

# CITY OF LOS ALAMITOS

3191 Katella Ave.  
Los Alamitos, CA 90720

## AGENDA PARKS, RECREATION, AND CULTURAL ARTS COMMISSION REGULAR MEETING

Wednesday, June 3, 2015 – 7:00 P.M.

This Agenda contains a brief general description of each item to be considered. Except as provided by law, action or discussion shall not be taken on any item not appearing on the agenda. Supporting documents, including staff reports, are available for review at the Recreation & Community Services Department or on the City's website at [www.cityoflosalamitos.org](http://www.cityoflosalamitos.org) once the agenda has been publicly posted.

Any written materials relating to an item on this agenda submitted to the Parks, Recreation & Cultural Arts Commission after distribution of the agenda packet are available for public inspection at the Recreation & Community Services Department, 10911 Oak St., Los Alamitos CA 90720, during normal business hours. In addition, such writings or documents will be made available for public review at the respective public meeting.

It is the intention of the City of Los Alamitos to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee, or a participant at this meeting, you will need special assistance beyond what is normally provided, please contact the Recreation & Community Services Department at (562) 430-1073, extension 540, 48 hours prior to the meeting so that reasonable arrangements may be made. Assisted listening devices may be obtained from the Parks, Recreation & Cultural Arts Commission Secretary at the meeting for individuals with hearing impairments.

Persons wishing to address the Parks, Recreation & Cultural Arts Commission on any item on the Parks, Recreation & Cultural Arts Commission Agenda should complete a yellow "Request to Speak" card and will be called upon at the time the agenda item is called or during the Parks, Recreation & Cultural Arts Commission's consideration of the item and may address the Parks, Recreation & Cultural Arts Commission for up to three minutes.

1. **CALL TO ORDER**
2. **ROLL CALL**
  - Commissioner Bell
  - Commissioner Carvajal
  - Commissioner Decker
  - Commissioner Jempsa
  - Commissioner Wilson
  - Vice Chair Jorge
  - Chair Manning
3. **PLEDGE OF ALLEGIANCE**
4. **ORAL COMMUNICATIONS**

At this time, any individual in the audience may come forward to speak on any item within the subject matter jurisdiction of the Parks, Recreation & Cultural Arts Commission (PR&CA). Please state if you wish to speak on an item on the Agenda. Remarks are to be limited to not more than five minutes.

**5. MINUTES**

Approval of the minutes for the regular meeting of May 6, 2015.

**6. STAFF REPORTS**

**A. Water Conservation Follow up**

This report allows the Parks, Recreation and Cultural Arts Commission the opportunity to continue discussing the effects of California's drought on the City of Los Alamitos.

Recommendation: Commission receive, discuss and file.

**B. Recreation and Community Services Department 2015 Summer Preview**

This report provides the Parks, Recreation & Cultural Arts Commission a preview of the Los Alamitos Recreation and Community Services Department's 2015 summer programs, classes, camps, and events.

Recommendation: Commission receive and file.

**7. ITEMS FROM THE RECREATION & COMMUNITY SERVICES DEPARTMENT**

**8. COMMISSIONER REPORTS**

At this time, Commissioners may report on items not specifically described on the Agenda that are of interest to the community, provided no action or discussion is taken except to provide staff direction to report back or to place the item on a future Agenda.

**9. PR&CA COMMISSION REORGANIZATION**

- A. Nominate New Chairperson
- B. Nominate New Vice-Chairperson

**10. ADJOURNMENT**

I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the Community Center, Museum and City Hall not less than 72 hours prior to the meeting. Dated this 28th day of May 2015.



Darlene Pawling, Department Secretary

**MINUTES OF PARKS, RECREATION AND CULTURAL ARTS COMMISSION  
OF THE CITY OF LOS ALAMITOS**

**REGULAR MEETING – WEDNESDAY, May 6, 2015**

**1. CALL TO ORDER**

The Parks, Recreation and Cultural Arts Commission met in a Regular Session at 7:02 p.m., Wednesday, May 6, 2015, in the Council Chambers, 3191 Katella Ave., Chair Manning presiding.

**2. ROLL CALL**

**Present:** Commission Members: Bell, Carvajal, Decker, Jempsa, Jorge, Manning, Wilson,

**Absent:** Commission Members: None

**Present:** Staff: Corey Lakin, Recreation & Community Svcs. Dir.  
Ron Noda, Recreation Manager  
Emeline Noda, Recreation Manager  
Windy Quintanar, City Clerk  
Darlene Pawling, Department Secretary

**3. PLEDGE OF ALLEGIANCE**

Chair Manning led the Pledge of Allegiance.

**4. ORAL COMMUNICATIONS**

Chair Manning opened Oral Communications. Dean Hill, resident of Los Alamitos, came to the podium to express interest for a new agreement in order to continue operating the JFTB Pool. Chair Manning closed Oral Communications.

**5. MINUTES**

Motion/Second: Decker/Jorge

Abstain: None

Unanimously Carried: The Parks, Recreation, and Cultural Arts Commission approved the minutes of the regular meeting of April 1, 2015.

**6. STAFF REPORTS**

**A. Rosenberg's Rules of Order**

Staff provided a copy of Rosenberg's Rules of Order and the Resolution No. 2015-03, adopting the Rosenberg's Rules of Order as a guide for meeting procedures throughout the City. Windy Quintanar, City Clerk, explained that Rosenberg's Rules consist of the same information as Robert's Rules but are simplified, orderly, and

easier to understand. The City Clerk was present to answer any questions from the Commission.

The Commission was in agreement that the Parks, Recreation, and Cultural Arts Commission (PR&CA) has been in compliance with the Robert's Rules as outlined in the Rosenberg's Rules. The Commission would like the Rosenberg's Rules to be a part of the orientation packet for new Commissioners.

**B. Race on the Base 2016 Event Recommendations**

Staff provided the PR&CA with event recommendations regarding the 2016 Race on the Base. Staff provided the 2015 post event survey responses, the 2016 event recommendations for Friday, February 26 and Saturday, February 27, 2016, a new proposed event schedule for Friday, February 26, 2016, and Saturday, February 27, 2016. The PR&CA Commission was invited to provide feedback and additional recommendations to improve the 2016 Southland Credit Union Los Alamitos Race on the Base 35<sup>th</sup> Anniversary event.

