

PERSONNEL APPEALS COMMISSION SPECIAL MEETING AGENDA

City of Los Alamitos
3191 Katella Avenue
Los Alamitos, CA 90720

Monday, August 13, 2012 – 6:00 P.M.

NOTICE TO THE PUBLIC

This Agenda contains a brief general description of each item to be considered. Except as provided by law, action or discussion shall not be taken on any item not appearing on the agenda. Supporting documents, including staff reports, are available for review at City Hall in the Administration once the agenda has been publicly posted.

Any written materials relating to an item on this agenda submitted to the Personnel Appeals Commission after distribution of the agenda packet are available for public inspection in the City Administration Office, 3191 Katella Ave., Los Alamitos CA 90720, during normal business hours. In addition, such writings or documents will be made available for public review at the respective public meeting.

It is the intention of the City of Los Alamitos to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee, or a participant at this meeting, you will need special assistance beyond what is normally provided, please contact the City Administration Office at (562) 431-3538, extension 201, 48 hours prior to the meeting so that reasonable arrangements may be made. Assisted listening devices may be obtained at the meeting for individuals with hearing impairments.

Persons wishing to address the Personnel Appeals Commission on any item on the Personnel Appeals Commission Agenda will be called upon at the time the agenda item is called or during the Personnel Appeals Commission's consideration of the item and may address the Personnel Appeals Commission for up to three minutes.

- 1. CALL TO ORDER**
- 2. ROLL CALL**
 - Commissioner Lee
 - Commissioner Patz
 - Commissioner Salai
 - Commissioner Schmicker-Black
- 3. PLEDGE OF ALLEGIANCE**

4. ELECTION OF OFFICERS

- A. The Personnel Appeals Commission will elect a Chairman and Vice Chairman.

5. CLOSED SESSION

Pursuant to Government Code Section 54957, the Commission will recess to closed session to consider public employee discipline/dismissal/release unless the employee requests that the hearing be held in open session.

6. ADJOURNMENT

I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the following locations: Los Alamitos City Hall, 3191 Katella Ave.; Los Alamitos Community Center, 10911 Oak Street; and, Los Alamitos Museum, 11062 Los Alamitos Blvd., not less than 24 hours prior to the meeting. **Dated this 8th day of August, 2012.**

Janice Shore, Executive Assistant