which is needed to widen the alley to its ultimate width of 20 feet. If this easement is accepted by the City, then the project applicant will widen the alley, during construction, with a concrete pavement section to match the existing alley, according to City standards.

Staff has confirmed the identity of the property owners. The legal description and plat attached to the easement have been reviewed by staff and were determined to be technically acceptable. It is recommended now that the City Council authorize the City Clerk to accept this easement for alley purposes. This will allow the construction of the on-site improvements to proceed. Staff has verified that no additional right-of-way is required along the frontage of the property at this time.

Fiscal Impact

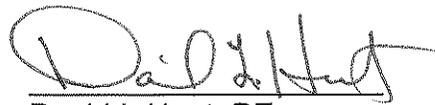
There is no fiscal impact on City operations associated with this action.

Submitted By:



Steven Mendoza
Director of Community Development

Prepared By:



David L Hunt, PE
City Engineer

Approved By:



Jeffrey L. Stewart
City Manager

Attachment: Grant of Easement from James Harbin and Channa Harbin

RECORDING REQUESTED BY
AND WHEN RECORDED MAIL TO:

City Clerk
City of Los Alamitos
3191 Katella Avenue,
Los Alamitos, CA 90720-5600

Fee = \$ 0 per Government Code Sec. 6103 No Tax Due
Consideration less than \$100

City Clerk

A.P.No. 242-191-06

GRANT OF PERPETUAL EASEMENT

FOR VALUABLE CONSIDERATION, receipt of which is hereby acknowledged, **James Harbin and Channa Harbin, Husband & Wife as Joint Tenants**, ("**Grantor**") do hereby grant to the CITY OF LOS ALAMITOS, a CHARTER CITY, its successors and assigns ("**Grantee**"), a perpetual easement and right-of-way for all public alley, drainage and utility purposes, including but not limited to, the construction, maintenance, operation, use, repair, alteration, replacement and removal of concrete alley and all public utilities, as well as any uses incidental thereto ("Public Improvement") over, under, along, through and across that certain real property situated in the City of Los Alamitos, County of Orange, State of California, more particularly described as follows:

That real property described in Exhibit "A" and shown on Exhibit "B," both attached hereto and made parts hereof.

Together with all necessary and convenient means of ingress and egress to and from said right-of-way or strip or parcel of land, free from any and all buildings, equipment or obstructions of any kind, for the purpose of constructing, reconstructing, maintaining, operating, using, repairing, altering, replacing or removing in any manner the Public Improvement together with any and all of the purposes hereinbefore mentioned.

Grantor agrees not to erect, place, construct or maintain, or permit the erection, placement, construction or maintenance of any permanent building, equipment or similar structure or obstruction within the above granted and described premises. Grantor further agrees not to change the grade or character of any surrounding property or the above granted and describe premises in a manner that may result in an interference with the Public Improvement.

To Have and to Hold the above granted and described premises to said Grantee perpetually for the purposes aforesaid.

IN WITNESS HERETO, Grantor has executed this Grant of Perpetual Easement this 13 day of June, 2011.

James Harbin and Channa Harbin, Husband & Wife as Joint Tenants

By: 
James Harbin

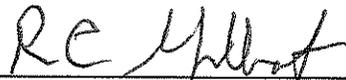
By: 
Channa Harbin

EXHIBIT A

Easement For Alley Purposes

A portion of land in the City of Los Alamitos, County of Orange, State of California, said portion being the east 2.50 feet of Lot 6, Block 19, of the "Town of Los Alamitos" as per Map recorded in Book 19, Page 25 of Records of Survey in the Office of the County Recorder of said County.

As shown on Exhibit B attached hereto and by this reference made a part hereof.



