

CITY OF LOS ALAMITOS

3191 Katella Ave.
Los Alamitos, CA 90720

AGENDA PARKS, RECREATION, AND CULTURAL ARTS COMMISSION REGULAR MEETING

Wednesday, April 4, 2018 – 7:00 P.M.

This Agenda contains a brief general description of each item to be considered. Except as provided by law, action or discussion shall not be taken on any item not appearing on the agenda. Supporting documents, including staff reports, are available for review at the Recreation & Community Services Department or on the City's website at www.cityoflosalamitos.org once the agenda has been publicly posted.

Any written materials relating to an item on this agenda submitted to the Parks, Recreation & Cultural Arts Commission after distribution of the agenda packet are available for public inspection at the Recreation & Community Services Department, 10911 Oak St., Los Alamitos CA 90720, during normal business hours. In addition, such writings or documents will be made available for public review at the respective public meeting.

It is the intention of the City of Los Alamitos to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee, or a participant at this meeting, you will need special assistance beyond what is normally provided, please contact the Recreation & Community Services Department at (562) 430-1073, extension 540, 48 hours prior to the meeting so that reasonable arrangements may be made. Assisted listening devices may be obtained from the Parks, Recreation & Cultural Arts Commission Secretary at the meeting for individuals with hearing impairments.

Persons wishing to address the Parks, Recreation & Cultural Arts Commission on any item on the Parks, Recreation & Cultural Arts Commission Agenda should complete a yellow "Request to Speak" card and will be called upon at the time the agenda item is called or during the Parks, Recreation & Cultural Arts Commission's consideration of the item and may address the Parks, Recreation & Cultural Arts Commission for up to three minutes.

1. CALL TO ORDER

2. ROLL CALL

Commissioner Carvajal
Commissioner Duran
Commissioner Hill
Commissioner Hunter
Commissioner Murphy
Vice Chair Olveda
Chair Doby

3. PLEDGE OF ALLEGIANCE

4. ORAL COMMUNICATIONS

At this time, any individual in the audience may come forward to speak on any item within the subject matter jurisdiction of the Parks, Recreation & Cultural Arts

Commission (PR&CA). Please state if you wish to speak on an item on the Agenda. Remarks are to be limited to not more than five minutes.

5. MINUTES

Approval of the Minutes for the Special Meeting of March 7, 2018.

6. STAFF REPORTS

A. Weekend of Art Review

This report provides the Parks, Recreation & Cultural Arts Commission with pertinent information regarding the 2018 Weekend of Art event.

Recommendation: Commission receive and file.

B. Joint Use Agreement – The Youth Center

This report provides the Parks, Recreation & Cultural Arts Commission with pertinent information regarding the Joint Use Agreement with The Youth Center.

Recommendation: Commission receive and file.

C. Race on the Base 2018

This report provides the Parks, Recreation & Cultural Arts Commission with pertinent information regarding the 2018 Race on the Base.

Recommendation: Commission receive and file.

D. Recreation & Community Services Department New Programming

This report provides the Parks, Recreation, and Cultural Arts Commission an update on new programs and classes offered by the Los Alamitos Recreation & Community Services Department.

Recommendation: Commission receive and file.

7. ITEMS FROM THE RECREATION & COMMUNITY SERVICES DEPARTMENT

8. COMMISSIONER REPORTS

At this time, Commissioners may report on items not specifically described on the Agenda that are of interest to the community, provided no action or discussion is taken except to provide staff direction to report back or to place the item on a future Agenda.

9. ADJOURNMENT

I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the Community Center, Museum and City Hall not less than 72 hours prior to the meeting. Dated this 28th day of March, 2018.



Anna Otto, Community Services Coordinator

**MINUTES OF PARKS, RECREATION AND CULTURAL ARTS COMMISSION
OF THE CITY OF LOS ALAMITOS**

REGULAR MEETING – WEDNESDAY, March 7, 2018

1. CALL TO ORDER

The Parks, Recreation and Cultural Arts Commission met in a Regular Session at 7:02 p.m., Wednesday, March 7, 2018, in the Council Chambers, 3191 Katella Ave., Chair Doby presiding.

2. ROLL CALL

Present: Commission Members: Carvajal, Doby, Murphy, Olveda

Absent: Commission Members: Hill

Present: Staff: Ron Noda, Recreation Manager
Emeline Noda, Recreation Manager
Megan Shimada, Recreation Coordinator

3. PLEDGE OF ALLEGIANCE

Chair Doby led the Pledge of Allegiance.

4. INSTALLATION OF NEW COMMISSIONERS

The Commission and the new Commissioners gave a brief bio of themselves and what brought them to serve on the Commission. Recreation Manager Emeline Noda gave the Oath of Allegiance and installed Alexander Duran and Stephen Hunter as Parks, Recreation and Cultural Arts (PR&CA) Commissioners.

5. ORAL COMMUNICATION

Chair Doby opened Oral Communications. There being no one present wishing to speak, Chair Doby closed Oral Communications.

6. MINUTES

Motion/Second: Doby/Murphy – February 7, 2018.

Motion Carried (Hunter and Duran abstained): The Parks, Recreation and Cultural Arts Commission approved the Special meeting of February 7, 2018 with one correction.

Recreation Manager Ron Noda requested Item 7-D be moved to the front of the agenda. Chair Doby approved the request.

