


City of Los Alamitos

Administrative Regulation

Regulation:	1.3	
Title:	Non-Smoking Policy	
Authority:	Ordinance 576; City Council	
Date:	December 6, 2004	City Manager
Revised:		

1. **Purpose:** This policy administratively implements Ordinance 576 of the City Council and establishes guidelines for prohibiting the use of tobacco products in City facilities and vehicles.

2. **Application:** This policy applies to all facilities and vehicles owned or leased by the City of Los Alamitos.

3. **Regulation:**

A. *Smoking in City-Owned or Leased Buildings Prohibited*

Smoking or other use of tobacco products is prohibited in buildings owned or leased by the City of Los Alamitos except as provided by Ordinance 576. Smoking may be allowed only in Rooms A and B of the Community Meeting Center on a per-event basis as authorized by the City Manager or the Director of Recreation and Community Services.

B. *Smoking Within 20 feet of City-Owned or Leased Buildings*

Pursuant to Government Code Section 7597, smoking of any tobacco produce is prohibited in any outdoor area within twenty (20) feet of a main exit, entrance, or operable window of any building that is owned or leased by the City or any department or division of the City.

C. *Smoking in City-Owned or Leased Vehicles Prohibited*

Smoking or other use of tobacco products is prohibited in all vehicles owned or leased by the City of Los Alamitos.

D. *Placement of Signs*

Signs shall be placed at the main exit and entrance of each building that is owned or leased by the City or any department or division of the City indicating that smoking of any tobacco product is prohibited inside and in any outdoor area within twenty (20) feet of a main exit, entrance, or operable window of any building that is owned or leased by the City or any department or division of the City.

E. *Placement of Ash Receptacles.*

Ash receptacles and urns shall be placed and maintained only in outdoor areas at least twenty (20) feet from a main exit, entrance, or operable window of any building that is owned or leased by the City or any department or division of the City.