

**MINUTES OF PARKS, RECREATION AND CULTURAL ARTS COMMISSION
OF THE CITY OF LOS ALAMITOS**

REGULAR MEETING – WEDNESDAY, March 7, 2018

1. CALL TO ORDER

The Parks, Recreation and Cultural Arts Commission met in a Regular Session at 7:02 p.m., Wednesday, March 7, 2018, in the Council Chambers, 3191 Katella Ave., Chair Doby presiding.

2. ROLL CALL

Present: Commission Members: Carvajal, Doby, Murphy, Olveda

Absent: Commission Members: Hill

Present: Staff: Ron Noda, Recreation Manager
Emeline Noda, Recreation Manager
Megan Shimada, Recreation Coordinator

3. PLEDGE OF ALLEGIANCE

Chair Doby led the Pledge of Allegiance.

4. INSTALLATION OF NEW COMMISSIONERS

The Commission and the new Commissioners gave a brief bio of themselves and what brought them to serve on the Commission. Recreation Manager Emeline Noda gave the Oath of Allegiance and installed Alexander Duran and Stephen Hunter as Parks, Recreation and Cultural Arts (PR&CA) Commissioners.

5. ORAL COMMUNICATION

Chair Doby opened Oral Communications. There being no one present wishing to speak, Chair Doby closed Oral Communications.

6. MINUTES

Motion/Second: Doby/Murphy – February 7, 2018.

Motion Carried (Hunter and Duran abstained): The Parks, Recreation and Cultural Arts Commission approved the Special meeting of February 7, 2018 with one correction.

Recreation Manager Ron Noda requested Item 7-D be moved to the front of the agenda. Chair Doby approved the request.

7. STAFF REPORTS

D. Los Alamitos Spring Carnival Featuring the Egg Hunt

Megan Shimada, Recreation Coordinator, provided an overview of the Los Alamitos Recreation and Community Services Department's annual Spring

Carnival at Little Cottonwood Park on Saturday, March 31, 2018. The carnival will feature the popular egg hunt, vendor booths, food vendors, carnival games, bounce houses, arts and crafts, face painting, live entertainment, and a photo area with Peter Rabbit.

Parks Recreation and Cultural Arts (PRCA) Commissioners are invited to participate in this year's event as the Master of Ceremonies and also the person who starts the Egg Hunts and hands out the awards to the finders of the Golden Eggs. Commissioner Duran indicated he will volunteer in whatever capacity he is needed. Commissioner Hunter expressed interest in volunteering but will get back to Mrs. Shimada to confirm. Recreation Manager Ron Noda explained that emails will go out to the Commissioners and if they are interested, they can reply back and at that point, a preferred parking pass will be issued to the volunteers.

A. Commissioner Orientation

Recreation Manager Ron Noda provided the PR&CA Commission a PowerPoint presentation and Commissioner's Handbook to the new Commission members and a review for the returning Commission members.

B. California Parks & Recreation Society District 10 Volunteer Merit Award Nominee(s)

Recreation Manager Emeline Noda explained that the California Parks and Recreation Society District 10 is hosting an awards and installation banquet on Thursday, April 19, 2018 at the Rio Hondo Golf Course in Downey. The awards program is designed to recognize and honor individuals and organizations who have contributed to the recreation profession and the quality of life within CPRS District 10. The PR&CA Commission, City Council, City Manager as well as Recreation and Community Services staff are invited to attend the District 10 Banquet. Each year the Parks, Recreation & Cultural Arts Commission nominates an individual and/or an organization to receive the Volunteer Merit Award. Mrs. Noda invited the Commission to attend and an email will be forwarded to each Commissioner.

Following discussion, the PR&CA Commissioners voted Teri Nugent, Senior Club President as the individual and FNL (Friday Night Lights) as the organization as this year's selections. Vice-Chair Olveda motioned, Commissioner Carvajal seconded the motion and all voted in favor.

C. Serve Los Alamitos Volunteer Service Event

Recreation Manager Emeline Noda explained that this report provides the Parks, Recreation & Cultural Arts Commission with a report on a new "Serve Los Al" Volunteer Service Event. She explained that the Los Alamitos Recreation and Community Services Department offers a wide variety of events and programs for all ages. Social service programs fall under the umbrella of the Community Services element of the Department. Currently, there is a strong emphasis on senior program offerings. Recreation Manager

Mrs. Noda indicated she comes from a strong background of social services with experience from the City of La Mirada in running the Senior Activity Center for five years prior to coming to the City of Los Alamitos. For the last 10 years, Mrs. Noda and staff have focused on developing and enhancing the senior programming for the City with the existing facilities and resources available.

