

CITY OF LOS ALAMITOS

3191 Katella Avenue
Los Alamitos, CA 90720

AGENDA SPECIAL CITY COUNCIL MEETING

Monday, August 20, 2012 – 5:00 p.m.

NOTICE IS HEREBY GIVEN that a Special Meeting of the City Council is hereby called and will be held on MONDAY, August 20, 2012 at 5:00 p.m. in the City Council Chambers, 3191 Katella Avenue, Los Alamitos. The agenda is as follows:

NOTICE TO THE PUBLIC

This Agenda contains a brief general description of each item to be considered. Except as provided by law, action or discussion shall not be taken on any item not appearing on the agenda. Supporting documents, including staff reports, are available for review at City Hall in the City Clerk's Office or on the City's website at www.ci.los-alamitos.ca.us once the agenda has been publicly posted.

Any written materials relating to an item on this agenda submitted to the City Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office, 3191 Katella Ave., Los Alamitos CA 90720, during normal business hours. In addition, such writings or documents will be made available for public review at the respective public meeting.

It is the intention of the City of Los Alamitos to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee, or a participant at this meeting, you will need special assistance beyond what is normally provided, please contact the City Clerk's Office at (562) 431-3538, extension 220, 48 hours prior to the meeting so that reasonable arrangements may be made. Assisted listening devices may be obtained from the City Clerk at the meeting for individuals with hearing impairments.

Persons wishing to address the City Council on any item on the City Council Agenda will be called upon at the time the agenda item is called or during the City Council's consideration of the item and may address the City Council for up to three minutes.

1. CALL TO ORDER

2. ROLL CALL

Council Member Graham-Mejia
Council Member Kusumoto
Council Member Stephens
Mayor Pro Tem Poe
Mayor Edgar

3. SPECIAL ORDERS OF THE DAY

**A. Interview Applicants for the Cable, Personnel Appeals, and Planning
Commissions (City Clerk)**

This report provides relevant information by which the City Council may appoint members to Commission vacancies.

Recommendation:

1. Interview the following applicants; and,

5:00 Stephen Hammond

5:05 John Underwood

5:10 Daniel Patz

5:15 Marilyn Bates

5:20 Cathie Salai

5:25 Ben Sutherlin

5:30 John Riley

3. Make appointments to the Cable, Personnel Appeals, and Planning Commissions; or,

4. Action as Council deems appropriate.

4. ADJOURNMENT

The next meeting of the City Council is scheduled for **MONDAY, August 20, 2012, at 6:00 p.m.**, in the City Council Chambers.

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted at the following locations: Los Alamitos City Hall, 3191 Katella Ave.; Los Alamitos Community Center, 10911 Oak Street; and, Los Alamitos Museum, 11062 Los Alamitos Blvd.; not less than 24 hours prior to the meeting.



Windmera Quintanar
Department Secretary

Date

8/16/12

City of Los Alamitos

Agenda Report Special Orders

August 20, 2012
Item No: 3A

To: Mayor Troy D. Edgar & Members of the City Council
Via: Angie Avery, City Manager
From: Windmera Quintanar, Department Secretary
Subject: Interview Applicants for the Cable, Personnel Appeals, and Planning Commissions

Summary: This report provides relevant information by which the City Council may appoint members to Commission vacancies.

Recommendation:

1. Interview the following applicants; and,

5:00	Stephen Hammond	5:05	John Underwood	5:10	Daniel Patz
5:15	Marilyn Bates	5:20	Cathie Salai	5:25	Ben Sutherlin
5:30	John Riley				
2. Make appointments to the Cable, Personnel Appeals, and Planning Commissions; or,
3. Action as Council deems appropriate.

Background

The Los Alamitos Municipal Code provides for the appointment of residents to City Boards and Commissions. City Council policy has determined interested parties, including incumbents, need to submit an application for consideration by the Council. All applicants are interviewed before the Council in an open setting.

