

CITY OF LOS ALAMITOS

10911 Oak Street
Los Alamitos, CA 90720

SPECIAL AGENDA PARKS, RECREATION, AND CULTURAL ARTS COMMISSION MEETING Wednesday, July 10, 2019 – 6:00 P.M.

This Agenda contains a brief general description of each item to be considered. Except as provided by law, action or discussion shall not be taken on any item not appearing on the agenda. Supporting documents, including staff reports, are available for review at the Recreation & Community Services Department or on the City's website at www.cityoflosalamitos.org once the agenda has been publicly posted.

Any written materials relating to an item on this agenda submitted to the Parks, Recreation & Cultural Arts Commission after distribution of the agenda packet are available for public inspection at the Recreation & Community Services Department, 10911 Oak St., Los Alamitos CA 90720, during normal business hours. In addition, such writings or documents will be made available for public review at the respective public meeting.

It is the intention of the City of Los Alamitos to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee, or a participant at this meeting, you will need special assistance beyond what is normally provided, please contact the Recreation & Community Services Department at (562) 430-1073, extension 540, 48 hours prior to the meeting so that reasonable arrangements may be made. Assisted listening devices may be obtained from the Parks, Recreation & Cultural Arts Commission Secretary at the meeting for individuals with hearing impairments.

Persons wishing to address the Parks, Recreation & Cultural Arts Commission on any item on the Parks, Recreation & Cultural Arts Commission Agenda should complete a yellow "Request to Speak" card and will be called upon at the time the agenda item is called or during the Parks, Recreation & Cultural Arts Commission's consideration of the item and may address the Parks, Recreation & Cultural Arts Commission for up to three minutes

1. CALL TO ORDER

2. ROLL CALL

Commissioner Crans
Commissioner Doby
Commissioner Hill
Commissioner Hunter
Commissioner Murphy
Vice Chair Duran
Chair Olveda

3. PLEDGE OF ALLEGIANCE

4. ORAL COMMUNICATIONS

At this time, any individual in the audience may come forward to speak on any item within the subject matter jurisdiction of the Parks, Recreation & Cultural Arts Commission (PR&CA). Please state if you wish to speak on an item on the Agenda. Remarks are to be limited to not more than five minutes.

5. MINUTES

Approval of the Minutes for the Regular Meeting of May 1, 2019 and June 5, 2019.

6. STAFF REPORTS

A. 2019 Park/Facility Tour

This report provides the Parks, Recreation & Cultural Arts Commission with a schedule of the various parks in Los Alamitos that the Commission will be touring with City staff from the Recreation and Community Services.

Recommendation: Commission receive, file and proceed with site visits of Los Alamitos parks/facilities according to the schedule in staff report.

7. ITEMS FROM THE RECREATION & COMMUNITY SERVICES DEPARTMENT

8. COMMISSIONER REPORTS

At this time, Commissioners may report on items not specifically described on the Agenda that are of interest to the community, provided no action or discussion is taken except to provide staff direction to report back or to place the item on a future Agenda.

9. ADJOURNMENT

I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the Community Center, Museum and City Hall not less than 72 hours prior to the meeting. Dated this 8th day of July 2019.



Emeline Noda, Recreation Manager

**MINUTES OF PARKS, RECREATION AND CULTURAL ARTS COMMISSION
OF THE CITY OF LOS ALAMITOS**

REGULAR MEETING – WEDNESDAY, May 1, 2019

1. CALL TO ORDER

The Parks, Recreation and Cultural Arts Commission met in a Regular Session at 7:01 p.m., Wednesday, May 1, 2019, in the Council Chambers, 3191 Katella Ave., Chair Olveda presiding.

2. ROLL CALL

Present: Commission Members: Crans, Doby, Hill, Hunter, Murphy, Olveda

Absent: Commission Members: Duran

Present: Staff: Ron Noda, Recreation Manager
Emeline Noda, Recreation Manager
Les Johnson Development Services Director
Trini Zenovka, Department Secretary

3. PLEDGE OF ALLEGIANCE

Commissioner Murphy led the Pledge of Allegiance.

4. ORAL COMMUNICATION

Chair Olveda opened Oral Communications. There being no one present wishing to speak, Chair Olveda closed Oral Communications.

5. MINUTES

Motion/Second: Doby/Murphy - February 6, 2019, Doby/Hill – March 6, 2019

Abstain: Duran/Hill – February 6, 2019, Hunter/Murphy March 6, 2019

Motion Carried: The Parks, Recreation and Cultural Arts Commission approved the Regular Meeting of February 6, 2019 and March 6, 2019.

6. STAFF REPORTS

A. Facility and Park Maintenance Update

Recreation Manager Ron Noda provided the Parks, Recreation and Cultural Arts Commission with a biannual update on facility and park maintenance. The report listed all maintenance and repair activities and yielding the opportunity for the Commission to provide feedback to staff on current and future maintenance concerns they may have. Development Services Director Les Johnson, was present to introduce himself to the Parks, Recreation, and Cultural Arts Commission and to answer any questions they might have.

B. Proposition 68

Recreation Manager, Ron Noda provided the Parks, Recreation and Cultural Arts Commission with information on California Proposition 68 - the Parks, Environment, and Water Bond. The General Election vote supported the measure to authorize \$4 billion in general obligation bonds for state and local parks, environmental protection projects, water infrastructure projects, and flood protection projects. Staff is seeking recommendations from the Parks, Recreation & Cultural Arts Commission on how they would like to utilize the money if the City of Los Alamitos was awarded any funding.

