

**MINUTES OF PARKS, RECREATION AND CULTURAL ARTS COMMISSION  
OF THE CITY OF LOS ALAMITOS**

**REGULAR MEETING – WEDNESDAY, March 1, 2017**

**1. CALL TO ORDER**

The Parks, Recreation and Cultural Arts Commission met in a Regular Session at 7:00 p.m., Wednesday, March 1, 2017, in the Council Chambers, 3191 Katella Ave., Chair Carvajal presiding.

**2. ROLL CALL**

**Present:** Commission Members: Chirco, Carvajal, Doby, Estrada, Jorge, Hill, Olveda

**Absent:** Commission Members: None

**Present:** Staff: Emeline Noda, Recreation Manager.  
Ron Noda, Recreation Manager  
Megan Shimada, Recreation Coordinator

**3. PLEDGE OF ALLEGIANCE**

Chair Carvajal led the Pledge of Allegiance.

**4. INSTALLATION OF NEW COMMISSIONER**

Recreation and Community Services Manager Emeline Noda gave the Oath of Allegiance and installed Dean Hill as a Parks, Recreation and Cultural Arts (PR&CA) Commissioner.

**5. ORAL COMMUNICATIONS**

Chair Carvajal opened Oral Communications. There being no one present wishing to speak, Chair Carvajal closed Oral Communications.

**6. MINUTES**

Motion/Second: Estrada/Jorge

Abstain: Hill

Unanimously Carried: The Parks, Recreation, and Cultural Arts Commission approved the minutes of the regular meeting of February 1, 2017. Deferred approval of minutes of December 7, 2016 and January 4, 2017 to next schedule meeting.

**7. STAFF REPORTS**

**A. Los Alamitos Senior Club**

Recreation and Community Services Manager, Emeline Noda, provided the Parks Recreation and Cultural Arts Commission an update on the Los Alamitos Senior Club. The Club meets every Thursday at the Community Center and has its own board of directors and provides opportunities for seniors in the community to maintain an active and healthy lifestyle while building friendships, community awareness and wonderful memories. This Club is the heart of Los Alamitos, because each week they truly give of themselves for the benefit of others with

passion and purpose. They are an inspiring group and the City is proud to host them a gathering place for such a special, caring, devoted group of model citizens who care and give back to their community.

**B. Recreation & Community Services Department Employee of the Quarter**

Recreation Manager Ron Noda provided the Parks Recreation and Cultural Arts Commission an update on the Employee of the Quarter. The Recreation and Community Services Department implemented an awards program in the Fall of 2015 to recognize part-time employees for their outstanding work performance on a quarterly basis.

The awards program honors individuals with strong work ethic, exhibit quality customer service and provide excellent work. The Recreation and Community Service Department has awarded Samantha Kenny, Fall 2015; Bianca Frontino, Winter 2016; Kritina Veneciano, Spring 2016; Steve Kim, Spring 2016; and Alyssa Olveda, Fall 2016 as recipients of Employee of the Quarter.

**C. Preview of 2017 Weekend of Art in Los Alamitos**

Recreation Coordinator Megan Shimada provided the Parks, Recreation & Cultural Arts Commission a preview of the upcoming Weekend of Art in Los Alamitos scheduled for Friday, March 17- Sunday, March 19, 2017. The three-day art festival will feature all performing and visual arts mediums at the Los Alamitos Community Center. This year additional awards were added for Pre-K through 5<sup>th</sup> grade, Middle School, High School, and Adult (18+) 1<sup>st</sup>, 2<sup>nd</sup>, & 3<sup>rd</sup> places for each group and "People's Choice" 1<sup>st</sup> place awards. The length of the demonstrations/activities was extended to include multiples at one time throughout the exhibition area, allowing for choices among the attendees and incorporate performing arts throughout the event. The local newspapers have been contacted and provided literature to disperse through online and print media. Staff will continue to market through as many avenues as possible.

**D. California Park & Recreation Society District 10 Volunteer Merit Award Nominee(s)**

The California Parks and Recreation Society District 10 is hosting an awards and installation banquet on Thursday, April 20, 2017 at the Community Meeting Center in Garden Grove. The awards program is designed to recognize and honor individuals and organizations who have contributed to the recreation profession and the quality of life within CPRS District 10. The PR&CA Commission, City Council, City Manager as well as Recreation and Community Services staff are invited to attend the District 10 banquet. Each year the Parks, Recreation & Cultural Arts Commission nominates an individual and/or an organization to receive the Volunteer Merit Award.

Recreation Manager Emeline Noda opened discussion for recommendation.

After much discussion the PR&CA Commissioners voted Chang Orthodontics and Michael Bell as their year's selections. Chair Carvajal motioned, Commissioner Jorge second the motion and all voted in favor.

**8. ITEMS FROM THE RECREATION & COMMUNITY SERVICES DEPARTMENT**

Recreation Manager Emeline Noda thanked the PR&CA Commission for their support at the Race on the Base. We maintained registration and will be sending survey to all participants and will recognize race sponsors at the April City Council Meeting and invite you to attend. Next Month we will provide you an update on ROTB event.

Ron Noda, Recreation Manager provided an update on the cancellation of fields due to excessive rain this season. The Recreation and Community Services Department is hiring, please let anyone you think might be interested contact our office for further information.

**9. COMMISSIONER REPORTS**

Commissioner Olveda and family participated in ROTB event on Saturday as did his family.

Commissioner Chirco, attended ROTB Glow Run on Friday evening and also judged the participants of his event. His son also participated in the Glow Run along with his family, enjoyed the food and vendors at the event.

Vice Chair Estrada volunteered at ROTB table and really enjoyed the event. She requested an update on the Coyote Creek bike path.

Commissioner Hill and family participated in the ROTB.


Commissioner Doby volunteered to judge Glow Run and had so much fun and loved the selection of food trucks at the event.

Commissioner Jorge, participated in the event as did his family and friends. Commissioner Jorge mentioned that he received many compliments on how well organized this event is and appreciates all our efforts. Commissioner Jorge provided an update on Wheels Wings and Rotors to take place in October 2017.

Chair Carvajal, attended the Glow Run on Friday and had a great time judging the event. Chair Carvajal requested staff to provide the commission printed cards with all the social network marketing avenues for reference and an updated staff reports (example fields, rules and regulation) for the commission as education components. Chair Carvajal is excited to have the commission fully staffed and encouraged all commissioners to talk with neighbors and friends and bring back ideas to the Commission to bring change to the City.

**10. ADJOURNMENT**

The Parks, Recreation, and Cultural Arts Commission adjourned at 9:20 p.m.

  
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Pete Carvajal, Chair

Attest:

  
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Corey Lakin, Director  
Recreation & Community Services Department