Staff informed the Commission that the target date to open Race registration is May 18, 2015.

**7. ITEMS FROM THE RECREATION & COMMUNITY SERVICES DEPARTMENT**

Staff informed the Commission that the Los Alamitos Volunteer Program (LAVP) is having their first social, featuring a Glow Dance theme, on Saturday, May 9<sup>th</sup> in the Oak Gymnasium.

Staff announced that the Oak field will be shut down for rehab beginning June 8<sup>th</sup> and reopen sometime in September, and the McAuliffe track field is closed for rehab and will reopen in 8-10 weeks.

Staff informed the Commission that the 2015/2016 is being prepared and will go to City Council for approval on June 15, 2015.

Staff informed the Commission that Erin Hankhouse, the District 10 CPRS Volunteer recipient, and another LAVP participant, who received the Presidential Award, will be recognized at the May 18, 2015 City Council Meeting.

Staff announced that the summer programs and Day Camp are now on-line for registration.

**8. COMMISSIONER REPORTS**

Commissioner Decker commented that the Spring Carnival and the CPRS District 10 Awards Banquet were both wonderful events.

Commissioner Bell requested some history information and maintenance for the sundial in front of Los Alamitos City Hall.

Commissioner Jempsa commented about increase in attendance over the years for the Spring Carnival. She also expressed concern about the parking for the 4<sup>th</sup> of July.

Commissioner Wilson commented that he enjoyed the Spring Carnival event and the District CPRS Awards Banquet.

Commissioner Carvajal informed he was sorry to miss the CPRS District 10 Awards Banquet. He added that he heard great comments and responses about the Spring Carnival and was impressed with the turnout.

Commissioner Jorge was sorry to miss the Spring Carnival and the CPRS District 10 Awards Banquet. He would like an update on the JFTB Pool negotiations and scheduled repairs. Staff informed that we are waiting to hear from the Base at this time. There is a preliminary schedule for the proposal to go to City Council sometime in June.

Commissioner Jorge inquired about the Laurel Park parking lot and if there are plans to renovate and expand. Staff informed that the 7 year CIP plan does include the possibility of expanding the Laurel Park parking lot.

Commissioner Manning requested the Recreation portion of the new General Plan on a future Agenda as information for all the Commissioners. Commissioner Manning confirmed that his last Commission meeting will be June 3<sup>rd</sup> as he will be moving to Indiana.

**9. ADJOURNMENT**

The Parks, Recreation, and Cultural Arts Commission adjourned at 8:36 p.m.

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Samuel Manning, Chair

Attest:

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Corey Lakin, Director  
Recreation & Community Services Department

# City of Los Alamitos

## Agenda Report Staff Report

June 3, 2015  
Item No: 6A

**To:** Chair Samuel Manning & Members of the Parks, Recreation & Cultural Arts Commission

**From:** Tony Brandyberry, Public Works Superintendent

**Via:** Corey Lakin, Director of Recreation and Community Services

**Subject:** Water Conservation Follow up

**Summary:** This agenda item allows the Parks, Recreation and Cultural Arts Commission the opportunity to continue discussing the effects of California's drought on the City of Los Alamitos.

**Recommendation:** Receive, discuss and file.

## Background

The California drought has not improved since the Parks, Recreation and Cultural Arts Commission discussed the matter in February, 2015, with emergency conservation efforts being mandated throughout the State of California. Below are four uses of water that are not allowed:

1. The application of potable water to any driveway or sidewalk.
2. Using potable water on outdoor landscapes in a manner that causes runoff to adjacent property, non-irrigated areas, private and public walkways, roadways, parking lots or structures.
3. Using a hose that dispenses potable water to wash a motor vehicle, unless the hose is fitted with a shut off nozzle.
4. Using potable water in a fountain or decorative water feature, unless the water is recirculated. Recycled water is not mandated but encouraged for fountain use.

On April 2, 2015, California State Governor Jerry Brown released an emergency executive order restricting water usage to all California residents, businesses, corporations, and municipalities and mandating water usage be reduced by 25%

statewide effective immediately. Every city in the State was given a percentage reduction they must meet, compared to the corresponding month in 2013. Los Alamitos was told to reduce water usage by 16%. Golden State Water Company, Los Alamitos water supplier, feels confident that this can be accomplished by conservation.

## Discussion

Golden State Water Company sent out a mailer to every water meter customer in Los Alamitos explaining the new executive order (Attachment #1). There are regulations that involve fines, penalties, usage requirements and restrictions with regards to the amount of water used at each water meter. Staff has attended two meetings hosted by Golden State Water regarding these mandates to learn more information about the reductions. Additionally, staff has sent a list of question directly to Golden State Water representatives in order to learn how the City specifically can help with conservation. After this evening's discussion, if any additional questions arise, staff will forward additional questions and concerns to Golden State Water.

As of June 1, 2015, the city of Los Alamitos:

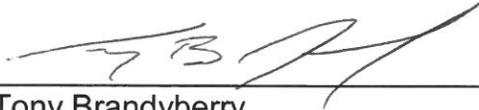
- Can only water two times per week. This is currently under review with GSW to possibly allow more watering per week if the watering budget is reduced by 25% overall for that meter. This will hopefully allow the turf on the fields to stay green. The fertigation company the City contracts with has also been notified and will be adjusting the amount of liquid fertilizer injected into the irrigation system to compensate for the reduced watering.
- The City is no longer allowed to water turf in the center median street islands. Currently, Public Works is drafting a report for Council to decide what action to take on the medians.
- The City is no longer allowed to use of potable water for washing buildings, structures, sidewalks, walkways, patios, tennis courts, or other hard-surfaced areas. This includes the decking of the pool facility as well and all have already been implemented and are being practiced.
- No watering of outside landscaping within 48 hours after a rain event.
- Report and repair any irrigation leaks within 48 hours.

The City Council is expected to vote on the level of enforcement of ordinance 95-05 (Attachment #2) at the June City Council meeting. This will determine what stage of water restriction the City will enforce. Staff is diligently working with Golden State Water to minimize the effects on City owned and maintained parks and fields, while ensuring water consumption is reduced by at least 16% while not affecting the sport turf fields. However, staff does expect some browning of turf in our parks.

## Fiscal Impact

Fiscal impact is being anticipated, however, unfortunately, the severity of that impact is unknown at this time. As time progresses, staff will have a better understanding of the mandates and how they will impact the budget.