Several openings have occurred on three of the City's Commissions: one unexpired term on the Cable Commission; three expired terms on the Personnel Appeals Commission; and, two expired terms on the Planning Commission. Availability Notices were posted at City Facilities, on the City's Website, through Channel-3, and copies were provided to the press inviting residents to apply for these positions.

Discussion

In May 2012, former Commissioner Carol Cochrane indicated an interest in vacating her position and subsequently missed her third consecutive Cable Commission meeting in a row, thus vacating her seat. This resulted in one position with an unexpired term expiring in July 2014. Additionally, Personnel Appeals Commissioner Brad Gill submitted his resignation on May 18, 2012, effective immediately.

There are three terms on the Personnel Appeals Commission scheduled to expire at the end of August 2012, this includes the vacated term by Mr. Gill. The two terms on the Planning Commission expired at the end of July 2012. All incumbents have continued to serve.

Personnel Appeals Commissioners Daniel Patz and Cathie Salai have reapplied. Planning Commissioners John Riley and Benjamin Sutherlin have also reapplied.

It should be noted candidate Marilyn Bates had applied for both the Personnel Appeals and Planning Commissions. Since the close of the application period, Ms. Bates has expressed her preference for the Personnel Appeals Commission and has rescinded her application for the Planning Commission.

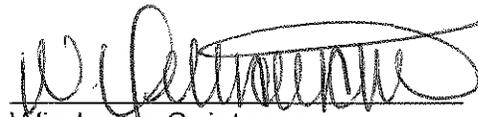
In addition, Planning Commissioner Riley has indicated that he is regretfully unable to make his interview. He expressed great interest in continuing to serve on the Planning Commission. Per past practice, Commissioner Riley was given the opportunity to submit answers to the questions in lieu of an interview before Council. The City Clerk will read the answers allowed for the record.

At this time, it is appropriate to conduct applicant interviews so appointments may be considered.

Fiscal Impact

None.

Submitted By:



Windmea Quintanar
Department Secretary

Approved By:



Angie Avery
City Manager

Attachment: 1. Applications & Interview Questions
2. Local Appointment List

CABLE COMMISSION



CITY OF LOS ALAMITOS

RECEIVED
CITY OF LOS ALAMITOS
JUN 14 AM 10:39

CABLE COMMISSION APPLICATION

Applicant's name STEPHEN D. HAMMOND

Greenbrook

A [REDACTED]
H [REDACTED]

Los Alamitos 16

Previous service on any Commission/Board? NO Which one? _____ When? _____

Are you available to attend evening meetings? YES

Do you presently contract any services or are you otherwise employed by the City of Los Alamitos? NO

If so, what is the nature of the contract or employment? _____

Please describe how your qualifications and skills would benefit the Cable Commission:

TRANSCRIBED LATV TAPES TO DISC. TECHNICALLY
SUPPORTED LATV PRODUCTIONS. TOOK LATV WORK
SHOPS FOR PRODUCTION SKILLS. ANNOUNCED
COLLEGE RADIO SHOWS.

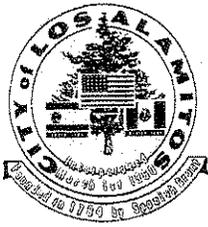
Please describe your educational background and list any professional or vocational licenses/certificates:

BS IN PHYSICS FROM CSULA, 1986,
AUTHORED PROFESSIONAL TRAINING
COURSES.

[REDACTED SIGNATURE]

Signature

14 JUNE 2012
Date



CITY OF LOS ALAMITOS

RECEIVED
CITY OF LOS ALAMITOS

2012 JUL 11 PM 1:15

CABLE COMMISSION APPLICATION

Applicant's name John Underwood Carrier Row _____

Applicant _____

Home tel _____ amitos 36

Previous service on any Commission/Board? YES Which one? LATV BOARD When? 2004-6

Are you available to attend evening meetings? YES

Do you presently contract any services or are you otherwise employed by the City of Los Alamitos? _____

If so, what is the nature of the contract or employment? I OCCASIONALLY CONTRACT TO PROVIDE RECORDING SERVICES FOR CITY SPONSORED PROGRAMS.

