

CITY OF LOS ALAMITOS

3191 Katella Avenue
Los Alamitos, CA 90720

AGENDA CITY COUNCIL REGULAR MEETING

Monday, December 16, 2013 – 6:00 P.M.

NOTICE TO THE PUBLIC

This Agenda contains a brief general description of each item to be considered. Except as provided by law, action or discussion shall not be taken on any item not appearing on the agenda. Supporting documents, including staff reports, are available for review at City Hall in the City Clerk's Office or on the City's website at www.cityoflosalamitos.org once the agenda has been publicly posted.

Any written materials relating to an item on this agenda submitted to the City Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office, 3191 Katella Ave., Los Alamitos CA 90720, during normal business hours. In addition, such writings or documents will be made available for public review at the respective public meeting.

It is the intention of the City of Los Alamitos to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee, or a participant at this meeting, you will need special assistance beyond what is normally provided, please contact the City Clerk's Office at (562) 431-3538, extension 220, 48 hours prior to the meeting so that reasonable arrangements may be made. Assisted listening devices may be obtained from the City Clerk at the meeting for individuals with hearing impairments.

Persons wishing to address the City Council on any item on the City Council Agenda should complete a blue "Request to Speak" card and will be called upon at the time the agenda item is called or during the City Council's consideration of the item and may address the City Council for up to three minutes.

1. **CALL TO ORDER**
2. **ROLL CALL**
Council Member Edgar
Council Member Grose
Council Member Murphy
Mayor Pro Tem Graham-Mejia
Mayor Kusumoto
3. **PLEDGE OF ALLEGIANCE** Council Member Grose
4. **INVOCATION** Mayor Kusumoto

5. PRESENTATIONS

- A. Presentation of a Certificate of Recognition to Allen and Lauri McLean, Sir Speedy, in Recognition of its 30th Anniversary**
- B. Presentation to Mayor Kusumoto from Gary Miller, Seal Beach Mayor, Representative from the Office of Michelle Steel, Supervisor Moorlach, and Congressman Lowenthal**

6. ORAL COMMUNICATIONS

At this time, any individual in the audience may come forward to speak on any item within the subject matter jurisdiction of the City Council. Remarks are to be limited to not more than five minutes per speaker.

7. REGISTER OF MAJOR EXPENDITURES

Approve the Register of Major Expenditures for December 16, 2013, in the amount of \$125,409.68, ratify the Register of Major Expenditures for November 19, 2013, to December 15, 2013, in the amount of \$734,517.06, and authorize the City Manager to approve such expenditures as are legally due and within an unexhausted balance of an appropriation against which the same may be charged for the time period December 17, 2013, to January 20, 2014.

ROLL CALL

Council Member Edgar
Council Member Grose
Council Member Murphy
Mayor Pro Tem Graham-Mejia
Mayor Kusumoto

8. CONSENT CALENDAR

All Consent Calendar items may be acted upon by one motion unless a Council Member requests separate action on a specific item.

- A. Approval of Minutes (City Clerk)**
 - 1. Approve the Minutes of the Special Meeting of November 18, 2013.
 - 2. Approve the Minutes of the Regular Meeting of November 18, 2013.
- B. Warrants (Finance)**

Approve the Warrants for December 16, 2013, in the amount of \$58,526.72, and ratify the Warrants for the time period for November 19, 2013, to December 15, 2013, in the amount of \$112,355.12, and authorize the City Manager to approve such expenditures as are legally due and within an unexhausted balance of an appropriation against which the same may be charged for the time period of December 17, 2013.

C. Race on the Base Timing Contract (Recreation)

This item is to authorize the City Manager to enter into a Professional Services Agreement with Gemini Timing for race timing services for the 2014 Race on the Base. The Race on the Base event requires hiring a professional timing contractor due to the expertise and equipment needed to time the event. This item has been placed on the agenda because the estimated cost of the services exceeds the purchasing limit of the City Manager. Race registration revenue offsets the cost of the timing services.

