

City of Los Alamitos

Agenda Report Consent Calendar

March 23, 2015
Item No: 8H

To: Mayor Richard D. Murphy & Members of the City Council
From: Bret M. Plumlee, City Manager
Subject: Southern California Association of Governments (SCAG) Regional Conference

Summary: This report seeks authorization for City Manager, Bret Plumlee, to attend the Southern California Association of Governments (SCAG) Conference in Palm Desert, California May 7, 2015 – May 8, 2015.

Recommendation: Authorize the City Manager to attend the Conference and authorize all associated travel expense in an amount not to exceed \$800.

Background:

The Southern California Association of Governments (SCAG) 2015 Regional Conference and General Assembly, May 7, 2015 – May 8, 2015 at the JW Marriott Desert Springs Resort & Spa. The event will commemorate 50 years of regional collaboration and service to SCAG's member cities as well as engage attendees in envisioning a sustainable future for Southern California. This is SCAG's largest event of the year and the conference is a great place to explore emerging trends and issues, network with elected officials, city staff and business leaders from throughout the region.

Discussion:

The costs outlined below and detailed in Table 1 include event registration, room, and other travel taxes and costs.

Travel Expenses:

SCAG Conference Registration:
2015 Early Registration is \$250.

Room Rates:

The host hotel for the SCAG Conference is the JW Marriott Desert Springs Resort & Spa. The reduced room rate is \$119. (per night plus taxes and fees). Subject to change.

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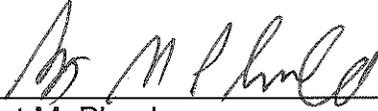
Other travel costs would be provided if requested and proper documentation is submitted.

Table 1	
Expense	City Manager
Hotel Room	119.00
Hotel Tax 12 %	14.28
TOTAL Hotel (1 night)	\$133.28
Event Early Registration ₍₁₎	250
Other Expenses (ie: meals, gas, etc)	200
TOTAL	\$716.56

Fiscal Impact

The Conference Early Registration fee is \$250. Travel expenses for hotel accommodations and other travel costs (i.e. meals, gas, etc) will not exceed \$800. Sufficient funds have been budgeted for Fiscal Year 2014/2015.

Submitted By:



Bret M. Plumlee
City Manager

Fiscal Impact Reviewed By:



Jason Al-Imam
Administrative Services Director