Please describe how your qualifications and skills would benefit the Cable Commission:

I HAVE BEEN ACTIVE IN MEDIA PRODUCTION, MANAGEMENT AND PROMOTION IN RADIO, TV AND PRINT FOR 35 YEARS, AND MORE RECENTLY WEB CREATION AND CONTENT MANAGEMENT. I HAVE A BROAD BACKGROUND IN PUBLIC MEDIA THAT WOULD COMPLEMENT THE SPECIFIC COMMUNITY MISSION PEG TV ADDRESSES. I ALSO HAVE A WELL GROUNDED UNDERSTANDING OF STATE AND FEDERAL PEG POLICIES AND LEGISLATION AFFECTING LOCAL COMMUNITY TV.

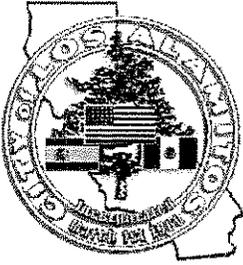
Please describe your educational background and list any professional or vocational licenses/certificates:

GRADUATE DEGREE - DEPT. OF JOURNALISM - CSULB
ENGINEER / PRODUCER - KLON / KJAZZ, LONG BEACH, CA.
CONTRACT PRODUCER - NATIONAL PUBLIC RADIO, WASH. DC
ASSISTANT LINE PRODUCER - LIROL PRODUCTION / POST GROUP, HOLLYWOOD CA
STUDIO PRODUCTION COORDINATOR - LATV-3 (2009-10)
3 TIME PROGRAM AWARDEE - ALLIANCE FOR COMMUNITY MEDIA

Signature _____

Date 7/10/12

PERSONNEL
APPEALS
COMMISSION



CITY OF LOS ALAMITOS

3191 Katella Ave., Los Alamitos CA 90720
(562) 431-3538 <http://cityoflosalamitos.org>

Date Received
(date stamp)
RECEIVED
CITY OF LOS ALAMITOS
2012 JUN 20 AM 11:17

COMMISSION APPLICATION

Application to be considered for the following Commissions:

- Cable Parks, Recreation, and Cultural Arts
- Personnel Appeals Planning Traffic

Applicant's name Daniel Patz Greenbrook

Applicant [Redacted] CA 90720

Home Te [Redacted]

E-mail: [Redacted] Years Lived in Los Alamitos 5

Previous service on any Commission/Board? Yes No

If Yes, which Commission? Personnel Appeals Commission When? Oct 08 to present

Are you available to attend evening meetings? Yes

Do you presently contract any services or are you otherwise employed by the City? Yes No

If so, what is the nature of the contract or employment? Not applicable

Please describe how your qualifications and skills would benefit the Commission:

I understand the need for absolute confidentiality in all personnel matters. I am able to look at
an issue objectively and render a fair decision or recommendation to the city council based on
the facts presented in the hearing before the Personnel Appeals Commission.

Please describe your educational background and list any professional or vocational licenses/certificates:

I have a Bachelors Degree and a Masters Degree in Business Administration. The emphasis in my
undergraduate degree was labor and management relations. I managed bargaining unit employees for
over 10 years and understand the nuances of labor contracts.

[Redacted Signature]

Signature

6-18-2012

Date



CITY OF LOS ALAMITOS

3191 Katella Ave., Los Alamitos CA 90720
(562) 431-3538 <http://cityoflosalamitos.org>

Date Received

City of Los Alamitos
Community Development

JUL 5 2012

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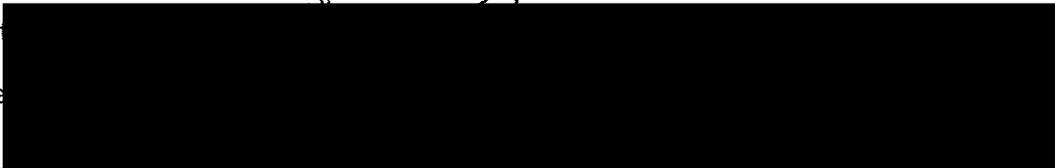
COMMISSION APPLICATION

