

CITY OF LOS ALAMITOS

**10911 Oak Street
Los Alamitos, CA 90720**

SPECIAL AGENDA PARKS, RECREATION, AND CULTURAL ARTS COMMISSION SPECIAL MEETING

Wednesday, February 7, 2018 – 7:00 P.M.

This Agenda contains a brief general description of each item to be considered. Except as provided by law, action or discussion shall not be taken on any item not appearing on the agenda. Supporting documents, including staff reports, are available for review at the Recreation & Community Services Department or on the City's website at www.cityoflosalamitos.org once the agenda has been publicly posted.

Any written materials relating to an item on this agenda submitted to the Parks, Recreation & Cultural Arts Commission after distribution of the agenda packet are available for public inspection at the Recreation & Community Services Department, 10911 Oak St., Los Alamitos CA 90720, during normal business hours. In addition, such writings or documents will be made available for public review at the respective public meeting.

It is the intention of the City of Los Alamitos to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee, or a participant at this meeting, you will need special assistance beyond what is normally provided, please contact the Recreation & Community Services Department at (562) 430-1073, extension 540, 48 hours prior to the meeting so that reasonable arrangements may be made. Assisted listening devices may be obtained from the Parks, Recreation & Cultural Arts Commission Secretary at the meeting for individuals with hearing impairments.

Persons wishing to address the Parks, Recreation & Cultural Arts Commission on any item on the Parks, Recreation & Cultural Arts Commission Agenda should complete a yellow "Request to Speak" card and will be called upon at the time the agenda item is called or during the Parks, Recreation & Cultural Arts Commission's consideration of the item and may address the Parks, Recreation & Cultural Arts Commission for up to three minutes.

1. CALL TO ORDER

2. ROLL CALL

Commissioner Carvajal
Commissioner Hill
Commissioner Murphy
Vice Chair Olveda
Chair Doby

3. PLEDGE OF ALLEGIANCE

4. ORAL COMMUNICATIONS

At this time, any individual in the audience may come forward to speak on any item within the subject matter jurisdiction of the Parks, Recreation & Cultural Arts Commission (PR&CA). Please state if you wish to speak on an item on the Agenda. Remarks are to be limited to not more than five minutes.

5. MINUTES

Approval of the minutes for the regular meeting of January 10, 2018.

6. STAFF REPORTS

A. 2018 Music and Movies Event Series Movie Selection

This report provides the Parks, Recreation & Cultural Arts Commission an opportunity to provide input on the movie options for the 2018 Music and Movies Event Series.

Recommendation: Commission recommend movie choices for the 2018 Music and Movies Event Series.

B. 2018 Los Alamitos Community Center Facility Tour

This report provides the Parks, Recreation & Cultural Arts Commission with a tour of the Los Alamitos Community Center by City staff from the Recreation and Community Services.

Recommendation: Commission receive, file and proceed with a site visit of the Los Alamitos Community Center.

7. ITEMS FROM THE RECREATION & COMMUNITY SERVICES DEPARTMENT

8. COMMISSIONER REPORTS

At this time, Commissioners may report on items not specifically described on the Agenda that are of interest to the community, provided no action or discussion is taken except to provide staff direction to report back or to place the item on a future Agenda.

9. ADJOURNMENT

I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the Community Center, Museum and City Hall not less than 72 hours prior to the meeting. Dated this 31st day of January 2018.



Anna Otto, Community Services Coordinator

**MINUTES OF PARKS, RECREATION AND CULTURAL ARTS COMMISSION
OF THE CITY OF LOS ALAMITOS**

SPECIAL MEETING – WEDNESDAY, January 10, 2018

1. CALL TO ORDER

The Parks, Recreation and Cultural Arts Commission met in a Special Session at 7:03 p.m., Wednesday, January 10, 2018, in the Recreation and Community Service Department, 10911 Oak St., Chair Carvajal presiding.

2. ROLL CALL

Present: Commission Members: Carvajal, Doby, Hill, Murphy, Olveda

Absent: Commission Members: None

Present: Staff: Ron Noda, Recreation Manager
Emeline Noda, Recreation Manager

3. PLEDGE OF ALLEGIANCE

Chair Carvajal led the Pledge of Allegiance.

