



CITY OF LOS ALAMITOS

EMPLOYMENT OPPORTUNITY

RECREATION LEADER

**10-25 hours per week with flexible work schedules.
Primarily day shifts. Must be available to work evenings and weekends as needed.**

FILING INFORMATION:

Applicants must submit a completed City of Los Alamitos employment application. **Filing deadline: Open until filled.**

SALARY RANGE: *Recreation Leader \$12.00 - \$14.58 per hour.
Sr. Recreation Leader \$13.50 - \$16.40 per hour.
* Starting salary based on experience and education.*

POSITION:

This position serves as a Recreation Leader in the Department of Recreation and Community Services and performs a wide variety of recreational program assistance tasks, which include planning, organizing, and supervising various recreational activities.

ESSENTIAL JOB FUNCTIONS:

Under the direction of the Recreation Managers, Supervisor and Coordinator, Recreation Leaders are required to perform the following essential job functions:

- Plan, organize and supervise recreational activities.
- Effectively communicate verbally to supervisor, staff and participants.
- Perform other duties as assigned.

DESIRABLE KNOWLEDGE, SKILLS AND ABILITIES:

- Customer service oriented.
- Knowledge of various sports skills, games, special event planning and craft activities.
- Prefer an individual that has experience working with children of various age groups.
- Prefer a dynamic and enthusiastic personality with the ability to motivate staff and children, and a basic knowledge of child development.
- Knowledge of, and ability to, perform basic first-aid.
- Be able to lift over their head, twist & turn a minimum of ten pounds.
- Be able to stand for a long period of time either indoors or outdoors.
- Be able to participate in indoor and outdoor physical activities such as games, excursions, sports, field maintenance, cooking, etc.
- Be able to work in a team setting and able to cooperate with fellow recreation leaders.

DESIRABLE EXPERIENCE AND TRAINING:

- Currently attending or graduated from high school. College course work with a major in recreation, child development, or physical education preferred.

SELECTION PROCEDURE:

- A City Screening Committee will review all applications. Those candidates with the most relevant qualifications will be invited to participate in an oral interview to evaluate training, experience, and personal qualifications.

The City of Los Alamitos is an Equal Opportunity Employer and does not Discriminate on the basis of Race/Color, National Origin, Sex, Religion, Age or Handicapped Status in Employment or the Provision of Service.