7. STAFF REPORTS

D. Los Alamitos Spring Carnival Featuring the Egg Hunt

Megan Shimada, Recreation Coordinator, provided an overview of the Los Alamitos Recreation and Community Services Department's annual Spring

Carnival at Little Cottonwood Park on Saturday, March 31, 2018. The carnival will feature the popular egg hunt, vendor booths, food vendors, carnival games, bounce houses, arts and crafts, face painting, live entertainment, and a photo area with Peter Rabbit.

Parks Recreation and Cultural Arts (PRCA) Commissioners are invited to participate in this year's event as the Master of Ceremonies and also the person who starts the Egg Hunts and hands out the awards to the finders of the Golden Eggs. Commissioner Duran indicated he will volunteer in whatever capacity he is needed. Commissioner Hunter expressed interest in volunteering but will get back to Mrs. Shimada to confirm. Recreation Manager Ron Noda explained that emails will go out to the Commissioners and if they are interested, they can reply back and at that point, a preferred parking pass will be issued to the volunteers.

A. Commissioner Orientation

Recreation Manager Ron Noda provided the PR&CA Commission a PowerPoint presentation and Commissioner's Handbook to the new Commission members and a review for the returning Commission members.

B. California Parks & Recreation Society District 10 Volunteer Merit Award Nominee(s)

Recreation Manager Emeline Noda explained that the California Parks and Recreation Society District 10 is hosting an awards and installation banquet on Thursday, April 19, 2018 at the Rio Hondo Golf Course in Downey. The awards program is designed to recognize and honor individuals and organizations who have contributed to the recreation profession and the quality of life within CPRS District 10. The PR&CA Commission, City Council, City Manager as well as Recreation and Community Services staff are invited to attend the District 10 Banquet. Each year the Parks, Recreation & Cultural Arts Commission nominates an individual and/or an organization to receive the Volunteer Merit Award. Mrs. Noda invited the Commission to attend and an email will be forwarded to each Commissioner.

Following discussion, the PR&CA Commissioners voted Teri Nugent, Senior Club President as the individual and FNL (Friday Night Lights) as the organization as this year's selections. Vice-Chair Olveda motioned, Commissioner Carvajal seconded the motion and all voted in favor.

C. Serve Los Alamitos Volunteer Service Event

Recreation Manager Emeline Noda explained that this report provides the Parks, Recreation & Cultural Arts Commission with a report on a new "Serve Los Al" Volunteer Service Event. She explained that the Los Alamitos Recreation and Community Services Department offers a wide variety of events and programs for all ages. Social service programs fall under the umbrella of the Community Services element of the Department. Currently, there is a strong emphasis on senior program offerings. Recreation Manager

Mrs. Noda indicated she comes from a strong background of social services with experience from the City of La Mirada in running the Senior Activity Center for five years prior to coming to the City of Los Alamitos. For the last 10 years, Mrs. Noda and staff have focused on developing and enhancing the senior programming for the City with the existing facilities and resources available.

The former Partners for Progress organization which joined the local non-profits together on a consistent basis dissolved in the last several years. This left a gap in the community and Mrs. Noda had the goal to organize an informal group among the non-profits and the City and work towards a common goal, share knowledge and resources, and host a citywide calendar. Recreation Manager Emeline Noda met with Amy Payne from Summer Harvest and Amy Lakin from Casa Youth Shelter to brainstorm how to kick off the "Non-Profit Network Collaborative Group" and came up with a Citywide Day of Service Event.

Staff had a kick off meeting on February 16th with the Executive Directors from We Care, Summer Harvest, Casa Youth Shelter, Lestonnac Free Clinic, Precious Life, Grateful Hearts and the Youth Center. The group was very open and excited about the idea and named it "Serve Los Al." An additional idea was brought up to do a free health clinic for vision and dental screenings for the community. The event is set for the weekend of June 29th and 30th.

The group is scheduled to meet once a month at the Community Center to continue planning and brainstorming about the event. The group is also interested in continuing the monthly meetings to network and share calendars as was originally intended with the goal of working together for the good of Los Alamitos.

The event is in the initial planning stages and the fiscal impact is still to be determined.

A lengthy discussion ensued with the Commission and Staff sharing ideas and strategies.

8. ITEMS FROM THE RECREATION & COMMUNITY SERVICES DEPARTMENT

Emeline Noda, Recreation Manager

- CPRS – Staff will be attending training in Long Beach on Wednesday, March 14 to Friday, March 16.
- Weekend of Art is to be held on March 16 and 17, 2018 and reported that there are 207 entries compared to 150 for last year's event. She also spoke about the schedule of events and also asked if any of the Commissioners would be interested in being a judge for the event.
- She reported she has ROTB shirts for any Commissioner that would like one.

Ron Noda, Recreation Manager

- Race on the Base (ROTB) – He reported that one of the fun things that the Department did was go to Lee Elementary School who had the most registrations for a popsicle party and presented them with a 4-foot tall trophy. Dr. Kropp generously donated the money for the popsicles.
- He said that he had witnessed the joy of people completing the Triathlon at the pool during the ROTB and he felt that perhaps next year a video could be taken of the participants as they are interviewed to memorialize their uplifting accomplishments.
- Recreation Manager Ron Noda also reported that the Department and the Base are already in the planning stages for next year's event and the Base is being very supportive.
- Basketball season is coming to an end with the last day being March 31st. As previously mentioned, the Department partnered with the Junior Clippers who will bring out their mascot, Condor, as well as their Spirit Squad on that last day.
- He reported that the Spring Carnival is scheduled for March 31st.
- Staff has had several meetings regarding coming up with goals and objectives for the future. He reported that the goals have been narrowed down to five (5) and the objectives have been narrowed down to twenty (20). This item will be placed on an agenda for the Commission in the very near future to discuss what they would like to complete in the future.

