

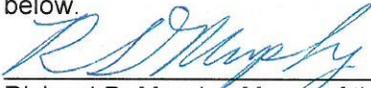
# CITY OF LOS ALAMITOS

3191 Katella Ave.  
Los Alamitos, CA 90720

## AGENDA CITY COUNCIL SPECIAL MEETING

Monday, August 24, 2015 – 5:30 p.m.

I, Richard D. Murphy, as Mayor of the City of Los Alamitos, do hereby call a special meeting of the City Council of the City of Los Alamitos, to be held at the time and place listed above to discuss the matters listed below.



Richard D. Murphy, Mayor of the City of Los Alamitos

### NOTICE TO THE PUBLIC

This Agenda contains a brief general description of each item to be considered. Except as provided by law, action or discussion shall not be taken on any item not appearing on the agenda. Supporting documents, including staff reports, are available for review at City Hall in the City Clerk's Office or on the City's website at [www.cityoflosalamitos.org](http://www.cityoflosalamitos.org) once the agenda has been publicly posted.

Any written materials relating to an item on this agenda submitted to the City Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office, 3191 Katella Ave., Los Alamitos CA 90720, during normal business hours. In addition, such writings or documents will be made available for public review at the respective public meeting.

It is the intention of the City of Los Alamitos to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee, or a participant at this meeting, you will need special assistance beyond what is normally provided, please contact the City Clerk's Office at (562) 431-3538, extension 220, 48 hours prior to the meeting so that reasonable arrangements may be made. Assisted listening devices may be obtained from the City Clerk at the meeting for individuals with hearing impairments.

Persons wishing to address the City Council on any item on the City Council Agenda will be called upon at the time the agenda item is called or during the City Council's consideration of the item and may address the City Council for up to three minutes.

1. **CALL TO ORDER**
  
2. **ROLL CALL**
  - Council Member Grose
  - Council Member Hasselbrink
  - Council Member Kusumoto
  - Mayor Pro Tem Edgar
  - Mayor Murphy

**3. SPECIAL ORDERS OF THE DAY**

**A. Interview Applicants for Commissions (City Clerk)**

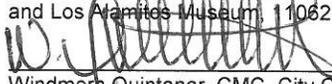
This report provides relevant information by which the City Council may appoint members to the Parks, Recreation, and Cultural Arts and Planning Commissions.

Recommendation:

1. Interview the following applicants: John Riley; Harry M. Kartinen, and Larry Andrade: and,
2. Make appointments to the Parks, Recreation, and Cultural Arts and Planning Commissions; or,
3. Action as Council deems appropriate.

**4. ADJOURNMENT**

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted at the following locations: Los Alamitos City Hall, 3191 Katella Ave.; Los Alamitos Community Center, 10911 Oak Street; and Los Alamitos Museum, 11062 Los Alamitos Blvd. not less than 24 hours prior to the meeting.

  
\_\_\_\_\_  
Windmer Quintanar, CMC, City Clerk

8/19/15  
\_\_\_\_\_  
Date

# City of Los Alamitos

## Agenda Report Special Orders

August 24, 2015  
Item No: 3A

**To:** Mayor Richard D. Murphy & Members of the City Council  
**Via:** Bret M. Plumlee, City Manager  
**From:** Windmera Quintanar, CMC, City Clerk  
**Subject:** Interview Applicants for Commissions

**Summary:** This report provides relevant information by which the City Council may appoint members to the Parks, Recreation, and Cultural Arts and Planning Commissions.

### Recommendation:

1. Interview the following applicants: John Riley; Harry M. Kartinen, and Larry Andrade; and,
2. Make appointments to the Parks, Recreation, and Cultural Arts and Planning Commissions; or,
3. Action as Council deems appropriate.

### Background

The Los Alamitos Municipal Code provides for the appointment of residents to City Boards and Commissions. City Council policy has determined interested parties, including incumbents, need to submit an application for consideration by the Council. All applicants are interviewed before the Council in an open setting.

One unscheduled vacancy has occurred on the Parks, Recreation, and Cultural Arts Commission. Two vacancies, one scheduled and one unscheduled have occurred on the Planning Commission. Availability Notices were posted at City Facilities, on the City's website, advertised on LATV-3, and copies were provided to the press inviting residents to apply for these positions.

### Discussion

In June 2015, Staff began recruiting for two tentative Cable Commissioners, one unexpired Parks, Recreation, and Cultural Arts Commissioner, and one expired

Planning Commissioner. The original deadline was July 5, 2015. No applications were received and Staff extended the recruitment process to August 3, 2015.