4. INSTALLATION OF NEW COMMISSIONERS

Recreation Manager Emeline Noda gave the Oath of Allegiance and installed Trisha Murphy and Dean Hill as a Parks, Recreation and Cultural Arts (PR&CA) Commissioners.

5. ORAL COMMUNICATIONS

Chair Carvajal opened Oral Communications. There being no one present wishing to speak, Chair Carvajal closed Oral Communications.

6. PR&CA COMMISSION REORGANIZATION

Recreation Manager Emeline Noda provided the PR&CA Commission with information to nominate and elect a Chair and Vice Chair for the annual reorganization of the PR&CA Commission.

Recreation Manager Emeline Noda opened nominations for the position of Chair; Commissioner Hill nominated Commissioner Doby, seconded by Chair Carvajal. There being no further nominations Manger Emeline Noda closed the nominations.

Unanimously Carried: The PR&CA Commission appointed Commissioner Doby to the position of Chair.

Recreation Manager Emeline Noda opened nominations for the position of Vice Chair; Commissioner Carvajal nominated Commissioner Olveda, seconded by Commissioner Hill. There being no further nominations Recreation Manager Emeline Noda closed the nominations.

Unanimously Carried: The PR&CA Commission appointed Commissioner Olveda to the position of Vice Chair.

7. MINUTES

Motion/Second: Doby/NA - November 1, 2017

Motion/Second: Carvajal/Doby - December 6, 2017

Abstain: Carvajal/Hill/Olveda November 1, 2017 & Olveda - December 6, 2017

Motion Carried: The Parks, Recreation and Cultural Arts Commission approved the regular meeting of November 1, 2017 and December 6, 2017.

8. STAFF REPORTS

A. 2017 WINTER WONDELRAND AT THE PLAZA REVIEW

Recreation Manager Emeline Noda provided the Parks, Recreation & Cultural Arts Commission's with a review of the 6th Annual Winter Wonderland at the Plaza Event. The City of Los Alamitos and the Los Alamitos Area Chamber of Commerce Young Professionals created Winter Wonderland at the Plaza in 2012. The event has grown in attractions and attendance every year with the 2017 event maintaining an estimated 6,000+ event attendees, filling the streets and St. Isidore Historical Plaza. The event moved to Pine Street in 2016 to accommodate the increased crowd capacity and event expansion, snowman, vendors, Santa and arts and craft areas.

The 6th Annual Winter Wonderland at the Plaza event took place on December 2, 2017, food and sales vendors, sponsor, churches, and non-profits lined Pine Street providing visitors opportunities to shop, receive information or donate to their favorite causes. The Winter Wonderland at the Plaza is an event for residents, businesses, and neighbors of all ages to enjoy. This event continues to grow, making the Winter Wonderland one of the largest events in the City. The committee will be exploring the feasibility of hosting the event on the Los Alamitos Boulevard in the Los Alamitos Boulevard Beautification Project Area. A permanent Christmas tree will be planted between the cleaners and Hof's Hut closer to Katella Avenue.

Chair Carvajal expressed how pleased he was with committee's potential expansion plans of the Winter Wonderland at the Plaza to Los Alamitos Boulevard.

Commissioner Olveda recommended to keep St. Isidore Historical site involved and incorporate them into the committee's plans for expansion.

B. 31st Annual 4th of July

Ron Noda, Recreation Manager provided the Parks Recreation and Cultural Arts Commission with pertinent information regarding the upcoming 31st annual 4th of July Fireworks Spectacular event scheduled for Wednesday, July 4, 2018. The annual 4th of July Fireworks Spectacular will be held at the Joint Forces Training Base (JFTB). It is co-sponsored by the cities of Los Alamitos, Cypress, Seal Beach and the Rossmoor Community Services District. Approximately 15,000 people attend the free event to celebrate America's birthday by viewing a spectacular fireworks display. Staff is working with the JFTB to negotiate a new Memorandum of Agreement (MOA). Once an agreement is reached, staff will

reach out to the City of Cypress to determine if they are still interested in partnering with Los Alamitos. Staff will also reach out to Seal Beach and the Community of Rossmoor to request for their annual contribution in addition to seeking additional sponsors. JFTB will continue to provide licensing for the installation in-kind due to the patriotic nature of the event and have expressed the possibility of being a direct partner, potentially contributing funds towards some of the expenses of the event.