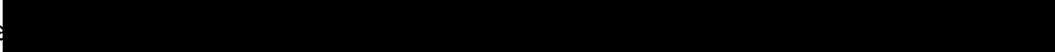
Application to be considered for the following Commissions:

- Cable
- Parks, Recreation, and Cultural Arts
- Personnel Appeals
- Planning
- Traffic

Applicant's name Marilyn Bates

Greenbrook

Applicant  A 90720

Home Tel  470

E-mail:  35

Previous service on any Commission/Board? Yes No

If Yes, which Commission? _____ When? _____

Are you available to attend evening meetings? Yes

Do you presently contract any services or are you otherwise employed by the City? Yes No

If so, what is the nature of the contract or employment? _____

Please describe how your qualifications and skills would benefit the Commission:

active member of community for 35 years
past member + president of Los Alamitos
School District

Seems analytical + calm + objective person
owned my own consulting company for over
30 years

Please describe your educational background and list any professional or vocational licenses/certificates:

Ph.D Education/Instructing
Many degrees + certificates leading to
the doctoral degree



Signature

6/28/12
Date



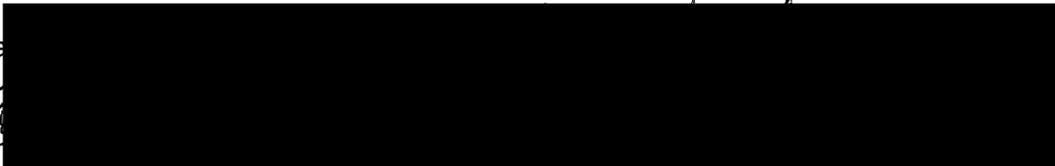
CITY OF LOS ALAMITOS

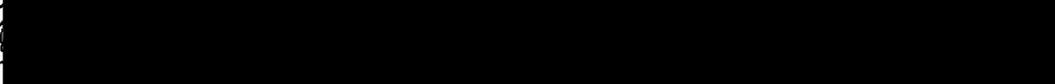
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CITY OF LOS ALAMITOS

2012 JUL 11 PM 3:14

PERSONNEL APPEALS COMMISSION APPLICATION

Applicant's name CATHIE A. SALAI Greenbrook

Applicant's address  90720

Home telephone  25

Previous service on any Commission/Board? Which one? PERSONNEL APPEALS CATV When? current

Are you available to attend evening meetings? Yes

Do you presently contract any services or are you otherwise employed by the City of Los Alamitos? No

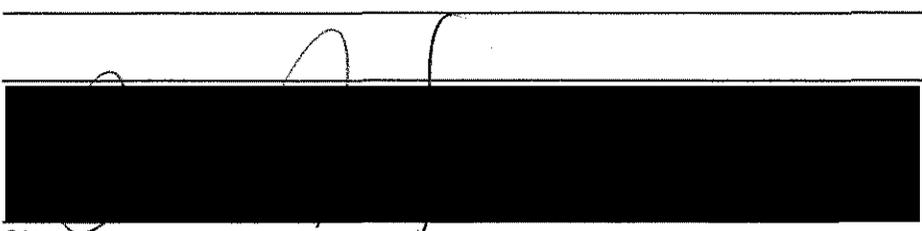
If so, what is the nature of the contract or employment? _____

Please describe how your qualifications and skills would benefit the Personnel Commission:

current member of Personnel Appeals Commission
Worked as a Sales Mgr with GTB Directories where
I was directly responsible for hiring, coaching &
termination of sales people. Many years of
interpersonal skills to consider all perspectives

Please describe your educational background and list any professional or vocational licenses/certificates:

B.S. Psychology, Univ of Pittsburgh

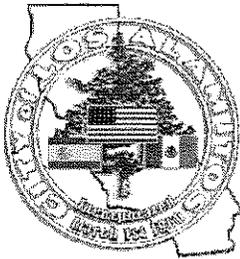


Signature

7-11-12
Date

of a given situation, analyze the particulars and make a sound judgement that is satisfactory to all principals and benefits the whole. I love my city... have raised two children here and have been a long term volunteer on many past events. I want only to see the best interest of the residents and businesses be protected at all times regardless of personalities.

