



## CITY OF LOS ALAMITOS

### EMPLOYMENT OPPORTUNITY

#### RECREATION LEADER – DAY CAMP/SUMMER PARKS PROGRAM

**10-25 hours per week with flexible work schedules.**

**Primarily day shifts.**

**Evening and weekend shifts available in various areas of the department.**

#### FILING INFORMATION:

Applicants must submit a completed City of Los Alamitos employment application. **Filing deadline: Open until filled.**

**SALARY RANGE:**    *Recreation Leader \$10.00 - \$11.80 per hour.*  
                              *Recreation Leader II \$10.50 - \$12.40 per hour.*  
                              *Sr. Recreation Leader \$11.50 - \$13.70 per hour.*  
                              \* *Starting salary based on experience and education.*

#### POSITION:

This position serves as a recreation leader in the Department of Recreation and Community Services and performs a wide variety of recreational program assistance tasks, which include planning, organizing, and supervising various recreational activities.

#### ESSENTIAL JOB FUNCTIONS:

Under the direction of the Recreation Manager and Community Services Coordinator, Recreation Leaders are required to perform the following essential job functions:

- Plan, organize and supervise recreational activities for Day Camp or Summer Parks drop-in program.
- Effectively communicate verbally to supervisor, staff and participants.
- Perform other duties as assigned.

#### DESIRABLE KNOWLEDGE, SKILLS AND ABILITIES:

- Knowledge of various sports skills, games, special event planning and craft activities.
- Prefer an individual that has experience working with children of various age groups.
- Prefer a dynamic and enthusiastic personality with the ability to motivate staff and children, and a basic knowledge of child development.
- Knowledge of, and ability to, perform basic first-aid.
- Be able to lift over their head, twist & turn a minimum of ten pounds.
- Be able to stand for a long period of time either indoors or outdoors.
- Be able to participate in indoor and outdoor physical activities such as games, excursions, etc.
- Be able to work in a team setting and able to cooperate with fellow recreation leaders

#### DESIRABLE EXPERIENCE AND TRAINING:

- Currently attending or graduated from high school. College course work with a major in recreation, child development, or physical education preferred.

#### SELECTION PROCEDURE:

- A City Screening Committee will review all applications. Those candidates with the most relevant qualifications will be invited to participate in an oral interview to evaluate training, experience, and personal qualifications.

*The City of Los Alamitos is an Equal Opportunity Employer and does not Discriminate on the basis of Race/Color, National Origin, Sex, Religion, Age or Handicapped Status in Employment or the Provision of Service.*