Submitted By:



Tony Brandyberry  
Public Works Superintendent

Approved By:



Corey Lakin  
Recreation & Community Services Director

*Attachment: 1. Golden State Water Company Notice of Staged Mandatory Water Conservation & Rationing & Public Meeting  
2. City Council Ordinance 09-05*

Si necesita asistencia en Español, tenemos representantes de servicio al cliente disponibles para ayudarle cuando lo solicite, por favor llame al número 1-800-999-4033.

## NOTICE OF STAGED MANDATORY WATER CONSERVATION AND RATIONING ATTACHMENT 1 AND PUBLIC MEETING WEST ORANGE SYSTEM

Golden State Water Company (GSWC) filed an Advice Letter with the California Public Utilities Commission (CPUC) to add Schedule 14.1-WO Staged Mandatory Water Conservation and Rationing to its tariffs. Schedule 14.1-WO provides information on restrictions, water allocations, enforcement measures and surcharges that will help to achieve reductions due to water supply shortages or to achieve identified water usage goals established by an authorized government agency or official.

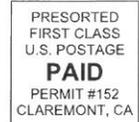
In response to the Governor's Executive Order (B-29-15) the State Water Resources Control Board (Water Board) imposed restrictions to achieve a statewide 25% reduction in potable urban water usage through February 28, 2016. These restrictions will require water consumers to reduce usage as compared to the amount they used in 2013. GSWC consumers reduced usage in 2014, but will need to achieve additional water conservation in 2015-16 to achieve the statewide goal.

These restrictions are designed to strongly encourage those customers with high per capita usage to achieve proportionally greater reduction than those with low use.

The annual mandated reduction for this area is 16%. Each Stage will be implemented as needed to achieve the annual mandated reduction. The utility may implement Stage 2 and the associated Drought Emergency Surcharge without first implementing Stage 1 if warranted by the mandated reduction.



630 East Foothill Blvd.  
San Dimas, CA 91773



**IMPORTANT DROUGHT  
NOTICE**

### **PUBLIC MEETING**

GSWC will host a public meeting to help customers understand this filing, mandatory water use restrictions, associated enforcement mechanisms and provide information on conservation rebates, programs, and other tools GSWC offers to help customers reduce their water use.

The hearing date, time, and location follow:

**COURTYARD BY MARRIOTT  
5865 KATELLA AVENUE  
CYPRESS, CA 90630**

**MAY 20, 2015  
6:30 pm**

### **MANDATORY WATER USE REDUCTION AND DROUGHT EMERGENCY SURCHARGES**

#### **Stage 1**

Outdoor irrigation is restricted to two days per week:

Addresses Ending In:	Watering Days:
Even Numbers (0, 2, 4, 6, 8)	Sunday and Wednesday
Odd Numbers (1, 3, 5, 7, 9)	Tuesday and Saturday
All outdoor irrigation must occur between the hours of 7 pm & 8 am	

Failure to comply with these restrictions may result in the installation of a flow restrictor device along with associated fees for installation and removal.

If conditions warrant, GSWC will change the number of watering days and the specific day of watering after first notifying its customers in accordance with Rule 14.1.

Each subsequent Stage will be implemented if the preceding Stage allocations and Drought Emergency Surcharges are deemed insufficient to achieve reductions due to water supply shortages or to achieve identified water usage goals established by an authorized government agency or official.

In addition to the restrictions identified in Stage 1, the following allocations and Drought Emergency Surcharges are in effect for all subsequent Stages:

1. All customers will have their baseline established using the 2013 usage data for their premise or an area wide average baseline for similar usage if 2013 data does not exist (e.g. new customer accounts).
2. The customer's allocation will be based on the 2013 baseline less 16%.
3. No allocation will be set less than eight (8) Ccf per monthly billing period or sixteen (16) Ccf per bi-monthly billing period.
4. All usage in excess of the customer's allocation will be charged at the regular rate plus a Drought Emergency Surcharge as follows:
  - Stage 2 - \$2.50 per Ccf
  - Stage 3 - \$5.00 per Ccf
  - Stage 4 - \$10.00 per Ccf

#### **FLOW RESTRICTOR CHARGES**

The charge for installation and removal of a flow-restricting device shall be:

Connection Size	Charges
5/8" to 1"	\$150.00
1-1/2" to 2"	\$200.00
3" and larger	\$300.00

The flow restrictor will remain installed for a minimum of 7 days.

#### **EXEMPTION AND APPEALS PROCESS**

Any customer who seeks a variance from any of the provisions of this voluntary water conservation and mandatory rationing plan shall notify the utility in writing, explaining in detail the reason for such a variation. The utility shall respond to each such request in writing.

The appeals form is available online at GSWC website: "[www.gswater.com/appeal](http://www.gswater.com/appeal)", the Los Alamitos CSA office located at 10852 Cherry Street, Los Alamitos, CA 90720 or by calling 1-800-999-4033.

Any customer not satisfied with the utility's response may file an appeal with the Director of Division of Water and Audits.

If the customer disagrees with such disposition, the customer shall have the right to file a complaint with the Commission. Except as set forth in this Section, no person shall have any right or claim in law or in equity, against the utility because of, or as a result of, any matter or thing done or threatened to be done pursuant to the provisions of the voluntary water conservation and mandatory rationing plan.

