

**MINUTES OF PARKS, RECREATION AND CULTURAL ARTS COMMISSION
OF THE CITY OF LOS ALAMITOS**

SPECIAL MEETING – WEDNESDAY, June 4, 2014

CALL TO ORDER

The Parks, Recreation and Cultural Arts Commission met in a Special Session at 7:00 p.m., Wednesday, June 4, 2014, in the Council Chambers, 3191 Katella Ave., Chair Carvajal presiding.

ROLL CALL

Present: Commission Members: Carvajal, DeWitt, Landon, Lindsey, Manning, Singer

Absent: Commission Members: Matsubara

Present: Staff:
Emeline Noda, Recreation Manager
Ron Noda, Recreation Manager
Rachel Jarvis, Community Services Coordinator
LTC Joel Armstrong
Darlene Pawling, Department Secretary

3. PLEDGE OF ALLEGIANCE

4. PRESENTATION

LTC Joel Armstrong provided a PowerPoint presentation about the Sunburst Youth Academy. The presentation included how the program was started, funded, and qualifications to enter the program.

5. ORAL COMMUNICATIONS

None

6. MINUTES

A motion was made by Commissioner Lindsey, seconded by Commissioner Singer, and unanimously carried to approve the minutes of the regular meeting on Wednesday, April 2, 2014.

7. STAFF REPORTS

A. General Plan Update Review

Staff provided the Commission a reminder to review the General Plan Update – Draft Elements, goals and Policies and submit any input to the Community Development Department by June 13th. Staff also informed the Commission that the PR&CA Commission meeting on July 2nd will be concentrated on the General Plan.

B. Music and Movies Event Series Update

Staff provided the Commission with an update regarding the Music & Movies Event Series scheduled for this summer. Staff encouraged the Commissioners to attend and participate as a possible emcee at each of the Music & movies events. Commissioner Manning requested an update on the Music & Movies events on the September Agenda.

C. Update on the Annual 4th of July Fireworks Spectacular

Staff provided the Commission with pertinent information regarding the upcoming 27th Annual 4th of July Fireworks Spectacular scheduled for Friday, July 4, 2014. A new logo for the 4th of July event was designed in-house by one of the Recreation staff. This logo will be used for several years.

D. Online Registration Software

Staff provided the Commission with background and information of the Recreation & Community Services Department new online registration software CSI Software, Inc. Staff informed that this new software will require several staff training sessions and will go live for the winter registration period.

8. ITEMS OF INTEREST

None

9. ITEMS FROM THE RECREATION & COMMUNITY SERVICES DEPARTMENT

None

10. COMMISSIONER REPORTS

Commissioner Singer would like to discuss goals of the Commission and then review the goals on an annual basis to see what goals were accomplished. He would like this to be on a future Agenda.

Commissioner DeWitt reminded the Commission about the following events: Sugar Beet Festival this weekend; July 12th, Grand Opening of St. Isidore; July 14th, Wine tasting with Local Artists; August 23rd, Women's Mariachi Band under the stars at the Plaza.

Commissioner Carvajal commented that the District 10 Banquet was a good event and thanked staff for allowing the Commissioners to attend.

11. ADJOURNMENT

A motion was made by Commissioner Singer, seconded by Commissioner Lindsey and unanimously carried to adjourn the meeting to the next regularly scheduled meeting of Wednesday, July 2, 2014.

The meeting was adjourned at 9:03 p.m.



Emeline Noda, Manager
Recreation & Community Services Department