Commissioner Carvajal requested staff to follow-up with City Council for direction on how to proceed for public discussion at either the PR&CA Commission or City Council Meetings relating to the use of general funds to offset the deficient funds for 4th of July event to benefit the community.

C. Recreation & Community Services Department Employee of the Quarter

Staff provided the Parks, Recreation and Cultural Arts Commission an update on the Recreation and Community Service Department Employee of the Quarter. The awards program was designed to honor individuals who have a strong work ethic, exhibit quarterly customer service to patrons, and have performed excellent work in their program or event to which they were assigned. Staff developed a STAR criteria for determining which staff member(s) should be recognized each quarter.

S (Support of the Department Values)

T (Teamwork)

A (Above and Beyond)

R (Reliable)

Commissioner Carvajal requested staff to also consider inviting honoree's family, provide favorite food or beverage and personalize recognition social to honoree. It was also recommended to include the previous honoree on the nomination of the next recognition recipient.

7. ITEMS FROM THE RECREATION & COMMUNITY SERVICES DEPARTMENT

Emeline Noda, Recreation Manger provided the Parks, Recreation and Cultural Arts Commission with Race on the Base (ROTB) posters and flyers to post at their place of employment, school, or to distribute to friends and family. The Parks, Recreation and Cultural Art Commission is invited to volunteer to be a judge for the ROTB Glow in the Dark Whimsical Costume Contest on February 23, 2018. Staff asked the PR&CA Commission to meet at the Community Center for next scheduled meeting to tour the facility as part of the annual facility tours for the Commission. The Los Alamitos Senior Club invites the PR&CA Commission to attend the Senior Club Volunteer Recognition Luncheon on Monday, January 29, 2018, please RSVP with Alyssa Olveda. Staff will notify the PR&CA Commission of the Recreation and Community Service Department Reorganization Study in the near future when it is on the City Council agenda as requested by Chair Carvajal.

Commissioner Carvajal requested staff to email ROTB Challenge to the Commissions and City Council. Staff requested a PR&CA Commissioner to announce ROTB Challenge at the next scheduled Traffic and Planning Commission meetings and the next City Council meeting.

Ron Noda, Recreation Manager reminded PR&CA Commission to submit the 700 Economic forms by March 28, 2018 and announced that McAuliffe Field is currently shut down due to maintenance. The City's Youth Basketball League has begun and the City has partnered with Jr. Clippers who will be providing a clinic on Saturday, January 13, 2018 to all participants.

8. COMMISSIONER REPORTS

Commissioner Hill had no items to report.

Commissioner Murphy asked why the City of Los Alamitos parks do not have tracks and nor lights.

Vice-Chair Olveda had no items to report.

Chair Doby had no items to report.

Chair Carvajal expressed how great the Winter Wonderland event was.

9. ADJOURNMENT

The Parks, Recreation, and Cultural Arts Commission adjourned at 8:54 p.m.

Pete Carvajal, Chair

Attest:

Emeline Noda, Recreation Manager
Recreation & Community Services Department

City of Los Alamitos

Parks, Recreation & Cultural Arts Commission

Agenda Report Staff Report

February 7, 2018
Item No: 6A

To: Chair Tanya Doby & Members of the Parks, Recreation and Cultural Arts Commission

From: Ron Noda, Recreation Manager

Subject: 2018 Music and Movies Event Series Movie Selection

Summary: This report provides the Parks, Recreation & Cultural Arts Commission an opportunity to provide input on the movie options for the 2018 Music and Movies Event Series.

Recommendation: Commission recommend movie choices for the 2018 Music and Movies Event Series.