#### **SPECIAL CONDITIONS**

1. A Tier 1 advice letter will have to be filed with the Commission to activate any of the Stages of Mandatory Water Use Reduction and Drought Emergency Surcharges listed in this schedule.
2. The active Stage of Mandatory Water Use Reduction and Drought Emergency Surcharges is to remain in effect until a Tier 1 advice letter is filed with the Commission to activate a different Stage or when Schedule 14.1-WO is deactivated.
3. Water use violation fines and/or Drought Emergency Surcharges must be separately identified on each bill.
4. All bills are subject to reimbursement fee set forth on Schedule No. UF.
5. All monies collected by the utility through water use violation fines and/or Drought Emergency Surcharges shall not be accounted for as income, but shall be accumulated in the WRAM and lost revenue portion tracked in the Water Conservation Memorandum Account (WCMA) for non-WRAM tariffs.
6. No Customer shall use utility-supplied water for non-essential or unauthorized uses as defined below:
  - a. The application of potable water to outdoor landscapes in a manner that causes runoff such that water flow onto adjacent property, non-irrigated areas, private and public walkways, roadways, parking lots, or structures.
  - b. The use of a hose that dispenses potable water to wash a motor vehicle, except where the hose is fitted with a shut-off nozzle or device attached to it that causes it to cease dispensing water immediately when not in use.
  - c. The use of potable water for washing buildings, structures, sidewalks, walkways, patios, tennis courts, or other hard-surfaced, non-porous areas.
  - d. The use of potable water in a fountain or other decorative water feature, except where the water is part of a recirculating system.
  - e. The use of potable water for watering outside plants, lawn, landscape, and turf area during certain hours prohibited by applicable laws, during and up to 48 hours after measurable rainfall (0.1" or more).
  - f. GSWC will promptly notify customers when aware of leaks within the customer's control; the failure to repair any leaks, breaks, or other malfunction resulting in water waste in a customer's domestic or outdoor water system within forty-eight (48) hours of notification by the utility, unless other, specific arrangements are made with and agreed to by the utility.
  - g. The serving of water, other than upon request, in eating and drinking establishments, including but not limited to restaurants, hotels, cafes, bars, or other public places where food or drink are served and/or purchased.
  - h. Hotels/motels must provide guests with the option of choosing not to have towels and linens laundered daily and prominently display notice of this option.
  - i. The use of potable water for irrigation of ornamental turf on public street medians.
  - j. The use of potable water for irrigation outside of newly constructed homes and buildings that is not delivered by drip or micro spray systems.
  - k. Commercial, industrial, and institutional properties, such as campuses, golf courses, and cemeteries, immediately implement water efficiency measures to reduce potable water use in an amount consistent with the mandated reduction.
  - l. Further reduction in or the complete prohibition of any other use of water declared non-essential, unauthorized, prohibited, or unlawful by an authorized government or regulatory agency or official.
  - m. Use of potable water for watering streets with trucks, or other vehicles, except for initial wash-down for construction purposes (if street sweeping is not feasible), or to protect the health and safety of the public.

If you need additional information, or a copy of the Advice Letter you may visit our website at [www.gswater.com](http://www.gswater.com) or call the GSWC's Customer Service Center, toll free, at 1-800-999-4033, TTY 1-877-933-9533, 24 hours a day.

**GOLDEN STATE WATER COMPANY**

## ORDINANCE NO. 09-05

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, AMENDING CHAPTER 13.04 (ORDINANCE 538) OF THE LOS ALAMITOS MUNICIPAL CODE RELATING TO WATER CONSERVATION**

**THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, DOES ORDAIN AS FOLLOWS:**

**SECTION 1. Findings**

1. A reliable minimum supply of potable water is essential to the public health, safety and welfare of the people and economy of the southern California region.
2. Southern California is a semi-arid region and is largely dependent upon imported water supplies. A growing population, climate change, environmental concerns, and other factors in other parts of the State and western United States, make the region highly susceptible to water supply reliability issues.
3. Careful water management that includes active water conservation measures not only in times of drought, but at all times, is essential to ensure a reliable minimum supply of water to meet current and future water supply needs.
4. Article X, Section 2 of the California Constitution declares that the general welfare requires that water resources be put to beneficial use, water or unreasonable use or unreasonable method of use of water be prevented, and conservation of water be fully exercised with a view to the reasonable and beneficial use thereof.
5. Article XI, Section 7 of the California Constitution declares that a city or county may make and enforce within its limits all local, police, sanitary and other ordinances and regulations not in conflict with general laws.
6. The adoption and enforcement of water conservation and supply shortage program is necessary to manage the City of Los Alamitos's potable water supply in the short and long-term and to avoid or minimize the effects of drought and shortage within the City of Los Alamitos. Such program is essential to ensure a reliable and sustainable minimum supply of water for the public health, safety and welfare.

**SECTION 2. Exemption from California Environmental Quality Act**

The City Council hereby determines that this Ordinance is exempt from review under the California Environmental Quality Act ("CEQA") (California Public Resources Code Section 21000 et seq.), because pursuant to State CEQA Regulation 15307 (14 Cal. Code Regs., § 15307), this Ordinance is covered by the CEQA Categorical

Exemption for actions taken to assure the maintenance, restoration, enhancement, or protection of a natural resource where the regulatory process involves procedures for protection of the environment. The adoption of this Ordinance will result in the enhancement and protection of water resources in the City, and will not result in cumulative adverse environment impacts. It is therefore exempt from the provisions of CEQA. The City Council hereby directs the City Manager or designee to prepare and file a Notice of Exemption as soon as possible following adoption of this Ordinance.

**SECTION 3.** Chapter 13.04 of the Los Alamitos Municipal Code hereby is amended in full and shall read as follows:

**Chapter 13.04 - Water Conservation.**

- 13.04.010 Definitions.
- 13.04.020 Applicability.
- 13.04.030 Exceptions to Provisions.
- 13.04.040 Water User Responsibility
- 13.04.050 Conservation measures.
- 13.04.060 Adequate Water Supply Conditions – Permanent Measures
- 13.04.070 Stage 1 Water Shortage – Restrictions to take effect
- 13.04.080 Stage 2 Water Shortage – Restrictions to take effect
- 13.04.090 Stage 3 Water Shortage – Restrictions to take effect
- 13.04.100 General provisions
- 13.04.110 Failure to Comply —Violations and penalties.

**13.04.010 - Definitions.**

For the purpose of this chapter, the following definitions shall apply:

1. "City Council" means the City Council of the City of Los Alamitos
2. "Conservation Offset" means the implementation of proven conservation techniques which, when installed, will result in no additional demand on water supplies.
3. "Customer" means any person, persons, association, corporation, or governmental agency supplied and/or billed for water service by Golden State Water.
4. "Graywater" means untreated household wastewater which has not come into contact with toilet waste. Graywater includes used water from bathtubs, showers, bathroom wash basins, and clothes washing machines.
5. "Potable Water" means water which is suitable for drinking.
6. "Recycled Water" means treated domestic water (effluent) from a wastewater treatment plant that is suitable for a direct beneficial use or a controlled use that would not otherwise occur.

7. "Single Pass Cooling Systems" means equipment where water is circulated only once to cool equipment before being disposed.
8. "Water Shortage" means a determination by the City in consideration of the existing conditions of water production and/or an announcement by any state water agency, the Metropolitan Water District of Southern California, or any of its water suppliers.
9. "Excess runoff" means water accumulation on streets, gutters, neighboring properties or other areas in an amount sufficient to cause flow.

