

MINUTES OF THE BUDGET STANDING COMMITTEE OF THE CITY OF LOS ALAMITOS

SPECIAL MEETING

Monday, February 11, 2019 – 5:00 p.m.

1. CALL TO ORDER

The Budget Standing Committee met in Special Session at 5:00 p.m., Monday, February 11, 2018, at City Hall, 3191 Katella Avenue, Council Members Chirco and Hasselbrink presiding.

2. ROLL CALL

Present: Committee Members: Council Member Chirco
Council Member Hasselbrink

Absent: Committee Members: None

Present: Staff: Bret Plumlee, City Manager
Maria-Luisa Valdez, CPA, Finance Director
Sean Connolly, Police Captain
Chris Karrer, Police Captain
Les Johnson, Development Services Director
Ron Noda, Recreation Manager
Emeline Noda, Recreation Manager

3. CONSENT CALENDAR

A. Approval of Minutes

Motion/Second: Chirco/Hasselbrink

Unanimously Carried: The Budget Standing Committee approved the Minutes of the Special Meeting on November 13, 2018

4. DISCUSSION ITEMS

Council Member Hasselbrink opened the item for public comment. There being no one present wishing to speak, Council Member Hasselbrink closed the item for public comment.

A. Civic Center Facility Tour

(City Manager)

The Civic Center Facility Tour was canceled. Staff met with each member individually and provided a tour of the Police Department and Community Center.

B. Mid-Year General Fund Budget Review for Fiscal Year 2018-19

(Finance)

Finance Director Valdez provided the Committee with a Mid-year General Fund budget and financial update for the Fiscal Year 2018-19. There were vacancy savings in the Police and Development Services Departments. There is an expected significant increase in estimated actual revenues for Fiscal Year 2018-19 due to higher than expected permit, property taxes and sales & use tax revenues. Staff also presented the budget appropriations included in the report. Staff answered questions from the Budget Standing Committee and revised the staff agenda to include a Police Men's Locker Room budget appropriation request.

C. Fiscal Sustainability Update

(Finance)

Director Valdez provided a "Pros and Cons" worksheet for the 4 revenue-generating options for budget gap – Parcel tax, sales & use tax increase, transient occupancy tax increase, and/or utility user's tax increase. At the next meeting, the expenditure savings options will be presented to the Committee for their input.

D. Development Services Department Sustainability

(Development Services)

Director Johnson provided the Budget Standing Committee with background on the Development Service Department's organizational structure and budget. In an effort to close the budget gap, the Development Service Department presented closure options which include contracting out the department, reducing some services, and reducing the department.

5. ADJOURNMENT

The Budget Standing Committee adjourned at approximately 8:05 p.m.



Eric Hendrickson, Finance Director