

City of Los Alamitos

**Agenda Report
Mayor and Council**

**December 14, 2015
Item No: 12A**

To: Mayor Richard D. Murphy & Members of the City Council

Via: Bret M. Plumlee, City Manager

From: Windmera Quintanar, CMC, City Clerk

Subject: City Council Reorganization

Summary: This report provides relevant information for the City Council's annual reorganization, by the election of Mayor and Mayor Pro Tem. The City's Charter requires roll call votes be taken for the election of these two Officers.

Recommendation: Elect Officers for the position of Mayor and Mayor Pro Tem by roll call vote.

Background

Administrative Regulation 2.1, adopted on December 6, 2004, requires the elections for the Office of Mayor and the Office of Mayor Pro Tem occur annually at the first regular meeting in December. The Mayor and the Mayor Pro Tem serve at the pleasure of the City Council. The procedure states that the City Clerk shall conduct the election for the Office of Mayor. The newly-elected Mayor shall then conduct the election for the Office of Mayor Pro Tem. Each election shall be conducted by a roll call vote of the City Council.

Discussion

Procedure calls for Mayor Murphy to relinquish the Chair to the City Clerk in order that the election for the Office of Mayor may be conducted. The newly-elected Mayor would then conduct the election for the Office of Mayor Pro Tem.

The City's Charter requires roll call votes be taken for the election of these two Officers. A second is not required for nominations and nominations will be considered in the order received.

Fiscal Impact

Minimal cost for printing new letterhead and business cards.

Submitted By:



Windmera Quintanar, CMC
City Clerk

Approved By:



Bret M. Plumlee
City Manager