

# CITY OF LOS ALAMITOS

10911 Oak Street  
Los Alamitos, CA 90720

## AGENDA PARKS, RECREATION, AND CULTURAL ARTS COMMISSION ADJOURNED REGULAR MEETING Wednesday, July 12, 2017 – 7:00 P.M.

This Agenda contains a brief general description of each item to be considered. Except as provided by law, action or discussion shall not be taken on any item not appearing on the agenda. Supporting documents, including staff reports, are available for review at the Recreation & Community Services Department or on the City's website at [www.cityoflosalamitos.org](http://www.cityoflosalamitos.org) once the agenda has been publicly posted.

Any written materials relating to an item on this agenda submitted to the Parks, Recreation & Cultural Arts Commission after distribution of the agenda packet are available for public inspection at the Recreation & Community Services Department, 10911 Oak St., Los Alamitos CA 90720, during normal business hours. In addition, such writings or documents will be made available for public review at the respective public meeting.

It is the intention of the City of Los Alamitos to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee, or a participant at this meeting, you will need special assistance beyond what is normally provided, please contact the Recreation & Community Services Department at (562) 430-1073, extension 540, 48 hours prior to the meeting so that reasonable arrangements may be made. Assisted listening devices may be obtained from the Parks, Recreation & Cultural Arts Commission Secretary at the meeting for individuals with hearing impairments.

Persons wishing to address the Parks, Recreation & Cultural Arts Commission on any item on the Parks, Recreation & Cultural Arts Commission Agenda should complete a yellow "Request to Speak" card and will be called upon at the time the agenda item is called or during the Parks, Recreation & Cultural Arts Commission's consideration of the item and may address the Parks, Recreation & Cultural Arts Commission for up to three minutes.

1. **CALL TO ORDER**
2. **ROLL CALL**
  - Commissioner Chirco
  - Commissioner Doby
  - Commissioner Hill
  - Commissioner Jorge
  - Commissioner Olveda
  - Vice Chair Estrada
  - Chair Carvajal
3. **PLEDGE OF ALLEGIANCE**

**4. ORAL COMMUNICATIONS**

At this time, any individual in the audience may come forward to speak on any item within the subject matter jurisdiction of the Parks, Recreation & Cultural Arts Commission (PR&CA). Please state if you wish to speak on an item on the Agenda. Remarks are to be limited to not more than five minutes.

**5. MINUTES**

Approval of the minutes for the regular meeting of December 7, 2016, May 3, 2017, and June 7, 2017.

**6. STAFF REPORTS**

**A. Dog Park at Little Cottonwood Park**

This report provides the Parks, Recreation & Cultural Arts Commission an overview of what it might take to place an off leash area/dog park at Little Cottonwood Park.

Recommendation: Commission discuss the feasibility of an off leash area/dog park in Los Alamitos and provide a recommendation to staff and/or the City Council.

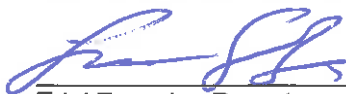
**7. ITEMS FROM THE RECREATION & COMMUNITY SERVICES DEPARTMENT**

**8. COMMISSIONER REPORTS**

At this time, Commissioners may report on items not specifically described on the Agenda that are of interest to the community, provided no action or discussion is taken except to provide staff direction to report back or to place the item on a future Agenda.

**9. ADJOURNMENT**

I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the Community Center, Museum and City Hall not less than 72 hours prior to the meeting. Dated this 6<sup>th</sup> day of July 2017.



Trini Zenovka, Department Secretary

# City of Los Alamitos

## Parks, Recreation & Cultural Arts Commission

### Agenda Report Staff Report

July 12, 2017  
Item No: 6A

**To:** Pete Carvajal, Chair & Members of the Parks, Recreation and Cultural Arts Commission

**From:** Corey Lakin, Recreation & Community Services Director

**Subject:** Dog Park at Little Cottonwood Park

**Summary:** This report provides the Parks, Recreation & Cultural Arts Commission an overview of what it might take to place an off leash area/dog park at Little Cottonwood Park.