R.C. Gilbert
RCE 16104

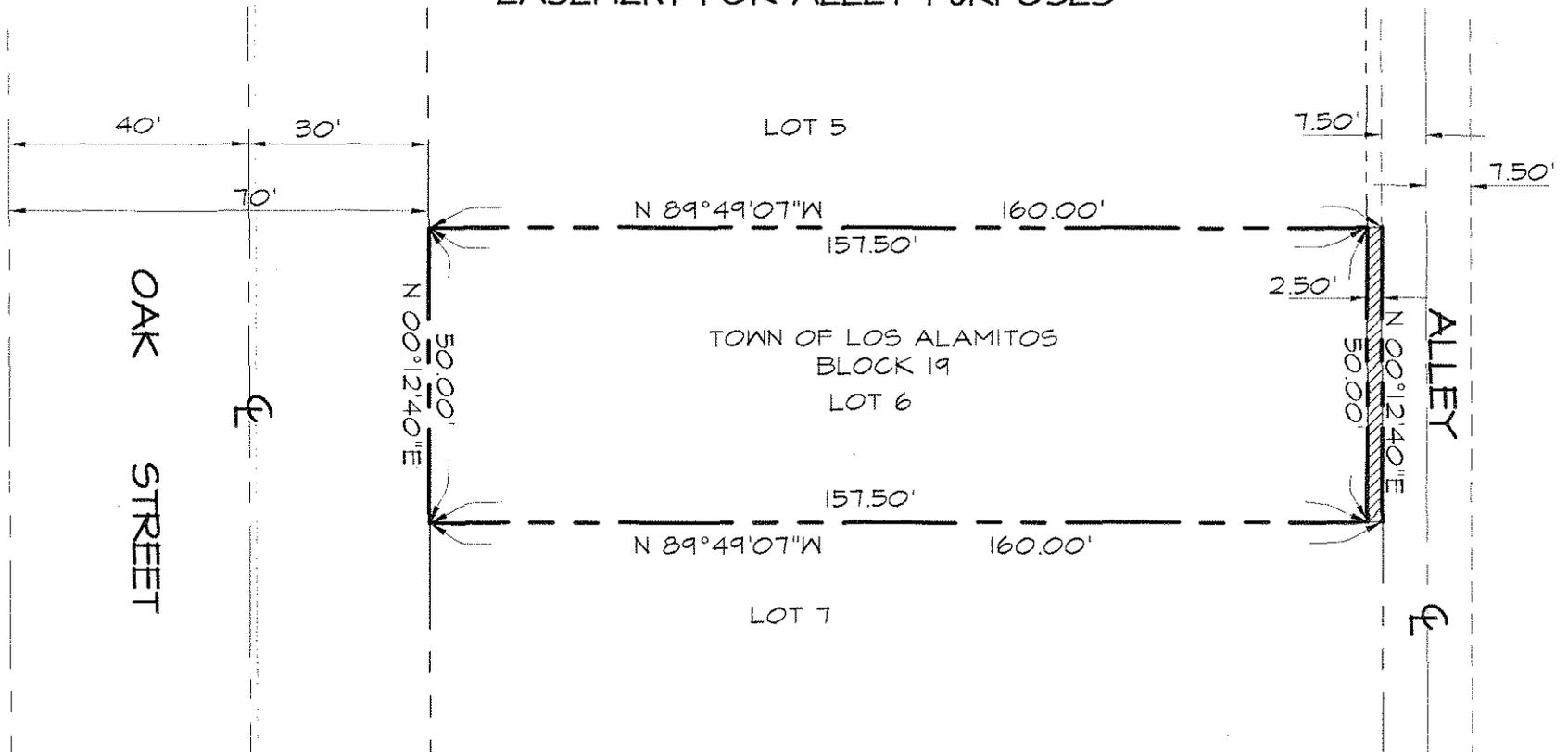
DATE SIGNED 6-27-2011

GILBERT ENGINEERING
4552 Lincoln Ave., Suite 206
Cypress, CA 90630
Phone (714) 995-7144



EXHIBIT B

EASEMENT FOR ALLEY PURPOSES



AREA OF DEDICATION
 10792 OAK STREET
 LOS ALAMITOS, CA 90720
 CONTAINS 125 S.F., MORE OR LESS



SCALE: 1"=30'

GILBERT ENGINEERING
 4552 LINCOLN AVENUE SUITE 206
 CYPRESS, CALIFORNIA 90630
 (562) 402-0196 (714) 995-7144

RC Gilbert 6-27-2011
 ROBERT C. GILBERT, R.C.E. NO. 16104 DATE
 MY REGISTRATION EXP JUNE 30, 2011

Notary Acknowledgment Effective January 1, 2008

STATE OF CALIFORNIA)
COUNTY OF Los Angeles)

On 13 June 2011 before me, CHARLES E. ROATH Notary Public, personally appeared

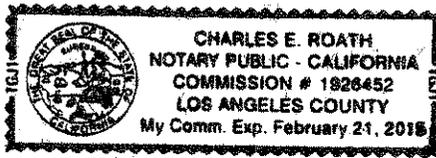
JAMES HARBIN and CHANNA HARBIN, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) ~~is~~ are subscribed to the within instrument and acknowledged to me that he/~~she~~/they executed the same in his/~~her~~/their authorized capacity(ies), and that by his/~~her~~/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.



Signature of Notary



CERTIFICATE OF ACCEPTANCE

This is to certify that the interest in real property conveyed by the GRANT OF PERPETUAL EASEMENT dated _____, 2011, in which _____, granted to the CITY OF LOS ALAMITOS, a charter city, its successors and assigns, the within described real property, is hereby accepted by the undersigned officer or agent on behalf of the City Council pursuant to authority conferred by said City Council on _____, and the Grantee consents to recordation thereof by its duly authorized officer.

