

**MINUTES OF PARKS, RECREATION AND CULTURAL ARTS COMMISSION  
OF THE CITY OF LOS ALAMITOS**

**REGULAR MEETING – WEDNESDAY, January 7, 2015**

**1. CALL TO ORDER**

The Parks, Recreation and Cultural Arts Commission met in a Regular Session at 7:20 p.m., Wednesday, January 7, 2015, in the Council Chambers, 3191 Katella Ave., Chair Carvajal presiding.

**2. ROLL CALL**

**Present:** Commission Members: Bell, Carvajal, Decker, Jempsa, Jorge, Manning, Wilson

**Absent:** Commission Members: None

**Present:** Staff: Corey Lakin, Recreation & Community Svcs. Dir.  
Ron Noda, Recreation Manager  
Emeline Noda, Recreation Manager  
Rachel Jarvis, Community Services Coordinator  
Darlene Pawling, Department Secretary

**3. PLEDGE OF ALLEGIANCE**

Chair Carvajal led the Pledge of Allegiance.

**4. INSTALLATION OF NEW COMMISSIONERS**

Department Secretary Pawling gave the Oath of Allegiance and installed Michael Bell, Pedro Carvajal, Julie Decker, Alice Jempsa, and Samuel Manning as Parks, Recreation and Cultural Arts (PR&CA) Commissioners.

**5. ORAL COMMUNICATIONS**

Chair Carvajal opened Oral Communications. There being no one present wishing to speak, Chair Carvajal closed Oral Communications.

**6. PR&CA COMMISSION REORGANIZATION**

At this time Chair Carvajal turned the meeting over to Community Services Director Lakin. Community Services Director Lakin conducted the election for Chair Person.

**A. Nominate New Chair Person**

Motion/Second: Carvajal/Jempsa

Unanimously Carried: The Parks, Recreation, and Cultural Arts Commission approved the nomination of Samuel Manning as Chairman.

At this time Director, Corey Lakin turned the elections over to Chair Manning. Chair Manning conducted the election for Vice-Chairperson.

**B. Nominate New Vice Chairperson**

Motion/Second: Wilson/Carvajal

Unanimously Carried: The Parks, Recreation, and Cultural Arts Commission approved the nomination of Emil Jorge as Vice Chairman.

**7. MINUTES**

Motion/Second: Carvajal/Jorge

Unanimously Carried: The Parks, Recreation, and Cultural Arts Commission approved the minutes of the regular meeting of December 3, 2014.

**8. STAFF REPORTS**

**A. Commission Orientation**

Staff provided the Parks, Recreation & Cultural Arts Commission with a PowerPoint presentation as an orientation to the new Commission members and a review for the returning Commission members. This presentation included updated information about the facilities, scope, budget, and programs that the Recreation and Community Services Department offers and also served to orient the Commissioners as to their role with the department and as an advisory body to the City Council.

**B. Themes and Movies for 2015 Music and Movies Event Series**

Staff provided the Parks, Recreation & Cultural Arts Commission with an opportunity to provide input on the movies played for the summer's Music and Movies Event Series. These free events are offered to the community as an opportunity to listen to live music and watch a movie outdoors and are held at Laurel Park or the Joint Forces Training Base Pool.

The Commissioners were provided a voting sheet and a brief synopsis of each movie and asked to choose four of the eight themes, and within the chosen themes rank the top three movies of choice. The results were given to Staff for consideration.

**C. Race on the Base 2015**

Staff provided the Parks, Recreation & Cultural Arts Commission with pertinent information regarding the 2015 Race on the Base. Staff provided samples of the Race participants and volunteers T-shirts for the Commission to view.

Staff provided an update on the Race registrations, the Charity Campaign including the Official Charity Partners and Community Charity Partner, Wounded Warriors Project, Race VIP Package, Strategies to Increase Participation, Sponsors, Registration and Expo, Parking, and the Event Expo.

Staff discussed the Race on the Base Challenge which last occurred in 2006 as a friendly competition and Participation Award Recognition among City Council and each of the Commissions in two categories: 1) largest number of representatives

and 2) the highest percentage of representatives per group. The Parks, Recreation, & Cultural Arts Commission has requested to discuss bringing back this challenge.

Motion/Second: Carvajal/Jorge

Unanimously carried: The Parks, Recreation, and Cultural Arts Commission approved to reinstate the Race on the Base Challenge.

**9. ITEMS FROM THE RECREATION & COMMUNITY SERVICES DEPARTMENT**

Staff informed the Commission that the spring brochure cover will be in black and white to be used for the Spring Coloring & Drawing Contest which will be held on Saturday, April 4<sup>th</sup> from 9am to 11am at Little Cottonwood Park. The PR&CA Commissioners will be the judges and the winners will be announced at the Spring Carnival.

Staff welcomed the new Commissioners and invited them to call or stop by with any questions or concerns they may have.

**10. COMMISSIONER REPORTS**

Commissioner Wilson introduced himself and spoke briefly regarding attendance at the Winter Wonderland event and how much he enjoyed judging the Holiday Decorating Contest.

Commissioner Jorge introduced himself and spoke briefly regarding the Winter Wonderland event and the Joint Forces Training Base Pool decking.

Commissioner Decker introduced herself and spoke briefly regarding the 4<sup>th</sup> of July Fireworks.

Commissioner Bell introduced himself to the Commission.

Commissioner Jempsa introduced herself to the Commission.

Commissioner Carvajal introduced himself to the Commission.

Commissioner Manning introduced himself to the Commission.

**11. ADJOURNMENT**

The Parks, Recreation, and Cultural Arts Commission adjourned at 9:39 p.m.

  
Samuel Manning, Chair

Attest:



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Corey Lakin, Director  
Recreation & Community Services Department