**Recommendation:** Commission discuss the feasibility of an off leash area/dog park in Los Alamitos and provide a recommendation to staff and/or the City Council.

### Background:

At its January 17, 2017 Council meeting, Mayor Hasselbrink directed Staff to bring back a report to begin the discussion of establishing an off leash dog park. At the March 20, 2017 City Council meeting, the entire City Council voted to have the Parks, Recreation and Cultural Art Commission look at the possibility of having an off leash area at Little Cottonwood Park.

The Parks, Recreation and Cultural Arts Commission received an initial Staff Report on the concept of a dog park at Little Cottonwood Park on April 5, 2017 (Attachment #1). The Commission recommended the item be tabled and come back to the Commission at a later date for further discussion after notifying the community surrounding the park. The recommendation was to explore a small dog "pocket" park at Little Cottonwood Park.

### Discussion:

The development of a dog park would require some alterations at the park, including fencing, water lines, a bench and/or other dog park features. In order to not eliminate any amenities currently available at Little Cottonwood Park (playgrounds, shelters, soccer field, baseball field, basketball court, volleyball court, walking path and parking lot, it is

recommended to place the dog park in the south east corner of the park, behind the baseball backstop and adjacent to the Joint Forces Training Base. This allows it to be as far away from residents' backyards as possible, as well as not impede on other activities that might take place in the park.

Below are two different sized dog park opportunities. In red, is an approximately 8,000 square foot dog park and in green is an approximately 2,000 square foot dog park. Both would require fencing to separate the dogs from the other patrons in the park as well as other amenities. The infrastructure and features in the dog park will likely remain the same no matter the size of the park, with the fencing being the difference in costs.



This red outline (size originally recommended by staff) is designed to maximize the space behind the backstop of the ball field. One of the concerns staff has with the location is that foul balls could easily reach the dog park without adding additional fencing to the backstop and behind the third base line. The smaller size (green), as recommended by the PRCA Commission, can be centered behind the current backstop to mitigate some of the foul balls. However, the smaller size of the proposed dog park would limit the number of dogs and likely the size of dogs due to the confined nature of such a small dog park.

As discussed in the April 5<sup>th</sup> Staff Report, there are several considerations when it comes to a dog park: safety, neighbors, compatibility, drainage, funding, maintenance, CEQA requirements, space, amenities, parking, and more. These items should all be considered when choosing whether to place a dog park in a specific location. In the Fiscal Impact below, there are preliminary expenditures for creating and managing a dog park.

## Fiscal Impact

There is no funding currently available for the creation and/or maintenance of a dog park. There are some potential grants available, but there are no guarantees that the City would receive the grant and typically they do not cover all portions of the project.

This particular project would require an appropriation of funds for one-time capital costs and ongoing maintenance. Staff would seek grant funding wherever possible. Expenses have been researched to become a little more precise with one-time estimated costs ranging between \$43,415 and \$100,515 and annual costs estimated at \$6,300:

- Municipal Code Changes (Legal, Advertising, Publishing): \$2,000
- Community Outreach (Community Meetings, plans and specifications) \$2,500
- CEQA Analysis (one or the other, but not both)
  - Exemption \$5,200
  - Mitigated Negative Declaration \$62,000
- Construction
  - Fencing (180 linear feet for 2,000 sq. ft. dog park) \$6,500
  - Fencing (360 linear feet for 8,000 sq. ft. dog park) \$12,000
  - Water line for dog water fountain at dog park \$13,000
  - Water Fountain (dog & human combination) \$3,565
  - Signage \$300
  - Waste Bag Dispenser \$350
  - Labor \$10,000
- Maintenance & Operations (Annual Costs)
  - Waste Bags \$500
  - Personnel (Trash, irrigation & turf repairs) \$5,800

There is approximately \$50,000 of Park Development Funds is available and if used, would deplete those funds entirely. If grants are not received and/or the project costs exceed what is available in the Park Development Fund, unassigned fund balance reserves from the General Fund would be necessary to fund the project. Additionally, maintenance and operational costs would need to come from the General Fund Reserves in future years.