Dated: _____, 2011

By:

Adria Jimenez
City Clerk, City of Los Alamitos, California

GILBERT ENGINEERING

CIVIL ENGINEERS

4552 Lincoln Avenue, Suite 206

Cypress, CA 90630

Phone: (714) 995-7144 - (562) 402-0196

Fax (714) 995-7289 December 1, 2006

June 3, 2011

City of Los Alamitos
Building & Safety Department

Re: Building Pad Certification
10792 Oak Street

Gentlemen:

Our Surveyors have checked the Pad Grades on the buildings being constructed at this site and found them to be consistent with approved grading plan.

We have also placed offset stakes for placement of foundation forms and said stakes provide for property line set backs per the approved plans.

R. C. Gilbert, PE
RCE 16104, (Lic. Exp. 6/30/07)

RCG:bg



RECORDING REQUESTED BY
AND WHEN RECORDED MAIL TO:

City Clerk
City of Los Alamitos
3191 Katella Avenue,
Los Alamitos, CA 90720-5600

Fee = \$ 0 per Government Code Sec. 6103 No Tax Due
Consideration less than \$100

City Clerk

A.P.No. 242-191-06

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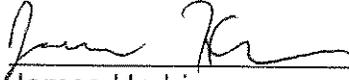
Together with all necessary and convenient means of ingress and egress to and from said right-of-way or strip or parcel of land, free from any and all buildings, equipment or obstructions of any kind, for the purpose of constructing, reconstructing, maintaining, operating, using, repairing, altering, replacing or removing in any manner the Public Improvement together with any and all of the purposes hereinbefore mentioned.

Grantor agrees not to erect, place, construct or maintain, or permit the erection, placement, construction or maintenance of any permanent building, equipment or similar structure or obstruction within the above granted and described premises. Grantor further agrees not to change the grade or character of any surrounding property or the above granted and describe premises in a manner that may result in an interference with the Public Improvement.

To Have and to Hold the above granted and described premises to said Grantee perpetually for the purposes aforesaid.

IN WITNESS HERETO, Grantor has executed this Grant of Perpetual Easement this 13 day of June, 2011.

James Harbin and Channa Harbin, Husband & Wife as Joint Tenants

By: 
James Harbin

By: 
Channa Harbin

EXHIBIT A

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As shown on Exhibit B attached hereto and by this reference made a part hereof.