Cable Television Commission – 2 potential vacancies

Council interviewed applicants for this Commission on May 4, 2015. One of the two applicants was appointed to the one available position. At that time, Council directed Staff to bring forward an item to increase the number of members from five to seven, begin recruitment for the two potential positions, and to keep the current applicant, Robert Wahlstrom, on file. Due to the restructuring of LATV-3, increasing the Commission has been tabled at this time.

One application from Anthea Bramlett, was received in addition to Mr. Wahlstrom's application. Both applicants were contacted and advised of the recruitment status. The applicants were asked if they were interested in any of the other available positions. Mr. Wahlstrom advised he would be out of town until early September, but may consider the Planning Commission in the future. Several attempts were made to reach Ms. Bramlett, but no response was received.

Parks, Recreation, and Cultural Arts Commission – 1 unscheduled vacancy

Samuel Manning has moved out of the State and accordingly submitted his resignation letter. The vacant term is set to expire December 2017. No applications were received for this position.

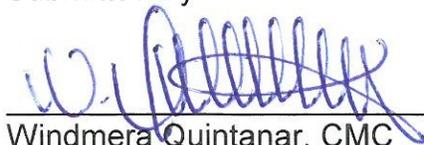
Planning Commission – 2 vacancies

Commissioner John Riley's term expired July 2015. In addition, Commissioner Will Daniel has submitted his letter of recognition. The following three applications have been received: John Riley (incumbent), Harry M. Kartinen, and Larry Andrade. The expiration date for the expired term is December 2018, and the unexpired term will be December 2017. Staff advertised for one position; however, since there are three applicants for two available positions, it would be appropriate for Council to appoint both positions tonight.

**Fiscal Impact**

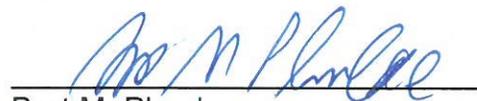
None.

Submitted By:



Windmera Quintanar, CMC  
City Clerk

Approved By:



Bret M. Plumlee  
City Manager

Attachments: 1. Applications & Interview Questions  
2. Local Appointment List



# CITY OF LOS ALAMITOS

3191 Katella Ave., Los Alamitos CA 90720  
(562) 431-3538 <http://cityoflosalamitos.org>

RECEIVED  
CITY OF LOS ALAMITOS  
2015 JUL 14 AM 8:53

## COMMISSION APPLICATION

Application to be considered for the following Commissions:

- Cable  Parks, Recreation, and Cultural Arts
- Personnel Appeals  Planning  Traffic

Applicant's Name HARRY M. KARTINEN

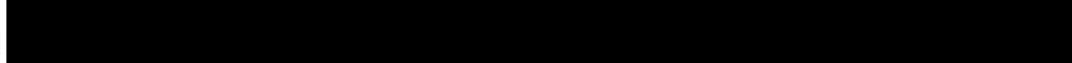
Highlands

Registered Voter's Address



Los Alamitos CA 90720

Home Telephone:



E-mail: NONE

Years Lived in Los Alamitos 7

Previous service on any Commission/Board?  Yes  No

If Yes, which Commission? \_\_\_\_\_ When? \_\_\_\_\_

Are you available to attend evening meetings? YES

Do you presently contract any services or are you otherwise employed by the City?  Yes  No

If so, what is the nature of the contract or employment? \_\_\_\_\_

Please describe how your qualifications and skills would benefit the Commission:

RETIRED POLICE OFFICER. HAD A DRAIN CLEANING AND PLUMBING BUSINESS 1991-2010 -

Please describe your educational background and list any professional or vocational licenses/certificates:

Signature 

7-13-2015  
Date

**SUBMIT APPLICATION**





# CITY OF LOS ALAMITOS

3191 Katella Ave., Los Alamitos CA 90720  
(562) 431-3538 <http://cityoflosalamitos.org>

Date Received  
**RECEIVED**

**JUL 28 2015**

City Clerk's Office  
City of Los Alamitos

## COMMISSION APPLICATION

Application to be considered for the following Commissions:

- Cable  Parks, Recreation, and Cultural Arts
- Personnel Appeals  Planning  Traffic

Applicant's Name Larry Andrade

New Dutch Haven

Registered Voter's Address

Los Alamitos, CA 90720

Home Telephone

E-mail

Years Lived in Los Alamitos 9

Previous service on any Commission/Board?  Yes  No

If Yes, which Commission? Planning When? 2008-2013

Are you available to attend evening meetings? yes

Do you presently contract any services or are you otherwise employed by the City?  Yes  No

If so, what is the nature of the contract or employment? \_\_\_\_\_

Please describe how your qualifications and skills would benefit the Commission:

I have worked with the construction industry for almost 20 years. I have also previously served on the planning commission. I am familiar with the process and committed to keeping the highest standards for our community.