Submitted & Approved By:

  
\_\_\_\_\_  
Corey Lakin  
Recreation & Community Services Director

Attachment: 1. April 5, 2017 PRCA Commission Staff Report: Off Leash Area at Little Cottonwood Park

# City of Los Alamitos Recreation & Community Services

**Agenda Report  
Staff Report**

**April 5, 2017  
Item No: 6D**

**To:** Pete Carvajal, Chairperson & Members of the Parks, Recreation and Cultural Arts Commission

**From:** Corey Lakin, Recreation & Community Services Director

**Subject:** Off Leash Area at Little Cottonwood Park

**Summary:** This report provides the Parks, Recreation & Cultural Arts Commission an overview of what it might take to place an off leash area/dog park at Little Cottonwood Park.

**Recommendation:** Commission discuss the feasibility of an off leash area/dog park in Los Alamitos and provide a recommendation to staff and/or the City Council.

## **Background:**

At its January 17, 2017 Council meeting, Mayor Hasselbrink directed Staff to bring back a report to begin the discussion of establishing an off leash dog park. At the March 20, 2017 City Council meeting, the entire City Council voted to have the Parks, Recreation and Cultural Art Commission look at the possibility of having an off leash area at Little Cottonwood Park.

## **Discussion:**

Dog Parks (otherwise known as off leash areas for dogs) are becoming much more common place due to the desire for individuals wanting an area that their pets can roam free without being tethered to a leash. There are several local agencies as well as agencies throughout the state who have dog parks and allow this type of activity in public parks. Locally, the following cities have dog parks with several others in Orange and Los Angeles Counties:

- Seal Beach (Arbor Park)
- Lakewood (Rynerson Park)
- Long Beach (El Dorardo Park & 9 other locations)

## ☛ Garden Grove (Garden Grove Park)

This report allows the Parks, Recreation and Cultural Arts Commission to discuss the feasibility of such a park and provide direction to staff on providing further information and/or make a recommendation to the City Council. A potential area for the dog park would be the back corner of Little Cottonwood Park as illustrated below.



This location was chosen for several reasons:

- Little Cottonwood Park is located adjacent to many apartment dwellers who do not have yards for their pets to run around in
- The southeast corner of the park is far away from residents, trying to mitigate any sound impact from barking dogs or loud park visitors
- Currently that corner of the park already has several trees for shade, with the nearest activity taking place on the walking path and t-ball field

There are several considerations to take into account when determining whether to create a dog park and/or where to place one. Besides the financial components which are discussed in the Fiscal Impact below, there are some concerns over installing a dog park at Little Cottonwood Park:

- **Safety:** A dog park requires fencing to separate the off leash animals from the rest of the park in order to protect the dogs and people.

- **Neighborhood Opposition:** If neighbors are opposed to the dog park in their neighborhood park, they will likely voice their concerns. Concerns may include noise, increased usage, waste not picked up, parking issues, off-leash rule breakers, etc.
- **Compatibility:** The t-ball field is in close proximity to the proposed site and the two activities may not be conducive without additional fencing or other ball field alterations.
- **Drainage:** Due to dog waste, drainage is a concern during a rain storm or daily use of sprinklers. There is currently a drain located along the left side of the ball field, but there is also a large drain located just east of the proposed location.
- **Requests for additional dog parks:** With one dog park proposed for Little Cottonwood Park, other neighborhoods may begin requesting additional dog parks in their neighborhood parks.
- **CIP Funding:** With the need to install fencing, benches, gates, water fountains, signage, waste bags, and other possible amenities or alterations to the park to allow for the dog park, Capital Improvement Project (CIP) funds may be reallocated from other projects in order to put the dog park in place.
- **Ongoing Maintenance:** Dog parks require additional staffing to ensure the dog waste bags are refilled, waste is cleaned up routinely and the turf/dirt and sprinklers are maintained.
- **CEQA Requirements:** A California Environmental Quality Act (CEQA) analysis may be required to identify the significant environmental impacts of their actions and to avoid or mitigate those impacts, if feasible.

