



Addendum Number 1

Targeted Zoning & Subdivisions Code Update 2017-2018

Meeting Notes from March 22, 2017 Pre-Proposal Meeting

Presenters Tom Oliver – Associate Planner and Lisa Kranitz -- Assistant City Attorney

Presentation:

- Why the update is needed: In 2006, a zoning code update was conducted, but the update was discontinued in the middle of the project, leaving the update incomplete.
- The City adopted a Comprehensive General Plan in March of 2015.
- Why is the update “targeted”? Only changes and corrections are needed; does not require an entire new code. The City is satisfied with the Code’s structure and authority levels.
- Beginning on page 16 of the RFP are the scaled priorities that Staff has identified for this update.

Questions from Attendees Including City Responses:

Question

Why does the Subdivisions code have all 3’s on the priority scale?

Answer

Staff feels this is the most dated section of the municipal code.

Question: How much of the update was done before?

Current Staff was not working for the City at that time, but Staff has heard that up to half of the update was completed.

Question: What kind of changes does the new General Plan require?

There were ten opportunity sites noted for zoning changes around the City and a few of these changes have been made, but there are still new zones that need to be created such as: a Mixed Use Zone and a Live/Work Zone.

Question: Who was the Consultant on the General Plan?

PlaceWorks

Question: What is the time frame for the Consultant to complete update?

Up to a year, but selected Consultant will need to provide Staff a proposal of time they will require to complete the update.

Question: What is the budget for the update?

The new budget year starts in July, therefore, check back at the end of April to

Question

Answer

Question: Does the 2006 Zoning Code remain incomplete?

see what final budget line is approved by Council. Please note that this is after the RFP deadline of April 12th.

Question: Will the Land Use tables need to be changed?

No, it is a flawed but complete Zoning Code, however, glaring inconsistencies have been corrected a little at a time over the course of the last 10 plus years.

Question: Who will be the Advisory Committee and how many times will they meet?

Yes, they will need to reflect which Land Uses are permitted uses, and add new Zoning Districts.

Possibly Department Heads, Commission Members, and/or Council Members. They will meet up to five times or less during the project.