#### **13.04.020 - Applicability.**

The provisions of this chapter apply to all water users, water users being those persons, customers and property served within the incorporated boundaries of the City.

#### **13.04.030 - Exceptions to Provisions.**

- A. None of the restrictions outlined in this chapter shall apply to the following:
- B. The routine and necessary use of water by a government entity in pursuit of its functions for protecting the public health, safety and welfare. This exception does not apply to landscape irrigation by a government agency.
- C. The necessary use of water for the routine maintenance and/or repair of water distribution facilities, residential and commercial plumbing and existing landscape irrigation systems.
- D. The prohibited uses set forth in this subsection do not apply to Graywater. This provision shall not be construed to authorize the use of Graywater if such use is otherwise prohibited by law.

#### **13.04.040 - Water User Responsibility.**

Water users are deemed to have under control at all times their water distribution systems and facilities and to know the manner and extent of their water use and excess run-off.

#### **13.04.050 - Conservation Measures.**

- A. The City shall periodically monitor the water supply and demand in the City by regular communication with its water supply sources. Upon notification from its water suppliers that a drought or other condition exists of sufficient magnitude and duration to reasonably cause conservation measures to be enforced, the City Council by resolution may implement the conservation measures set forth in Section 13.04.070, 13.04.080 and 13.04.090 and make

such measures mandatory upon all water users in the City. In such event, the penalty provisions of Section 13.04.110 shall be imposed.

- B. Implementation of the provisions of Section 13.04.070 as mandatory measures shall be accomplished as follows:
1. The City Council shall, at a regular or special meeting, review the status of the supply of water in the City and upon its reasonable determination that a drought or other condition exists of sufficient magnitude and duration to cause mandatory enforcement, it shall declare the provisions of Section 13.04.070 mandatory. The determination shall be made by public announcement and shall be published three consecutive times in a newspaper of general circulation in the City.
  2. The conservation measures shall become effective immediately after the Council determination.
  3. At such time as the City Council determines there is a sufficient supply of water to meet the City's demands, it shall repeal its determination and such repeal shall be publicized in the same manner as the implementation.

**13.04.060 - Adequate Water Supply Conditions – Permanent Conditions.**

The following activities are hereby prohibited at all times:

- A. Allowing irrigation water to run off into a gutter, ditch, drain, driveway, and sidewalk, street or onto pavement or other hard surface.
- B. Outdoor irrigation of landscape for more than fifteen (15) minutes of watering per day, per station. The restriction does not apply to landscapes that utilize drip irrigation systems.
- C. Watering between the hours of 9 a.m. and 5 p.m. daily.
- D. Automated irrigation of landscape during the hours of 6 a.m. to 8 p.m. Customers are encouraged to avoid the use of sprinklers on windy days. Irrigation by hand held hoses with automatic shutoff nozzles, drip irrigation or hand held buckets is permitted anytime.
- E. Outdoor irrigation of landscape on rainy days.
- F. Washing down hard or paved surfaces, including but not limited to, sidewalks, walkways, driveways, parking areas, patios, and alleys, except when necessary to alleviate safety or sanitary hazards.
- G. Excess use, loss or escape of water through breaks, leaks, or other malfunctions in the plumbing system or distribution system for any period of

time after such escape of water should have reasonably been discovered and corrected.

- H. Washing of automobiles, trucks, trailers, boats, airplanes and other types of mobile equipment unless done with a hand held bucket or hand held hose equipped with a positive shutoff nozzle for quick rinses.
- I. Restaurant serving water to their customers, except when specifically requested by the customers.
- J. Operating a decorative water fountain or feature, built or installed after the adoption of this ordinance, that does not include re-circulated water.
- K. Operating a commercial car wash or laundry, built or installed after the adoption of this ordinance, that does not use re-circulated water.
- L. Operating a single pass cooling system built or installed after the adoption of this ordinance.
- M. Not repair leaks within 7 days of notice.
- N. For hotels to provide daily linen service without offering a waiver option to guests.

**13.04.070 - Stage 1 Water Shortage, Restrictions to take effect.**

The following additional measure shall take effect upon a declaration by the City Council that needed supplies are anticipated to be reduced approximately 10% or less. Upon this declaration, the following restrictions shall apply to all users of water.

- A. Restaurants must use water conserving dish spray nozzles.
- B. Ornamental lakes and ponds shall not be filled or refilled with potable water except to the extent needed to sustain aquatic life.
- C. Outdoor irrigation of landscape with potable water will only be allowed three days a week.
- D. Fix leaks within 72 hours.

**13.04.080 - Stage 2 Water Shortage - Restrictions to take effect.**

In the event that City Council determines that the measures outlined in Sections 13.04.060 and 13.04.070 do not produce a sufficient reduction in demand, or if the estimated needed supplies are reduced approximately ten (10%) percent to twenty (20%) percent, then the following additional restrictions shall be implemented.

- A. Outdoor irrigation of landscaping with potable water will only be allowed two (2) days a week
- B. Fix leaks within 48 hours
- C. No filling of lakes/ponds
- D. Wash vehicles only at car wash system

**13.04.090 - Stage 3 Water Shortage - Restrictions to take effect.**

In the event that City Council determines that the measures outlined in Sections 13.04.070 and 13.04.080 do not produce a sufficient reduction in demand, or if the estimated needed supplies are reduced approximately twenty (20%) percent or more, then the following additional restrictions shall be implemented.

- A. Potable water service will not be provided to new land development projects except under the following circumstances:
  - 1. A valid building permit has been issued for the project, or
  - 2. The project is necessary to protect public health, safety, and welfare, or
  - 3. The application provides evidence that the project will not include conservation offsets prior to provision of new water service.

**13.04.100 - General Provisions.**

- A. Recycled water shall be used instead of potable water for landscape irrigation construction, dust control, and other approved uses to the extent feasible where recycled water is available to supply all or some of the water demand.
- B. All restrictions resulting from any water shortage stage shall remain in effect with each successive and more severe water shortage stage until such time that the City Council changes a particular restriction or declares that drought conditions no longer exist.
- C. Additional restrictions may be implemented as determined by the City, after notice to users.

