MINUTES OF THE CITY COUNCIL
OF THE CITY OF LOS ALAMITOS

REGULAR MEETING – January 22, 2019

1. CALL TO ORDER
The City Council met in Regular Session at 6:04 p.m. Tuesday, January 22, 2019 in the Council Chamber, 3191 Katella Avenue, Mayor Kusumoto presiding.

2. ROLL CALL
Present: Council Members: Chirco, Grose, Hasselbrink,
        Mayor Pro Tem Murphy, Mayor Kusumoto
Absent: Council Members: None
Present: Staff: Bret Plumlee, City Manager
        Robert Acosta, Fire Chief
        Sean Connolly, Police Captain
        Michael Daudt, City Attorney
        Dave Hunt, City Engineer
        Les Johnson, Development Services Director
        Ron Noda, Recreation Manager
        Eric Nunez, Police Chief
        Windmera Quintanar, MMC, City Clerk
        Maria-Luisa Valdez, Finance Director

3. PLEDGE OF ALLEGIANCE
Orange County Fire Authority Chief Lori Zeller led the Pledge of Allegiance.

4. INVOCATION
Mayor Pro Tem Murphy gave the Invocation.

5. PRESENTATIONS
   A. Presentation by Lanae O'Shields, Public Affairs Manager, Providing an Overview of Southern California Gas
      Ms. O'Shields gave a PowerPoint presentation.
   B. Presentation by Bryan Gruber, CPA, Partner, of Lance, Soll, and Lunghard, Regarding the Fiscal Year 2017-18 Audit Reports
      Mr. Gruber gave an overview of the financial statements and audit process.

6. ORAL COMMUNICATIONS
At this time, any individual in the audience may come forward to speak on any item within the subject matter jurisdiction of the City Council. Remarks are to be limited to not more than five minutes per speaker.

Mayor Kusumoto opened Oral Communications.
Richard Vardeman, resident, expressed concern over the current Fenley pump station and requested any discretionally funds be spent on a replacement.

Steven Olveda and Alex Duran, Parks, Recreation, and Cultural Arts Commissioner, challenged the Council to have the highest participation for the Race on the Base.

Debbie and Rob Feldman, residents, expressed opposition to the proposed signal being installed at Enterprise and urged Council to ensure it did not happen. Mr. Feldman referred to the three party agreement which prevents a signal from being installed.

Mayor Kusumoto closed Oral Communications.

7. COUNCIL ANNOUNCEMENTS
At this time, Council Members may also report on items not specifically described on the Agenda that are of interest to the community, provided no action or discussion is taken except to provide Staff direction to report back or to place the item on a future Agenda.

Council Member Chirco discussed attendance at the Orange County Mosquito and Vector Control Board meeting, Orange County Library Board Meeting, Budget Standing Committee meeting, Chamber of Commerce Gala and tour of City Hall.

Council Member Hasselbrink discussed attendance at the Orange County Fire Authority Board Meeting and League of California Cities Board of Directors Meeting.

Council Member Grose discussed attendance at the LOCC Policy Committee meeting, Swearing in of Senator Umberg, and Regional Military Affairs Committee meeting.

Mayor Pro Tem Murphy discussed attendance at the Orange County Sanitation District Board of Directors meeting and ensuring residents are informed of the scheduled construction, requested the three party agreement referenced by Mr. Feldman be sent to all Council Members and attendance at the Youth Center Gala.

Mayor Kusumoto discussed attendance at the Chamber of Commerce Gala, earlier workshop with Council and desire to improve communications and meeting efficiency, and requested the meeting be adjourned in honor of two fallen police officers, James Rex Jensen, Jr. and Ronil 'Ron' Singh.

8. ITEMS FROM THE CITY MANAGER
City Manager Plumlee advised of the upcoming State of the City on March 20th and the start of School Resource Officer Shaun Watkins at the high school. He asked for an update on Race on the Base.

Recreation Manager Noda provided an update of the upcoming Race on the Base to be held on the Joint Forces Training Base, February 22 and 23.
9. **Warrants**
Motion/Second: Hasselbrink/Grose
Unanimously Carried: The City Council approved the Warrants for January 22, 2019, in the amount of $82,740.73, ratified the Warrants for December 11, 2018 to January 21, 2019 in the amount of $1,445,398.23, and authorized the City Manager to approve such expenditures as are legally due and within an unexhausted balance of an appropriation against which the same may be charged for the time period of January 23, 2019 to February 19, 2019.

**Roll Call**
Mayor Kusumoto Aye
Mayor Pro Tem Murphy Aye
Council Member Chirco Aye
Council Member Grose Aye
Council Member Hasselbrink Aye

10. **Consent Calendar**
All Consent Calendar items may be acted upon by one motion unless a Council Member requests separate action on a specific item.