Recommendation: Authorize the City Manager to enter into a Professional Services Agreement with Gemini Timing for race timing services for the 2014 Race on the Base.

D. Race on the Base Equipment Rental (Recreation)

This item is to authorize the City Manager to rent equipment for the Race on the Base. The Race on the Base event requires additional equipment from external vendors due to limited existing City resources. This item has been placed on the agenda because the cost of the rental exceeds the purchasing limit of the City Manager. Race registration, vendor fees and sponsorship revenues offset the cost of the equipment rental.

Recommendation: Authorize the City Manager to rent equipment from Big Top Rentals for the 2014 Race on the Base in an amount not to exceed \$30,000 and to execute a contract in a form to be approved by the City Attorney.

E. Race on the Base Medal Purchase (Recreation)

This report addresses the purchase of Race on the Base medals for all race finishers and award winners. Every participant finisher in each race receives a medal as part of his/her registration fee. Overall and age group award winners also receive a medal. This item has been placed on the agenda because the cost of the purchase exceeds the purchasing limit of the City Manager. Race registration revenue offsets the cost of the medals.

Recommendation: Authorize the City Manager to purchase participant and award medals for the Race on the Base from Cypress Trophy of Cypress for an amount not to exceed \$12,000.

F. Consideration for a Professional Services Agreement with Johnny Rebs' of Bellflower, Inc. Restaurant to Supply Food for Race on the Base (Recreation)

This item is to authorize the City Manager to enter into a Professional Services Agreement to supply the food for the Race on the Base. The Race on the Base event requires an external food vendor due to the nature of food service handling. This item has been placed on the agenda

because the cost of the food exceeds the purchasing limit of the City Manager. Race registration revenue offsets the cost of the food.

Recommendation: Authorize the City Manager to pay for the food from Johnny Rebs' of Bellflower, Inc. for the 2014 Race on the Base in an amount not to exceed \$30,000 and to execute a contract in a form to be approved by the City Attorney.

G. Recreation & Community Services Department Copier Lease Contract (Recreation)

This report addresses the lease of two new copy machines for use by the Recreation & Community Services Department.

Recommendation: Authorize the City Manager to execute a 60-month lease agreement between the City of Los Alamitos and Konica Minolta to provide for two Bizhub C454e black and white/color copiers to replace the Ricoh HQ7000 Digital Duplicator, at a combined annual rate of \$3,309.60 for the lease and estimated \$1,530.24 in annual service charges to include black and white and color copies (based on numbers of current usage) to total \$4,839.84 per year.

H. Resolution No. 2013-26 - Revised Job Description for Part-time Community Services Coordinator Position (Recreation)

The City of Los Alamitos Municipal Code Chapter 2.64 provides for the establishment of a Personnel System. Additionally, the City of Los Alamitos Personnel Policies and Procedures Section 2.1 provides for the establishment of a Classification Plan. This agenda item seeks authorization to revise the job description for the part-time Community Services Coordinator classification in the Recreation & Community Services classification series, with no fiscal impact to the General Fund.

Recommendation:

1. Adopt Resolution No. 2013-26, entitled "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS AMENDING THE CITY OF LOS ALAMITOS CLASSIFICATION PLAN TO REVISE THE COMMUNITY SERVICES COORDINATOR CLASSIFICATION IN THE RECREATION AND COMMUNITY SERVICES CLASSIFICATION SERIES"; and,
2. Affirm the new job description for the Community Services Coordinator position.

I. Memorandum of Understanding Between the City of Los Alamitos and the County of Orange for Public Safety Realignment and Postrelease Community Supervision Cost Reimbursement to Local

Law Enforcement Agencies for Enhanced Services and Other Authorized Expenditures (Police)

This report provides information about Public Safety Realignment and Postrelease Community Supervision and seeks authorization to execute a Memorandum of Understanding with the County of Orange for cost reimbursement for enhanced law enforcement services as needed to achieve the objectives related to Public Safety Realignment.