R.C. Gilbert

R.C. Gilbert
RCE 16104

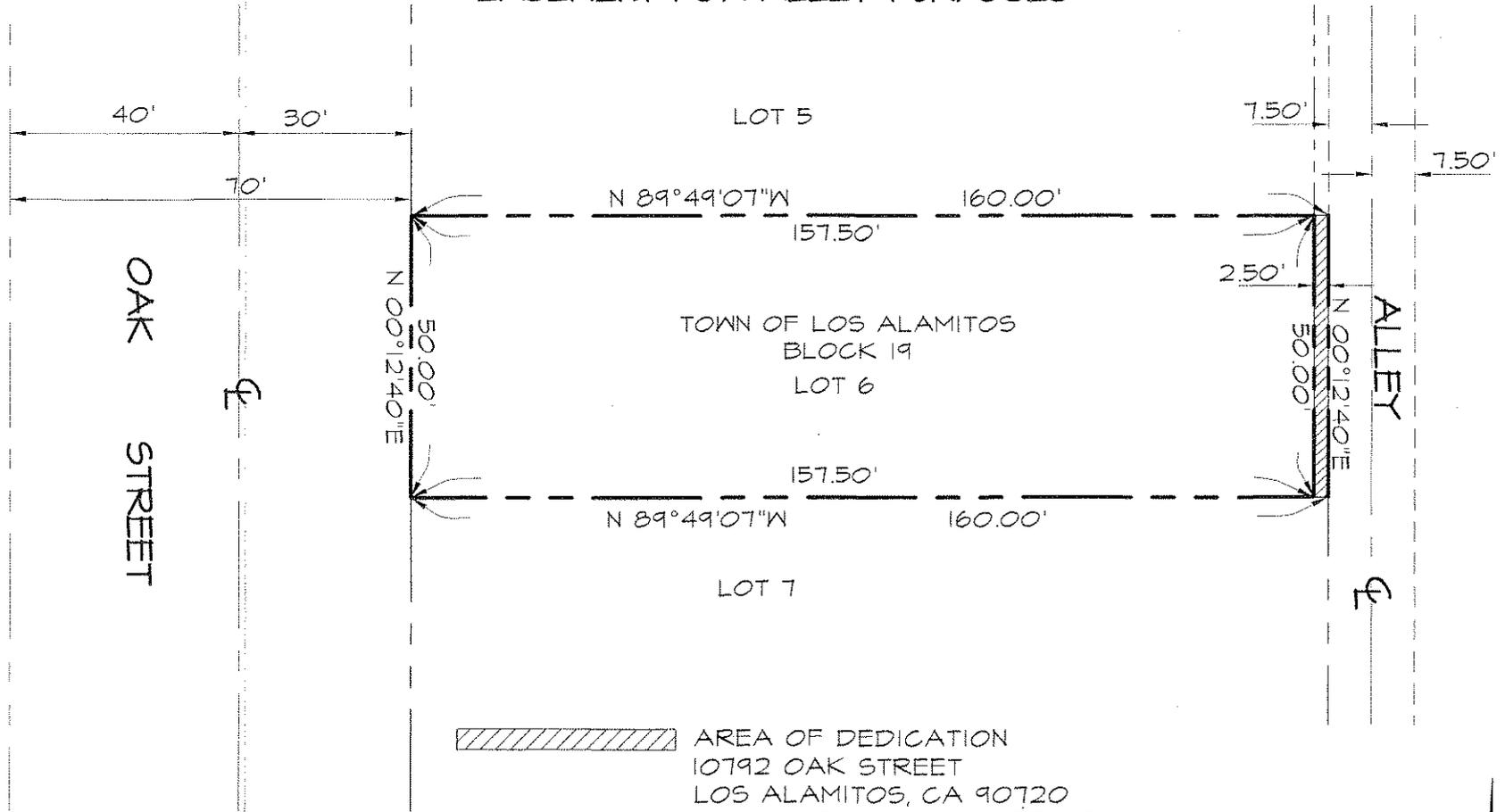
DATE SIGNED 6-27-2011

GILBERT ENGINEERING
4552 Lincoln Ave., Suite 206
Cypress, CA 90630
Phone (714) 995-7144



EXHIBIT B

EASEMENT FOR ALLEY PURPOSES



AREA OF DEDICATION
 10792 OAK STREET
 LOS ALAMITOS, CA 90720
 CONTAINS 125 S.F., MORE OR LESS

GILBERT ENGINEERING
 4552 LINCOLN AVENUE SUITE 206
 CYPRESS, CALIFORNIA 90630
 (562) 402-0196 (714) 995-7144

RC Gilbert 6-27-2011
 ROBERT C. GILBERT, R.C.E. NO. 16104 DATE
 MY REGISTRATION EXP JUNE 30, 2011



SCALE: 1"=30'

Notary Acknowledgment Effective January 1, 2008

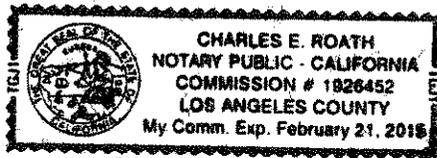
STATE OF CALIFORNIA)
COUNTY OF Los Angeles)

On 13 June 2011 before me, CHARLES E. ROATH Notary Public, personally appeared JAMES HARBIN and CHANNIA HARBIN, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) ~~is~~ are subscribed to the within instrument and acknowledged to me that he/~~she~~/they executed the same in his/~~her~~/their authorized capacity(ies), and that by his/~~her~~/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.


Signature of Notary



CERTIFICATE OF ACCEPTANCE

This is to certify that the interest in real property conveyed by the GRANT OF PERPETUAL EASEMENT dated _____, 2011, in which _____, granted to the CITY OF LOS ALAMITOS, a charter city, its successors and assigns, the within described real property, is hereby accepted by the undersigned officer or agent on behalf of the City Council pursuant to authority conferred by said City Council on _____, and the Grantee consents to recordation thereof by its duly authorized officer.

Dated: _____, 2011

By:

Adria Jimenez
City Clerk, City of Los Alamitos, California

GILBERT ENGINEERING

CIVIL ENGINEERS

4552 Lincoln Avenue, Suite 206
Cypress, CA 90630

Phone: (714) 995-7144 - (562) 402-0196
Fax (714) 995-7289 December 1, 2006

June 3, 2011

City of Los Alamitos
Building & Safety Department

Re: Building Pad Certification
10792 Oak Street

Gentlemen:

Our Surveyors have checked the Pad Grades on the buildings being constructed at this site and found them to be consistent with approved grading plan.

We have also placed offset stakes for placement of foundation forms and said stakes provide for property line set backs per the approved plans.

R. C. Gilbert, PE
RCE 16104, (Lic. Exp. 6/30/07)

RCG:bg



City of Los Alamitos

Agenda Report Discussion

July 5, 2011
Item No: 8

To: Mayor Kenneth Stephens and Members of the City Council

Via: Jeffrey L. Stewart, City Manager

From: David Hunt, City Engineer

Subject: Approval of Measure M Capital Improvement Program (CIP) for FY 2011-12 through FY 2017-18, and Resolution of the City Council of the City of Los Alamitos Concerning the Status of the Circulation Element for the City of Los Alamitos

Summary: In order to remain eligible to receive Measure M Turnback funds, the Orange County Transportation Authority (OCTA) requires that all local jurisdictions comply with a variety of requirements, including annual submittal of an adopted Seven-Year Capital Improvement Program (CIP) and Resolution of the City Council of the City of Los Alamitos concerning the status of the Circulation Element for the City of Los Alamitos. Staff has prepared a Capital Improvement Program covering the Fiscal Years 2011-12 through 2017-18 that the City Council approved on June 20, 2011, and is prepared to submit this and other required documentation to OCTA upon approval by the City Council.

