MINUTES OF PARKS, RECREATION AND CULTURAL ARTS COMMISSION
OF THE CITY OF LOS ALAMITOS

REGULAR MEETING – WEDNESDAY, SEPTEMBER 5, 2018

1. CALL TO ORDER
The Parks, Recreation and Cultural Arts Commission met in a Regular Session at 7:02 p.m., Wednesday, September 5, 2018, in the Council Chambers, 3191 Katella Ave., Chair Doby presiding.

2. ROLL CALL
Present: Commission Members: Crans, Doby, Duran, Hill, Murphy, Olveda
Absent: Commission Members: Hunter
Present: Staff: Ron Noda, Recreation Manager
Emeline Noda, Recreation Manager
Megan Shimada, Recreation Supervisor

3. PLEDGE OF ALLEGIANCE
Chair Murphy led the Pledge of Allegiance.

4. ORAL COMMUNICATION
Chair Doby opened Oral Communications. There being no one present wishing to speak, Chair Doby closed Oral Communications.

5. MINUTES
Motion/Second: Crans/Murphy.
Abstain: Hill.
Motion Carried: The Parks, Recreation and Cultural Arts Commission approved the Regular Meeting of August 1, 2018 as written.

6. STAFF REPORTS
A. Spotlight On: Los Alamitos Volunteer Program (L.A.V.P.)
Ron Noda, Recreation Manager, provided the Parks, Recreation & Cultural Arts Commission an update regarding the Los Alamitos Volunteer Program (L.A.V.P.). The Los Alamitos Recreation and Community Services Department provides youth ages 11-17 an opportunity to join the Los Alamitos Volunteer Program (L.A.V.P.), making a positive impact in the City of Los Alamitos and the surrounding communities. Participants learn necessary job and life skills and complete their community service requirements necessary for high school graduation. The program provides hands-on experience in the field of recreation and an opportunity to participate in community service projects year-round and enhancing the City's programs and community-wide special events. These skills help volunteers expand their portfolio of professional skills and gain valuable training for college and their future career.
B. Review of the Draft Individual Joint Use Agreements for McAuliffe & Oak Middle Schools & Master Joint Use Agreement with the Los Alamitos Unified School District
Ron Noda, Recreation Manager, provided the Parks, Recreation & Cultural Arts Commission with the Individual Joint Use Agreement (IJUA) for McAuliffe Middle School Field, Oak Middle School Field, Outdoor Basketball Courts, Community Restrooms, Bike/Walk Path to Coyote Creek Park and the Master Joint Use Agreement (MJUA) between the City of Los Alamitos and the Los Alamitos Unified School District (LAUSD). The City and District updated the Master Joint Use Agreement in September 2010 to solidify the liability and legal aspect of the Joint Use Facilities and agreed to review and revise the IJUAs. The MJUA is a five year contract with options for extensions. The MJUA will expire in November, 2019.

Each IJUA provided details on who maintains each facility, schedule of use, and splitting of revenue for each entity. The following are the IJUAs that are under the umbrella of the MJUA: Oak Field, Oak Restrooms, Oak Outdoor Basketball Courts, Oak Gymnasium, McAuliffe Field, and the Coyote Creek bike/walk path.

C. Los Alamitos Senior Programs
Emeline Noda, Recreation Manager provided the Parks, Recreation & Cultural Arts Commission an update on programs and activities offered to seniors. The City of Los Alamitos offers a wide variety of programs, activities and services to seniors. These programs help seniors in the community maintain an active and healthy lifestyle while building friendships, community awareness and wonderful memories.

8. ITEMS FROM THE RECREATION & COMMUNITY SERVICES DEPARTMENT
Megan Shimada, Recreation Supervisor
- Provided an update to the PR&CA Commission on Escape Los Al during the months of October – November.
- Announced new Partnership Program specifically designed for special events year round that include marketing benefits, custom partnership packages and in-kind donations.
- Weekend of Art March 22-23, 2019: Call to Artists. This art exhibition offers the community an opportunity to display their art, view and honor demonstrations in various performing and visual art genres for children and adults including music, photography, painting, drawing, dance, and more. Free to enter. Friday, 5-8 p.m. Saturday, 10 a.m. - 8 p.m. at the Los Alamitos Community Center.

Emeline Noda, Recreation Manager
- Provided information on Celebration of the Beautification of Los Alamitos Event on November 5, 2018.
- The City of Los Alamitos Recreation and Community Services Department is having its annual Winter Wonderland event on December 1, 2018 on Pine Street. Sponsorship opportunities are available an on-line on the City’s website.
Provided an update on Race on the Base (ROTB), February 22-23, 2019. Los Alamitos Unified School Districts' elementary and middle school will be participating in a school challenge. The school with the most entries will win a championship belt, money towards their school, and a popsicle party. ROTB will also have a new "rucking" division that will be offered.

Ron Noda, Recreation Manager
- Announced the Los Alamitos Volunteer Program Recognition Night on October 15, 2018, dinner will be served before City Council Meeting and will be held at the Community Center.
- The 7th annual Trunk or Treat event at Little Cottonwood Park will be on October 27, 2018.
- Commissioner Dinner will be December 4, 2018, location TBD.
- Provide information on new 8-week After School sports program (soccer and basketball) at the Los Alamitos Unified School sites to keep children active and engaged in a fun, safe and positive group environment at a low cost.
- A 10-week Coed Youth Volleyball League at the elementary and middle school sites will begin later in September.
- The Recreation & Community Services Department are in the process of hiring part-time recreation leaders.
- Provided an update on the status of the Labourdette Park and Playground Equipment Project.
- December Commission Meeting: Inquired if the Commission would like to move the December meeting or cancel meeting due to the Winter Wonderland event being on December 1, the Commission Dinner being on December 4, the regular scheduled Commission meeting being on December 5, and the Holiday Decorating Contest on Wednesday, December 12. The Commission proposed cancelling for the month of December, 2018. First/Second: Olveda/Doby

9. COMMISSIONER REPORTS

Commissioner Hill
- Inquired about the status of the banners on Los Alamitos Boulevard and when the center lights to the median will be operational.

Commissioner Duran
- No items to report

Vice-Chair Olveda
- Inquired about a basketball league at Little Cottonwood Park.

Chair Doby
- Nothing to report.

Commissioner Murphy
- Inquired about Winter Wonderland performances.

Commissioner Crans
- Nothing to report.
10. ADJOURNMENT
The Parks, Recreation, and Cultural Arts Commission adjourned at 8:55 p.m.
Motion/Second: Duran/Murphy.

Attest: Emeline Noda, Recreation Manager
Recreation & Community Services Department

Tanya Doby, Chair