

CITY OF LOS ALAMITOS

3191 Katella Ave.
Los Alamitos, CA 90720

AGENDA PARKS, RECREATION, AND CULTURAL ARTS COMMISSION REGULAR MEETING Wednesday, July 6, 2016 – 5:30 P.M.

This Agenda contains a brief general description of each item to be considered. Except as provided by law, action or discussion shall not be taken on any item not appearing on the agenda. Supporting documents, including staff reports, are available for review at the Recreation & Community Services Department or on the City's website at www.cityoflosalamitos.org once the agenda has been publicly posted.

Any written materials relating to an item on this agenda submitted to the Parks, Recreation & Cultural Arts Commission after distribution of the agenda packet are available for public inspection at the Recreation & Community Services Department, 10911 Oak St., Los Alamitos CA 90720, during normal business hours. In addition, such writings or documents will be made available for public review at the respective public meeting.

It is the intention of the City of Los Alamitos to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee, or a participant at this meeting, you will need special assistance beyond what is normally provided, please contact the Recreation & Community Services Department at (562) 430-1073, extension 540, 48 hours prior to the meeting so that reasonable arrangements may be made. Assisted listening devices may be obtained from the Parks, Recreation & Cultural Arts Commission Secretary at the meeting for individuals with hearing impairments.

Persons wishing to address the Parks, Recreation & Cultural Arts Commission on any item on the Parks, Recreation & Cultural Arts Commission Agenda should complete a yellow "Request to Speak" card and will be called upon at the time the agenda item is called or during the Parks, Recreation & Cultural Arts Commission's consideration of the item and may address the Parks, Recreation & Cultural Arts Commission for up to three minutes.

1. **CALL TO ORDER**
2. **ROLL CALL**
 - Commissioner Bell
 - Commissioner Carvajal
 - Commissioner Jempsa
 - Commissioner Jorge
 - Vice Chair Decker
 - Chair Wilson
3. **PLEDGE OF ALLEGIANCE**

4. INSTALLATION OF NEW COMMISSIONER

Install Judy Estrada as a Parks, Recreation, and Cultural Arts Commissioner.

5. ORAL COMMUNICATIONS

At this time, any individual in the audience may come forward to speak on any item within the subject matter jurisdiction of the Parks, Recreation & Cultural Arts Commission (PR&CA). Please state if you wish to speak on an item on the Agenda. Remarks are to be limited to not more than five minutes.

6. MINUTES

Approval of the minutes for the regular meeting of June 1, 2016.

7. STAFF REPORTS

A. Park/Facility Tour – Night 1 of 2

This report provides the Parks, Recreation & Cultural Arts Commission with a schedule of the various parks in Los Alamitos that the Commission will be touring with City staff from the Recreation and Community Services and Public Services Departments

Recommendation: Commission receive, file and proceed with site visits of Los Alamitos parks/facilities according to the schedule in the staff report.

8. ITEMS FROM THE RECREATION & COMMUNITY SERVICES DEPARTMENT

9. COMMISSIONER REPORTS

At this time, Commissioners may report on items not specifically described on the Agenda that are of interest to the community, provided no action or discussion is taken except to provide staff direction to report back or to place the item on a future Agenda.

10. ADJOURNMENT

I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the Community Center, Museum and City Hall not less than 72 hours prior to the meeting. Dated this 30th day of June 2016.



Trini Zenovka, Department Secretary

**MINUTES OF PARKS, RECREATION AND CULTURAL ARTS COMMISSION
OF THE CITY OF LOS ALAMITOS**

REGULAR MEETING – WEDNESDAY, June 1, 2016

1. CALL TO ORDER

The Parks, Recreation and Cultural Arts Commission met in a Regular Session at 7:01 p.m., Wednesday, June 1, 2016, in the Council Chambers, 3191 Katella Ave., Chair Wilson presiding.

2. ROLL CALL

Present: Commission Members: Bell, Jempsa, Jorge, Wilson

Absent: Commission Members: Carvajal, Decker

Present: Staff: Corey Lakin, Recreation & Community Svcs. Dir.
Emeline Noda, Recreation Manager
Ron Noda, Recreation Manager
Emily Gingras, Recreation Coordinator
Megan Shimada, Recreation Coordinator

3. PLEDGE OF ALLEGIANCE

Chair Wilson led the Pledge of Allegiance.

4. ORAL COMMUNICATIONS

Chair Wilson opened Oral Communications. There being no one present wishing to speak, Chair Wilson closed Oral Communications.

5. MINUTES

Motion/Second: Wilson/Jorge

Unanimously Carried: The Parks, Recreation, and Cultural Arts Commission approved the minutes of the regular meeting of May 4, 2016.