While these are some concerns staff has developed based on internal discussions and conversations with other agencies who maintain dog parks, there may be others. However, there are also significant advantages to having a dog park:

- Opportunity for dogs to roam off their leash in a protected environment
- Enables interaction between dogs
- The liability for the individual dogs is on the owner: CA Civil Code Section 3342(a) states that: "The owner of any dog is liable for the damages suffered by any person who is bitten by the dog while in a public place or lawfully in a private place, including the property of the owner of the dog, regardless of the former viciousness of the dog or the owner's knowledge of such viciousness."
- A place where Los Alamitos residents can bring their dogs for exercise and socialization for the animals and their owners
- A new amenity for Los Alamitos and Little Cottonwood Park to diversify recreational opportunities in the City
- A designated area for dog owners to legally have their animals off their leash versus doing it illegally elsewhere in the City



## Fiscal Impact

The goal would be to use as little General Fund as possible and seek grant opportunities where available. Some potential grants include:

- <http://www.petsafe.net/barkforyourpark/>
- <http://thestantonfoundation.org/canine/dog-parks>
- <https://www.nutro.com/about-us/nutro-community-initiatives>
- <http://www.dorisdayanimalfoundation.org/grants/guidelines-and-faq>
- <https://www.beneful.com/dream-dog-park/local-dog-parks/>

This project would require an appropriation of funds for one-time capital costs and ongoing maintenance. Staff will seek grant funding wherever possible. One-time costs are estimated to cost between \$20,550 and \$77,350:

- Municipal Code Changes (Legal, Advertising, Publishing): \$2,000
- Community Outreach (Community Meetings, plans and specifications) \$2,500
- CEQA Analysis (one or the other, but not both)
  - Exemption \$5,200
  - Mitigated Negative Declaration \$62,000
- Construction (Fencing, Signage, Water Fountains, Waste Bags, Labor) \$9,500
- Maintenance & Operations (Waste Bags, Trash, Irrigation, Turf, Labor) \$1,350

Approximately \$70,000 of Park Development Funds is currently available and if used, would deplete those funds entirely. If grants are not received and the project costs exceed what is available in the Park Development Fund, unassigned fund balance reserves from the General Fund would be necessary to fund the project.

Submitted & Approved By:

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Corey Lakin  
Recreation & Community Services Director

**MINUTES OF PARKS, RECREATION AND CULTURAL ARTS COMMISSION  
OF THE CITY OF LOS ALAMITOS**

**SPECIAL MEETING – WEDNESDAY, December 7, 2016**

**1. CALL TO ORDER**

The Parks, Recreation and Cultural Arts Commission met in a Regular Session at 7:00 p.m., Wednesday, December 7, 2016, in the Council Chambers, 3191 Katella Ave., Chair Wilson presiding.

**2. ROLL CALL**

**Present:** Commission Members: Bell, Carvajal, Decker, Estrada, Jempsa, Jorge, Wilson

**Staff:** Corey Lakin, Recreation & Community Svcs. Dir.  
Emeline Noda, Recreation Manager  
Tony Brandyberry, Superintendent, Public Works

**3. PLEDGE OF ALLEGIANCE**

Chair Wilson led the Pledge of Allegiance.

**4. ORAL COMMUNICATIONS**

Chair Wilson opened Oral Communications.

Mark Chirco introduced himself to the Parks Recreation and Cultural Arts Commission as a new incoming commissioner.

The PR&CA Commission welcomed new the commissioner, Chair Wilson closed Oral Communications.

**5. MINUTES**

Motion/Second: Carvajal/Decker

Unanimously Carried: The Parks, Recreation, and Cultural Arts Commission approved the minutes of the regular meeting of November 2, 2016.

