

**MINUTES OF PARKS, RECREATION AND CULTURAL ARTS COMMISSION  
OF THE CITY OF LOS ALAMITOS**

**REGULAR MEETING – WEDNESDAY, June 6, 2018**

**1. CALL TO ORDER**

The Parks, Recreation and Cultural Arts Commission met in a Regular Session at 7:03 p.m., Wednesday, June 6, 2018, in the Council Chambers, 3191 Katella Ave., Chair Doby presiding.

**2. ROLL CALL**

**Present:** Commission Members: Doby, Duran, Hill, Hunter, Murphy, Olveda

**Absent:** Commission Members: Carvajal

**Present:** Staff: Ron Noda, Recreation Manager  
Emeline Noda, Recreation Manager

**3. PLEDGE OF ALLEGIANCE**

Chair Doby led the Pledge of Allegiance.

**4. ORAL COMMUNICATION**

Chair Doby opened Oral Communications. There being no one present wishing to speak, Chair Doby closed Oral Communications.

**5. MINUTES**

Motion/Second: Olveda/Duran – June 6, 2018.

Motion Carried: The Parks, Recreation and Cultural Arts Commission approved the Regular Meeting of June 6, 2018 with revisions to item number 4. **ORAL COMMUNICATIONS**, second sentence, replace Chair Doby with Commissioner Duran as the individual who thanked Mrs. Nugent.

**6. STAFF REPORTS**

**A. Preview of 2018 Music and Movies Event Series**

Recreation Manager Ron Noda provided the Parks, Recreation and Cultural Arts Commission a preview of the Los Alamitos Recreation and Community Services Department's 2018 Music and Movies Event Series. The Music and Movies Event Series is held annually during the summer months and provides the community with a fun-filled evening of activities including a live band, children's activities, arts and crafts, followed by a movie. The three 2018 Music and Movies Event Series dates will be on June 23 at Laurel Park, July 14 at Orville R. Lewis Park, and July 28 at Little Cottonwood Park. All Music and Movies events will begin at 6:30pm with live music and will conclude with a movie to view under the stars. The Recreation and Community Services Department, along with the Parks, Recreation, and Cultural Arts Commission,

invites the community to attend the Music and Movies Event Series along with neighbors, friends, and family.

**B. Los Alamitos Museum**

Recreation Manager Ron Noda provided the Parks Recreation and Cultural Arts Commission information on the Los Alamitos Museum. The Los Alamitos Museum has been serving the City of Los Alamitos since 1975. The Museum Association is a nonprofit corporation duly organized to operate and preserve the Los Alamitos Museum by providing recreational programs in the field of historical and cultural development for the residents of the City and the County of Orange. The Los Alamitos Museum is open to the public, free of charge, from 2:00-4:00pm every Tuesday, Thursday, and Sunday.

**C. Social Service Program Update**

Recreation Manager Emeline Noda provided the Parks, Recreation and Cultural Arts Commission with the Recreation and Community Services Department's update on Social Services Programs. Social Services Programs include support to the Los Alamitos Senior Club, the Senior Lunch and Bread Program, the Senior Grocery Program, Senior Exercise Classes, Senior Prom, and various senior social activities. Staff expanded the social services to include local nonprofit groups, City Calendar, quarterly donation drives, and participation in the new annual citywide volunteer service event "Serve Los Al."

**D. Appoint Ad Hoc Subcommittee to review play structure design at Labourdette Park**

Recreation Manager Ron Noda recommended for the Parks Recreation and Cultural Arts Commission to establish an Ad Hoc Subcommittee to review projected play structure designs for Labourdette Park. The PR&CA Commission nominated Commissioner Hunter, Motion: Olveda/Hill; Commissioner Duran, Motion: Murphy/Hunter, and Commissioner Hill, Motion: Doby/Murphy to serve the Labourdette Park Ad Hoc Subcommittee. The Subcommittee will review playground structure designs and provide recommendations and feedback on three to four potential playground structure designs for the PR&CA Commission for final approval.

