

# CITY OF LOS ALAMITOS

3191 Katella Avenue  
Los Alamitos, CA 90720

## REVISED AGENDA CITY COUNCIL SPECIAL MEETING

Monday, May 13, 2013 – 6:00 P.M.

I, Warren Kusumoto, as Mayor of the City of Los Alamitos, do hereby call a special meeting of the City Council of the City of Los Alamitos, to be held at the time and place listed above to discuss the matters listed below:



Warren Kusumoto, Mayor of the City of Los Alamitos

### NOTICE TO THE PUBLIC

This Agenda contains a brief general description of each item to be considered. Except as provided by law, action or discussion shall not be taken on any item not appearing on the agenda. Supporting documents, including staff reports, are available for review at City Hall in the City Clerk's Office or on the City's website at [www.cityoflosalamitos.org](http://www.cityoflosalamitos.org) once the agenda has been publicly posted.

Any written materials relating to an item on this agenda submitted to the City Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office, 3191 Katella Ave., Los Alamitos CA 90720, during normal business hours. In addition, such writings or documents will be made available for public review at the respective public meeting.

It is the intention of the City of Los Alamitos to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee, or a participant at this meeting, you will need special assistance beyond what is normally provided, please contact the City Clerk's Office at (562) 431-3538, extension 220, 48 hours prior to the meeting so that reasonable arrangements may be made. Assisted listening devices may be obtained from the City Clerk at the meeting for individuals with hearing impairments.

Persons wishing to address the City Council on any item on the City Council Agenda should complete a blue "Request to Speak" card and will be called upon at the time the agenda item is called or during the City Council's consideration of the item and may address the City Council for up to three minutes.

1. **CALL TO ORDER**
2. **ROLL CALL**
  - Council Member Edgar
  - Council Member Grose
  - Council Member Murphy
  - Mayor Pro Tem Graham-Mejia
  - Mayor Kusumoto

**3. CLOSED SESSION**

**A. Interview Applicant for the Cable and Traffic Commission**

This report provides relevant information by which the City Council may appoint members to Commission vacancies.

Recommendation:

1. Interview Cable and Traffic Commission applicant, Gina Biri; and,
2. Make appointments to the Cable and Traffic Commissions; and,
3. Direct the City Clerk to have Commission terms end in December; and,
4. Action as Council deems appropriate.

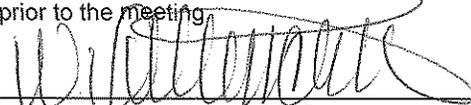
**B. CONFERENCE WITH LEGAL COUNSEL – INITIATION OF LITIGATION**

Authority: Government Code Section 54956.9 (d)(4)

Potential Cases: One (Proposed Prologis Development, City of Cypress)

**4. ADJOURNMENT**

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted at the following locations: Los Alamitos City Hall, 3191 Katella Ave.; Los Alamitos Community Center, 10911 Oak Street; and, Los Alamitos Museum, 11062 Los Alamitos Blvd.; not less than 24 hours prior to the meeting.

  
\_\_\_\_\_  
Windmera Quintanar, CMC  
City Clerk

5/10/13  
\_\_\_\_\_  
Date

# City of Los Alamitos

## Agenda Report Special Orders of the Day

May 13, 2013  
Item No: 3A

To: Mayor Warren Kusumoto & Members of the City Council  
Via: Gregory D. Korduner, Interim City Manager  
From: Windmera Quintanar, CMC, City Clerk  
Subject: Interview Applicant for the Cable and Traffic Commission

**Summary:** This report provides relevant information by which the City Council may appoint members to Commission vacancies.

### Recommendation:

1. Interview Cable and Traffic Commission applicant, Gina Biri; and,
2. Make appointments to the Cable and Traffic Commissions; and,
3. Direct the City Clerk to have Commission terms end in December; and,
4. Action as Council deems appropriate.