Recommendation: Authorize the Chief of Police to execute the Memorandum of Understanding between the City of Los Alamitos and the County of Orange for Public Safety Realignment and Postrelease Community Supervision Cost Reimbursement to Local Law Enforcement Agencies for Enhanced Services and Other Authorized Services.

J. The Community Access Preservation (CAP) Act (City Manager)

The Community Access Preservation (CAP) Act would allow the usage of PEG fees to be utilized for any legitimate PEG expense, instead of restricting PEG fees to capital expenses only. This item is recommended for approval by the Cable Television Commission.

Recommendation: Adopt a Resolution 2013-24, entitled, "A RESOLUTION OF THE OF CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, URGING CONGRESS TO SUPPORT THE COMMUNITY ACCESS PRESERVATION ACT (THE CAP ACT), WHICH ADDRESSES CRITICAL AND IMMEDIATE THREATS TO LOCAL PUBLIC, EDUCATIONAL AND GOVERNMENT ACCESS TELEVISION CHANNELS."

K. Amended Salary Resolution for Non-Represented Employees (City Manager)

This Resolution amends the Salary Resolution to increase the non-represented safety employees' CalPERS contributions to 9% of salary instead of 8%, and to increase salaries of such existing employees by 10% instead of 9%, to cover the costs. This Resolution also cancels and eliminates the requirement for form agreements for Middle Management and Confidential employees and modifies the agreement with the Chief of Police. This Resolution includes a second salary tier for future non-represented employees. The second tier provides a 1% increase above the ranges that existed prior to the January 2013 increases, and all non-represented employees will be paying the full employee share of PERS costs. This item was continued from the November 18, 2013 Council Agenda.

Recommendation: Adopt Resolution No. 2013-21, entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, AMENDING RESOLUTION 2013-02

RELATING TO SALARIES AND BENEFITS FOR NON-REPRESENTED CITY EMPLOYEES.”

- L. Transient Occupancy Tax (TOT) Appeal (City Attorney)**
Best Western has appealed from an assessment of penalties and interest regarding its transmittal of Transient Occupancy Tax payments to the City.

Recommendation: Set a Hearing on the Transient Occupancy Tax Appeal from Best Western for January 21, 2014 at 6:00 p.m.

- M. Team Building Workshop for Police Management Team (Police)**
This report seeks City Council authorization for police management to participate in a Peace Officer Standards and Training (POST) sponsored Team Building Workshop.

Recommendation:

1. Authorize the Police Department's Management Team to participate in a Team Building Workshop; and,
2. Appropriate \$5,500 to account 10.521.5208 and increase the projected revenue for from POST reimbursements in account 10.4301 by \$5,500 for a net impact of zero on the overall budget.

- N. State Local Partnership Program Grant (Public Works)**
The Orange County Transportation Authority (OCTA) issued a one-time State-Local Partnership Program Formula (SLPP) Grant Call for Projects. In order to receive SLPP funds, the City must modify the previous Resolution to allow the City Manager to be authorized to execute all Master Agreements, Program Supplemental Agreements, Fund Exchange Agreements, Fund Transfer Agreements and any amendments thereto with California Department of Transportation for this program.

Recommendation: Adopt Resolution No. 2013-27, entitled “A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, AUTHORIZING APPLICATION FOR FUNDS FOR THE STATE-LOCAL PARTNERSHIP PROGRAM UNDER THE PROPOSITION 1B HIGHWAY SAFETY, TRAFFIC REDUCTION, AIR QUALITY, AND PORT SECURITY BOND ACT OF 2006 FOR THE BUSINESS AREA STREET IMPROVEMENT PROJECT AND REPEALING RESOLUTION 2012-10 IN ITS ENTIRETY”.

**O. Adoption of 2013 California Building Codes and California Fire Code
(Community Development)**

Every three years the City of Los Alamitos must adopt new codes related to construction to comply with the update of the State Wide adoption of the Code. The attached Ordinances implement the adoption.