Council Member Murphy pulled items 10D and 10H.

Council Member Grose stated he would abstain from voting on item 10B as it took place before he was on Council.

Motion/Second: Hasselbrink/Chirco
Unanimously Carried: The City Council approved the following Consent Calendar items:

A. **Approval of Minutes** *(City Clerk)*
   Approved the Regular and Special City Council minutes of December 10, 2018.

B. **Memorandum of Understanding with Los Alamitos Police Officers’ Association** *(Police)*
   This Resolution adopted the three year Memorandum of Understanding (MOU) with the Los Alamitos Police Officers Association (POA), effective July 1, 2018 through June 30, 2021.


C. **Recreation Department Copier Lease** *(Finance)*
   This report addressed the lease of two new copy machines for use by the Recreation and Community Services Department.

   The City Council authorized the Finance Director to execute a 60-month lease agreement between the City of Los Alamitos and South Coast Copy Systems to
provide for two Canon Image Runner C5550i II high-volume color multifunction copiers for Recreation and Community Services Department.

E. Fiscal Year 2017-18 Audit Reports (Finance)
The item for City Council consideration was receipt of the Fiscal Year 2017-18 audit reports.

The City Council received and filed the annual audit reports for the Fiscal Year 2017-18: Comprehensive Annual Financial Report, Report on Internal Control, and Auditor Communication Letter.

F. The League of California Cities’ 2019 Annual New Mayors and Council Members Academy (City Manager)
This report sought authorization for City Manager, Bret Plumlee to attend the 2019 League of California Cities Annual New Mayors and Council Members Academy.

The City Council authorized the City Manager to attend the conference and all associated travel expenses.

G. Approval of the Request for Proposals (RFP) 2019-01 and Authorization for Fleet Maintenance Services (Development Services)
This report recommended actions to facilitate the solicitation of bids for contractual services for fleet maintenance services.

The City Council:

1. Approved the Request for Proposals (RFP) 2019-01 for fleet maintenance services which shall include preventative maintenance of all City fleet vehicles; and,

2. Authorized Staff to advertise and solicit bid proposals.

H. Adoption of the Legislative Platform for 2019 (Finance)
The Legislative Action Plan identified the City’s Legislative Platform for 2019 and provides program procedures for the City to effectively participate in the legislative process.


J. Approval of Notice of Completion for Los Alamitos Boulevard Slurry Seal and Striping from 300’ north of Katella Avenue to 300’ north of Cerritos Avenue (CIP No. 18/19-01) (Development Services)
The Los Alamitos Boulevard Slurry Seal and Striping Improvement Project (CIP No. 18/19-01) is complete and in compliance with the plans and specifications. Therefore, Staff recommended that City Council accept the work as completed, direct filing of the Notice of Completion, and authorize retention release as prescribed by the Public Contracts Codes.
The City Council:

1. Accepted as complete the construction contract by American Asphalt South, Inc. for the Los Alamitos Boulevard Slurry Seal and Striping Improvement Project (CIP No. 18/19-01); and,

2. Directed the City Clerk to record the Notice of Completion/Final Report with the County Recorder’s Office; and,

3. Authorized Staff to release the 5% retention to the contractor, in the amount of $5,206.78, thirty-five (35) days after recordation of the Notice of Completion

K. Award of Bid to G2 Construction, Inc. for the Catch Basin Debris Gate Installation Project (Citywide) (CIP No. 18/19-05) (Development Services)

This report recommended award of a bid to G2 Construction, Inc. for the Catch Basin Debris Gate Installation Project (Citywide) (CIP No. 18/19-05).

The City Council:

1. Awarded construction of the of Catch Basin Debris Gate Installation Project (Citywide) (CIP No. 18/19-05) to G2 Construction, Inc. in the amount of $160,106; and,

2. Authorized the Mayor to execute the contract with G2 Construction, Inc. for the project; and,

3. Authorized City Engineer to add work and execute change orders in an amount not to exceed the contingency reserve of 5% or $8,005.30.

L. Approval of Plans and Specifications and Authorization to Bid for Alley, Americans with Disabilities Act (ADA) Ramps and Sidewalk Improvement Project (CIP No. 18/19-06) (Development Services)

This report recommended actions to begin facilitating the reconstruction of portions of the existing alley west of Reagan Street, between Katella and Green Avenues. In addition, it will include the installation of new ADA Ramps and sidewalk reconstruction in the Apartment Row neighborhood.