8. COMMISSIONER REPORTS

Commissioner Duran

- No items to discuss.

Commissioner Murphy

- No items to discuss.

Vice Chair Olveda

- He indicated that being at Chapman College he gets to see student athletes that perhaps have gone through Los Alamitos High School. They just started the golf program last year and former student Emily Lewis has already made All Conference and he wanted to give Emily a shout out.

Commissioner Hunter

- No items to discuss.

Commissioner Carvajal

- Indicated the Race on the Base Glow Run on Friday night was really fun and encouraged the Commissioners to attend next year's race. He said that staff did a tremendous job. He did recommend that next year perhaps a microphone could be hooked up from the starting gate to the tent because there were people in the tent that did not hear the messages.

- Commissioner Murphy interjected that she felt that the Glow in the Dark Whimsical Fun Run not be on the same night as FNL as her daughter would have liked to participate in the race but she is part of FNL and so could not attend. Recreation Manager Ron Noda reported that he had heard from parents regarding this issue.

Chair Doby

- No items to discuss.

9. ADJOURNMENT

The Parks, Recreation, and Cultural Arts Commission adjourned at 8:50 p.m.

Tanya Doby, Chair

Attest:

Emeline Noda, Recreation Manager
Recreation & Community Services Department

City of Los Alamitos Recreation & Community Services

Agenda Report Staff Report

April 4, 2018
Item No: 6A

To: Chair Tanya Doby and Members of the Parks, Recreation and Cultural Arts Commission

Via: Ron Noda, Manager of Recreation & Community Services

From: Megan Shimada, Recreation Coordinator

Subject: Weekend of Art in Los Alamitos Recap

Summary: This report provides the Parks, Recreation & Cultural Arts Commission a recap of the Weekend of the Art in Los Alamitos.

Recommendation: Commission receive and file.

Background:

The Parks, Recreation, & Cultural Arts Commission and Recreation & Community Services Department held the third annual Weekend of Art in Los Alamitos on Friday, March 16 – Saturday, March 17, 2018. The two-day visual art exhibition was held at the Los Alamitos Community Center and featured over 260 visual works of art and 14 performing arts groups.

Discussion:

The exhibit was open to the public from 5:00pm – 8:00pm on Friday and 10:00am – 8:00pm on Saturday. The Community Center was transformed with flowers, lattices, tables, and a stage to “dress up” the building and give participants and visitors a true sense of being in an art gallery.

Approximately 1,000 people visited the exhibition throughout the weekend and over 260 artists submitted their work for display. Curated by former Commissioner, Michael Bell, all mediums and ages were displayed and judged together. The awards given were as follows:

- Mayors Award - 1st, 2nd, & 3rd place
- Commissioner's Award - 1st, 2nd, & 3rd place
- Curator's Award - 1st, 2nd, & 3rd place
- Art Educator's Award - 1st, 2nd, & 3rd place
- Pre-K through 5th grade: 1st, 2nd, & 3rd place
- Middle School (6th-8th grade): 1st, 2nd, & 3rd place
- High School (9th-12th grade): 1st, 2nd, & 3rd place
- Adult (18+) awards: 1st, 2nd, & 3rd place
- "People's Choice" award: 1st place
- "Most Artistic School" in the Los Alamitos Unified School District

Winners of the individual awards received a certificate signed by the Mayor, a ribbon, and a gift card to the Art Supply Warehouse in Westminster. First place winners received a \$100 gift card, second place winners received a \$50 gift card, and third place winners received a \$25 gift card.

All participants received a participation certificate signed by Mayor Edgar and Commission Chair Doby. The "Most Artistic School" received a 4-foot ribbon, certificate, and all artwork will be on display in the Community Center for 30 days. Oak Middle School won the award with 83 participating artists. Below are the individual award winners:

Mayor's award winners:

- First place:
Piece Name: Sleepless Nights By: Stan Blackwell
- Second place:
Piece Name: Contemplator By: Elizabeth Nguyen-Espinoza
- Third place:
Piece Name: Mario By: Carmen Leslie

Commissioner's award winners:

- First place:
Piece Name: Psalm 93:4 By: Kelsey Gonzales
- Second place:
Piece Name: The Battle Within By: Keren Mounday

Art Educator award winners:

- First place:
Piece Name: Peel Out By: Jayme Smith
- Second place:
Piece Name: 9 to 5 By: Kevin Boylan
- Third place:
Piece Name: 1947 Harley Davidson By: Gary Saldivar

Curator's award winners:

- First place:

- Piece Name: One Afternoon By: Alice Burger
- Second place:
Piece Name: Inner Stag By: Darlene Ortlieb
- Third place:
Piece Name: Hummingbird By: Ellis Duff

Elementary Division award winners:

- First place:
Piece Name: Serenity By: Kristen Chan
- Second place:
Piece Name: Paradise Islam By: Sohan Manur
- Third place:
Piece Name: Dancing in my Dreams By: Jiya Desai

Junior High Division award winners:

- First place:
Piece Name: Turtle Beach By: Isabella Meader
- Second place:
Piece Name: Twilight Ritz By: Andrew Harper
- Third place:
Piece Name: Playful Seawing By: Chloe Elizabeth-Webb