The City of Los Alamitos has designated funds in FY 18/19 CIP to replace the play equipment at Labourdette Park with a budget of \$120,000-\$130,000. Public Works will remove the wood chips and existing equipment for a savings of \$15,000-\$20,000.

The PR&CA Commission provided direction to Labourdette Park Ad Hoc Subcommittee to review modern playground structures with obstacle courses, shade covering, ADA swing, and toddler/5-10-year-old play equipment combo and rubberized surfacing.

## **7. ITEMS FROM THE RECREATION & COMMUNITY SERVICES DEPARTMENT**

### **Emeline Noda, Recreation Manager**

- The Organizational Study (Matrix Report) for Recreation and Community Services and Community Development Departments passed; City Council voted 5-0 at the Special City Council Meeting held on May 11, 2018. The Recreation and Community Services Director position was frozen instead of being eliminated, so that the position can return if necessary. We are currently in the recruitment process of hiring a full-time Recreation and Community Services Coordinator. The job post closed on June 15, 2018 and Megan Shimada promoted to Recreation Supervisor.
- The City of Los Alamitos City Council also passed a Resolution to support California Proposition 68, The Clean Water and Parks Act.
- The City of Los Alamitos is collaborating with the Los Alamitos nonprofits in the community on the inaugural citywide volunteer service event, "Serve Los Al," scheduled for June 29<sup>th</sup> and 30<sup>th</sup>.
- The City of Los Alamitos collaborated with HomeAid Essentials to host a Diapers and Wipes Donation Drive, ending tomorrow June 7, 2018.
- In place of the next PR&CA Commission meeting scheduled for July 4, 2018, we will hold a Special Meeting for the month of July on July 11, 2018 at 7:00 p.m. at the Community Center. We will schedule facility, fields and park tours either the month of July or August as traditionally these meetings begin at 6:00 PM with dinner before heading off to sites.

### **Ron Noda, Recreation Manager**

- The City of Los Alamitos City Council is holding public meetings to discuss the future of voting Districts. The community is invited to attend any of the scheduled meetings.
- Oak is currently closed for rehabilitation and field activities will be concentrated at McAuliffe field.
- On June 2, 2018, the Recreation Department held an employee annual in-service where we have socialization, teambuilding, training, and review of City regulations, rules and policies. We received many compliments from returning staff that it was a fun and great in-service experience. We ended the day with the Administrative Team serenading a special song to the staff.
- Lastly, on July 15, 2018 the City Council will present the Chair of PR&CA Commission a Proclamation stating that the month of July is Parks Make Life Better month. Staff invites the PR&CA Commission to attend and receive this special recognition as a group.
- In the next few weeks, you will be receiving email correspondences from staff about the Ad Hoc Subcommittee and summer programming and events. Please respond to let us know if you will be attending any programs and events.

## **8. COMMISSIONER REPORTS**

Commissioner Duran

- Commission Duran attended the Hotel Ground Breaking Ceremony and commended staff on a job well done and is excited with the new development of the property.

Vice-Chair Olveda

- Nothing to report.

Chair Doby

- Is very excited about replacing the playground structure at Labourdette Park.

Commissioner Hill

- Nothing to report.

Commissioner Hunter

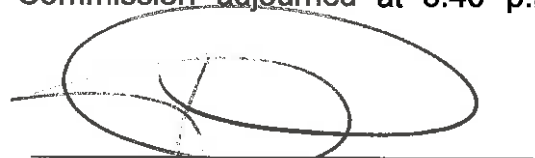
- Nothing to report.

Commissioner Murphy

- Nothing to report.

9. **ADJOURNMENT**

The Parks, Recreation, and Cultural Arts Commission adjourned at 8:40 p.m.  
Motion/Second: Doby/Murphy.



Tanya Doby, Chair

Attest:



Emeline Noda, Recreation Manager  
Recreation & Community Services Department