

**MINUTES OF PARKS, RECREATION AND CULTURAL ARTS COMMISSION
OF THE CITY OF LOS ALAMITOS**

REGULAR MEETING – WEDNESDAY, SEPTEMBER 2, 2015

1. CALL TO ORDER

The Parks, Recreation and Cultural Arts Commission met in a Regular Session at 7:02 p.m., Wednesday, September 2, 2015, in the Council Chambers, 3191 Katella Ave., Chair Jorge presiding.

2. ROLL CALL

Present: Commission Members: Bell, Carvajal, Decker, Jorge, Wilson

Absent: Commission Members: Jempsa

Present: Staff: Corey Lakin, Recreation & Community Svcs. Dir.
Ron Noda, Recreation Manager
McKenzie Ricks, Community Services Coordinator
Gerardo Alonso, Community Services Coordinator
Trini Zenovka, Department Secretary

3. PLEDGE OF ALLEGIANCE

Chair Jorge lead the Pledge of Allegiance.

4. ORAL COMMUNICATIONS

Chair Jorge opened Oral Communications. There being no one present wishing to speak, Chair closed Oral Communications.

5. MINUTES

Motion/Second: Wilson/Carvajal

Abstain: Jorge

Unanimously Carried: The Parks, Recreation, and Cultural Arts Commission approved the minutes of the regular meeting of August 5, 2015, as amended.

6. STAFF REPORTS

A. Aquatics Programming

Background: The City of Los Alamitos has maintained and operated the pool since 1998. Has an Olympic Sized Pool 50 meters X 25 yards and 250,000+ people visit annually.

All staff is American Red Cross certified in Lifeguarding, CPR, AED, First Aid, and Water Safety Instruction.

Learn to Swim Lessons: Summer is the busiest season with more than 1,500 lessons taught in our 11-week program and offered year-round. We introduced Saturday lessons in 2011 and have become very popular. Private and Semi-Private lessons are offered for parents who want more attention for their children.

Recreational Swimming is offered from March-September: Free for kids and \$4 for adults and sponsored by Alamitos Oral Surgery. We offer Lap Swimming year-round, Los Alamitos Masters Swimming program (FINS), Jr. Lifeguards, Deep Water Aerobics, and water safety classes.

Pool User Groups include: USA Water Polo, Seal Beach Swim Club, International Water Polo, Greta Andersen Swim School, Long Beach Grunions Masters Swim Club, Los Alamitos High School Boys and Girls Swimming and Water Polo, Pacifica High School, and Disabled Veterans SCUBA Project.

Expenditures \$337,500 / Revenue Offset = +\$3,800

- Personnel - \$162,890 (Community Services Coordinator, Senior Lifeguards, Water Safety Instructors and Maintenance Worker)
- Maintenance and Operations \$174,610 - Utilities, Supplies, Pool Maintenance, USMS Memberships and Technology.
- Revenue \$341,300 - User Groups, Swim Lessons, Classes, Lap Swim and FINS

B. Contract Classes

Serve as recreational, educational, and social opportunities for the community. Build community by linking people with common interests and offer a wide variety of classes through specialized instructors. New classes are added every quarter according to trends and public interest.

Recruitment includes: Quarterly brochure exchange, co-sponsoring, local businesses, activities guide and walk-ins.

Meeting/Interview with Instructor: Familiarize the instructor with the Community Center, discuss the instructor's vision for the class, discuss dates, fees, commission split, fingerprinting, insurance requirements, and determine if the instructor and class are a good fit. Contract must sign agreement prior to teaching: Outlines compensation, instructor duties, and City duties, renewed every 2 years and classes may be discontinued at any time.

Facility Booking and Registration: Classes are assigned a day, time, and location booked in registration system (CSI). Classes appear in the Quarterly Activities Guide and registration can viewed/processed via online, walk-in, mail-in, and fax.

Fiscal Impact: Consistent source of revenue and helps offset some of the cost of maintaining the facility. Staff Expenditures: Include recruitment and organization of instructors, produce and mail the Activities Guide. Set-up and tear-down for each class/camp, staff facility while class/camp take place. In FY 14-15, contract classes

accounted for \$156,580 or 12% of the total revenue for the Recreation and Community Services Department.

C. Los Alamitos Volunteer Program (L.A.V.P.) Summer Recap

CPR/First Aid Workshop was offered to all Los Alamitos Volunteer Program participants. Special Events provided an opportunity for our youth to volunteer at Music and Movies and 4th of July. Community Service Projects included: Cypress 5K/10K Run/Walk, Precious Life Thrift Shop, ASICS World Series of Beach Volleyball.

Summer Programs update volunteer hours

- Preschool (296 hours volunteered)
- Day Camp (1,100 hours volunteered)
- Summer Park Programs (1,375 hours volunteered)

Special Recognition for most hours Samantha Fernandez - Over 250 hours at the Parks program; most diverse Kevin Jiang - CPR/First Aid workshop, Precious Life, Day Camp, Music & Movies, youth sports, 4th of July; Most tenured volunteer Adrian Rojas & Erin Henkhaus, both have been active members since 2011.

7. ITEMS FROM THE RECREATION & COMMUNITY SERVICES DEPARTMENT

Update on Pool: The JFTB is proposing to will assume all operations and maintenance responsibilities. The City will be a tenant and provide lessons. User groups will rent space from JFTB MWR.

8. COMMISSIONER REPORTS

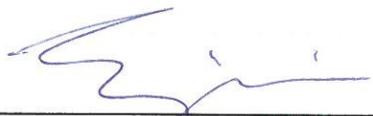
Commissioner Decker inquired about watering of the median near the Lexington and Katella as the trees are not being water.

Commissioner Bell has requested to bring back the Photography Contest community event and will seek a sponsor for this event.

Commission Carvajal requested discussion regarding the City Council to provide funding for the Photography Contest instead reaching out to sponsors for solicitation for this type of community event.

9. ADJOURNMENT

The Parks, Recreation, and Cultural Arts Commission adjourned at 8:47 p.m.



Emil Jorge, Chair

Attest:



Corey Lakin, Director
Recreation & Community Services Department