To complete the necessary submittals staff is recommending: 1) Adopt Resolution No. 2011-12; 2) Approve the attached Seven-Year Capital Improvement Program (for transportation projects) for FY 2011/12 to 2017/18; 3) Direct the City Engineer to file the approved Seven-Year Capital Improvement Program for Fiscal Years 2011/12 to 2017/18 and the required Measure M eligibility documents to the Orange County Transportation Authority.

Recommendations:

1. Adopt Resolution No. 2011-12, entitled "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, CONCERNING THE STATUS OF THE CIRCULATION ELEMENT OF THE CITY OF LOS ALAMITOS"; and,
2. Approve the attached Seven-Year Capital Improvement Program (for transportation projects) for FY 2011/12 to 2017/18, and which was submitted and approved by the City Council on June 20, 2011; and,

3. Direct the City Engineer to file the approved Seven-Year Capital Improvement Program for Fiscal Years 2011/12 to 2017/18, and the required Measure M eligibility documents to the Orange County Transportation Authority.

Background

In November of 1990, the voters of Orange County approved Measure M, the Revised Traffic Improvement and Growth Management Ordinance. Measure M created a fund for transportation and improvements to mitigate traffic impacts generated by existing and proposed development. Measure M authorized the imposition of an additional ½-cent sales tax for a period of twenty (20) years, effective April 1, 1991, and ending in 2011. The voters of Orange County re-authorized Measure M for a new 30-year period in November 2006.

At the State level, the voters of the State of California also approved Proposition 111 in 1991 to fund transportation projects. Proposition 111 authorized the imposition of an additional 5 cents per gallon gas tax gradually increasing to 9 cents over a four year period. Most of the eligibility requirements for receipt of Proposition 111 funds are similar to those of Measure M eligibility requirements, and therefore, have been coordinated together.

Funds identified as Measure M Turnback funds and the additional Proposition 111 gas tax revenues are used on local and regional transportation improvement and maintenance projects. Other Measure M funds, for transportation-related projects are made available through several competitive programs included in OCTA's Combined Transportation Funding Program (CTFP).

Discussion

In order to be eligible to receive Measure M Turnback funds, as well as Proposition 111 gas tax revenue funds, the Local Transportation Authority (LTA) must find that the City has satisfied a variety of requirements. The County of Orange Board of Supervisors designated the Orange County Transportation Authority (OCTA) as the Local Transportation Authority.

Continued eligibility for Measure M funds requires the City to annually review its compliance with the Measure M Program. The following is an outline of information that must be submitted to OCTA in compliance with the requirements of Measure M:

1. Measure M Seven-Year Capital Improvement Program.
2. Maintenance of Effort (MOE) Reporting Form.
3. Pavement Management Program (PMP) Certification Form (biannually).

4. Circulation Element Exhibit and City Council Resolution of Master Plan of Arterial Highways (MPAH) consistency (biannually).
5. Measure M Eligibility Checklist which includes:
 - Congestion Management Program
 - Timely use of Net Revenues
 - No Supplanting of Developer Commitments
 - Transit/Non-motorized Transportation in General Plan

A summary explanation of the updated program components that the Council must review and approve prior to submittal to OCTA is presented below:

1. MEASURE M, SEVEN-YEAR CAPITAL IMPROVEMENT PROGRAM

The City Council adopts a comprehensive Seven-Year Capital Improvement Program (CIP) each year. Staff has attached the updated Seven-year CIP project list, specifically for the transportation facility improvement projects. It is now recommended that the City Council approve the attached Seven-Year CIP list for transportation projects.

The City Council must adopt this version of the Seven-Year CIP for Transportation projects in a format required by OCTA for Measure M and Proposition 111 eligibility requirements. This action must be taken in addition to the previous City Council action to approve the Seven-Year CIP at the June 20, 2011 meeting. It should be noted that the Seven-Year CIP is not presented as a basis for developer mitigation fees, which requires public noticing. A summary of the updated Seven-Year CIP, for street and transportation projects only, that was approved at the June 20, 2011 City Council meeting is included as **Attachment 1**.