7. STAFF REPORTS

A. Weekend of Art in Los Alamitos Recap:

Megan Shimada, Recreation Coordinator, provided a summarization on first Weekend of the Art in Los Alamitos held at the Community Center Friday, April 29 - Sunday, May 1, 2016. Approximately 500 people visited the exhibition throughout the weekend and 162 artists submitted their work for display. Based on the artists survey responses, event feedback, and discussions with Parks Recreation and Cultural Arts Commissioner Bell, staff will address some criticisms and implement some changes to improve the overall event.

B. Los Alamitos Senior Programs:

Emily Gingras, Recreation Coordinator, provided the Parks, Recreation and Cultural Arts Commission an update on a variety of programs, activities and services that the City of Los Alamitos offers to our senior community. These programs help seniors maintain an active and healthy lifestyle, while building friendships, community awareness and wonderful memories.

C. 2016 Summer Preview:

Corey Lakin, Recreation and Community Services Director, provided the Parks, Recreation and Cultural Arts Commission a preview of the Los Alamitos Recreation and Community Services Department 2016 summer programs, camps and events. As the summer is the busiest time of the year, the Recreation and Community Services Department directs marketing strategies to increase participation in our programs and events.

8. ITEMS FROM THE RECREATION & COMMUNITY SERVICES DEPARTMENT

Corey Lakin, Director of Recreation and Community Services Department thanked the Parks Recreation and Community Services Commissioners and staff for the Weekend of Art in Los Alamitos. Please note that July and August meetings will begin at 5:00 p.m. with a light dinner, to be followed by parks and facilities tour at 5:30 p.m.

We are excited to announce that our summer programming will begin the week of June 20, 2016, as this is the busiest time of the year for us. The Race on the Base website is now live and accepting online registrations. In keeping up with new trends and competitors the Recreation and Community Services Department is currently exploring new ways to market our programs and events via social media.

9. COMMISSIONER REPORTS

Commissioner Bell thanked the City Council for the Weekend of Art in Los Alamitos recognition.

Commissioner Jempsa did not have an item to report.

Commissioner Jorge thanked staff for Weekend of Art in Los Alamitos.

Chair Wilson thanked Commissioner Bell for his loyal dedication to the Parks Recreation and Cultural Arts Commission. Chair Wilson requested from staff an update from the Los Alamitos Unified School District Steer Committee relating to field, PR&CA Commission vacancies and progress on sundial. Chair Wilson also requested staff to provide a report on accommodations for individuals with disabilities, playground equipment, Special Olympics, and classes.

10. ADJOURNMENT

The Parks, Recreation, and Cultural Arts Commission adjourned at 8:10 p.m.

Josh Wilson, Chair

Attest:

Corey Lakin, Director
Recreation & Community Services Department

City of Los Alamitos

Recreation & Community Services

Agenda Report Staff Report

July 6, 2016
Item No: 7A

To: Josh Wilson, Chairperson & Members of the Parks, Recreation and Cultural Arts Commission

From: Corey Lakin, Recreation & Community Services Director

Subject: Park/Facility Tour – Night 1 of 2

Summary: This report provides the Parks, Recreation & Cultural Arts Commission with a schedule of the various parks in Los Alamitos that the Commission will be touring with City staff from the Recreation and Community Services and Public Services Departments.

Recommendation: Commission receive, file and proceed with site visits of Los Alamitos parks/facilities according to the schedule in the staff report.

Background:

Three years ago, the Parks, Recreation and Cultural Arts Commission visited the parks and facilities that are owned, operated and/or utilized by the City for programs, events and/or passive recreation to become more familiar with the sites and amenities at each site. This year, Commissioners agreed the idea to do another tour was a good one since it has been several years and there are new Commissioners who were not a part of the tour three years ago.

Discussion:

In order for the Parks, Recreation and Cultural Arts Commissioners to make the informed recommendations to the City Council, it is important for the Commissioners to be familiar with the various parks and facilities the City manages, owns and programs, as well as the amenities at each site. Staff from the Recreation and Community Services Department and the Public Services Department will provide the Commission with a tour of six sites tonight and ten sites (six are located together) at the next Commission meeting.

Tonight's site visit schedule will be as follows:

Los Alamitos Museum (11062 Los Alamitos Blvd.)
Labourdette Park (4401 Howard Street)
JFTB Aquatics Training Center (11200 Lexington Drive)
Little Cottonwood Park (4000 Farquhar Avenue)
Sterns Park (3811 Farquhar Ave)
Orville Lewis Park (3662 Kempton Drive)

Fiscal Impact:

No fiscal impact.

Submitted & Approved By:



Corey Lakin
Recreation & Community Services Director