

**MINUTES OF THE  
BUDGET STANDING COMMITTEE  
OF THE CITY OF LOS ALAMITOS**

**SPECIAL MEETING  
MONDAY, May 4, 2015 – 3:00 p.m.**

**1. CALL TO ORDER**

The Budget Standing Committee met in Special Session at 3:00 p.m., Monday, May 4, 2015, at City Hall, 3191 Katella Avenue, Mayor Murphy presiding.

**2. ROLL CALL**

**Present:** Committee Members: Mayor Murphy  
Mayor Pro Tem Edgar

**Absent:** Committee Members: None

**Present:** Staff: Bret M. Plumlee, City Manager  
Jason Al-Imam, Admin. Services Director  
Cary S. Reisman, City Attorney  
Steven Mendoza, Community Development/  
Public Works Director  
Tony Brandyberry, Pub. Works Superintendent  
Dave Hunt, City Engineer  
Corey Lakin, Rec. & Comm. Services Director

**3. CLOSED SESSION**

**A. Conference with Labor Negotiators**

City Negotiator: Cary S. Reisman, City Attorney  
Subject: Compensation of City Manager Bret M. Plumlee  
Authority Government Code Section 54957.6 (a)

**B. Conference with Labor Negotiators**

City Negotiators: Bret M. Plumlee, City Manager  
Subject: Unrepresented Employee: City Attorney  
Authority Government Code Section 54957.6

**RECESS**

The Budget Standing Committee recessed into Closed Session at 3:01 p.m.

**RECONVENE**

The Budget Standing Committee reconvened in Special Session at 4:00 p.m.

There were no reportable actions.

#### **4. DISCUSSION ITEMS**

Mayor Murphy opened the item for public comment. There being no one present wishing to speak, Mayor Murphy closed the item for public comment.

##### **A. Travel & Reimbursement Policy**

Staff discussed the proposed changes to the Travel and Reimbursement Policy, which provides for reimbursement of charitable contributions and charitable event tickets if approved by a majority of the City Council.

##### **B. 7-Year Capital Improvement Program**

The City Engineer, Dave Hunt, provided an overview of the City's 7-Year Capital Improvement Program (CIP) and Pavement Management Plan. The 7-Year CIP includes regular scheduled maintenance of streets along with special funded projects such as the Cerritos Avenue project, which will cost \$840,000 over two fiscal years and is funded with Measure M fair-share funds, Arterial Highway Program grant funds, and Gas Tax Funds. Other projects include the Los Alamitos Boulevard Rehabilitation Project which is funded from General Fund reserves. The CIP continues to provide a significant amount of funding for public safety, parks and street projects.

##### **C. Vehicle & Equipment Replacement Schedule**

Staff discussed the recommended replacement of two police vehicles (units 3 and 7) and a Public Works tach machine. The police vehicles to be replaced are estimated at approximately \$35,000 each (\$70,000 total). The tach machine is used to apply tach to streets during asphalt repairs and is estimated at approximately \$16,000. The Vehicle and Equipment Fund has approximately \$15,500 available for capital replacements. The proposed 2015/16 capital replacements amount to \$86,000. \$70,500 is needed to replace the recommended vehicles and replacements in fiscal year 2015/16, which could be funded from the anticipated General Fund operating surplus in 2014/15.

##### **D. Personnel Changes**

The Administrative Services Director, Jason Al-Imam, provided the Budget Standing Committee with an overview of the various personnel related changes that have been incorporated into the proposed budget for Fiscal Year 2015/16. Staff discussed the proposed adjustment to the pay range for the Police Aide/Cadet to match the corresponding pay scale for Administrative Interns, which have comparable responsibilities. There was also discussion about a new part-time "special projects coordinator", which would be used to provide the Administrative Services Department with additional staff support. In addition, there was discussion about the State-mandated minimum wage increases that go into effect on January 1, 2016, the proposed reorganization of the Recreation and Community Services Department, a 1% increase for non-represented

employees and executive management and the creation of a new position titled Development Services Director.

**5. ADJOURNMENT**

The Budget Standing Committee adjourned at 5:35 p.m.

  
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Richard D. Murphy, Mayor

Attest:

  
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Jason Al-Imam, Director  
Administrative Services Department