The former Partners for Progress organization which joined the local non-profits together on a consistent basis dissolved in the last several years. This left a gap in the community and Mrs. Noda had the goal to organize an informal group among the non-profits and the City and work towards a common goal, share knowledge and resources, and host a citywide calendar. Recreation Manager Emeline Noda met with Amy Payne from Summer Harvest and Amy Lakin from Casa Youth Shelter to brainstorm how to kick off the "Non-Profit Network Collaborative Group" and came up with a Citywide Day of Service Event.

Staff had a kick off meeting on February 16th with the Executive Directors from We Care, Summer Harvest, Casa Youth Shelter, Lestonnac Free Clinic, Precious Life, Grateful Hearts and the Youth Center. The group was very open and excited about the idea and named it "Serve Los Al." An additional idea was brought up to do a free health clinic for vision and dental screenings for the community. The event is set for the weekend of June 29th and 30th.

The group is scheduled to meet once a month at the Community Center to continue planning and brainstorming about the event. The group is also interested in continuing the monthly meetings to network and share calendars as was originally intended with the goal of working together for the good of Los Alamitos.

The event is in the initial planning stages and the fiscal impact is still to be determined.

A lengthy discussion ensued with the Commission and Staff sharing ideas and strategies.

8. ITEMS FROM THE RECREATION & COMMUNITY SERVICES DEPARTMENT
Emeline Noda, Recreation Manager

- CPRS – Staff will be attending training in Long Beach on Wednesday, March 14 to Friday, March 16.
- Weekend of Art is to be held on March 16 and 17, 2018 and reported that there are 207 entries compared to 150 for last year's event. She also spoke about the schedule of events and also asked if any of the Commissioners would be interested in being a judge for the event.
- She reported she has ROTB shirts for any Commissioner that would like one.

Ron Noda, Recreation Manager

- Race on the Base (ROTB) – He reported that one of the fun things that the Department did was go to Lee Elementary School who had the most registrations for a popsicle party and presented them with a 4-foot tall trophy. Dr. Kropp generously donated the money for the popsicles.
- He said that he had witnessed the joy of people completing the Triathlon at the pool during the ROTB and he felt that perhaps next year a video could be taken of the participants as they are interviewed to memorialize their uplifting accomplishments.
- Recreation Manager Ron Noda also reported that the Department and the Base are already in the planning stages for next year's event and the Base is being very supportive.
- Basketball season is coming to an end with the last day being March 31st. As previously mentioned, the Department partnered with the Junior Clippers who will bring out their mascot, Condor, as well as their Spirit Squad on that last day.
- He reported that the Spring Carnival is scheduled for March 31st.
- Staff has had several meetings regarding coming up with goals and objectives for the future. He reported that the goals have been narrowed down to five (5) and the objectives have been narrowed down to twenty (20). This item will be placed on an agenda for the Commission in the very near future to discuss what they would like to complete in the future.

8. COMMISSIONER REPORTS

Commissioner Duran

- No items to discuss.

Commissioner Murphy

- No items to discuss.

Vice Chair Olveda

- He indicated that being at Chapman College he gets to see student athletes that perhaps have gone through Los Alamitos High School. They just started the golf program last year and former student Emily Lewis has already made All Conference and he wanted to give Emily a shout out.

Commissioner Hunter

- No items to discuss.

Commissioner Carvajal

- Indicated the Race on the Base Glow Run on Friday night was really fun and encouraged the Commissioners to attend next year's race. He said that staff did a tremendous job. He did recommend that next year perhaps a microphone could be hooked up from the starting gate to the tent because there were people in the tent that did not hear the messages.
- Commissioner Murphy interjected that she felt that the Glow in the Dark Whimsical Fun Run not be on the same night as FNL as her daughter would


have liked to participate in the race but she is part of FNL and so could not attend. Recreation Manager Ron Noda reported that he had heard from parents regarding this issue.

Chair Doby

- No items to discuss.

9. **ADJOURNMENT**

The Parks, Recreation, and Cultural Arts Commission adjourned at 8:50 p.m.



Tanya Doby, Chair

Attest:



Emeline Noda, Recreation Manager
Recreation & Community Services Department