2. MAINTENANCE OF EFFORT REPORTING FORM

Local jurisdictions may not use Measure M Local Turnback or additional gas tax funds to replace existing revenues being used for transportation improvement programs. The purpose of these funds is to supplement existing expenditures of funds for transportation projects. Therefore, the City is required to maintain a pre-determined minimum level of effort, or Maintenance of Effort (MOE), of General Fund expenditures for the maintenance of local streets and roads in order to retain eligibility. The minimum required annual streets and roads expenditure is based upon an average of General Fund Expenditures, for local street and maintenance of construction, over the period extending from FY 1985-86 through FY1989-90.

The average annual MOE General Fund expenditure required for the City of Los Alamitos, as determined by OCTA for the Measure M Program, is \$136,000. The recently-approved FY 2011-12 operating budget contains General Fund expenditures for street and drainage related costs which exceed this baseline MOE requirement for the City of Los Alamitos.

3. PAVEMENT MANAGEMENT PROGRAM CERTIFICATION FORM

Measure M requires a local agency's Pavement Management Program (PMP) to:

- a) Provide an inventory of arterial and collector streets;
- b) Assess the pavement conditions of the streets within the inventory;
- c) Compile a project listing for streets which identifies all sections of pavement needing maintenance, rehabilitation or replacement; and,
- d) Forecast the budgetary needs for maintenance, rehabilitation, or replacement of deficient sections of pavement for current and following biennial period(s).

The PMP was updated in June 2011, in conformance with the Measure M and Proposition 111 requirements. As part of the PMP, a visual survey of various arterial routes was conducted to assess the existing surface condition of individual pavement segments. Upon completion of this survey a Pavement Condition Index (PCI) was calculated for each segment to reflect overall pavement condition. Ranging between "100" and "0," a PCI of "100" corresponds to pavement at the beginning of its life cycle, while a PCI of "0" corresponds to an extremely deteriorated pavement which has virtually no remaining life and needs to be completely reconstructed. Based on the recently approved PMP, the overall condition of the City's road network was considered good, with a citywide average PCI of 82.37, based on the surface area of each segment.

4. GROWTH MANAGEMENT IMPLEMENTATION PROGRAM

City of Los Alamitos Resolution 1469, which was adopted on June 14, 1993, established the City's current traffic impact fees. The fees were calculated based on the Seven-Year CIP established at that time. Based on that resolution, the traffic impact fee for a residential dwelling unit is \$317.55 per unit. According to representatives from OCTA, although the City's traffic impact fee is low compared to most cities, no action is required at this time for Measure M requirements.

5. RESOLUTION OF MASTER PLAN OF ARTERIAL HIGHWAY (MPAH) CONSISTENCY

The City must approve a biennial resolution, on even years, declaring conformance of the City's Circulation Element with the Orange County Master Plan of Arterial Highways with regard to the adoption of uniform setbacks, and the limiting of access onto arterial highways. This resolution is required to be submitted this year to satisfy the Measure M eligibility requirements. Attached is a resolution that is recommended for adoption, indicating that the City has taken no actions that would preclude the future implementation of the Master Plan of Arterial Highways (**Attachment 2**).

6. MEASURE M ELIGIBILITY CHECKLIST

To assist agencies in complying with Measure M and Proposition 111 requirements, OCTA has developed checklists to clarify requirements. Staff has completed the checklists so that they may be transmitted with all other documents as required by OCTA.

Based on staff's analysis and discussions with representatives from OCTA, this comprehensive package of required documents will maintain the City's compliance with the requirements of Measure M for FY 2011-12. The required documents will be submitted to the OCTA.

Fiscal Impact

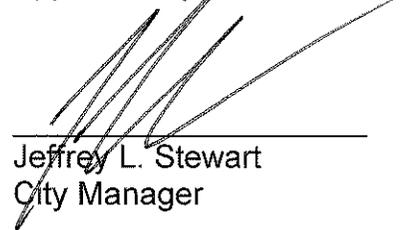
According to the City's budget, if the City of Los Alamitos maintains its eligibility with Measure M, it will receive annual Measure M Local Turnback revenues of approximately \$173,206 in FY 2011-12. In addition, it is anticipated that the City's annual allocation will increase under the Revised Measure M (M2), and is currently estimated to be \$231,857 in FY 2017-18.