**6. STAFF REPORTS**

**A. Quarterly Park Maintenance Update**

Public Services Superintendent Tony Brandyberry provided a quarterly update on all maintenance activities under the purview of the Parks, Recreation and Cultural Arts Commission for fourth quarter of 2016. The intent of the update is to inform the Commission on previous maintenance, repairs, future repairs, and any changes in regulations pertaining to parks, sports fields, or playgrounds. The report listed all maintenance and repair activities and yielding the opportunity for the Commission to provide feedback to staff on current and future maintenance concerns they may have. Staff also recognized additional maintenance and repairs that are essential and will provided an update at the next quarterly meeting.

## **B. Race on the Base 2017**

Recreation Manager Emeline Noda provided the Parks, Recreation and Cultural Arts Commission with pertinent information on the 36th Annual Southland Credit Union Los Alamitos Race on the Base (ROTB). This is the City's largest special event and draws thousands of people to Los Alamitos and the Joint Forces Training Base. Our goal is to create a sustainable event, provide a positive image of the City of Los Alamitos and the Joint Forces Training Base by creating a memorable community event for all participants, sponsors, vendors, volunteers, and spectators.

Registration for ROTB is currently at the same level as last year at this time, although registration was down slightly last year compared to previous years. Several local races are also experiencing lower registrations due to many competing events, making it difficult for runners to choose an event.

This year's campaign includes Community Charity Partners and Official Charity Partners. Honoring Our Fallen and Rock For Vets are fundraising for their causes by participating in the event and increasing awareness. Official Charity Honoring Our Fallen has partnered this year with ROTB for the Honoring Our Fallen 5K Run/Walk to Remember in honor of fallen soldiers. There is also an Honoring Our Fallen Virtual 5K Run/Walk to Remember that allows participation all over the world.

Staff promotes Race on the Base with a contest to kick off registration, Facebook and Twitter posts, email blasts and staff begins to attend different racing events throughout the region leading up to the Race. Staff is continuously evaluating ways to keep fresh and up to date on current trends. This year staff has an expanded Glow in the Dark Fun Run presented by Southland Credit Union which now includes all ages, a Glow in the Dark Costume Contest and Family Pricing Package and a longer distance option of ½ mile of 1 mile.

Post race food will be distributed at the finish line again to avoid long lines after their event. A large Registration and Vendor Expo Tent will be adjacent to the Start and Finish Line. Long Beach Memorial, Miller Children's & Women's Hospital of Long Beach and Community Hospital of Long Beach is sponsoring the expanded expo, helping participants meet local medical, wellness and health-related businesses and organizations.

Parking will be handled by City staff, volunteers from the Civil Air Patrol and contracted parking personnel from 24/7 Event Services to maximize efficiency. The majority of parking for vendors, volunteers, participants, and spectators will be on the tarmac. Placing the Expo Tent off of the airfield also enables more cars to park on the tarmac. Traffic into and out of the base will be through both the Lexington and Orangewood gates.

Staff provided samples of both the participants camouflage short sleeve and glow run long sleeve t-shirts and announced toddler shirts will to be offered for the first time at this year's event. Staff also provided a sample design of the 3<sup>rd</sup> evolution of the OC California Race Series medal.

## **7. ITEMS FROM THE RECREATION & COMMUNITY SERVICES DEPARTMENT**

Recreation and Community Services Director Corey Lakin thanked the commission for coming to the Holiday Commission Dinner on December 6. A special thank to those of you not

returning next month, it has been a pleasure to with each of you and appreciate your service. It has been an honor to work with all of the commissioners this past year.

Recreation Manager Emeline Noda reminded the commission that the Holiday Decorating Contest judging will take place next week and if anyone is interested in judging please let us know tonight.

**8. COMMISSIONER REPORTS**

Commission Jempsa thanked staff for those who planned the Holiday Commissioner Dinner event and as her and her husband were very pleased with the event.

Commissioner Bell expressed how pleased he was for having served on the commission and also thanked staff for work on the Veterans Memorial Sundial and Weekend of Art.

Commissioner Estrada was not able to attend Winter Wonderland, but her family was able to join in the festivities and received great reviews from her neighbors.