Please describe your educational background and list any professional or vocational licenses/certificates:

I have a Bachelor of Arts Degree in Psychology from the California State University Fullerton.

[Redacted Signature] ll=Kimandrade@verizon.net, c=US

Signature

7/27/2015

Date

**SUBMIT APPLICATION**





# CITY OF LOS ALAMITOS

3191 Katella Ave., Los Alamitos CA 90720  
(562) 431-3538 <http://cityoflosalamitos.org>

RECEIVED

JUL - 7 2015

## COMMISSION APPLICATION

Application to be considered for the following Commissions:

- Cable  Parks, Recreation, and Cultural Arts
- Personnel Appeals  Planning  Traffic

City Clerk's Office  
City of Los Alamitos

Applicant's Name John Riley Country Square \_\_\_\_\_  
 Registered Voter's Address \_\_\_\_\_ Los Alamitos, CA 90720  
 Home Telephone: \_\_\_\_\_  
 E-mail: \_\_\_\_\_ Years Lived in Los Alamitos 15

Previous service on any Commission/Board?  Yes  No  
 If Yes, which Commission? Planning When? 7/2009-Present

Are you available to attend evening meetings? Yes

Do you presently contract any services or are you otherwise employed by the City?  Yes  No  
 If so, what is the nature of the contract or employment? NA

Please describe how your qualifications and skills would benefit the Commission:  
 6 Years of service as a Planning Commissioner, including service during the recent development of the City's new General Plan. As an experienced businessperson and leader, and an invested member of the Los Alamitos Community I have the ability to view subject matter from a number of different perspectives, allowing me to assist the Commission in coming up with solutions, and making decisions that are of benefit to our business community, as well as the public at large.

Please describe your educational background and list any professional or vocational licenses/certificates:  
 B.S. in Aeronautical Engineering, California C-7 Licensed Contractor (currently inactive)

Signature [Redacted] Date 6/28/2015

**SUBMIT APPLICATION**



**CITY OF LOS ALAMITOS**  
3191 Katella Avenue, Los Alamitos, CA 90720

**LOCAL APPOINTMENTS LIST**

**NOTICE IS HEREBY GIVEN** that the City of Los Alamitos encourages residents to apply for positions on City Commissions, Boards and Committees that will have vacancies in 2011. At the end of each year, the City releases a list of expiring appointed terms for the coming year, names of incumbents, and the dates of their appointments. The following is a complete list for 2011. Interested residents may contact the Office of the City Clerk for applications and additional information, (562) 431-3538, Ext. 220.

**QUALIFICATIONS AND REQUIREMENTS:** Members of the following Commissions and Boards shall be appointed, and shall be subject to removal, by motion of the City Council adopted by a majority vote. The members thereof shall be appointed from the qualified electors of the City, none of who shall hold any paid office or employment in the City government and shall serve until their respective successors are appointed and qualified. If a member of a Board or Commission is absent from three (3) consecutive meetings of such Board or Commission, unless by permission of such Board or Commission expressed in its official minutes, or is convicted of a crime involving moral turpitude, or ceases to be a qualified elector of the City, his/her office shall become vacant and shall be so declared by the City Council.

Planning Commissioners are designated "code filers" under California Government Code Section 87200. **All** other Boards/Commissions are designated "code filers" under the City's Conflict of Interest Code (COIC). Financial disclosure must be made periodically on specific forms and become documents of public record.

**CABLE TELEVISION COMMISSION** - The Cable Commission consists of five members, plus one-full time student member who is at least 16 years of age. The Commission meets on the first Tuesday of each month at 7:00 p.m., in the Los Alamitos Council Chamber, 3191 Katella Avenue, Los Alamitos. The Cable Commission is responsible for the administration of the local cable television access program. Applicants must be interviewed by the City Council prior to appointment.

