

**MINUTES OF PARKS, RECREATION AND CULTURAL ARTS COMMISSION
OF THE CITY OF LOS ALAMITOS**

REGULAR MEETING – WEDNESDAY, October 1, 2014

CALL TO ORDER

The Parks, Recreation and Cultural Arts Commission met in a Regular Session at 7:24 p.m., Wednesday, October 1, 2014, in the Council Chambers, 3191 Katella Ave., Chair Carvajal presiding.

ROLL CALL

Present: Commission Members: Carvajal, DeWitt, Manning, Singer

Absent: Commission Members: Lindsey, Matsubara

Present: Staff:
Ron Noda, Recreation Manager
Emeline Noda, Recreation Manager
Taylor Conley, Community Services Coordinator
Darlene Pawling, Department Secretary

3. PLEDGE OF ALLEGIANCE

4. ORAL COMMUNICATIONS

None

5. MINUTES

A motion was made by Commissioner Manning, seconded by Commissioner Singer, and unanimously carried to approve the minutes of September 3, 2014.

6. STAFF REPORTS

A. Day Camp & Summer Parks Program

Staff provided the Parks, Recreation & Cultural Arts Commission with a PowerPoint presentation regarding the summer Day Camp, Counselor in Training Program, and Parks Program. The presentation included information on staffing, registration/attendance, fees, excursions/activities, the goals of each program, and the use of the Los Alamitos Volunteer Program (LAVP) participants to gain volunteer hours in the Parks Program.

B. On-line Registration Software

Staff provided the Parks, Recreation & Cultural Arts Commission with a PowerPoint update of the Recreation & Community Services Department new online registration software CSI Software, Inc. Staff informed the Commission that the online registration for residents (Los Alamitos, Rossmoor, Seal Beach, or also attend Los Alamitos Unified School District (LAUSD) will go live on Monday, October 20, 2014. Non-resident online registration begins Monday, October 27,

2014, and mail, fax, and walk-in registration begin on Monday, November 10, 2014. Staff provided the Commissioners with instructions on how to create an online account and asked for feedback on this process.

C. Spotlight On: Preview - Trunk or Treat featuring the Treasure Hunt

Staff provided the Parks, Recreation & Cultural Arts Commission with a PowerPoint presentation of the upcoming Trunk or Treat featuring the Treasure Hunt event. This event will be held at Little Cottonwood Park on Saturday October 25, 2014 from 5:00-8:00 pm. Staff provided further information about attendance, ages, and schedule of events. Staff encouraged the Commissioners to participate in this year's event by either being an emcee, a judge for the costume contest or judging and awarding prizes to the best trunk winner.

D. Review of the Draft Individual Joint Use Agreement for McAuliffe & Oak Fields & Draft Master Joint Use Agreement with the Los Alamitos Unified School District & Future Individual Joint Use Agreements

Staff provided the Parks, Recreation & Cultural Arts Commission with the Draft Individual Joint Use Agreement for McAuliffe Middle School Field, Oak Middle School Field, and the revised Draft Master Joint Use Agreement between the City of Los Alamitos and the Los Alamitos Unified School District (LAUSD). It provides information on the direction the City Council provided Staff on how to proceed with the additional four Individual Joint use Agreements for Oak Middle School: Gymnasium, Outdoor Basketball Courts, Community Restrooms, and Bike/Walk Path to Coyote Creek Park, when negotiating with LAUSD. Commissioner Carvajal requested discussion of this item be postponed until November.

7. ITEMS OF INTEREST

None

8. ITEMS FROM THE RECREATION & COMMUNITY SERVICES DEPARTMENT

Staff informed the Commission that the Race on the Base Early Bird Registration has passed and registrations are 852 compared to 320 last year.

Staff informed the Commission that this year's Winter Wonderland event will be on Saturday, December 6, 2014.

Staff announced that there will be a career workshop for the Los Alamitos Volunteer Program participants on Wednesday, October 27, 2014.

Staff informed the Commission that the Sr. Holiday Dance will be on Saturday, November 22, 2014 and will include live music and dinner.

9. COMMISSIONER REPORTS

Commissioner Singer would like to agendize the Cultural Arts portion of the Parks Recreation & Cultural Arts Commission. He added that he feels the Cultural Arts part of the Commission may be lacking.

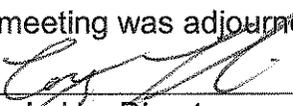
Commissioner DeWitt announced that the Youth Center Haunted House will be held at St. Isidore Historical Plaza for four nights beginning October 26, 2014.

Commissioner Manning would like a discussion on the City's involvement and plan regarding the current drought. He would like this to be an Agenda item sometime in the winter after the first of the year.

10. ADJOURNMENT

A motion was made by Commissioner Manning, seconded by Commissioner DeWitt and unanimously carried to adjourn the meeting to the next regularly scheduled meeting of Wednesday, November 5, 2014.

The meeting was adjourned at 8:55 p.m.



Corey Lakin, Director
Recreation & Community Services Department