

CITY OF LOS ALAMITOS



REQUEST FOR PROPOSAL CITY ATTORNEY SERVICES

Addendum #1 (June 06, 2017)

1. **Question:** What is the City's Annual Budget by Department?

Answer: The Proposed Fiscal Year 2017/18 General Fund Operating Budget consists of the following budgeted expenditures by Department: \$6,198,261 for Police, \$2,636,636 for Development Services, \$1,805,395 for Recreation and Community Services and \$2,503,645 for Administration, Non-Departmental and Transfers Out.

2. **Question:** Is the City seeking to contract with a firm, which could also provide special services in areas that are currently being handed by other firms?

Answer: The City may consider using the firm selected to provide City Attorney Services for special services. However, as stated in the City's Request for Proposal, the City retains the right to continue using separate legal counsel for specialized services as it has historically.

3. **Question:** Are there currently any major developments in the City?

Answer: Major developments consist of: (1) \$2 million median improvement project on Los Alamitos Blvd; (2) a 4-story (108-room) hotel which been proposed to be built on a vacant parcel on Los Alamitos Blvd; (3) a 9.56-acre site adjacent to Katella Avenue and the 605-Freeway has been acquired by Lincoln Properties for future development; and (4) the City's Civic Center is currently being analyzed to determine its highest and best use.

4. **Question:**
What is the current TOT/Bed Tax?

Answer: The City's Transient Occupancy Tax (TOT) is 8%.

5. Question:

The below statement is taken from Section III(B) of the RFP titled "Proposal Requirements" under subsection III (2) "Known Conflicts of Interest":

List any political contributions of money, in-kind services, or loans made to any member of a City Council of any City within the last three years by the applicant law firm and all of its attorneys, (including the attorney being proposed to represent the City of Los Alamitos).

Can you confirm if the statement should say any city or only the City of Los Alamitos?

Answer: This intentionally says "any city." The purpose of this requirement is to determine whether or not a firm secures or retains its city clients in part by contributing to election campaigns in those cities. The City of Los Alamitos prohibits such contributions to Council members and candidates for local office; however, an attorney or firm that makes such contributions in cities that do not prohibit contributions will not necessarily be disqualified.

Date: June 07, 2017

BY ORDER OF THE CITY OF LOS ALAMITOS

By: Jason Al-Imam
Jason Al-Imam
Administrative Services Director
City of Los Alamitos

ACKNOWLEDGEMENT BY THE BIDDER:

BIDDER'S SIGNATURE

DATE