High School Division award winners:

- First place:
Piece Name: My Drive Home By: Justin Randig
- Second place:
Piece Name: Artichokes By: Margaret Barath-Lane
- Third place:
Piece Name: Untitled By: Paige Frank

Adult Division award winners:

- First place:
Piece Name: Cherbinos Ariza By: Teri Louise
- Second place:
Piece Name: Alice & Her Wonderland By: Steven Chan
- Third place:
Piece Name: Brewing Without Words By: Carlos Bosselle

People's Choice Award:

Piece Name: Lighthouse on a Stormy Night By: Leila Beltran

Opening and closing ceremonies were conducted to honor the artists and to recognize the third year of the event. The opening ceremony included a few short speeches, judging, finger foods, beverages, and live entertainment. The closing ceremony included an awards ceremony, a keynote speech from Ms. Zoranna Knego (Los Alamitos High School

Art Instructor), live entertainment, Hungry Belly food truck, cake, vendors, and free art activities.

Fiscal Impact:

The event expenses were \$5,205 including part-time staff and supplies for the event. The City Council allocated \$5,687 in the Special Events Division in the Recreation and Community Services Department budget for the event. Forest Lawn donated the flowers for the event and the Art Supply Warehouse donated \$150 in gift cards towards prizes for the award winners.



City of Los Alamitos Recreation & Community Services

Agenda Report Staff Report

April 4, 2018
Item No: 6B

To: Chair Tonya Doby and Members of the Parks, Recreation and Cultural Arts Commission

From: Ron Noda, Recreation Manager

Subject: The Youth Center Agreement

Summary: This report provides the Parks, Recreation & Cultural Arts Commission with information regarding the agreement between the City of Los Alamitos and The Youth Center for the joint use of the "Community Recreational and Social Center."

Recommendation: Commission receive and file.

Background:

The Parks, Recreation and Cultural Arts Commission requested a Staff report on the agreement between the City and The Youth Center for use of Community Recreation and Social Center, which includes The Youth Center and Community Center. In 1973, the City of Los Alamitos and The Youth Center (formally known as the Los Alamitos Youth Center, Inc.) entered into a 50-year agreement for the construction and joint use of the "Community Recreational and Social Center," which includes the Community Center, Youth Center and Oak Gymnasium buildings. Several amendments and versions of the agreement have been developed and changed over the years; however, the current version was created on November 23, 1992 and amended on September 25, 2000. These documents are attached to this report as Attachments #1 and #2 respectively.

Discussion:

The Youth Center is a 501c3 non-profit charitable corporation with a Mission "to transform lives one child at a time through collaborative social, educational and recreational programs". They are a separate entity from the City of Los Alamitos, occupying a City-owned and maintained facility whose "programs are funded entirely by contributions and modest activity fees. The Youth Center does not receive local, state or

federal funding.” (Source: www.theyouthcenter.org) The 50-year agreement between the City of Los Alamitos and The Youth Center is effective until September 25, 2023.

Below are some programs that the Youth Center offers:

- Music program for kids ages 4-12.
- After school care
- Kids Night Out
- A Night Among the Stars
- Summer Day Camp
- Leadership Academy
- Every 15 Minutes

Staff and the Youth Center’s Executive Director, Lina Lumme, has met recently to discuss collaborating on teen programming. Teen programs has been identified by staff as a gap in service to the community. Staff will continue to meet with Mrs. Lumme to brainstorm teen programming ideas and what the partnership will entail.

Fiscal Impact:

The City of Los Alamitos is “responsible for all maintenance, utility, and telephone costs associated with operation and maintenance of the Youth Center Building.” (Source: First Amendment to Agreement for Utilization of the Community Center, Youth Center and Gymnasium Facilities) The maintenance funds are budgeted in the General Fund under the Public Works Department.

Attachments:

1. *Agreement for Utilization of the Community Center, Youth Center and Gymnasium Facilities*
2. *First Amendment to Agreement for Utilization of the Community Center, Youth Center and Gymnasium Facilities*

AGREEMENT FOR UTILIZATION OF THE COMMUNITY CENTER,
YOUTH CENTER AND GYMNASIUM FACILITIES

This Agreement is made this 23rd day of November, 1992, by and between Los Alamitos Youth Center, Inc., a California non-profit charitable corporation, hereinafter referred to as "Youth Center" and the City of Los Alamitos, a municipal corporation of the State of California, hereinafter referred to as "City."

This Agreement concerns the following separate buildings and facilities which together constitute the Los Alamitos Community Recreational and Social Center:

(a) A Community Center building located on land owned by the City located at 10911 Oak Street, Los Alamitos, California and comprising approximately eleven thousand three hundred twenty-six (11,326) square feet, sometimes referred to herein as the "Community Center."

(b) A Youth Center building located on land owned by the City and located at 10909 Oak Street, Los Alamitos, California and comprising approximately three thousand three hundred fifty-two (3,352) square feet and sometimes referred to herein as the "Youth Center Facility."

(c) A Gymnasium building located on land owned by the Los Alamitos Unified School District at 10821 Oak Street, Los Alamitos, California sometimes referred to herein as the "Gymnasium."