Commissioner Carvajal thanked the commission for being awesome to serve the community. The Commission is among the best that he has served with, having looked at things in a different and positive way and challenging staff and Council to improve. We are going to miss a lot of you and those of staying will continue to search for new and better ways of doing things and looks forward to serving with the new commissioners.

Commissioner Jorge also thanked both staff and the commission for participating and serving our community. He enjoyed volunteering at the snow area and looks forward to it next year. Commissioner Jorge provided an update on Wings Wheels and Rotors and thanked everyone that attended as they plan on expanding on this event next year.

Vice Chair Decker thanked staff for the Holiday Commissioner Dinner and attended the Winter Wonderland, volunteering at the slide area and also agreed to judge the holiday decorating contest! Commissioner Decker thanked everyone for allowing her to serve on the commission the past two years and plans on attending future event.

Chair Wilson, enjoyed the Holiday Commissioner Dinner and attended Winter Wonderland where he was introduced as Councilmember Elect. He thanked the commission for their support and looks forward to working with the Commission.

**9. ADJOURNMENT**

The Parks, Recreation, and Cultural Arts Commission adjourned at 8:20 p.m.

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Pete Carvajal, Chair

Attest:

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Corey Lakin, Director  
Recreation & Community Services Department

**MINUTES OF PARKS, RECREATION AND CULTURAL ARTS COMMISSION  
OF THE CITY OF LOS ALAMITOS**

**REGULAR MEETING – WEDNESDAY, May 3, 2017**

**1. CALL TO ORDER**

The Parks, Recreation and Cultural Arts Commission met in a Regular Session at 7:06 p.m., Wednesday, May 3, 2017, in the Council Chambers, 3191 Katella Ave., Vice Chair Estrada presiding.

**2. ROLL CALL**

**Present:** Commission Members: Chirco, Doby, Estrada, Hill, Jorge, Olveda

**Absent:** Commission Members: Carvajal

**Present:** Staff: Corey Lakin, Recreation & Community Svcs. Dir.  
Ron Noda, Recreation Manager

**3. PLEDGE OF ALLEGIANCE**

Vice Chair Estrada led the Pledge of Allegiance.

**4. ORAL COMMUNICATIONS**

Vice Chair Estrada opened Oral Communications.

Janice Akins, City of Los Alamitos Employee, Fitness in Swimming (FINS) Instructor, Nonresident

McKenzie Ricks, Former City of Los Alamitos City Employee, Private Lessons Participant, Resident

Sheryl Beard, FINS participant, Nonresident

Kathleen Gonzalez, FINS Participant, Nonresident

Sandra Field, FINS participant, Resident

Thomas Heydorff, FINS participant, Resident

Speakers provided their experience and involvement with the City of Los Alamitos Recreation and Community Services Programs offered at the Joint Forces Training Base. All of these individuals commented about their experiences in both the FINS and Private Lessons programs offered through the City and expressed the importance of preserving these programs and expressed how essential and valuable they are to the community.

Vice Chair Estrada thanks all those present at commission meeting for their attendance and comments to the commission about the existing aquatics programs offered by the City of Los Alamitos. Vice Chair Estrada closed Oral Communications.

**5. MINUTES**

Motion/Second: Jorge/Olveda - January 4, 2017

Motion/Second: Estrada/Chirco - April 5, 2017

Unanimously Carried: The Parks, Recreation, and Cultural Arts Commission approved the minutes of the regular meeting of January 4, 2017 and April 5, 2017. Deferred approval of minutes of December 7, 2016 to next schedule meeting.

**6. STAFF REPORTS**

**A. Los Alamitos Aquatics Program Discussion**

Recreation and Community Services Director Corey Lakin provided an overview to the Parks, Recreation & Cultural Arts Commission of the Aquatics Program progression over the last few years and options on how to proceed with the program. At April 5, 2017, PR&CA Commission meeting, staff was asked to bring the items back with additional information with regards to other local aquatics offerings and notify past aquatics participants about the topic up for discussion in May.