Background:

The City of Los Alamitos Recreation and Community Services Department annually holds four (4) Music and Movies events during the summer months. This series of free events provides the community with a fun-filled evening of activities including a live band, children's activities, arts and crafts followed by a movie. The event series are held at Little Cottonwood Park, Laurel Park, and Orville R. Lewis Park and included give-a-ways, raffle prizes, and refreshments that are available for a nominal fee.

Discussion:

The Recreation and Community Services Department, along with the Parks, Recreation, and Cultural Arts Commission, invites the community to attend the Music and Movies Event Series with neighbors, friends, and family again in 2018.

The evenings will begin at 6:30pm with live music and will conclude with a movie to view under the stars. While listening to live music, guests can enjoy games, arts and crafts, and food that can be purchased. Additionally, Recreation staff will provide a pre-movie activity for prizes, which are typically donated by local businesses and may include gift cards to local restaurants or gift baskets.

This year, there will be three (3) events during the summer months due to the Los Alamitos Unified School District revising their school year and having only seven (7) weeks of summer. Below are the tentative 2018 dates and locations:

- Saturday, June 23, 2018 at Laurel Park
- Saturday, July 14, 2018 at Orville R. Lewis Park
- Saturday, July 28, 2018 at Little Cottonwood Park

Bands for the live entertainment will be chosen in the upcoming months. Members of the Parks, Recreation and Cultural Arts Commission will have the opportunity to select the movies for each Music and Movie event date.

Attachment #1 is the Commissioner’s voting sheet. Commissioners will find the voting sheet to have each Music and Movie date. Under each Music and Movie date will be 4 movie choices. Commissioners are asked to rank the movie choices for each date from #1 – #4 with #1 being their first choice. In the event of a tie, Recreation staff will provide the tie-breaking vote.

Attachment #2 provides a brief synopsis of each of the movies listed in Attachment #1.

Fiscal Impact:

Funding for the event is provided by the Recreation and Community Services Department budget in the Special Events budget. The budget for the three (3) events is \$5,000. City staff looks to supplement the City’s funding by seeking food trucks, vendors, and sponsors for each event date.

- Attachments:*
- 1. Voting Sheet*
 - 2. Brief Movie Synopses*

Voting Sheet

Instructions:

Please select one movie per event date

Please rank the movies in order from #1 to #4 with #1 being your first choice

	Saturday, June 23 at Laurel Park
	The Karate Kid – rated PG
	E.T. The Extraterrestrial – rated PG
	The Lion King – rated PG
	The Little Mermaid – rated PG
	Saturday, July 14 at Orville R. Lewis Park
	Wonder – rated PG
	Coco – rated PG
	Cars 3 – rated G
	Despicable Me 3 – rated PG
	Saturday, July 28 at Little Cottonwood Park
	The Lego Ninjago Movie – rated PG
	Beauty and the Beast sing-a-long – rated PG
	Sherlock Gnomes – rated PG
	Paddington 2 – rated PG

Brief Movie Synopses

Saturday, June 23 at Laurel Park

- “The Karate Kid” (1984) Rated PG – A martial arts master agrees to teach karate to a bullied teenager that recently moved from New Jersey to California.
- “E.T. The Extraterrestrial” (1982) Rated PG – A troubled child discovers an alien that became stranded on Earth. The young boy summons the courage to help the friendly alien escape Earth and return to his home world.
- “The Lion King” (1994) Rated PG – A young lion prince is cast out of his pride by his cruel uncle, who claims he killed his father. While the uncle rules with an iron paw, the prince grows up beyond the Savannah, living by a philosophy: No worries for the rest of your days. But when his past comes to haunt him, the young prince must decide his fate.
- “The Little Mermaid” (1989) Rated PG – Rebellious 16 year old mermaid Ariel is fascinated with life on land. On one of her visits to the surface, which are forbidden by her controlling father, King Triton, she falls for a human prince. Determined to be with her new love, Ariel makes a dangerous deal with the sea witch Ursula to become human for three days. But when plans go awry for the star-crossed lovers, the king must make the ultimate sacrifice for his daughter.