**13.04.110 - Notice—Violations and penalties.**

- A. The City Manager, City Building Official, Code Enforcement Officer or law enforcement officer shall give a first-time and second-time violator of this title a warning notice of the violation. Upon a third and subsequent violations, the violator shall receive a citation and fine.

B. The first and second warning notice shall specify the nature of the violation, the date on which they occurred and the corrective measures to be taken. Upon a third violation, the water user shall be charged with an infraction and shall upon conviction be subjected to the following fines:

1. Fifty dollars (\$50.00) for the first conviction;
2. One hundred dollars (\$100.00) for the second conviction;
3. Two hundred dollars (\$200.00) for the third conviction.

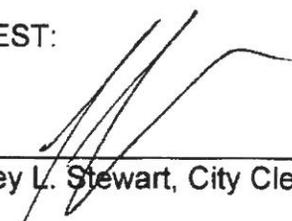
**SECTION 4.** Severability - if any section, subsection, subdivision, sentence, clause, phrase, or portion of this Ordinance for any reason is held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council hereby declares that it would have adopted this Ordinance, and each section, subsection, subdivision, sentence, clause, phrase, or portion thereof, irrespective of the fact that any one or more sections, subsections, subdivisions, sentences, clauses, phrases, or portions thereof be declared invalid or unconstitutional.

**SECTION 5.** The City Clerk shall certify as to the adoption of this Ordinance and shall cause a summary thereof to be published within fifteen (15) days of the adoption and shall post a certified copy of this Ordinance, including the vote for and against the same, in the Office of the City Clerk, in accordance with Government Code Section 36933.

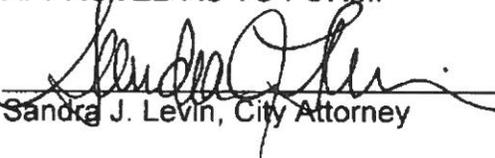
**PASSED, APPROVED, AND ADOPTED** this 7<sup>th</sup> day of December, 2009.

  
\_\_\_\_\_  
Troy D. Edgar, Mayor

ATTEST:

  
\_\_\_\_\_  
Jeffrey L. Stewart, City Clerk

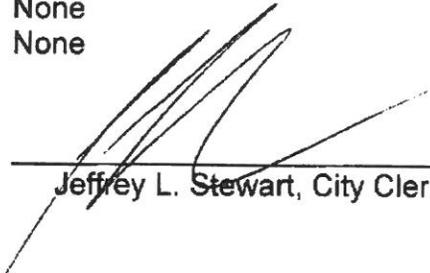
APPROVED AS TO FORM:

  
\_\_\_\_\_  
Sandra J. Levin, City Attorney

STATE OF CALIFORNIA        )  
COUNTY OF ORANGE        ) ss.  
CITY OF LOS ALAMITOS     )

I, Jeffrey L. Stewart, City Clerk of the City of Los Alamitos, do hereby certify that the foregoing Ordinance No. 09-05 was duly introduced and placed upon its first reading at a regular meeting of the City Council on the 16th day of November, 2009, and that thereafter said Ordinance was duly adopted and passed at a regular meeting of the City Council on the 7<sup>th</sup> day of December, 2009, by the following roll-call vote, to wit:

AYES:	COUNCIL MEMBERS:	Poe, Mejia, Stephens, Zarkos and Edgar
NOES:	COUNCIL MEMBERS:	None
ABSENT:	COUNCIL MEMBERS:	None
ABSTAIN:	COUNCIL MEMBERS:	None



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Jeffrey L. Stewart, City Clerk

# City of Los Alamitos Recreation & Community Services

## Agenda Report Staff Report

June 3, 2015  
Item No: 6B

**To:** Chairperson Samuel Manning & Members of the Parks, Recreation and Cultural Arts Commission

**From:** Corey Lakin, Director of Recreation & Community Services

**Subject:** Recreation and Community Services Department 2015 Summer Preview

**Summary:** This report provides the Parks, Recreation & Cultural Arts Commission a preview of the Los Alamitos Recreation and Community Services Department's 2015 summer programs, classes, camps, and events.

**Recommendation:** Commission receive and file.

### Background:

Summer is one of the busiest times of the year for the Los Alamitos Recreation and Community Services Department apart from the Race on the Base event. During these summer weeks, the department experiences an increase in staffing levels (paid staff and volunteers) and revenue generated as a majority of programs, events, camps, and classes occur throughout this season.

### Discussion:

#### Aquatics

##### Learn-to-Swim Lessons (Group Lessons)

Learn-to-Swim Lessons are offered throughout the year at the pool with summer maintaining the highest number of lessons of more than 1,500 lessons during the 11-week program (this summer is unique that Los Alamitos Unified School District's summer is 11 weeks instead of 10 weeks). Summer swim lessons consist of nine 30-minute lessons either every two weeks during the week (two-week format is Monday-Friday the first week and Monday-Thursday the second week) or on Saturdays for nine weeks (no lessons on July 4<sup>th</sup>). Weekday lessons start every 35 minutes from 9:00am – 11:50am and 1:55pm-6:25pm and Saturday lessons start every 35 minutes from 9am-12:25pm.

Saturday lessons typically sell out due to increasing demand and high enrollment. With the 11<sup>th</sup> week of summer this year, a one-week “Mini-Session” will take place August 24-28. The last two sessions, most classes will have a lower student to participant ratio in order to attract more participation during these typically low-enrollment weeks.

Private (one-to-one ratio) and Semi-Private (two or three-to-one ratio) swim lessons also operate throughout the summer. These lessons are 30 minutes in length and are offered Monday-Saturday during the group lesson times. Participants pay a higher cost for these lessons because of the individualized instruction. During the school year, Private and Semi-Private Lessons are scheduled around the participant, as Staff will teach a lesson at almost any time requested.

### Recreational and Lap Swimming

Recreational swimming is offered daily for Los Alamitos residents and others to play in the pool from 12noon – 1:30 p.m. Monday-Saturday. Children are free and adults are only \$4 per session. Recreational swimming is offered March 1<sup>st</sup> - September 30<sup>th</sup> annually.

Lap Swimming is offered twelve times per week, allowing more participation throughout the week. During the summer, lap swimming is available Monday-Friday from 5:30am-7:00am and 11:30am-1:30pm, Saturday from 9:30am-1:30pm and Sunday from 9:00am-10:30am.