R E C I T A L S

WHEREAS, on September 25, 1973, the Youth Center and City entered into an agreement for the funding, construction and joint use of the Community Recreational and Social Center; and,

WHEREAS, on July 14, 1981, the parties approved an Agreement for administrative services whereby the Youth Center agreed to pay the City four hundred dollars (\$400.00) per month, and the City agreed to be responsible for maintaining one (1) paid staff member to assist the Board of Directors of the Youth Center with operation and administration of Youth Center activities; and,

WHEREAS, in July, 1990, the Board of Directors of the Youth Center authorized the appointment of an Executive Director as the professional administrator of the organization thereby eliminating the need for the City staff member; and,

WHEREAS, the Youth Center Board of Directors and the City Council of Los Alamitos intend to continue to work cooperatively toward their mutual goal of providing a comprehensive and complete recreational/social program for the benefit of the community; and,

WHEREAS, the parties, in making this Agreement, have entered into it with the intention that the use of the Community Center, Gymnasium and Youth Center facilities will continue to be of great advantage and benefit both to the people of the City of Los Alamitos, and the surrounding areas; and,

WHEREAS, the facilities shall continue to be maintained and utilized for community recreational/social purposes; and,

WHEREAS, the Youth Center and City pledge to each other that on all occasions, when and if questions arise concerning the true intent and meaning of this Agreement, they will endeavor to treat each other so as to demonstrate good faith and consideration for each other, in order that unseemly and unfortunate differences may never develop between them.

NOW, THEREFORE, for and in consideration of the mutual covenants and promises of the parties hereto, it is agreed and understood as follows:

1. Termination of Prior Agreements. The Agreements entered into on September 25, 1973 and July 14, 1981, by and between the parties hereto, are hereby terminated and shall have no further force or effect.

2. Facility Operation. The operation and control of the facilities in the Community Recreation and Social Center shall be as follows:

(a) Community Center, 10911 Oak Street: The operation and control of the Community Center building and facilities shall be under the exclusive care, jurisdiction and control of City except as otherwise provided for in this Agreement.

- (b) Gymnasium, 10821 Oak Street: The operation and control of the Gymnasium shall be governed by the terms of the February 28, 1974, Agreement between City and Los Alamitos Unified School District.
- (c) Youth Center, 10909 Oak Street: Operation of the three thousand three hundred fifty-two (3,352) square foot facility known as the Youth Center shall be under the programmatic jurisdiction and control of the Youth Center except as otherwise provided for in this Agreement.
- (d) Assignment. Youth Center shall not (a) sell, assign, transfer or hypothecate the whole or any part of its interest under this Agreement, (b) sublet the whole or any part of the premises, or (c) allow the occupancy of the whole or any part of the premises by another, without in each case obtaining the prior written consent of the City.

3. Facility Maintenance, Alterations and Repair.

- (a) City shall maintain the interior and exterior components of the Community Center and the Youth Center together with the grounds and walkways in good order and repair. Damage or destruction which is the result of omission, negligence or willful misconduct of Youth Center or participants in its programs shall be the responsibility of Youth Center. Any damage to equipment shall be the responsibility of the agency conducting programs in the facility at time of the occurrence.
- (b) Youth Center shall make no alterations, additions or improvements in or to the premises of either facility without the written consent of City. No such work shall proceed without City's prior written approval of detailed plans and specifications for such work.

4. Expenses.

- (a) City shall be responsible for all costs associated with operation and maintenance of the Community Center.
- (b) City and Youth Center shall share the cost of janitorial and custodial services, electricity, gas and telephone expenses associated with the operation of the Youth Center facility. The expenses shall be reviewed annually and shared as nearly as possible, based upon the proportion of use made of the premises, respectively, by the City and the Youth Center. City will bill the Youth Center quarterly for expenses under provisions of this Agreement. City agrees that billed expenses for the first twelve (12) months of this Agreement shall not exceed four hundred dollars (\$400.00) per month.

5. Facilities' Use. The regular daily use rights in the Community Recreational and Social Center shall be as follows:

(a) Community Center:

- (1) Youth Center shall have access to the Community Center (Activities Room Nos. 1, 2, and 3, kitchens, and lobby) one evening per week to conduct Bingo Games. The designated day shall be Saturday beginning at 1:00 p.m. and ending at 11:00 p.m. unless it is mutually agreed by the parties to re-schedule to another day. City agrees that Youth Center shall be responsible for determining the regulations pertaining to smoking in the Community Center rooms under its control during Bingo Games.
- (2) City shall have use and control of the Community Center at all times other than as set forth in subparagraph 1 hereof.

- (3) Requests for use of the Community Center for times other than set forth in subparagraph 1 hereof shall be made to the Director of Recreation and Community Services on forms provided by the City. If scheduling permits, approval shall be granted to the Youth Center. Requests shall not be granted for a period exceeding three (3) months. Facility fees shall not be applicable to the Youth Center for approved uses.

(b) Gymnasium Building:

- (1) City is responsible for scheduling the Gymnasium in accordance with the terms of the February 28, 1974 Agreement between City of Los Alamitos and Los Alamitos Unified School District.
- (2) City and Youth Center may conduct programs of a community recreational nature in the Gymnasium at times convenient to citizens of the community.
- (3) Youth Center currently uses the Oak School Multi-Purpose Room for its gymnastic program. In the event the Oak School Multi-Purpose Room is no longer available for the gymnastic program, the Youth Center shall be provided use rights to the Gymnasium for their gymnastic program subject to the terms and conditions of the February 28, 1974 Agreement between the City and Los Alamitos Unified School District.