Submitted By:



David Hunt
City Engineer

Approved By:



Jeffrey L. Stewart
City Manager

Attachments: 1) *Seven-Year Measure M Capital Improvement Program (CIP) for the Fiscal Years 2011-12 through 2017-18*
2) *Resolution No. 2011-12*

Seven Year Capital Improvement Program Budget

PROJECT TITLE	FUNDING SOURCE	FISCAL YEAR 2011-12	FISCAL YEAR 2012-13	FISCAL YEAR 2013-14	FISCAL YEAR 2014-15	FISCAL YEAR 2015-16	FISCAL YEAR 2016-17	FISCAL YEAR 2017-18	TOTAL PROJECT COSTS
STREETS AND DRAINAGE									
Arterial and Residential Tree Program	Gas Tax, Traffic Impr.	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 140,000
Street Markings/Striping	Gas Tax, Traffic Impr.	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 70,000
Replacement of Street Signs	Gas Tax, Traffic Impr.	\$ 25,000	\$ 20,000	\$ 20,000	\$ 20,000				\$ 85,000
Alley Speed Limit Signs	Gas Tax	\$ 10,000							\$ 10,000
Concrete Repairs (Sidewalks, Curbs, Gutters, Ramps)	Traffic Impr.	\$ 30,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 270,000
Residential Street Improvements	Measure M / Gas Tax	\$ 370,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 2,170,000
Handicapped Access Ramps	CDBG Grant	\$ 89,899							\$ 89,899
Cerritos Ave, Via El Mercado	Measure M	\$ 310,000							\$ 310,000
Highland Neighborhood Protective-Permissive Signals	Measure M	\$ 38,000							\$ 38,000
Alley Improvements	Streets/Alleys Fund	\$ 50,000	\$ 200,000	\$ 200,000	\$ 100,000				\$ 550,000
Cerritos Avenue/Los Alamitos Boulevard Intersection Improvements	Measure M/Gas Tax			\$ 150,000					\$ 150,000
Ball Road Pavement Rehabilitation	Measure M/AHRP		\$ 300,000						\$ 300,000
Storm Drain Master Plan - Citywide	Unfunded				\$ 150,000				\$ 150,000
Winners Circle and Humbolt St	Measure M				\$ 50,000				
Farquhar Avenue/Los Alamitos Boulevard Intersection Imp.	Measure M/Gas Tax		\$ 40,000	\$ 300,000					\$ 340,000
Traffic Calming Study Implementation - Phase 2	Gas Tax				\$ 50,000				\$ 50,000
Traffic Calming Study Implementation - Phase 3	Gas Tax					\$ 50,000			\$ 50,000
Bloomfield Street Pavement Rehabilitation	Measure M/AHRP					\$ 300,000			\$ 300,000
Cerritos and Lexington Intersection Improvements	Measure M						\$ 200,000		\$ 200,000
Orangewood Avenue Pavement Rehabilitation	Unfunded							\$ 150,000	\$ 150,000
	Subtotal	\$ 952,899	\$ 930,000	\$ 1,040,000	\$ 740,000	\$ 720,000	\$ 570,000	\$ 520,000	\$ 4,952,899

Seven Year Capital Improvement Program Budget

PROJECT TITLE	FUNDING SOURCE	FISCAL YEAR 2011-12	FISCAL YEAR 2012-13	FISCAL YEAR 2013-14	FISCAL YEAR 2014-15	FISCAL YEAR 2015-16	FISCAL YEAR 2016-17	FISCAL YEAR 2017-18	TOTAL PROJECT COSTS
PARKS									
									\$ -
Little Cottonwood Park Field Renovations	Unfunded		\$ 140,000						\$ 140,000
Orville Lewis Park Field/Basketball Court Renovations	Unfunded			\$ 200,000					\$ -
Little Cottonwood Park Parking Lot Resurfacing	Unfunded		\$ 35,000						
Block Wall Installation - Little Cottonwood Park	Unfunded				\$ 200,000				
Block Wall Installation Orville Lewis Park Wall	Unfunded		\$ 60,000						\$ -
Roberts Park Sitting Area	Unfunded*		\$ 20,000						\$ -
Subtotal		\$ -	\$ 255,000	\$ 200,000	\$ 200,000	\$ -	\$ -	\$ -	\$ 655,000
FACILITIES									
City Hall Complex Roof Repairs	Building Improvement Fund	\$ 50,000	\$ 50,000	\$ 50,000					\$ 150,000
City Hall Complex Facility Repairs	Building Improvement Fund	\$ 25,000	\$ 25,000						\$ 50,000
Gas Tank Removals	Garage Fund	\$ 40,000							\$ 40,000
City Hall Fencing	Building Fund	\$ 15,000							\$ 15,000
Fenley Pump Station/Water Quality Improvements	Gas Tax	\$ 10,000							\$ 10,000
Community Center Parking Lot Renovation	General Fund		\$ 25,000						\$ 25,000
Pine Street Parking Lot Pavement Rehabilitation	Unfunded			\$ 50,000					\$ 50,000
Police Department Office Construction	General Fund				\$ 50,000				\$ 50,000
Los Alamitos Museum Seismic Retrofits	Unfunded				\$ 20,000				\$ 20,000
City Hall Parking Lot Renovation (Asphalt Overlay)	General Fund					\$ 35,000			\$ 35,000
Air Conditioner Replacement (4 units)	General Fund						\$ 65,000		\$ 65,000
Subtotal		\$ 140,000	\$ 100,000	\$ 100,000	\$ 70,000	\$ 35,000	\$ 65,000	\$ -	\$ 510,000
TOTAL PROJECT COSTS		\$ 1,092,899	\$ 1,285,000	\$ 1,340,000	\$ 1,010,000	\$ 755,000	\$ 635,000	\$ 520,000	\$ 6,072,899

