1. **CALL TO ORDER**
The Parks, Recreation and Cultural Arts Commission met in a Regular Session at 7:00 p.m., Wednesday, November 2, 2016, in the Council Chambers, 3191 Katella Ave., Chair Wilson presiding.

2. **ROLL CALL**
Present: Commission Members: Carvajal, Decker, Estrada, Jempsa, Wilson
Absent: Commission Members: Jorge, Bell
Present: Staff: Corey Lakin, Recreation & Community Svcs. Dir.
Emeline Noda, Recreation Manager
Ron Noda, Recreation Manager
Tony Brandyberry, Superintendent, Public Works
Megan Shimada, Recreation Coordinator

3. **PLEDGE OF ALLEGIANCE**
Chair Wilson led the Pledge of Allegiance.

4. **ORAL COMMUNICATIONS**
Chair Wilson opened Oral Communications. There being no one present wishing to speak, Chair Wilson closed Oral Communications.

5. **MINUTES**
Motion/Second: Wilson/Carvajal
Abstain: None
Unanimously Carried: The Parks, Recreation, and Cultural Arts Commission approved the minutes of the regular meeting of November 2, 2016.

6. **STAFF REPORTS**

A. **Recap of 2016 Truck or Treat featuring the Treasure Hunt**
Megan Shimada, Recreation Coordinator from the Recreation and Community Services Department, provided The Parks Recreation and Cultural Arts (PR&CA) Commission a recap of its 5th Annual Trunk or Treat featuring the Treasure Hunt at Little Cottonwood Park on Saturday, October 22, 2016. An estimated 2,500 people visited Little Cottonwood Park for the events festivities. This event featured a costume contest, arts and crafts, a fun photo area, carnival game booths, and age-appropriate treasure hunt areas, inflatables, trick-or-treating from trunks, food trucks, and activities for the entire family. Grateful Hearts was the recipient of the "Tricked Out Trunk" award.
B. Orville Lewis Park Playground Equipment Color Options
Tony Brandyberry, Superintendent of Public Works, provided color options to the PR&CA Commission from solicited bids requesting recommendations for new playground equipment at Orville Lewis Park. Staff must order the new play equipment by November 22, 2016 to receive the available grant funding. This park will be the first "themed park" in Los Alamitos with an "airplane" as the play equipment. The proposed playground equipment is meant for 5-12 year olds and, it is recommended to maintain the "belt" swings.

The PR&CA Commission approved staff recommendation and incorporated the color schemes green, yellow combo and blue (green panels, blue posts and yellow slides) for playground equipment at Orville Lewis. Motioned: Carvajal/Wilson

C. Park Playground Surfacing Options
Tony Brandyberry Superintendent of Public Works provided surfacing options to the PR&CA Commission as the City is out to bid to purchase Orville Lewis Park Playground Equipment and take the results of that bid to City Council for approval at the November 21, 2016 meeting. Staff recommended to replace the existing "Tot Lot" rubberized surface as it is worn down. Little Cottonwood Park is the newest playground. Due to the cost of the pour in place, it would be worth the investment of the surfacing to improve the aesthetics and functionality of both playgrounds. Staff also recommended leaving the woodchips that are currently in place at the other parks to keep costs down and maintain the high level of safety in the playgrounds. As the City Council replaces playground equipment in the future, it would be recommended that the playground surfacing be replaced at that time with the pour in place.

The PR&CA Commission also approved the surfacing material for Orville Lewis Park, as well as other City parks to best utilize the grant. Motioned: Carvajal/Wilson

D. 2016 Winter Wonderland at the Plaza Preview
Corey Lakin, Recreation and Community Services Department Director, provided a preview of the 5th Annual Winter Wonderland at the Plaza event scheduled for Saturday, December 3, 2016. More than 4,500 participants are anticipated this year, providing the very generous sponsors, vendors and entertainers a great opportunity to showcase to the community what they have to offer.

There are a few enhancements this year that will help accommodate the growing event. The first and most significant change is that the event will now take place on Pine Street. The focus will still remain at St. Isidore Historical Plaza with the snow, the snowman, Santa and Mrs. Claus, and arts and crafts, however, by moving the remainder of the event onto Pine Street, allowing more space for event activities and parking. The movement of the "snow" machines will allow for more widespread "snow" throughout the street. Staff has secured stage performances with live entertainment throughout the evening. A large sledding area with four sled runs will continue to be available for all ages to experience the snow, along with three different
a snow play area and the chance to take a photo with a snowman under the "snowy" sky. All of these activities are free to the public throughout the entire event.

We have partnered with Summer Harvest and three other local non-profits this year to reinvigorate the canned food drive. Food vendors, sales vendors, sponsors, churches, and non-profits will line Pine Street providing visitors opportunities to shop, receive information or donate to their favorite causes. All the proceeds collected from the food trucks, vendors and sponsors help pay for the event and keep Winter Wonderland at the Plaza free.

7. ITEMS FROM THE RECREATION & COMMUNITY SERVICES DEPARTMENT
Corey Lakin, Recreation and Community Services Department Director, encouraged the PR&CA commission to attend the Commissioner Dinner to be held at the Community Center on December 6, 2106 and Winter Wonderland on December 3, 2016 at the Plaza. On behalf of the City of Los Alamitos we wish you and your families a wonderful Thanksgiving.

Emeline Noda, Recreation Manager requested judges for the Holiday Decorating Contest on December 14, 2016. Decker, Estrada, and Bell volunteered to judge at this event.

8. COMMISSIONER REPORTS
Commissioner Carvajal thanked staff for their dedication and hard work.

Commissioner Jempsa had no items to report.

Vice Chair Decker and Commissioner Estrada volunteered for Winter Wonderland.

Chair Wilson attended the Trunk or Treat event along with his family and had a great time and recommended age appropriate candies. Chair Wilson requested staff to have graffiti removed from Stansbury Park and thanked staff for a job well done.

9. ADJOURNMENT
The Parks, Recreation, and Cultural Arts Commission adjourned at 9:20 p.m.

Attest:

Corey Lakin, Director
Recreation & Community Services Department