PLANNING COMMISSION



CITY OF LOS ALAMITOS

3191 Katella Ave., Los Alamitos CA 90720
(562) 431-3538 <http://cityoflosalamitos.org>

RECEIVED
CITY OF LOS ALAMITOS
2012 JUL -9 PM 8:11

COMMISSION APPLICATION

Application to be considered for the following Commissions:

- Cable Parks, Recreation, and Cultural Arts
- Personnel Appeals Planning Traffic

Applicant's name BENJAMIN T. SUTHERLIN, Ph.D.

Greenbrook

Applicant

CA 90720

Home T

E-mail:

32+

Previous service on any Commission/Board? Yes No

If Yes, which Commission? PARKS & REC; PLANNING When? 1990-2003

Are you available to attend evening meetings? YES

Do you presently contract any services or are you otherwise employed by the City? Yes No

If so, what is the nature of the contract or employment? N/A

Please describe how your qualifications and skills would benefit the Commission:

PLEASE SEE ATTACHED INFORMATION.

Please describe your educational background and list any professional or vocational licenses/certificates:

PLEASE SEE ATTACHED INFORMATION

Signature

JULY 6, 2012

Date



CITY OF LOS ALAMITOS

PLANNING COMMISSION APPLICATION

Applicant's name _____

Applicant's address _____
(You must reside within City limits)

Home telephone _____ Work telephone _____ Years Lived in Los Alamitos _____

Previous service on any Commission/Board? _____ Which one? _____ When? _____

Are you available to attend evening meetings? _____

Do you presently contract any services or are you otherwise employed by the City of Los Alamitos? _____

If so, what is the nature of the contract or employment? _____

Describe how your qualifications and skills would benefit the Planning Commission:

Please describe your educational background and list any professional or vocational licenses/certificates:

Signature

Date

July 6, 2012

July 6, 2012

Members of the Los Alamitos City Council

3191 Katella Avenue

Los Alamitos, CA. 90720-5600

REF: Application for ReAppointment,

Los Alamitos City Planning Commission

It is my honor to request re-appointment to the Los Alamitos City Planning Commission, a position I've held for some time. We are in the midst of a major City General Plan revision, where we have worked hard to help provide the Council with a vision and direction for the future of our great little city. I was pleased to serve for 14 years on the Parks and Recreation Commission, and later, the Planning Commission. I believe my experience and practical background, along with my intimate knowledge provides the Council with the stability and reliability needed during these critical decisions ahead. Your positive consideration is humbly requested.

My wife, Twila, and I have lived in Los Alamitos for more than 32 years. We've taken an active interest and role in the viability of Los Alamitos through participation in business, school and civic affairs.

In 1982, we established a Disabled Veteran Business Enterprise in Los Alamitos. Subsequently, I have served as a member of the Board and an elected officer with the Los Alamitos Chamber of Commerce. I've been pleased to be a part of the Ambassador group, a member of the West Orange County Legislative Committee and the Regional Military Affairs Committee. I was also honored to be appointed by the Council as a resident-at-large for the Los Alamitos Business and Economic Advisory Committee, where I became more attuned to the direction of our city.

We were active in the Los Alamitos Unified School District while our son attended local schools and graduated from the Los Alamitos High School. My formal education supplements my hands-on experience in Planning and Programming, and more importantly, communications with residents and businesses.

I have a Bachelor of Science degree from Parsons College in Fairfield, Iowa, and a Masters in International Relations from the American University in Washington, D.C. My MPA in Public Administration is from the University of Southern California and my Ph.D. in Human Behavior is from William Lyon University. In addition, I served 31 years active duty as a Naval Officer/Aviator and retired in 1982 as a Captain, USN. I volunteered for duty in the California State Military Reserve and retired in 1990 as a Brigadier General, California Military Department. Currently, I serve as a volunteer for the Joint Forces Training Base Veteran's Service Center.

