

**MINUTES OF PARKS, RECREATION AND CULTURAL ARTS COMMISSION
OF THE CITY OF LOS ALAMITOS**

REGULAR MEETING – WEDNESDAY, April 1, 2015

1. CALL TO ORDER

The Parks, Recreation and Cultural Arts Commission met in a Regular Session at 7:27 p.m., Wednesday, April 1, 2015, in the Council Chambers, 3191 Katella Ave., Chair Manning presiding.

2. ROLL CALL

Present: Commission Members: Bell, Carvajal, Decker, Jempsa, Jorge, Manning, Wilson,

Absent: Commission Members: None

Present: Staff: Corey Lakin, Recreation & Community Svcs. Dir.
Ron Noda, Recreation Manager
Emeline Noda, Recreation Manager
Tony Brandyberry, Pub. Svcs. Superintendent
Darlene Pawling, Department Secretary

3. PLEDGE OF ALLEGIANCE

Chair Manning led the Pledge of Allegiance.

4. ORAL COMMUNICATIONS

Chair Manning opened Oral Communications. There being no one present wishing to speak, Chair Manning closed Oral Communications.

5. MINUTES

Motion/Second: Wilson/Decker

Abstain: Carvajal, Jempsa, Jorge

Unanimously Carried: The Parks, Recreation, and Cultural Arts Commission approved the minutes of the regular meeting of March 4, 2015.

6. STAFF REPORTS

A. Cable Operations Study

Skyline Mediacast Productions (SMP) was selected by the City Council to perform a cable operations study and was present to discuss the scope of their study and to seek input from the Commissioners and members of the community. The SMP 90 day study will help define a basic vision for cable T.V., seek input from the public, and look at ways to streamline the process in terms of cost efficiency, effectiveness and meeting the needs of the citizens.

Chair Manning opened comments from the audience and John Underwood took the opportunity to speak.

B. Los Alamitos Museum Historical Designation Plaque

Staff provided the Parks, Recreation & Cultural Arts Commission this report to seek consideration for approval for a Historical Designation Application from the Orange County Historical Commission. The Commission is being asked to review the policies and procedures and make a recommendation to the City Council whether or not to support the application for the historical designation.

Margaret Kendrick, long time resident of Rossmoor, a member of the Museum Board of Directors and the Orange County Historical Commission, spoke briefly and was available for questions from the Commissioners.

Motion/Second: Bell/Carvajal

Unanimously Carried: The Parks, Recreation, and Cultural Arts Commission approved to support the application from the Orange County Historical Commission and recommend to the City Council to sign the application for the historical designation.

C. Removal of Park Sandboxes

Tony Brandyberry, Public Works Superintendent provided information regarding maintenance to the sandbox at Orville Lewis Park and the findings leading to removal of large broken glass bottles, glass shards and feline feces. This has raised the issue of whether to remove all sandbox play areas to reduce City liability. Staff is seeking confirmation from the Parks, Recreation and Cultural Arts Commission to support removing the three additional sandbox play areas at Roberts, Sterns and Labourdette Parks.

Motion/Second: Carvajal/Bell

Unanimously Carried: The Parks, Recreation, and Cultural Arts Commission approved to replace the existing sandboxes at Roberts and Labourdette Parks with wood mulch, but leave the sand at Sterns Park and re-evaluate in September.

D. Race on the Base 2015

Staff provided the Parks, Recreation & Cultural Arts Commission with pertinent information regarding the 2015 Race on the Base. Staff began with thanking the Commissioners for their support and involvement, and helping to make the Race on the Base so successful. Staff provided information regarding the Race registration growth since 2008 to 2015, and information including the 2015 Post Event Survey, sponsors, volunteers, registration and vendor expo, official charities, charity campaign, and a list 2015 event recommendations.

Staff provided the results of the Race on the Base Commission Challenge and awarded the plaque to the Parks, Recreation & Cultural Arts Commission who had

the highest number (6), and highest percentage (85%) of representatives for the Commission Challenge.

Due to time constraints the Commission requested to continue this important agenda item in order to continue discussing ways to improve the Race on the Base at a future date.

E. Los Alamitos Spring Carnival Coloring & Drawing Contest

Staff provided the Parks, Recreation & Cultural Arts Commission an opportunity to choose the winning Spring Carnival Coloring and Drawing Contest Entries. The Parks, Recreation and Cultural Arts Commissioners were asked to judge the entries at tonight's Commission Meeting and choose the top three entries (first, second and third) for the two divisions: K-2nd grade and 3rd-5th grade.

7. ITEMS FROM THE RECREATION & COMMUNITY SERVICES DEPARTMENT

Staff informed the Commission that the City Clerk will attend the May 6th meeting to speak and answer questions about the Rosenberg's Rules of Order.

Staff reminded the Commissioners to RSVP by Friday for the CPRS District 10 Awards Banquet being held on Thursday, April 16th in Mission Viejo.

Staff reminded the Commissioners about the Race on the Base Sponsor Recognition Reception at 4:45pm followed by the City Council Certificate of Recognition at 6:00pm on April 20th.

8. COMMISSIONER REPORTS

Commissioner Decker looks forward to helping at the Spring Carnival.

Commissioner Bell also looks forward to helping at the Spring Carnival

Commissioner Wilson is looking forward to taking his son to the Spring Carnival. He added that he attended the International Drone Day at Little Cottonwood Park. He requested a future Agenda item to discuss installing shade over the playground apparatus at Little Cottonwood Park. Commissioner Wilson also requested an Agenda item update on the JFTB pool contract renewal and the impact on the 2016 Race on the Base.

Commissioner Jorge shared that his kids and family had such a good time at the Race on the Base and thanked staff for a great job.

Commissioner Carvajal thanked staff for a great job with the Race on the Base.

Commissioner Manning announced that he will be moving to Indiana and that June will probably be his last Commission meeting.

9. ADJOURNMENT

The Parks, Recreation, and Cultural Arts Commission adjourned at 9:35 p.m.



Samuel Manning, Chair

Attest:



Corey Lakin, Director
Recreation & Community Services Department