(c) Youth Center Building:

- (1) City shall have access to the activity and kitchen area of the Youth Center to conduct Senior Meals and Services Program, Monday - Friday, from 8:00 a.m. to 1:30 p.m.

- (2) Youth Center shall have use and control of office area at all times, and shall have use and control of activity area at all times other than as set forth in subparagraph 1 hereof.
- (3) Programs initiated by the Youth center shall be the responsibility of the Youth Center. City shall have no obligation, financially or otherwise, for programs offered by the Youth Center.
- (4) The common goal between the City and Youth Center is service to the community in a spirit of harmony and good will. In keeping with that goal, Youth Center and City shall strive to offer programs and services which are complementary to each other rather than competitive.

6. Term.

- (a) The term of this Agreement shall be until September 25, 2023 unless sooner terminated by mutual agreement of the parties, or by reasons of the events described in this paragraph.
- (b) This Agreement may be renewed by mutual consent of both parties within sixty (60) days of the end of the term.
- (c) Should it be necessary for the City to sell or transfer title of the real property consisting of the Community Center or the Youth Center or both of them, City agrees that it will make available other facilities, as determined by the City and the Youth Center, within the City of Los Alamitos. The terms of this Agreement shall succeed to the other facilities.

7. Insurance Coverage.

- (a) City shall maintain during the term of this Agreement fire and extended coverage insurance covering the Community Center and Youth Center facilities.

The limit of the coverage shall be not less than ninety percent (90%) of the replacement value of the facilities.

- (b) Youth Center shall maintain during the term of this Agreement insurance against claims for injuries to persons or damage to property which may arise from or in connection with Youth Center's use of the Community Recreational and Social Center. City shall be named as an additional insured.

The insurance coverage shall be at least one million dollars (\$1,000,000.00) per occurrence for bodily injury or death and five hundred thousand dollars (\$500,000.00) for property damage or one million dollars (\$1,000,000.00) combined single limits.

The insurance coverage shall be reviewed by the parties at least every three (3) years to determine the need for increased coverage and policy limits.

- (c) In the event loss or damage occurs for which insurance proceeds are available, the party entitled to the proceeds shall use or apply them to replace, rebuild or otherwise acquire and install the damaged, destroyed or lost facilities or equipment.
- (d) Youth Center shall carry workers' compensation insurance or otherwise provide such coverage as required by law.

8. Hold Harmless/Liability. Each party shall hold the other free and harmless from liability arising out of or connected with its sponsored activities or programs; provided, however, each party shall be responsible for the condition of the equipment, fixtures and furnishings which it places or installs in or on the premises to the extent that such items cause injury or death.

9. Attorneys Fees. If either party deems it reasonably necessary to commence litigation to enforce or interpret the terms hereof, the prevailing party in such litigation shall be entitled to recover reasonable attorneys fees and costs.

Dated:

LOS ALAMITOS YOUTH CENTER,
INC.
A Charitable California
Corporation

By David Cypseling
PRESIDENT

Date: November 23, 1992

CITY OF LOS ALAMITOS

Donald W. White
MAYOR

ATTEST:

Robert C. Dunnet
CITY CLERK

APPROVED AS TO FORM

W. Allen
CITY ATTORNEY

**FIRST AMENDMENT
TO AGREEMENT FOR UTILIZATION
OF THE COMMUNITY CENTER, YOUTH CENTER
AND GYMNASIUM FACILITIES**

THIS FIRST AMENDMENT is made and effective on this 25th day of September, 2000, by and between the **CITY OF LOS ALAMITOS**, a California municipal corporation (hereafter referred to as "City") and **LOS ALAMITOS YOUTH CENTER, INC.**, a California non-profit charitable corporation located in the City of Los Alamitos, California (hereafter referred to as "Youth Center"). It is hereby agreed between City and Youth Center collectively.

WHEREAS, City and Youth Center entered into that certain Agreement dated , on November 23, 1992 entitled "Agreement for Utilization of the Community Center, Youth Center and Gymnasium Facilities" (hereafter referred to as the "Agreement"); and,

WHEREAS, the Agreement provides for the operation, control, maintenance, and use of the Gymnasium, Youth Center Building, and Community Center by the parties to the Agreement subject to specific terms; and,

WHEREAS, the Agreement further provides that the parties shall share the maintenance and utility costs of the Youth Center Building up to a maximum of Four Hundred Dollars (\$400.00) per month for Youth Center's share; and,

WHEREAS, the Agreement also provides that Youth Center shall have access to the Community Center each Saturday evening per week to conduct Bingo Games; and,

WHEREAS, Youth Center now desires to cease operation of Saturday Night Bingo and surrender its use rights to the Community Center except for one Saturday per month; and,

WHEREAS, the Agreement remains effective until September 25, 2023 unless sooner terminated by mutual agreement of the parties; and,

WHEREAS, City desires to use the Community Center on those Saturdays surrendered by Youth Center, and the parties desire to continue Youth Center operations and its use of the other facilities under the terms of the Agreement.

NOW, THEREFORE, in consideration of the additional promises and benefits provided herein, City and Youth Center hereby agree to amend the Agreement as follows:

1. Paragraph 4(b) of the Agreement is hereby amended to read as follows in its entirety:

"(b) City shall be responsible for all maintenance, utility, and telephone costs associated with operation and maintenance of the Youth Center Building."