I believe I possess the qualifications for re-appointment to the Planning Commission and am extremely desirous to contribute to the City's prosperity.

Thank you for your consideration.

Benjamin T. Sutherlin, Ph.D.



CITY OF LOS ALAMITOS

3191 Katella Ave., Los Alamitos CA 90720
(562) 431-3538 <http://cityoflosalamitos.org>

City of Los Alamitos
Community Development
JUL 9 2012
RECEIVED

COMMISSION APPLICATION

Application to be considered for the following Commissions:

- Cable Parks, Recreation, and Cultural Arts
- Personnel Appeals Planning Traffic

Applicant's name John Riley Country Square _____

Applicant _____ CA 90720

Home Telephone _____

E-mail: _____ Years Lived in Los Alamitos 12.5

Previous service on any Commission/Board? Yes No

If Yes, which Commission? Planning When? 07/2009 to Present

Are you available to attend evening meetings? Yes

Do you presently contract any services or are you otherwise employed by the City? Yes No

If so, what is the nature of the contract or employment? NA

Please describe how your qualifications and skills would benefit the Commission:

I have business and management experience, and have been involved in local government as well as my own community for a number of years, and am raising my family in Los Alamitos.

My combination of experience and skills would allow me to see issues from multiple perspectives, remain open minded, and ultimately make informed decisions for the greatest benefit of our community.

Please describe your educational background and list any professional or vocational licenses/certificates:

B.S. Aeronautical Engineering

California C-7 Low Voltage Contractor

Signature

7/9/2012

Date

CITY OF LOS ALAMITOS
3191 Katella Avenue, Los Alamitos, CA 90720

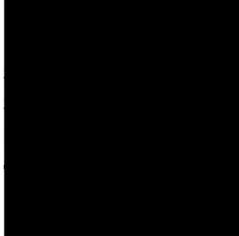
LOCAL APPOINTMENTS LIST

NOTICE IS HEREBY GIVEN that the City of Los Alamitos encourages residents to apply for positions on City Commissions, Boards and Committees that will have vacancies in 2011. At the end of each year, the City releases a list of expiring appointed terms for the coming year, names of incumbents, and the dates of their appointments. The following is a complete list for 2011. Interested residents may contact the Office of the City Clerk for applications and additional information, (562) 431-3538, Ext. 220.

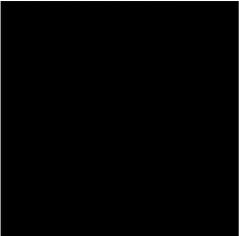
QUALIFICATIONS AND REQUIREMENTS: Members of the following Commissions and Boards shall be appointed, and shall be subject to removal, by motion of the City Council adopted by a majority vote. The members thereof shall be appointed from the qualified electors of the City, none of who shall hold any paid office or employment in the City government and shall serve until their respective successors are appointed and qualified. If a member of a Board or Commission is absent from three (3) consecutive meetings of such Board or Commission, unless by permission of such Board or Commission expressed in its official minutes, or is convicted of a crime involving moral turpitude, or ceases to be a qualified elector of the City, his/her office shall become vacant and shall be so declared by the City Council.

Planning Commissioners are designated "code filers" under California Government Code Section 87200. All other Boards/Commissions are designated "code filers" under the City's Conflict of Interest Code (COIC). Financial disclosure must be made periodically on specific forms and become documents of public record.

CABLE TELEVISION COMMISSION - The Cable Commission consists of five members, plus one-full time student member who is at least 16 years of age. The Commission meets on the third Wednesday of January, March, May, July, September & November, at 7:00 p.m., in the Los Alamitos Council Chambers, 3191 Katella Avenue, Los Alamitos. The Cable Commission is responsible for the administration of the local cable television access program. Applicants must be interviewed by the City Council prior to appointment. Currently, the Commission is inactive but it is anticipated that the City Council will review this matter in mid-2011.