The Los Alamitos FINS (Fitness in Swimming) formerly known as Los Alamitos Masters Swimming, is another opportunity for adults to gain valuable swimming instruction, focused on endurance and technique. This program began in April 2008 with nine participants swimming only four sessions per week. Now, this popular program has more than 25 participants year-round who have the chance to be coached during any of the four coached sessions per week. Additionally, FINS participants can attend any of the twelve Lap Swim times as a part of their membership.

### Additional Aquatics Programming

#### *Junior Lifeguards*

The eight-week Junior Lifeguards program offers participants the opportunity to learn better swimming techniques and become faster and better swimmers. Participants earn chances to assist the City’s lifeguards and swim instructors during swimming lessons. “Junior Guards” shadow and assist the aquatics staff and learn what they need to do as a staff member. Participants take field trips and are given the opportunity to become certified in CPR, First Aid and AED.

#### *Water Aerobics*

Deep Water Aerobics takes place for 10 weeks during the summer on Saturday mornings from 8:30am-9:30am. This program is offered year-round and there are about 15 students who participate in this exercise class on a consistent basis.

### Pool User Groups

The pool continues to host various aquatic user groups throughout the year. Many of these groups host daily practices and various water polo tournaments and swim meets. User Groups include: USA Water Polo, Seal Beach Swim Club, International Water Polo Club of Los Alamitos, Greta Andersen Swim School, Long Beach Grunions Masters Swim Club, Los Alamitos High School Boys and Girls Swimming and Water Polo, and . Disabled Veterans SCUBA Project. This summer, Pacifica High School water polo will be using the pool since their pool and campus is under construction.

### **Contract Classes and Camps**

#### Summer Camps

The summer 2015 Recreation & Community Services Activities Guide features 103 special interest camps that will be offered throughout the summer session. This exceeds previous years by 22 camps, providing the youth in the community more alternatives during their summer vacation. Camps vary in targeted ages and interests and are filled with activities and adventures to keep kids active and entertained all summer. New camps include: engineering camps at Build It Workspace, Chef Tech cooking camps, Long Beach Junior Crew rowing camps, Art Around the World camp, and Singer's Solo Workshop.

#### New Art Classes

New art classes are being offered at the Recreation and Community Services Department this summer. "Painting Party" is a class where adults can be creative with friends and walk away with their very own masterpiece. The instructor, Brianne Burtness, will walk students through the steps of recreating a famous work of art. In addition, Brianne will also be teaching a family version of this class where children and their favorite adult can create together in a fun and relaxed environment.

#### New Cooking Classes

We have partnered with Chef Tech Cooking School in Long Beach to offer a series of adult cooking classes. Themes include knife skills, summer recipes, and sausage making. Classes will be held at the school's professional grade kitchen and taught by master chefs. In addition, we offer several other fun and unique classes for adults to cultivate their talents and interests.

### **Los Alamitos Volunteer Program (L.A.V.P.)**

L.A.V.P. is a volunteer-based program for middle and high school students to give back to their community, while assisting them in completing their community service requirements necessary for high school graduation. They have the opportunity to get involved in Los Alamitos as well as the surrounding community through the program's hands-on community service projects offered year-round. These students gain experiences in the varied field of recreation, while supporting other local non-profit organizations as well as the City of Los Alamitos.

Based on availability of volunteer shifts, the volunteer will be placed in one of the following programs and/or event(s) this summer:

**Special Events:** Music and Movies in the Park, 4<sup>th</sup> of July Fireworks Spectacular

**Pre-School Program:** Assist staff with classroom duties

**Youth Sports:** Scorekeeping, assisting staff with field preparation, a variety of youth sports activities

**Community Center:** Assist with front desk including clerical tasks such as filing and assisting staff with set-up and breakdown of classes

**Summer Day Camp:** Assist staff with leading campers in games, art and crafts, tournaments, special events and excursions for an additional cost

**Summer Park Program:** Assist staff with games, arts and crafts, tournaments, special events

**Community Service Projects:** Once a month, L.A.V.P. members will venture outside the Recreation and Community Services Department to assist with various projects that will benefit the community

**Aquatics:** Assist staff with Learn-to-Swim lessons

Workshops and socials are held quarterly, giving L.A.V.P. members additional opportunities to learn a variety of topics ranging from social media safety to learning about different careers. This summer's workshop will be a CPR and First Aid class. The L.A.V.P. program also implements social events throughout the year. Hosting a social event provides select members of the L.A.V.P. program leadership opportunities and a more hands-on approach of planning and implementing an event. Volunteers meet on a monthly basis to brainstorm event ideas, plan and then implement the event. This summer's social event will be a day at the park.

## **Parks Program**

### Summer Parks Programs

"Club Los Alamitos" Summer Parks Programs is a free drop-in program held at Little Cottonwood Park and Orville Lewis Park. The Parks Program will be open for 11 weeks this summer. Recreation Leaders conduct structured activities including sports, arts and crafts, tournaments, and special events from 10:30 a.m. - 4:00 p.m. Monday through Friday. "Club Los Alamitos" also offers excursions such as visiting the Santa Ana Zoo and the Science Discovery Center six out of the eleven weeks.

## Sports

### Adult Sports

In preparation for the summer season, a managers meeting was held at Legends Sports Bar in Long Beach on Tuesday, May 12<sup>th</sup>. Approximately 30 managers attended the meeting and were treated to appetizers, courtesy of Legends, and raffle prizes that were provided by the City. The managers were extremely pleased with the atmosphere and that both Legends and the City of Los Alamitos did something for participants of adult sports. This is also a great way to meet the managers face to face and keep the lines of communication open, while discussing areas to keep the league the very best! Staff is speaking with the owners of Legends about continuing the relationship through sponsorship of Adult Sports and/or the Race on the Base.