### Background

At its Special meeting of May 6, 2013, Council interviewed two applicants for the Cable Commission (Stephen Hammond and Shelly Hasselbrink) and two applicants for the Traffic Commission (James Wilhelm and Norman Wray). Applicant Gina Biri was not able to attend due to prescheduled events. She was given the opportunity to submit her questionnaire in advance for Council consideration. Council postponed appointment to allow Ms. Biri to interview before the Council.

One unscheduled vacancy on the Cable Commission, two scheduled vacancies on the Traffic Commission, and one unscheduled vacancy on the Personnel Appeals Commission has occurred. Availability Notices were posted at City Facilities, on the City's website, through Channel-3, and copies were provided to the press inviting residents to apply for these positions.

## Discussion

Althea Miller resigned from the Cable Commission on March 26, 2013, resulting in one unscheduled vacancy. Three applications have been received for one position expiring December 2016. In addition, there is one student position available. Notification was sent to the Los Alamitos Unified School District requesting applicants. No applications were submitted for the student position.

The Traffic Commission has two terms set to expire the end of May 2013. Three applications have been received for two positions expiring December 2016. Incumbents James Wilhem and Norman Wray have reapplied.

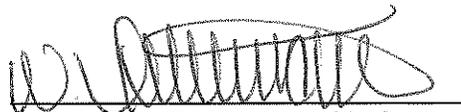
In January 2013, Daniel Patz was appointed to the Traffic Commission, leaving a vacancy on the Personnel Appeals Commission. No applications were received for the Personnel Appeals Commission for the one unscheduled vacancy with a term expiring December 2016.

At this time, it is appropriate to conduct applicant interviews so appointments may be considered.

## Fiscal Impact

None.

Submitted By:

  
Windmera Quintanar, CMC  
City Clerk

Approved By:

  
Gregory D. Korduner  
Interim City Manager

Attachments: 1. *Application & Interview Question*  
2. *Local Appointment List*



# CITY OF LOS ALAMITOS

3191 Katella Ave., Los Alamitos CA 90720  
(562) 431-3538 <http://cityoflosalamitos.org>

2013 APR 17 AM 8:20

RECEIVED  
CITY OF LOS ALAMITOS

## COMMISSION APPLICATION

Application to be considered for the following Commissions:

- Cable  Parks, Recreation, and Cultural Arts
- Personnel Appeals  Planning  Traffic

Applicant's name GINA BIRI

Applicant's address [REDACTED] Los Alamitos, CA 90720

Home Telephone: [REDACTED] Cell Phone: [REDACTED]

E-mail: [REDACTED] Years Lived in Los Alamitos 23

Previous service on any Commission/Board?  Yes  No

If Yes, which Commission? N/A When?

Are you available to attend evening meetings? YES

Do you presently contract any services or are you otherwise employed by the City?  Yes  No

If so, what is the nature of the contract or employment? N/A

Please describe how your qualifications and skills would benefit the Commission:

I am 23 years old and a life-long resident of Los Alamitos, having lived in Rossmoor and currently, in Carrier Row.

After graduating from college in 2012 I joined the Board of Directors for the Youth Center in Los Alamitos.

While in college I chartered a Toastmaster's group and served as the Vice President of Public Relations.

I have a history of taking on leadership roles, public speaking, and volunteerism. I have always been the youngest person in my professional circles and have an enthusiasm to provide improvement and growth to the groups I join.

I am well organized, articulate, comfortable leading people, and would be a general asset to the commission.

Please describe your educational background and list any professional or vocational licenses/certificates:

In 2008 I graduated from Los Alamitos High School with high honors.

In 2012 I received a Bachelor's Degree in Organizational Communication from CSULA, graduating with high honors and as a member of a nationally recognized Honors Society.

I am currently pending a California Department of Real Estate licensure examination.