Saturday, July 14 at Orville R. Lewis Park

- “Wonder” (2017) Rated PG – The heartwarming story of August Pullman who was born with facial differences that, up until now, have prevented him from going to a mainstream school. Auggie becomes the most unlikely of heroes when he enters the local fifth grade. As his family, his new classmates, and the larger community all struggle to discover their compassion and acceptance, Auggie’s extraordinary journey will unite them all and prove you can’t blend in when you were born to stand out.
- “Coco” (2017) Rated PG – Despite his family’s baffling generations-old ban on music, Miguel dreams of becoming an accomplished musician like his idol, Ernesto De La Cruz. Desperate to prove his talent, Miguel finds himself in the stunning and colorful Land of the Dead following a mysterious chain of events. Along the way, he meets charming trickster Hector, and together, they set off on an extraordinary journey to unlock the real story behind Miguel’s family history.
- “Cars 3” (2017) Rated G – Blindsided by a new generation of blazing-fast racers, the legendary Lightning McQueen is suddenly pushed out of the sport he loves. To get back in the game, he will need the help of an eager young race technician with her own plan to win, inspiration from the late Fabulous Hudson Hornet, and a few unexpected turns.

- **Despicable Me 3 (2017) Rated PG** – After he is fired from the Anti-Villain League for failing to take down the latest bad guy, Gru finds himself in the midst of a major identity crisis. But when a mysterious stranger shows up to inform Gru that he has a long-lost twin brother – a brother who desperately wishes to follow in his twin’s despicable footsteps – one former super-villain will rediscover just how good it feels to be bad.

Saturday, July 28 at Little Cottonwood Park

- **“The Lego Ninjago Movie” (2017) Rated PG** – Six young ninjas: Lloyd, Jay, Kai, Cole, Zane, and Nya are tasked with defending their island home, called Ninjago. By night, they’re gifted warriors, using their skills and awesome fleet of vehicles to fight villains and monsters. By day, they’re ordinary teens struggling against their greatest enemy – high school.
- **“Beauty and the Beast” Sing-a-long version (2017) Rated PG** – A young prince, imprisoned in the form of a beast, can be freed only by true love. What may be his only opportunity arrives when he meets Belle, the only human girl to ever visit the castle since it was enchanted.
- **“Sherlock Gnomes (2018) Rated PG** – Garden gnomes, Gnomeo and Juliet, recruit renowned detective, Sherlock Gnomes, to investigate the mysterious disappearance of other garden ornaments.
- **Paddington 2 (2017) Rated PG** – Paddington is happily settled with the Brown family where he has become a popular member of the community, spreading joy and marmalade wherever he goes. While searching for the perfect present for his beloved Aunt Lucy’s 100th birthday, Paddington spots a unique pop-up book in Mr. Gruber’s antique shop, and embarks upon a series of odd jobs to buy it. But when the book is stolen, it’s up to Paddington and the Browns to unmask the thief.

City of Los Alamitos
Parks, Recreation & Cultural Arts Commission

Agenda Report
Staff Report

February 7, 2018
Item No: 6B

To: Chair Tanya Doby & Members of the Parks, Recreation and Cultural Arts Commission

From: Emeline Noda, Recreation Manager

Subject: Community Center Facility Tour

Summary: This report provides the Parks, Recreation & Cultural Arts Commission with a tour of the Los Alamitos Community Center by City staff from the Recreation and Community Services.

Recommendation: Commission receive, file and proceed with a site visit of the Los Alamitos Community Center.

Background:

Each Summer the Parks, Recreation and Cultural Arts Commissioners visit the parks and facilities that are owned, operated and/or utilized by the City for programs, events and/or passive recreation to become more familiar with the sites and amenities at each site. A facility tour of the Los Alamitos Community Center along with an educational discussion of what is offered at the facility is beneficial to new and existing Commissioners as many Commissioners have not received a formal tour of the Los Alamitos Community Center.

Discussion:

In order for the Parks, Recreation and Cultural Arts Commissioners to make the informed recommendations to the City Council, it is important for the Commissioners to be familiar with the various facilities the City manages, owns and programs, as well as the amenities at each site. Staff from the Recreation and Community Services Department will provide the Commission with a tour of the Los Alamitos Community Center.

Fiscal Impact:

No fiscal impact.