Offering water safety programs and classes as well as aquatic-based fitness programs is an important component and a core service the Recreation and Community Services Department would like to offer with the price remaining competitive, but affordable. Several options were made available for how to proceed with the City's Aquatics Programs: first option was to eliminate the program; second to continue offering the City-operated aquatics programs with the same or modified offerings; third option was to continue offering an aquatics program, but with a contracted instructor/organization.

After lengthy discussions, Commissioner Jorge motioned to recommend to the City Council that the City negotiate a deal with the Joint Forces Training Base (JFTB) Morale Welfare & Recreation (MWR) to undertake services favorable to the City. If this cannot be achieved, continue offering these aquatic programs. Olveda/Second. All voted in favor.

**7. ITEMS FROM THE RECREATION & COMMUNITY SERVICES DEPARTMENT**

Recreation and Community Services Director Corey Lakin thanked all the of the individuals that attended tonight's meeting to discuss aquatic programs offered the City of Los Alamitos Recreation and Community Services Department.

Recreation and Community Services Director Corey Lakin thanked all Commissioners who attended Spring Carnival and invited the PR&CA Commission to attend a Mother/Son and Father/Daughter Dance on May 12, 2017 at the Community Center, Hollywood Glam Senior Prom on Saturday May 13, 2017 and Veterans Memorial Sundial Rededication prior to the City Council Meeting on Monday, May 15, 2017.

Recreation Manager Ron Noda thank all the PR&CA Commissioners who attended California Parks and Recreation Society District 10 awards and installation banquet on Thursday, April 20, 2017 in Garden Grove. Announced Community Choice selection for Music and Movies event at Laurel Park on August 5, 2017 as Moana.

**8. COMMISSIONER REPORTS**

Commissioner Jorge, provided an update on the waiver coming from Virginia: General Lathrop wrote a letter recognizing that we get a new waiver and General Baldwin who is in charge of all California and wrote a personal recommendation where he supports the City events and Wings, Wheels, and Rotors, along with United States Representative Alan Lowenthal, Assemblyman Travis Allen and our Mayor.

Commissioner Doby attended the Spring Carnival and said that is was a wonderful event.

Commissioner Chirco attended the Spring Carnival with his children along with family members and said that they all enjoyed the event.

**10. ADJOURNMENT**

The Parks, Recreation, and Cultural Arts Commission adjourned at 9:56 p.m.

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Judy Estrada, Vice Chair

Attest:

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Corey Lakin, Director  
Recreation & Community Services Department

**MINUTES OF PARKS, RECREATION AND CULTURAL ARTS COMMISSION  
OF THE CITY OF LOS ALAMITOS**

**REGULAR MEETING – WEDNESDAY, June 7, 2017**

**1. CALL TO ORDER**

The Parks, Recreation and Cultural Arts Commission met in a Regular Session at 7:06 p.m., Wednesday, June 7, 2017, in the Council Chambers, 3191 Katella Ave., Chair Carvajal presiding.

**2. ROLL CALL**

**Present:** Commission Members: Carvajal, Doby, Estrada, Hill, Jorge

**Absent:** Commission Members: Chirco, Olveda

**Present:** Staff: Corey Lakin, Recreation & Community Svcs. Dir.  
Ron Noda, Recreation Manager

**3. PLEDGE OF ALLEGIANCE**

Chair Carvajal led the Pledge of Allegiance.

**4. ORAL COMMUNICATIONS**

Chair Carvajal opened Oral Communications.

**5. MINUTES**

The Parks, Recreation, and Cultural Arts Commission deferred approval of minutes of December 7, 2016 and May 3, 2017 to next schedule meeting.

**6. STAFF REPORTS**

**A. Weekend of Art in Los Alamitos Recap**

Megan Shimada, Recreation Coordinator provided the Parks Recreation and Cultural Arts Commission a recap of the second annual Weekend of Art in Los Alamitos held at the Los Alamitos Community Center on March 17-19, 2017. Approximately 800 people visited the three-day visual art exhibition throughout the weekend, with 152 visual art pieces on display and 14 arts groups performed. Based on event feedback and survey responses, staff will address some criticisms and implement some changes to continue to improve the already successful event.