[REDACTED]  
Signature

4.15.13  
Date



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[REDACTED]

Signature

4.15.13

Date

**MAY 20, 2013**

**INTERVIEW QUESTIONS FOR  
CABLE AND TRAFFIC COMMISSIONS**

**Gina Biri**

- 1. What special traits, characteristics or experience do you bring to the Cable and Traffic Commission?**
  
  
  
  
  
  
  
  
  
  
- 2. Why do you want to serve on the Cable and Traffic Commission?**
  
  
  
  
  
  
  
  
  
  
- 3. What do you think is/are the most significant issue(s) facing the Cable and Traffic Commission?**
  
  
  
  
  
  
  
  
  
  
- 4. In your own words, what do you feel is the role of the Cable and Traffic Commission in Los Alamitos?**
  
  
  
  
  
  
  
  
  
  
- 5. When considering actions by the Cable and Traffic Commission, how do you balance the best interest of the entire community against the likes/dislikes of yourself, your friends and your neighbors?**

**CITY OF LOS ALAMITOS**  
**3191 Katella Avenue, Los Alamitos, CA 90720**

Attachment 2

**LOCAL APPOINTMENTS LIST**

**NOTICE IS HEREBY GIVEN** that the City of Los Alamitos encourages residents to apply for positions on City Commissions, Boards and Committees that will have vacancies in 2011. At the end of each year, the City releases a list of expiring appointed terms for the coming year, names of incumbents, and the dates of their appointments. The following is a complete list for 2011. Interested residents may contact the Office of the City Clerk for applications and additional information, (562) 431-3538, Ext. 220.

**QUALIFICATIONS AND REQUIREMENTS:** Members of the following Commissions and Boards shall be appointed, and shall be subject to removal, by motion of the City Council adopted by a majority vote. The members thereof shall be appointed from the qualified electors of the City, none of who shall hold any paid office or employment in the City government and shall serve until their respective successors are appointed and qualified. If a member of a Board or Commission is absent from three (3) consecutive meetings of such Board or Commission, unless by permission of such Board or Commission expressed in its official minutes, or is convicted of a crime involving moral turpitude, or ceases to be a qualified elector of the City, his/her office shall become vacant and shall be so declared by the City Council.

Planning Commissioners are designated "code filers" under California Government Code Section 87200. All other Boards/Commissions are designated "code filers" under the City's Conflict of Interest Code (COIC). Financial disclosure must be made periodically on specific forms and become documents of public record.

**CABLE TELEVISION COMMISSION** - The Cable Commission consists of five members, plus one full time student member who is at least 16 years of age. The Commission meets on the third Wednesday of January, March, May, July, September & November, at 7:00 p.m., in the Los Alamitos Council Chambers, 3191 Katella Avenue, Los Alamitos. The Cable Commission is responsible for the administration of the local cable television access program. Applicants must be interviewed by the City Council prior to appointment.

| Commission (3 years) | Members         | Appointment | Exp. Date     | Residential Area   |
|----------------------|-----------------|-------------|---------------|--------------------|
| CABLE TV Student     | VACANT          |             | December 2016 |                    |
| CABLE TV             | VACANT          |             | December 2016 |                    |
| CABLE TV             | John Underwood  | August 2012 | July 2014     | Carrier Row        |
| CABLE TV             | Steve Clayton   | July 2011   | December 2014 | Highlands          |
| CABLE TV             | Alice Jempsa    | July 2011   | December 2014 | Suburbia           |
| CABLE TV             | Thomas Rothwell | July 2011   | December 2014 | College Park North |

**PARKS, RECREATION & CULTURAL ARTS COMMISSION** - This is a seven-member Commission, which meets on the first Wednesday of each month at 7:00 p.m. in the City Council Chambers, 3191 Katella Avenue, Los Alamitos. It is responsible for advising the City Council in all matters pertaining to public recreation and parks, including problems of development of recreation areas, facilities, programs and services and formulating policies on recreational services, and also programming yearly events within the community that promote fine arts.