Commission (3 years)	Members	Appointment	Exp. Date	Residential Area
CABLE TV Student	VACANT		July 2014	
CABLE TV	VACANT		July 2014	
CABLE TV	Althea Miller	July 2011	July 2014	
CABLE TV	Alice Jempso	July 2011	December 2014	
CABLE TV	Steve Clayton	July 2011	December 2014	
CABLE TV	Thomas Rothwell	July 2011	December 2014	

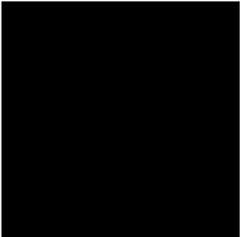
PARKS, RECREATION & CULTURAL ARTS COMMISSION - This is a seven-member Commission, which meets on the first Wednesday of each month at 7:00 p.m. in the City Council Chambers, 3191 Katella Avenue, Los Alamitos. It is responsible for advising the City Council in all matters pertaining to public recreation and parks, including problems of development of recreation areas, facilities, programs and services and formulating policies on recreational services, and also programming yearly events within the community that promote fine arts.

Commission (3 years)	Members	Appointment	Exp. Date	Residential Area
PR & CA	Candace Dewitt-Drucker	July 2011	September 2014	
PR & CA	Chuck Landon	July 2011	September 2014	
PR & CA	Cathy Ruark	July 2011	September 2014	
PR & CA	Pete Carvajal	February 2003	December 2014	
PR & CA	Beth Piburn	October 2009	December 2014	
PR & CA	Samuel Manning	July 2009	December 2014	
PR & CA	Elliot Singer	October 2008	December 2014	

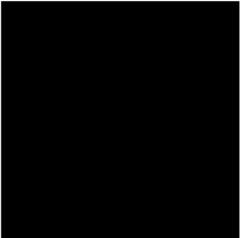
PERSONNEL APPEALS COMMISSION - This is a five-member Commission, which meets on an as-needed basis. The Personnel Appeals Commission receives and hears appeals on personnel matters.

Commission (4 years)	Members	Appointment	Exp. Date	Residential Area
PERSONNEL APPEALS	Cathie Salai	August 2008	August 2012	
PERSONNEL APPEALS	VACANT		August 2012	
PERSONNEL APPEALS	Daniel Patz	October 2008	August 2012	
PERSONNEL APPEALS	Betty Schmicker-Black	September 1994	August 2014	
PERSONNEL APPEALS	Robert Lee	February 2003	August 2014	

PLANNING COMMISSION - This is a seven-member Commission that meets on the second Monday of each month at 7:00 p.m. in the Los Alamitos Council Chambers, 3191 Katella Avenue, Los Alamitos. The Planning Commission is responsible for recommendations and implementation of the City's General Plan and zoning ordinances, as well as review of development proposals.

Commission (3 years)	Members	Appointment	Exp. Date	Residential Area
PLANNING	John Riley	July 2009	July 2012	
PLANNING	Benjamin Sutherlin	July 2009	July 2012	
PLANNING	Larry Andrade	January 2010	December 2012	
PLANNING	Gary Loe	January 2010	December 2012	
PLANNING	Wendy Grose	January 2010	December 2012	
PLANNING	Will Daniel	February 2005	December 2014	
PLANNING	Victor R. Sofelkanik	August 2000	December 2014	

TRAFFIC COMMISSION - This is a seven-member Commission that meets monthly on the second Wednesday of each month at 7:00 p.m. in the Los Alamitos Council Chambers, 3191 Katella Avenue, Los Alamitos. The Traffic Commission is responsible for reviewing complaints, requests or suggestions concerning traffic safety conditions and making recommendations to the City Council.

Commission (3 years)	Members	Appointment	Exp. Date	Residential Area
TRAFFIC	Pauline Bloom	May 2010	May 2013	
TRAFFIC	Richard Murphy	June 2012	May 2013	
TRAFFIC	James Wilhelm	May 2010	May 2013	
TRAFFIC	Norman Wray	May 2010	May 2013	
TRAFFIC	Richard Vardeman	March 2011	December 2014	
TRAFFIC	Johanna Schleuter	March 2011	December 2014	
TRAFFIC	Dave Emerson	January 2012	December 2014	