2. Paragraph 5(a)(1) of the Agreement is hereby amended to read as follows in its entirety:

"(1) Youth Center shall have access to the Community Center (Activities Room Nos. 1, 2, and 3, kitchens, and lobby) one Saturday per month for uses to be consistent with public facilities and approved by the City Manager of the City. The City Manager of City shall designate which Saturday is available for use by Youth Center, at which time Youth Center shall have access beginning at 1:00 p.m. and ending at 11:00 p.m. unless it is mutually agreed by the parties to reschedule the time or date. City agrees that Youth Center shall be responsible for determining and enforcing the regulations pertaining to smoking in the Community Center rooms under its control subject to applicable local, state and federal laws."

3. Except as provided in Sections 1 and 2 above, all other terms and conditions of the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have caused this FIRST AMENDMENT to be executed the day and year first above written.

CITY OF LOS ALAMITOS

LOS ALAMITOS YOUTH CENTER,
INC., a Charitable California Corporation

By:


Charles E. Sylvia, Mayor

By:


Elizabeth Piburn, President

Attest:


Darleen Gordova, City Clerk

Approved AS To Form:


Bryan C. LeRoy, Interim City Attorney

City of Los Alamitos Recreation & Community Services

Agenda Report Staff Report

April 4, 2018
Item No: 6C

To: Chair Tanya Doby and Members of the Parks, Recreation and Cultural Arts Commission

From: Emeline Noda, Recreation Manager

Subject: Race on the Base 2018

Summary: This report provides the Parks, Recreation & Cultural Arts Commission with pertinent information regarding the 2018 Race on the Base.

Recommendation: Commission receive and file.

Background

The Southland Credit Union Los Alamitos Race on the Base is the City's largest special event. Held each February, the event draws thousands of people to Los Alamitos and the Joint Forces Training Base (JFTB).

Race on the Base events include the popular Reverse Triathlon, Jr. Reverse Triathlon, 10K Run, Honoring Our Fallen 5K Run/Walk with new Virtual 5K, 10K Wheelchair Race, and the popular Glow in the Dark Whimsical Fun Run with a new "Whimsical" twist that took place on the Friday prior to the event during Packet Pick Up. This year was the 37th annual event. The Saturday portion of the event entails the races being held on the runways at the JFTB and features military static displays with live music throughout the course. The event also featured a sublimated technical long-sleeved patriotic themed shirt for all 5K/10K/Triathlon participants and long-sleeve technical shirts for the Glow Run and volunteers, post race food, a two-day Health & Fitness Vendor Expo, free race clinics, and traditional finisher medals that had a new patriotic theme.

Discussion

Race Registration

Below exhibits the amount of registrations received each year for the past four years. Registration was down by 747 mainly due to registration opening five months late. In addition, many local and regional races are still experiencing a decrease in registration due to oversaturation of the market with various types of races.

Race	2015 Entries	2016 Entries	2017 Entries	2018 Entries
5K Run	1319	1183	1180	969
10K Run	893	766	649	510
5K Walk	665	506	499	363
Kids Run/ Glow Run	141	321	418	319
Wheel	2	8	1	2
Rev. Tri	1246	1116	1124	1011
Jr. Rev. Tri	178	182	141	130
Virtual 5K	0	0	88	49
TOTAL	4444	4082	4100	3353

Sponsors

Sponsors play a significant role in the Race on the Base, not only financially, but also by helping to spread the word about the event to the patrons who frequent their businesses. The final amount in cash received was \$51,000 (down from \$89,750 in 2017) and a value of \$30,500 (down from \$89,000 in 2017) in in-kind sponsorships. A five-month delay in knowing if the event would occur did hinder the sponsorship solicitation as well as disclosed layoffs which companies were experiencing resulting in lack of funds for businesses to contribute to Race on the Base.

Southland Credit Union measures their success (return on investment) by tracking the number of new members and by seeing their name and logo on all the marketing pieces

produced and publicized and exposure on Race Day. As of Race Day, Southland signed up 48 new members compared to 68 at last years' event.

Volunteers

The Race on the Base Planning Team successfully secured approximately 500 individual and group volunteers for the Race on the Base. Volunteers are integral for the successful operation of the event and were stationed throughout the event to assist in smooth operations. Thank you to the following groups who were registered to volunteer this year:

Rancho Alamitos Key Club
Garden Grove High School Key Club
Sunburst Youth Academy
Los Alamitos CSF
Bolsa Grande High School UNICEF
Alpha Phi Omega
Cottonwood Runners
John F. Kennedy Key Club
National Honor Society (Los Al High)
Bolsa Grande High School Red Cross
Cypress Church
Bolsa Grande Interact Club

Registration & Vendor Expo

The two-day Vendor Expo had about 50 vendors in a condensed enclosed vendor tent that was about one-third less in size than previous years.

Charity Campaign

The Race on the Base Charity Campaign is in its sixth year and includes Community Charity Partners and Official Charity Partners. These two tiers allowed non-profit organizations to fundraise for their cause by participating in the event. This type of involvement serves to increase community participation and awareness of the event. Participation in Race on the Base assisted two participating charities to raise funds to be contributed back to their organizations.