| Commission (3 years) | Members                | Appointment   | Exp. Date      | Residential Area |
|----------------------|------------------------|---------------|----------------|------------------|
| PR & CA              | Candace Dewitt-Drucker | July 2011     | September 2014 | Highlands        |
| PR & CA              | Chuck Landon           | July 2011     | September 2014 | Greenbrook       |
| PR & CA              | Cathy Matsubara        | July 2011     | September 2014 | Old Dutch Haven  |
| PR & CA              | Pete Carvajal          | February 2003 | December 2014  | Highlands        |
| PR & CA              | Beth Piburn            | October 2009  | December 2014  | Carrier Row      |
| PR & CA              | Samuel Manning         | July 2009     | December 2014  | Woodcrest        |
| PR & CA              | Elliot Singer          | October 2008  | December 2014  | Highlands        |

**PERSONNEL APPEALS COMMISSION** - This is a five-member Commission, which meets on an as-needed basis. The Personnel Appeals Commission receives and hears appeals on personnel matters.

| <b>Commission (4 years)</b> | <b>Members</b>        | <b>Appointment</b> | <b>Exp. Date</b> | <b>Residential Area</b> |
|-----------------------------|-----------------------|--------------------|------------------|-------------------------|
| PERSONNEL APPEALS           | Marilyn Bates         | August 2012        | August 2016      | Greenbrook              |
| PERSONNEL APPEALS           | VACANT                |                    | August 2016      |                         |
| PERSONNEL APPEALS           | Cathie Salai          | August 2008        | August 2016      | Greenbrook              |
| PERSONNEL APPEALS           | Robert Lee            | February 2003      | August 2014      | Carrier Row             |
| PERSONNEL APPEALS           | Betty Schmicker-Black | September 1994     | August 2014      | Greenbrook              |

**PLANNING COMMISSION** - This is a seven-member Commission that meets on the second Monday of each month at 7:00 p.m. in the Los Alamitos Council Chambers, 3191 Katella Avenue, Los Alamitos. The Planning Commission is responsible for recommendations and implementation of the City's General Plan and zoning ordinances, as well as review of development proposals.

| <b>Commission (3 years)</b> | <b>Members</b>       | <b>Appointment</b> | <b>Exp. Date</b> | <b>Residential Area</b> |
|-----------------------------|----------------------|--------------------|------------------|-------------------------|
| PLANNING                    | John Riley           | July 2009          | July 2015        | Country Squares         |
| PLANNING                    | Benjamin Sutherlin   | July 2009          | July 2015        | Greenbrook              |
| PLANNING                    | Art DeBolt           | January 2013       | December 2015    | Suburbia                |
| PLANNING                    | Wendy Grose          | January 2010       | December 2015    | Old Town West           |
| PLANNING                    | Gary Loe             | January 2010       | December 2015    | Highlands               |
| PLANNING                    | Will Daniel          | February 2005      | December 2014    | Highlands               |
| PLANNING                    | Victor R. Sofelkanik | August 2000        | December 2014    | Greenbrook              |

**TRAFFIC COMMISSION** - This is a seven-member Commission that meets monthly on the second Wednesday of each month at 7:00 p.m. in the Los Alamitos Council Chambers, 3191 Katella Avenue, Los Alamitos. The Traffic Commission is responsible for reviewing complaints, requests or suggestions concerning traffic safety conditions and making recommendations to the City Council.

| <b>Commission (3 years)</b> | <b>Members</b>    | <b>Appointment</b> | <b>Exp. Date</b> | <b>Residential Area</b> |
|-----------------------------|-------------------|--------------------|------------------|-------------------------|
| TRAFFIC                     | Javier Mejia      | January 2013       | December 2013    | Apartment Row           |
| TRAFFIC                     | Daniel Patz       | January 2013       | December 2013    | Greenbrook              |
| TRAFFIC                     | James Wilhelm     | May 2010           | May 2013         | Commercial              |
| TRAFFIC                     | Norman Wray       | May 2010           | May 2013         | Commercial              |
| TRAFFIC                     | Dave Emerson      | January 2012       | December 2014    | Suburbia                |
| TRAFFIC                     | Johanna Schleuter | March 2011         | December 2014    | Carrier Row             |
| TRAFFIC                     | Richard Vardeman  | March 2011         | December 2014    | College Park North      |