Adult Sports this summer includes:

- 11v11 Soccer Men's Over 25
- 11v11 Soccer Men's Over 35
- 11v11 Soccer Men's Over 45
- 11v11 Soccer Women's Over 30
- 7v7 Men's Over 25
- 7v7 Men's Over 35
- 7v7 Soccer Women's Over 30
- Pick-Up Basketball
- Pick-Up Volleyball
- Pick-Up Soccer
- Coed Softball REC Division
- Men's Softball Division #1
- Men's Softball REC Division
- Men's Basketball REC Division

### Youth Sports

Youth Sports offer children a fun and safe environment to learn basic skills and develop techniques in each sport in a small group clinic-style atmosphere. Coached by Recreation and Community Services Department staff, children are taught good sportsmanship, teamwork and are presented a t-shirt and award at the end of each program. The programs are offered to participants ranging in age from 1 ½ to 14 years old. The following youth sports are offered this summer:

- Mini Superstars! (NEW)
- Parent and Me Soccer
- Jr. Pee Wee Flag Football
- Jr. Pee Wee T-Ball
- Jr. Pee Wee Soccer
- Jr. Pee Wee Basketball
- Pee Wee Soccer League
- Pee Wee T-Ball League

Mini-Superstars is a brand new program introducing participants ages 1 ½ -2 years to the sports of basketball, soccer, football, and t-ball. With parent participation, participants will get a jump start into living an active lifestyle through sports!

## **Summer Day Camp and Counselor in Training Program (C.I.T. Program)**

### Los Alamitos Summer Day Camp

The Los Alamitos Summer Day Camp program provides 11 weeks of custodial care for children ages 5-12. Custodial care provides supervision of children in a low ratio of participants to adults (typically 10:1) where parents must sign their children in and out of camp. Parents enroll their child(ren) in this camp if they want an alternative to all-day day care during the summer and also to keep their children engaged in fun, enriching, and safe activities throughout the summer break.

Los Alamitos Summer Day Camp starts on June 15 and operates through August 28, from 9:00 am to 4:00 pm each day. Extended camp hours are offered for an additional fee from 7:00 am to 9:00 am and 4:00 pm to 6:00 pm. The Camp's capacity is approximately 70 participants.

Each week offers activities for the youth designed around a central theme. Examples include "Thrill Seekers," with a trip to the Knott's Berry Farm, "Medieval Madness" with a trip to Medieval Times (Lunch Event), and "Space Spectacular" with a trip to the Griffith Observatory. Each day is filled with excitement and adventure as they participate in fun trips to the beach, arts & crafts, sports, games, swimming, and excursions every Thursday to hip places like Scooter's Jungle, an Angel Game, the L.A. Zoo, and much more! Participants are required to purchase one camp shirt for \$15 to be easily identified on Thursday excursions.

### Counselor in Training Program (C.I.T.)

The Counselors in Training Program is designed for teenagers ages 13 to 16 to work alongside the Summer Day Camp staff to prepare for camp activities, organize games and crafts, and assist with excursions. They will receive valuable on-the-job training as they learn what it takes to be a camp counselor. Each session will also feature workshops aimed to develop and strengthen professional skills for teens. The program hours are similar to the Summer Day Camp structure of 9:00am-4:00pm and extended hours from 7:00am-6:00pm Monday through Friday for 10 weeks during the summer. This is a self-sustaining program and was developed as a result of the high demand of Los Alamitos Volunteer Program (L.A.V.P.) requests to be scheduled at Summer Day Camp.

### Summer Preschool Program

The popular 6-week summer preschool session returns this summer with the theme "Nursery Rhymes and Fairy Tales." In this program, children will be engaged in activities, games, songs, and literature linked to popular nursery rhymes and fairy tales. Unlike the other sessions of preschool ("school year), parent participation is not required for the summer session. This is a great way to introduce young children to the world of learning and keep their minds sharp in the summer months.

## Events

### 4<sup>th</sup> of July

The 28<sup>th</sup> Annual 4<sup>th</sup> of July Fireworks Spectacular is taking place on Saturday, July 4<sup>th</sup> at the Joint Forces Training Base (JFTB) in Los Alamitos. The cities of Los Alamitos, Cypress, Seal Beach, and the Community of Rossmoor collaborate to host this annual event to honor the men and women of the military and celebrate our country's birthday.

The patriotic 4<sup>th</sup> of July event will include free activities like military displays, sponsor booths with giveaways and information, and live music on the main stage. For a minimal cost, you can enjoy an extensive Kids Fun Zone and fantastic food from several food vendors. The event will again be held on the tarmac which provides easier access to the event area from the parking for elderly and disabled. The event's firework show will begin at 9:00 p.m. with one of the best and longest fireworks display in Southern California. This year, additional larger fireworks that will be shot higher into the sky to assist in allowing Los Alamitos residents at their homes to better view the display. However, the best viewpoint is still a few hundred feet away on the tarmac of the JFTB.

### Music and Movies Event Series

The Music and Movies Event Series, presented by the Parks, Recreation, & Cultural Arts Commission will take place on four Saturdays throughout the summer. Live entertainment will begin at 6:30pm, with the movie to follow, beginning at dusk. Below is the movie and band schedule for this summer.

- June 27<sup>th</sup> at Laurel Park
  - Movie - *Angels in the Outfield*
  - Band - Reckless
- July 11<sup>th</sup> at JFTB Pool
  - Movie - *Dolphin Tale*
  - Band - Vibe Tribe
- July 25<sup>th</sup> at Laurel Park
  - Movie - *Frozen*
  - Band - Southland Mega Groove
- August 8<sup>th</sup> at Laurel Park
  - Movie - *Big Hero 6*
  - Band - Identity Crisis

Friday Night Lights Flag Football is this year's movie sponsor, offsetting the cost of the four movies. Staff will continue to seek additional sponsors and vendors to further offset event expenditures.

## Department Marketing

The Recreation and Community Services Department increases its marketing efforts in the summer to attract more participants in all programs and compete with other organizations offering similar programming. Programs that are marketed include:

Summer Day Camp, the Counselors in Training Program, Summer Parks Program, camps and contract classes, Youth Sports, Aquatics Programs, summer preschool program, and the Music & Movies Event Series. Marketing efforts include press releases, website, local community calendars, School District News, email, and social media. The advertisement below showcases all that the City of Los Alamitos Recreation and Community Services Department offers throughout the summer.



### Fiscal Impact:

The Recreation and Community Services Department receives a significant amount of its revenue during the summer months in each of the areas discussed above. Funding for these programs have been budgeted in various accounts listed in the FY 2014-15 (through June 30, 2015) and 2015-16 (begins July 1, 2015) Recreation and Community Services Department budgets. All classes and programs have fees that help offset the costs of the programs except the free special events (Music and Movies Event Series and 4<sup>th</sup> of July Fireworks Spectacular).

Submitted & Approved By:

Corey Lakin  
Recreation & Community Services Director