MINUTES OF PARKS, RECREATION AND CULTURAL ARTS COMMISSION
OF THE CITY OF LOS ALAMITOS

REGULAR MEETING – WEDNESDAY, October 3, 2018

1. CALL TO ORDER
The Parks, Recreation and Cultural Arts Commission met in a Regular Session at 7:05 p.m., Wednesday, October 3, 2018, in the Council Chambers, 3191 Katella Ave., Chair Doby presiding.

2. ROLL CALL
Present: Commission Members: Crans, Doby, Duran, Hill, Murphy, Olveda
Absent: Commission Members: Hunter
Present: Staff: Ron Noda, Recreation Manager
Emeline Noda, Recreation Manager
Megan Shimada, Recreation Supervisor
Maria Enciso, Recreation Leader II
Ben Kalish, Recreation Leader I

3. PLEDGE OF ALLEGIANCE
Commissioner Hill led the Pledge of Allegiance.

4. ORAL COMMUNICATION
Chair Doby opened Oral Communications. There being no one present wishing to speak, Chair Doby closed Oral Communications.

5. MINUTES
Motion/Second: Olveda/Hill.
Abstain: Hunter.
Motion Carried: The Parks, Recreation and Cultural Arts Commission approved the Regular Meeting of September 5, 2018 with the recommended changes:

- Commissioner Murphy led the Pledge of Allegiance. Page 1, Item 3. Pledge of Allegiance.


6. STAFF REPORTS
A. Employee of the Quarter Update
Recreation Manager, Emeline Noda provided the Parks, Recreation and Cultural Arts Commission an update on the Employee of the Quarter. The Recreation and Community Services Department implemented in the Fall of
2015 an awards program to recognize part-time employees for their outstanding work performance on a quarterly basis. The S.T.A.R. awards program honors individuals who “S” — supports the Department’s values, “T” — displays teamwork, “A” — goes above and beyond, and “R” are reliable.

Employees are nominated by lead staff or the Administrative team in the Recreation & Community Services Department and voted on each quarter. The following individuals have been the recipients of the “Employee of the Quarter.” Maria Enciso and Ben Kalish were both present and provided the PR&CA a background of their work experience and the knowledge they have ascertained being an employee of the Recreation and Community Services Department. Below are the recipients of the S.T.A.R. Employee of the quarter.

- Samantha Kenny, Fall 2015; Bianca Frontino, Winter 2016; Kristina Veneciano, Spring 2016; Steve Kim, Spring 2016; and Alyssa Olveda, Fall 2016; Davika Kim, Spring 2017, Ryan McAdam and Erika Halberg, Summer 2017; Sheena Moore, Fall 2017; Maria Enciso, Winter 2018; Anna Otto, Spring 2018; Ben Kalish, Summer 2018.

B. 4th of July Fireworks Spectacular Recap
Recreation Manager, Ron Noda provided the Parks, Recreation, and Cultural Arts Commission a recap of the 2018 4th of July Fireworks Spectacular. This event is co-produced by the cities of Los Alamitos and Cypress with financial support from the City of Seal Beach and the Community of Rossmoor. This year, the Joint Forces Training Base provided the facility for the event, in-kind donation, and also provided financial support.

The 4th of July Fireworks Spectacular offered attendees a wide selection of food options, vendors, live music entertainment, and a 22-minute firework show. This year, the 4th of July Fireworks Spectacular brought out an estimated 15,000 people onto the Joint Forces Training Bases with several residents being able to view the firework show off the base in neighborhoods that surrounds the instillation. New this year was a Family Fun Area that consisted of airbrush tattoos, hair crowns, giant board games, corn hole and bubbles and more.

C. Trunk or Treat Preview
Recreation Supervisor, Megan Shimada provided the Parks, Recreation & Cultural Arts Commission a preview of the 7th Annual Trunk or Treat event at Little Cottonwood Park on Saturday, October 27, 2018. The event will feature the costume contest, arts and crafts, a fun photo and selfie areas, carnival game booths, inflatables, trick-or-treating from trunks, food trucks, a spooky train ride, adult pie-eating contest, and activities for the entire family.

Community members, local organizations, and businesses are invited to decorate their vehicles and participate in the event as “trunks” to market themselves to approximately 2,500 residents. This year AYSO Region 159 committed to being the Trunk or Treat event sponsor.
The Parks, Recreation and Cultural Arts Commissioners are invited and encouraged to participate by emceeing the event, judge the costume contest, announce treasure hunt, judge and award prizes to the best trunk winners. Chair Doby, Commissioner Hill, and Commissioner Murphy volunteered for any area as needed.

8. **ITEMS FROM THE RECREATION & COMMUNITY SERVICES DEPARTMENT**

**Emeline Noda, Recreation Manager**

- The City of Los Alamitos Recreation and Community Services Department is having its annual Winter Wonderland event on December 1, 2018 on Pine Street. Sponsorship opportunities are available on-line on the City’s website. Volunteers to assist with the event are needed as well.
- Provided an update on Race on the Base (ROTB), February 22-23, 2019. Los Alamitos Unified School Districts’ elementary and middle school will be participating in a school challenge. The school with the most entries will win a championship belt, money towards their school, and a popsicle party. ROTB will also have a new “rucking” division that will be offered.
- Provided an update to the PR&CA Commission on Escape Los Al during the months of October – November.

**Megan Shimada, Recreation Supervisor**

- Scholarship Donations – For the Fall, pumpkins and sunflowers will be sold to support the scholarship program and help families who need assistance with classes offered through the Los Alamitos Recreation and Community Services Department. Pumpkins and sunflowers are on sale for $3, $5, or $10.

**Ron Noda, Recreation Manager**

- Announced the Los Alamitos Volunteer Program Recognition Night will be on October 15, 2018. Dinner will be served before the City Council Meeting and will be held at the Community Center.
- Provided an update on the status of the Labourdette Park and Playground Equipment Project.
- Provided an update on the roof and asbestos abatement at the Recreation and Community Service Department.
- Announced Records Management Day - October 8, 2018. All City Departments will be closed but staff will be onsite managing/organizing and destroying obsolete records of digital and paper files approved by the City Clerk’s office.
- Provided an update on the slurry sealing: The parking lot at City Hall will be closed due to slurry sealing on Friday, October 5th and 6th. The company that will be doing the slurry seal will be using half of the parking lot at Little Cottonwood Park from October 5th to October 8th. Los Alamitos Blvd. will be slurry sealed on October 6-8th. One lane will always be open but expect traffic delays.
- Provided information on Orville Lewis Park playground surfacing "roll coat" that will be done on Friday, October 5, 2018 and the fence will stay up until Monday, October 8, 2018.
9. COMMISSIONER REPORTS

Commissioner Murphy
- Nothing to report

Commissioner Duran
- Commissioner Duran visited Senior Club and the Dine In and Dough House and was very pleased with both the programs and thanked staff for providing excellent programs to the senior community.

Chair Doby
- Thanked staff for treats.

Vice-Chair Olveda
- Nothing to report.

Commissioner Crans
- Nothing to report.

Commissioner Hill
- Nothing to report.

10. ADJOURNMENT
The Parks, Recreation, and Cultural Arts Commission adjourned at 8:42 p.m.
Motion/Second: Doby/Olveda.

Attest:

[Signature]

Tanya Doby, Chair

Emeline Noda, Recreation Manager
Recreation & Community Services Department