The City Council:

1. Approved the plans and specification for the construction for the alley, ADA Ramps and Sidewalk Improvement Project (CIP No. 18/19-06); and,

2. Authorized Staff to advertise and solicit bid proposals.

End of Consent Calendar
Items Pulled from the Consent Calendar

D. 2019 Budget Calendar (Finance)
This report seeks the City Council’s feedback on the Budget Calendar.

Motion/Second: Murphy/Grose
Unanimously Carried: The City Council:

1. Directed Staff to hold two meetings for the Department Overviews; and,
2. Approved the recommended Budget Calendar for 2019 with modification.

H. Fourth Amendment to Orange County Fire Authority (OCFA) Joint Powers Authority (JPA) Agreement (Finance)
This item is submitted to request approval of the Orange County Fire Authority’s Fourth Amendment to the Joint Powers Authority (JPA) Agreement to formalize the OCFA’s commitment to its “snowball” accelerated pension liability pay down plan.

Mayor Pro Tem Murphy suggested exploring paying down pension liability as a cost savings measure.

City manager Plumlee advised the Budget Standing Committee was exploring this option.

Motion/Second: Murphy/Chirco
Unanimously Carried: The City Council authorized the Mayor to execute the Fourth Amendment to the Amended Orange County Fire Authority Joint Powers Authority Agreement.

11. PUBLIC HEARING

A. Resolution 2019-03 – Relating to the Master Fee Schedule (Finance)
On June 18, 2018, the City Council adopted Resolution No. 2018-15 approving the Master Fee Schedule. Since adoption of the Master Fee Schedule, certain revisions were provided by NBS for clarification and adoption for adherence to California code.

Finance Director Valdez summarized the staff report and answered questions from the City Council.

City Council and Staff discussed the following topics:

- Business subject to the NPDES inspection fee
- Fees are adjusted for cost recovery and to bring the City in line with surrounding City fees
- Fees are being adjusted due to a calculation error
- CPI Increases to the fees will come back to Council April
Mayor Kusumoto opened the Public Hearing for comments. There being no one present wishing to speak, Mayor Kusumoto closed the Public Hearing for comments.

Motion/Second: Hasselbrink/Murphy

12. DISCUSSION ITEMS

A. Resolution 2019-04, Recreation Supervisor Salary Range (Finance)
This report concerns the modification of the Salary Schedule for Executive Management and Non-represented employees to include the salary range for Recreation Supervisor.

City Manager Plumlee summarized the Staff report.

Motion/Second: Murphy/Chirco

B. Update from the Budget Standing Committee Regarding Fiscal Sustainability (Finance)
The Budget Standing Committee (BSC) will provide a verbal update on the Fiscal Sustainability Plan.

City Manager Plumlee introduced the item and summarized the staff report.

Council Member Chirco discussed the following topics:
- The BSC and Staff are in the information, gathering, and learning phase
- Recommendations and decisions are not being made at this time
- Past meeting included a Police Department overview of staffing level comparisons and reduced programs

Council Member Hasselbrink discussed the following topics:
- The BSC and Staff created a comprehensive list of revenue enhancers and expense reduces to evaluate the pros and cons
- Reiterated they are in a learning phase
- Expenditures will exceed revenues in 2024
- Council would review decisions around March 2020
- Police Department provided a great education on options and reality and all departments would be doing the same in the future
Council Member Grose questioned if duplication was occurring with department presentations between the BSC and Council.

City Manager Plumlee clarified there were two different presentation topics. The BSC was focusing on the long term fiscal sustainability solution and the full Council will be reviewing the operational budget of each department for next Fiscal Year.

Council Member Grose expressed concern the whole Council was not receiving the same information regarding strategic planning. He referred to the Police department and possible cost savings with West-Comm.

Mayor Pro Tem Murphy agreed information should be shared as soon as possible, stressed the ominous state of the City’s fiscal position, and importance of educating the public as soon as possible. He stated a preference for having department presentations for the long term planning versus operational budget and reiterated the importance of notifying the public and getting them engaged early in the process.

Council Member Hasselbrink explained the goal was to provide a detailed list with data and back up to properly inform the public and prevent any unfounded rumors. She stated all decisions would come before the full Council for discussion.

Council and Staff discussed the importance of informing the public as soon as possible, informing all Council Members of the information being provided, and discussed the open meetings of the Budget Standing Committee.

13. CLOSED SESSION

City Attorney Daudt read the item aloud.

A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION


RECESS

The City Council recessed into Closed Session at 7:09 p.m.

RECONVENE

The City Council reconvened in Regular session at 7:37 p.m.

City Attorney Daudt advised there was no reportable action.
14. **ADJOURNMENT**
The City Council adjourned at 7:37 p.m. in honor of fallen police officers, James Rex Jensen, Jr. and Ronil 'Ron' Singh.

Attest:

\[signature\]

Warren Kusumoto, Mayor

\[signature\]

Windmera Quintanar, MMC, City Clerk