* Fund Raising has gathered \$7,000 to date for this project

RESOLUTION NO. 2011- 12

A RESOLUTION OF CITY COUNCIL OF THE CITY OF LOS ALAMITOS CONCERNING THE STATUS OF THE CIRCULATION ELEMENT FOR THE CITY OF LOS ALAMITOS

WHEREAS, the City of Los Alamitos desired to maintain and improve the streets within its jurisdiction, including those arterials contained in the Master Plan of Arterial Highways (MPAH); and,

WHEREAS, the City of Los Alamitos had endorsed a definition of and process for, determining consistency of the City's Traffic Circulation Plan with the MPAH; and,

WHEREAS, the City of Los Alamitos has adopted a General Plan Circulation Element which does not preclude implementation of the MPAH within its jurisdiction; and,

WHEREAS, the City of Los Alamitos is required to adopt a resolution every year informing the Orange County Transportation Authority (OCTA) that the City of Los Alamitos' Circulation Element is in conformance with the MPAH and whether any changes to any arterial highways of said Circulation Element have been adopted by the City of Los Alamitos during Fiscal Years 2010-11 and 2011-12, and;

WHEREAS, the City of Los Alamitos is required to send every year to the OCTA all recommended changes to the City of Los Alamitos Circulation Element and the MPAH for the purposes of re-qualifying for participation in the Combined Transportation Funding Programs.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS does hereby inform OCTA that:

SECTION 1. The City Council of the City of Los Alamitos, California, finds that the above recitals are true and correct.

SECTION 2. The arterial highway portion of the City of Los Alamitos Circulation Element of the City is in conformance with the MPAH.

SECTION 3. The City of Los Alamitos attests that no unilateral reduction in through lanes has been made on any MPAH arterials during the Fiscal Years 2010-11 and 2011-12.

SECTION 5. The City of Los Alamitos has adopted provisions for the limitation of access to arterial highways in order to protect the integrity of the system.

SECTION 6. The City Clerk shall certify as to the adoption of this Resolution.

PASSED, APPROVED, AND ADOPTED this 5th day of July 2011.

Kenneth Stephens, Mayor

ATTEST:

Adria M. Jimenez, CMC
City Clerk

APPROVED AS TO FORM:

Sandra Levin, City Attorney

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss
CITY OF LOS ALAMITOS)

I, Adria M. Jimenez, City Clerk of the City of Los Alamitos, do hereby certify that the foregoing Resolution was adopted at a regular meeting of the City Council held on the 5th day of July, by the following vote, to wit:

AYES: COUNCILMEMBERS:

NOES: COUNCILMEMBERS:

ABSENT: COUNCILMEMBERS:

ABSTAIN: COUNCILMEMBERS:

Adria M. Jimenez, CMC
City Clerk

City of Los Alamitos

Agenda Report Council Member Business

July 5, 2011
Item No: 9A

To: Mayor Kenneth Stephens & Members of the City Council

From: Warren Kusumoto, Council Member

Subject: Conference and Meeting Report – California Joint Powers Insurance Authority Newly Elected Officials Academy

Summary: I attended the Newly Elected Officials Academy that was provided by the California JPIA from June 26-28, 2011 where training was provided. The cost of this training was covered by the JPIA.

Recommendation: That the City Council receive and file the report.

Summary

The Newly Elected Officials Academy provides training on how to be an effective member of a governing body, and how to work within the legal, financial, and structural constraints of local government. Speakers were brought to address the Council Member's role with risk management issues such as civil rights violations, street design defects, and lawsuits from personnel.

Conference and Meeting Report

1. I attended this training academy to learn about the role of the JPIA relative to our City. The California JPIA provides several different facets of services to both minimize the risks that cities face, and they would step in to provide legal counsel to defend the City or Agency, as well as the City Managers/ City Staff, and elected Council Members and appointed Commissioners.
2. The academy agenda was divided into several sessions that addressed:
 - a. Fundamentals of Local Government
 - b. Role of the Council Member
 - c. Reducing Risk for our City
 - d. About the California JPIA
3. The JPIA provided very a comprehensive summary of the roles and responsibilities that City Officials (elected, appointed and hired) have to manage risk and best serve our constituents. I left this Academy with an increased understanding of the role of the JPIA and the member cities.

I am grateful for the opportunity to attend this training academy and to learn how to better serve the City in my role as a Council Member.

Warren Kusumoto
Council Member
City of Los Alamitos