**B. 2017 4<sup>th</sup> of July Fireworks Spectacular**

Ron Noda, Recreation Manager provided the Parks, Recreation and Cultural Arts Commission with pertinent information on the upcoming 30th Annual 4th of July Fireworks Spectacular scheduled for Tuesday, July 4, 2017. It is co-sponsored by the cities of Los Alamitos, Cypress, Seal Beach and the Rossmoor Community Services District, with approximately 15,000 people attending the free event. After months of discussions, negotiations and letters of support from local, state and federal elected officials, the JFTB granted the City of Los Alamitos and the City of



Cypress use of the airfield with several modifications due to military regulations which will impact this year's and future events.

Staff is working with the City of Cypress and the JFTB to reduce expenditures and increase revenue for the 4th of July event. The JFTB will provide the licensing for the installation in-kind this year due to the patriotic nature of the event.

City Council, Commission members, and the community are invited to celebrate the 4<sup>th</sup> of July. The entrances onto the Joint Forces Training Base will be on Lexington Drive and Orangewood Avenue.

**C. 2017 Summer Preview**

Corey Lakin, Recreation and Community Services Director, provided the Parks, Recreation and Cultural Arts Commission a preview of the Los Alamitos Recreation and Community Services Department 2017 summer programs, camps and events. As the summer is the busiest time of the year, the Recreation and Community Services Department directs marketing strategies to increase participation in programs and events.

**7. ITEMS FROM THE RECREATION & COMMUNITY SERVICES DEPARTMENT**

Recreation and Community Services Director Corey Lakin distributed social media cards to the Commission and requested assistance in marketing Recreation and Community Services Department programs and events. Staff is sprucing up the Community Center with photos and five words that the community voted as "Creating Quality of Life" in Los Alamitos: Safety, Education, Family Community and Health. At the June 19, 2017, City Council will move forward with the Parks Recreation and Cultural Arts Commission recommendation to contract with MWR for the fall.

The Recreation and Community Services Department now offers a Senior Grocery Program through the County of Orange and Second Harvest Food Bank to seniors on the 1<sup>st</sup> and 3<sup>rd</sup> Tuesday of every month. The Special Olympics Basketball participants received silver medals this Spring. Forty people attended the Father/Daughter and Mother/Son Dance on May 12, 2017 and was well received by all who attended. The Senior Prom on May 13, 2017 was sold out with 117 participants attending the event with dinner, dancing and live entertainment. Staff is now planning and exploring new locations for Race On the Base due to JFTB restrictions impacting revenues and expenditures for this event.

At the PR&CA Commission's request the next scheduled Commission meeting will be held on July 12, 2017 at 7:00 p.m. in the Community Center to seek public input on the concept of a small dog park at Little Cottonwood Park. In August and/or September the PR&CA Commission may schedule a Facility/Park Tours in Los Alamitos if desired.

Just as a reminder all communication will be through City emails.

Recreation Manager Ron Noda announced that staff will be wearing new t-shirts this summer with the tag line "Creating Quality of Life" and the five words. Staff is seeking Commissioners to be emcees for the Music and Movies events.

**8. COMMISSIONER REPORTS**

Commissioner Jorge, provided an update on Wings, Wheels, and Rotors as they are in similar discussions and negotiations with the JFTB.

Chair Carvajal attended the CPRS Banquet and thanked staff for including the commission in this event in recognition of those impacting our community. Chair Carvajal also expressed how pleased he is with what staff is doing for marketing the Department.

**10. ADJOURNMENT**

The Parks, Recreation, and Cultural Arts Commission adjourned at 9:05 p.m. Adjourned Regular meeting to Wednesday, July 12, 2017 at 7:00 p.m. at the Community Center.

\_\_\_\_\_  
Pete Carvajal, Chair

Attest:

\_\_\_\_\_  
Corey Lakin, Director  
Recreation & Community Services Department