1. Adopt Ordinance No. 13-07, entitled, "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, REPEALING CHAPTER 15.04 OF TITLE 15 OF THE LOS ALAMITOS MUNICIPAL CITY CODE AND ADDING A NEW CHAPTER 15.04, ADOPTING BY REFERENCE: VARIOUS PROVISIONS OF THE 2013 EDITION OF THE CALIFORNIA BUILDING STANDARDS CODES (CALIFORNIA CODE OF REGULATIONS, TITLE 24), CONSISTING OF THE CALIFORNIA ADMINISTRATIVE CODE, THE CALIFORNIA BUILDING CODE, THE CALIFORNIA RESIDENTIAL CODE, THE CALIFORNIA GREEN BUILDING STANDARDS CODE, THE CALIFORNIA ELECTRICAL CODE, THE CALIFORNIA MECHANICAL CODE, THE CALIFORNIA PLUMBING CODE, THE CALIFORNIA ENERGY CODE, THE CALIFORNIA HISTORICAL BUILDING CODE, THE CALIFORNIA EXISTING BUILDING CODE; AND THE CALIFORNIA REFERENCED STANDARDS CODE; THE 2012 INTERNATIONAL PROPERTY MAINTENANCE CODE AS PUBLISHED BY THE INTERNATIONAL CODE COUNCIL; THE 2012 INTERNATIONAL SWIMMING POOL AND SPA CODE, 2012 EDITION, AS PUBLISHED BY THE INTERNATIONAL CODE COUNCIL; AND THE STATE HOUSING CODE."
2. Adopt Ordinance No. 13-08, entitled, "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, DELETING CHAPTER 15.08 OF THE LOS ALAMITOS MUNICIPAL CODE AND ADDING A NEW CHAPTER 15.08 ADOPTING BY REFERENCE THE 2013 EDITION OF THE CALIFORNIA FIRE CODE (TITLE 24, PART 9) WITH APPENDICES AND AMENDMENTS THERETO."

9. PUBLIC HEARINGS

**A. California Military Department's Claim for Refund of UUT Payments
(City Attorney)**

The California Military Department states that it has been paying utility users taxes to Southern California Edison on behalf of the City of Los Alamitos since 2006, and claims a refund of all sums paid.

Recommendation: Approve a refund of all sums paid by the California Military Department within the twelve months prior to November 27, 2013 (\$29,608.49). Reject the balance of the Claim.

10. MAYOR AND COUNCIL INITIATED BUSINESS

A. City Council Reorganization (City Clerk)

This report provides relevant information for the City Council's annual reorganization, by the election of Mayor and Mayor Pro Tem. The City's Charter requires roll call votes be taken for the election of these two Officers.

Recommendation: Elect the following Officers for the position of Mayor and Mayor Pro Tem by roll call vote.

RECESS – Reception in Council Chamber Lobby

B. City Council Member Appointments/Reappointments as Representatives to other Agencies and City Ad Hoc Committees

(City Clerk)

This report provides relevant information for the City Council's annual appointments/reappointments of Council Members as representatives to other Agencies and City Council Ad Hoc Committees.

Recommendation:

1. Nominate and vote for appointments/reappointments regarding the Representatives to Other Agencies and City Ad Hoc Committees List; and,
2. Adopt City Council Resolution 2013-25, entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, DESIGNATING AND APPOINTING ITS REPRESENTATIVE AND ALTERNATE TO THE ORANGE COUNTY FIRE AUTHORITY'S BOARD OF DIRECTORS"; and,
3. Authorize the City Clerk to complete California Form 806, Agency Report of: Public Official Appointments and post on the City's website.


C. Council Announcements

At this time, Council Members may also report on items not specifically described on the Agenda that are of interest to the community, provided no action or discussion is taken except to provide staff direction to report back or to place the item on a future Agenda.

11. ITEMS FROM THE CITY MANAGER

12. ADJOURNMENT

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted at the following locations: Los Alamitos City Hall, 3191 Katella Ave.; Los Alamitos Community Center, 10911 Oak Street; and, Los Alamitos Museum, 11062 Los Alamitos Blvd.; not less than 72 hours prior to the meeting.



Windmera Quintanar, CMC
City Clerk

12/11/13

Date