The following charity was named "Official Charity" of Race on the Base:

1. Honoring Our Fallen

Community Charity Partner:

1. Rock for Vets (raised \$6,000)

2019 Event Recommendations

Below are some of the recommendations that are being looked into further:

- Parachute drop was a great addition; need a clearer timeline of when moving vehicles must be off the entire Airfield prior to drop
- Decrease number of food trucks for better sales for vendors
- Add a few more portable restrooms at Mile 1
- Need to add more security at Jr. Tri Start line to block spectators entering Transition
- More volunteers in Transition to separate the Waves and escort spectators out of area
- Clearer signage on bike course
- Slow down signs where needed
- Ensure staff/security are placed anywhere cars and participants can possibly intermingle
- Sound system check at the Pool
- Video triathletes at their finish out of the Pool
- Create check list of documents that need delivery to JFTB per MOA
- Start before Early Bird – Race on the Base Challenge to LAUSD

2018 Race on the Base Council & Commission Participation Challenge

The winners of the 2018 Race on the Base Council & Commission Participation Challenge goes to a tie between the Parks, Recreation & Cultural Arts Commission and the City Council with the Largest Number Attending the event of five Commissioners (due to two vacancies at the time) and Council Members and Highest Percentage of Participation at 100%. A plaque will be engraved recognizing this accomplishment and will be presented to the Parks, Recreation & Cultural Arts Commission and the City Council at the May 21st City Council Meeting.

Fiscal Impact:

Expenditures allocated for the Race on the Base are funded through the City's General Fund in the Special Events Division of the Recreation and Community Services Department budget. Major expenditures for the event include: tent cost, participant shirts, race management, timing, marketing, and medals. Revenue from the Race on the Base is derived from participant registration, sponsor participation, and the Vendor Expo booth rentals. Revenue goes into the City's General Fund to offset the Recreation and Community Services Department expenditures.

City of Los Alamitos Recreation & Community Services

Agenda Report Staff Report

April 4, 2018
Item No: 6D

To: Chair Tonya Doby & Members of the Parks, Recreation and Cultural Arts Commission

From: Ron Noda, Recreation Manager

Subject: Recreation & Community Services New Programming

Summary: This report provides the Parks, Recreation & Cultural Arts Commission a preview of the Los Alamitos Recreation and Community Services Department's upcoming new programs.

Recommendation: Commission receive and file.

Background:

The Recreation and Community Services Department "Creates quality of life" for community members through health, safety, community, family, and education. Through education, the Recreation and Community Services Department offers a wide variety of educational and special interest classes, camps for youth, adults, and seniors that encourages lifelong learning with over 400 programs and classes offered. Staff is always inquiring about current trends and new offerings for the community and there are several that will be offered in the upcoming months.

Discussion:

Adult Programs

Qigong

Qigong is an ancient Chinese practice which helps to relax, energize, and strengthen the body. Qigong not only improves physical fitness but also assists in recovery from injury and illness, to achieve a deeper sense of calm, and to relieve tension and stress. This class will be offered Thursdays from 5:30 to 6:30 p.m. beginning April 12th and already has 15 participants enrolled.

Major League Softball (MLS)

The City of Los Alamitos has contracted with Major League Softball (MLS) to operate the adult softball leagues. MLS will offer men's leagues on Wednesdays, Thursdays, Fridays, and Sundays with coed leagues being offered on Mondays, Fridays, and Sundays. MLS will also maintain the ball diamond at Laurel Park as part of the agreement.

Fast Action Basketball (FAB)

The City of Los Alamitos has contracted out with Fast Action Basketball (FAB) to operate the adult basketball leagues. FAB will offer men's leagues on Thursdays and Sundays at the Oak Gymnasium.

Adult 3v3 Soccer

3v3 soccer is played on a short field using smaller size soccer goals that encourages quick touches and short passes. The 3v3 soccer league is currently in the planning stages and scheduled to begin operating in fall 2018.

Adult Dance Fitness

Recognized as one of the newest dance fitness formats that is getting global recognition for its simple yet effective choreography. Dance fitness will make you sweat with a smile on your face. This high energy class will give you a full body workout while dancing to the best pop music out there and burns an average of 500-700 calories in 1 hour. Routines are a combo of ballet, jazz, modern dance, hip hop, and fitness moves.

Youth and Teen Programs

Kids Cooking Academy

Youth will tantalize their taste buds and have fun with food. Kids will explore different meal recipes, learn the math of measuring, nutrition, and cooperation skills while creating fabulous meals.

Build Your Own Terrarium Workshop

Youths and teens will learn how to build their own terrarium. Recreation Department staff will teach the different type of succulents and soil depending on the type of terrarium each individual desires.

Teen Programming

The Youth Center and the Recreation and Community Services Department will collaborate on new teen programming to be offered in the future.

Senior Programs

Social Hour – Yahtzee

Currently held twice a month, members of the Senior Club get together and plays Bunco in the Community Center. Yahtzee will be an add-on to the social hour and will be played twice a month and on different days that Bunco is being offered.

Pickleball

One of the fastest growing sports in Southern California, pickleball is a paddle sport that combines elements of badminton, tennis, and table tennis. The sport shares the dimensions and layout of a badminton court with the net and rules somewhat similar to tennis. Pickleball started in the mid-1960s as a children's backyard game but has evolved to a growing activity among older adults. Planning of a pickleball league is currently underway with operation to begin in spring/summer 2019.

Fiscal Impact:

Funding for programs have been budgeted in various accounts listed in the current Fiscal Year (FY) 2017-18 (through June 30, 2018) and the proposed FY 2018-19 (begins July 1, 2018) Recreation and Community Services Department budgets. All classes and programs have fees that help offset the costs of the programs that the City Council approved in the fee study done in 2017.