

# MINUTES OF THE BUDGET STANDING COMMITTEE OF THE CITY OF LOS ALAMITOS

## SPECIAL MEETING

Tuesday, April 2, 2019 – 6:00 p.m.

### 1. CALL TO ORDER

The Budget Standing Committee met in Special Session at 6:00 p.m., Tuesday, April 2, 2019, at City Hall, 3191 Katella Avenue, Council Members Chirco and Hasselbrink presiding.

### 2. ROLL CALL

**Present:** Committee Members: Council Member Chirco  
Council Member Hasselbrink

**Absent:** Committee Members: None

**Present:** Staff: Bret Plumlee, City Manager  
Maria-Luisa Valdez, CPA, Finance Director  
Eric Nunez, Police Chief  
Sean Connolly, Police Captain  
Chris Karrer, Police Captain  
Les Johnson, Development Services Director  
Ron Noda, Recreation Manager  
Emeline Noda, Recreation Manager

### 3. CONSENT CALENDAR

#### A. Approval of Minutes

Motion/Second: Chirco/Hasselbrink

Unanimously Carried: The Budget Standing Committee approved the Minutes of the Special Meeting on March 11, 2019

### 4. DISCUSSION ITEMS

Council Member Hasselbrink opened the item for public comment. There being no one present wishing to speak, Council Member Hasselbrink closed the item for public comment.

#### A. Fiscal Year 2019-20 General Fund Budget Department Review

(Finance)

Each department head presented a budget overview of their department. Director Valdez provided the FTE and Fiscal Year 2019-20 budget for administration which includes City Council, City Manager/City Clerk and

Finance Departments. Chief Nunez provided FTE, department operations and Fiscal Year 2019-20 budget for the Police Department. Nunez also discussed potential gap closure option of freezing the Motor Officer position due to staffing and realistic recruitment. Director Johnson provided a brief overview of Development Services. Recreation managers Noda and Noda provided FTE, Recreation division operation overview and Fiscal Year 2019-20 budget for the Recreation and Community Services Department. The Budget Standing Committee provided direction to make adjustments to the budget in order to address the Fiscal Year 2019-20 preliminary budget gap deficit of \$482,510.

**B. Fiscal Sustainability Update**

**(Finance)**

To address shortfalls in the Ten-Year Financial Forecast due to escalating expenditures, staff provided the Budget Standing Committee other savings options city-wide which include creating a SAS 115 Trust, asset transfer to PERS and/or Pension Obligation Bonds. In addition to addressing the long-term deficit, Director Valdez provided considerations for closing the Fiscal Year 2019-20 Budget gap of \$482,510. Options included a quarter of tax for the new hotel development, increases in revenues for the Master Fee CPI adoption, changes in property tax estimates, changes in personnel assumptions for the Development Services, Finance and Police Departments. The Budget Standing Committee supported the report to be presented to City Council for approval.

**5. ADJOURNMENT**

The Budget Standing Committee adjourned at approximately 9:00 p.m.



Eric Hendrickson, Finance Director