<b>Commission (3 years)</b>	<b>Members</b>	<b>Appointment</b>	<b>Exp. Date</b>	<b>Residential Area</b>
CABLE TV Student	Reed Ellison	December 2014	December 2015	Apartment Row
CABLE TV	Stephen Hammond	October 2014	December 2016	Greenbrook
CABLE TV	Steve Clayton	July 2011	December 2017	Highlands
CABLE TV	Elliot Singer	December 2014	December 2017	Highlands
CABLE TV	John Underwood	August 2012	December 2017	Carrier Row
CABLE TV	Marilynn Poe	May 2015	December 2016	Carrier Row

**PARKS, RECREATION & CULTURAL ARTS COMMISSION** - This is a seven-member Commission, which meets on the first Wednesday of each month at 7:00 p.m. in the City Council Chamber, 3191 Katella Avenue, Los Alamitos. It is responsible for advising the City Council in all matters pertaining to public recreation and parks, including problems of development of recreation areas, facilities, programs and services and formulating policies on recreational services, and also programming yearly events within the community that promote fine arts.

<b>Commission (3 years)</b>	<b>Members</b>	<b>Appointment</b>	<b>Exp. Date</b>	<b>Residential Area</b>
PR & CA	Michael Bell	December 2014	December 2016	Carrier Row
PR & CA	Juile Decker	December 2014	December 2016	Carrier Row
PR & CA	Alice Jempesa	December 2014	December 2016	Suburbia
PR & CA	Pete Carvajal	February 2003	December 2017	Highlands
PR & CA	Emil Jorge	September 2014	December 2017	Highlands
PR & CA	Vacant		December 2017	
PR & CA	Josh Wilson	October 2014	December 2017	Greenbrook

**PERSONNEL APPEALS COMMISSION** - This is a five-member Commission, which meets on an as-needed basis. The Personnel Appeals Commission receives and hears appeals on personnel matters.

<b>Commission</b> (4 years)	<b>Members</b>	<b>Appointment</b>	<b>Exp. Date</b>	<b>Residential Area</b>
PERSONNEL APPEALS	Marilyn Bates	August 2012	August 2016	Greenbrook
PERSONNEL APPEALS	Cathie Salai	August 2008	August 2016	Greenbrook
PERSONNEL APPEALS	Chuck Landon	August 2014	December 2016	Greenbrook
PERSONNEL APPEALS	Robert Lee	February 2003	December 2018	Carrier Row
PERSONNEL APPEALS	Betty Schmicker-Black	September 1994	December 2018	Greenbrook

**PLANNING COMMISSION** - This is a seven-member Commission that meets on the fourth Wednesday of each month at 7:00 p.m. in the Los Alamitos Council Chamber, 3191 Katella Avenue, Los Alamitos. The Planning Commission is responsible for recommendations and implementation of the City's General Plan and zoning ordinances, as well as review of development proposals.

<b>Commission</b> (3 years)	<b>Members</b>	<b>Appointment</b>	<b>Exp. Date</b>	<b>Residential Area</b>
PLANNING	John Riley	July 2009	July 2015	Country Squares
PLANNING	Art DeBolt	January 2013	December 2015	Suburbia
PLANNING	Mary Anne Cuiilty	December 2013	December 2015	Highland
PLANNING	Wendy Grose	January 2010	December 2015	Old Town West
PLANNING	Gary Loe	January 2010	December 2015	Highlands
PLANNING	Will Daniel	February 2005	December 2017	Highlands
PLANNING	Victor R. Sofelkanik	August 2000	December 2017	Greenbrook

**TRAFFIC COMMISSION** - This is a seven-member Commission that meets monthly on the second Wednesday of each month at 7:00 p.m. in the Los Alamitos Council Chamber, 3191 Katella Avenue, Los Alamitos. The Traffic Commission is responsible for reviewing complaints, requests or suggestions concerning traffic safety conditions and making recommendations to the City Council.

<b>Commission</b> (3 years)	<b>Members</b>	<b>Appointment</b>	<b>Exp. Date</b>	<b>Residential Area</b>
TRAFFIC	James Wilhelm	May 2010	May 2016	Commercial
TRAFFIC	Gina Biri	May 2013	December 2016	Carrier Row
TRAFFIC	Javier Mejia	January 2013	December 2016	Apartment Row
TRAFFIC	Daniel Patz	January 2013	December 2016	Greenbrook
TRAFFIC	Dave Emerson	January 2012	December 2017	Suburbia
TRAFFIC	Thomas Lindsay	December 2014	December 2017	Old Town West
TRAFFIC	Jason Seaman	December 2014	December 2017	Apartment Row

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(08/18/15)