

# MINUTES OF CABLE TELEVISION COMMISSION SPECIAL MEETING

CITY OF LOS ALAMITOS  
3191 Katella Avenue  
Los Alamitos, California 90720

December 11, 2014

## 1. CALL TO ORDER

A Special meeting of the Cable Television Commission was called to order at 4:00 PM on December 11, 2014, in the Council Chambers Conference Room, 3191 Katella Avenue, Los Alamitos, Vice Chair John Underwood presiding.

## 2. ROLL CALL

**Present:** Commissioners Clayton, Hammond, Underwood

Student Volunteer Ellison

**Absent:** Commissioners Jempsa

**Present:** Staff Bret Plumlee, City Manager  
Chelsi Wilson, Executive Assistant

## 3. ORAL COMMUNICATIONS

None

## 4. PRESENTATIONS

None

## 5. MINUTES

Approval of the minutes for the Cable Television Commission meeting of November 13, 2014.

### **MOTION: Clayton/Underwood**

Motion unanimously carried to approve the November 13, 2014 Cable Television Commission meeting minutes.

**Ayes:** Clayton, Hammond, Underwood

**Nays:** None

**Absent:** Jempsa

**Abstain:** None

## 6. A. Request from November 13, 2014 Meeting

Vice Chair briefly summarized the issues related to item 1 within the staff report. The Cable Commission meeting time should change to 7 PM to permit members of the public to attend.

Commissioner Hammond stated that meetings should not be cancelled for any reason, even when lacking a quorum, to permit the members of the public to express their opinions.

Commissioner Clayton stated that the commission has never received emails, messages, or mail showing any indication that the public would like to provide input related to LATV Studio operations.

Discussion ensued on which day of which week the commission should move their meetings. City Manager Plumlee stated that City Council meetings are held the third Monday of each month, therefore all items, issues, and requests for Council consideration must be prepared, written and assembled at least one week, and preferably two weeks, before the Council meeting.

Commissioner Clayton suggested that it might be considerate to include the newly appointed commissioner, Elliott Singer, to provide input prior to establishing a new meeting day and time. [Mr. Singer will be sworn in at the January meeting.]

Student Volunteer Ellison stated that students with busy schedules, after school programs, sports, and homework might find a 7 PM meeting easier to attend.

Commissioner Hammond stated that meetings should be held twice a month. City Manager Plumlee replied that staff resources could not accommodate this request.

**MOTION: Hammond/Underwood**

Motion carried to request City Council consideration for a resolution allowing Cable Commission meetings to be held on the first Tuesday of the month at 7 PM.

**Ayes: Clayton, Hammond, Underwood**  
**Nays: None**  
**Absent: Jempsa**  
**Abstain: None**

Commissioner Clayton restated his objections to monthly meetings; bi-monthly meetings are sufficient. He suggested the commission begin the New Year in a spirit of agreement and unity.

Commissioner Hammond restated his reasons for never cancelling a meeting, even when lacking a quorum; the public needs a forum to express their opinions.

Commissioner Clayton suggested that Commissioner Hammond create an alternative forum to encourage public expression; however he can't recall any interest or demand by the public to express opinions concerning local cable stations.

City Manager Plumlee restated the fact that if the commission does not have a quorum, they cannot meet.

City Manager Plumlee reported that staff distributed the RFQ to six qualified applicants. The City will analyze proposals received and submit a recommendation to the Council.

**SECOND MOTION: Hammond/Underwood**

Motion to request City Council consideration for a resolution allowing Cable Commission meetings to be held on a monthly basis died for lack of a quorum vote.

**Ayes: Hammond, Underwood**  
**Nays: Clayton**  
**Absent: Jempsa**  
**Abstain: None**

Vice Chair Underwood restated his issues detailed within item 2 of the staff report.

**Commissioner Clayton excused himself from the meeting at 5:00 PM.**

Commissioner Hammond wanted to continue discussing the issues contained within the staff report.

City Manager Plumlee explained that Commissioner Clayton's departure necessitated the immediate adjournment of tonight's meeting.

\*\*\*\*\* END STAFF REPORTS \*\*\*\*\*

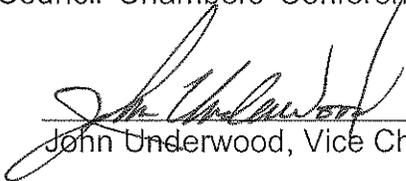
**7. COMMISSIONER REPORTS**

None

**8. ADJOURNMENT**

Due to a lack of a quorum, the Cable Television Commission meeting was adjourned at 5:12 PM.

The next Special meeting of the Cable Television Commission is scheduled for Thursday, January 8, 2015, at 4 PM, in the City Council Chambers Conference Room.

  
John Underwood, Vice Chair

ATTEST:

  
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Bret Plumlee, City Manager