The Parks, Recreation & Cultural Arts Commission initially voted on utilizing the potential funding, if received, on enhancements to the Community Center. Staff is seeking alternative direction from the PR&CA Commission for alternative recommendations as current discussion of plans for a potential new Civic Center including the Community Center has been discussed. The PR&CA Commission voted and recommended the following (Motion/Second: Doby/Hunter):

- Re-surfacing of the Laurel Park Tennis Courts (including a Pickleball Court)
- Labourdette Park Project
- Renovation of the Little Cottonwood Softball Diamond

The PR&CA Commission requested staff a report listing the Recreation CIP List for 2019-2020 at the next scheduled meeting.

C. Race on the Base 2019

Recreation Manager Emeline Noda provided the Parks, Recreation & Cultural Arts Commission with an update of the Los Alamitos Recreation and Community Services Department 2019 Race on the Base. The Los Alamitos Race on the Base is the City's largest special event and draws thousands of people to Los Alamitos. Race on the Base events include the popular 95.9 The Fish Reverse Triathlon, Jr. Reverse Triathlon, 10K Run, Honoring Our Fallen 5K Run/Walk with the Virtual 5K, 10K Wheelchair Race, and the popular Southland Credit Union Glow in the Dark Whimsical Fun Run. This year was the 38th annual event featuring military static displays with live music throughout the course, post-race food, a two-day Health & Fitness Vendor Expo, free race clinics, and newly designed traditional finisher medals and sublimated shirts that had a patriotic theme.

Sponsors play a significant role in the Race on the Base, not only financially, but also by helping to spread the word about the event to the patrons who frequent their businesses. The final amount in cash received and in in-kind sponsorships decreased due to Southland Credit Union's vacancy of title sponsorship.

Staff will add the following recommendations to the 2020 ROTB Event:

1. Submit Forms to State for Military Static Displays in April/May
2. Solicit static displays once approval is received
3. See about working with a race car group for static displays to attract a different crowd in addition to current participants

The winners of the 2019 Race on the Base Council & Commission Participation Challenge was awarded to Parks, Recreation & Cultural Arts Commission with the Largest Number Attending the event of six Commissioners and Highest Percentage of Participation at 85%. A plaque was presented to the Parks, Recreation & Cultural Arts Commission at the April 15, 2019 City Council Meeting.

7. ITEMS FROM THE RECREATION & COMMUNITY SERVICES DEPARTMENT

Ron Noda, Recreation Manager

- Thanked our newest "Creating Quality of Life" partner MemorialCare Miller Children's & Women's Hospital Long Beach and AYSO 150 of Los Alamitos for their partnership with Spring Carnival on April 20, 2019. He acknowledged those on the PR&CA Commission who attended as well as our staff: Recreation Supervisor - Megan Shimada, Recreation Coordinator - Steve Kim, Recreation Specialist - Samantha Kenny, Senior Recreation Leader - Samantha Todini and the rest of the recreation staff for organizing and working a great community event for all to enjoy.
- Encouraged the PR&CA Commission to invite all of their coworkers, friends and neighbors to the Recreation & Community Services Department's summer programs, camps, and events. The focus of the Department this summer is to improve all programs, camps, and events and the improvements that have been implemented will excite the community.

Emeline Noda, Recreation Manager

- Announced Donation Drives, Backpack, Fleece for Serve Los Al. The City of Los Alamitos collaborates with the Los Alamitos nonprofits on the Citywide volunteer service event "Serve Los Al" scheduled for June 21 and 22, 2019. Over 200 volunteers are needed to assist in a variety of service projects around the City, at several of the nonprofit locations, and City parks and facilities. We invite the PR&CA Commission to spread the word to encourage people to sign up for "Serve Los Al".
- The City of Los Alamitos collaborated with HomeAid Essentials to host a Diapers and Wipes and local nonprofit Paper Goods Donation Drive. Mrs. Noda invited the community to join the City of Los Alamitos in this community-wide effort. Collections will be accepted Monday through Friday 7:30am to 5:30pm at the Los Alamitos Community Center through Wednesday, May 8th.
- Senior Prom's Enchanted Forest will take place on Saturday, May 11, 2019 for Ages 50+ at the Los Alamitos Community Center. Tickets are currently on sale at the Community Center.

9. COMMISSIONER REPORTS

Commissioner Doby

- Nothing to report

Commissioner Hunter

- Nothing to report.

Commissioner Crans

- Nothing to report

Commission Hill

- Nothing to Report.

Commissioner Murphy

- Commissioner Murphy encouraged staff to continue to build relationship with incoming Los Alamitos Unified School District Superintendent Dr. Andrew Pulver.

Chair Olveda

- Chair Olveda was very pleased to see Vice-Chair Duran along with Superintendent Dr. Sherry Kropp and Council member Shelley Hasselbrink on the cover of Wednesday, April 24, 2019 Event-News Enterprise titled "New Era begins for Los Al Unified".

10. ADJOURNMENT

The Parks, Recreation, and Cultural Arts Commission adjourned at 9:01 p.m.
Motion/Second: Commissioners Crans/Doby

Attest:

Steven Olveda, Chair

Emeline Noda, Recreation Manager
Recreation & Community Services Department

**MINUTES OF PARKS, RECREATION AND CULTURAL ARTS COMMISSION
OF THE CITY OF LOS ALAMITOS**

REGULAR MEETING – WEDNESDAY, June 5, 2019

1. CALL TO ORDER

The Parks, Recreation and Cultural Arts Commission met in a Regular Session at 7:01 p.m., Wednesday, June 5, 2019, in the Council Chambers, 3191 Katella Ave., Vice Chair Duran presiding.

2. ROLL CALL

Present: Commission Members: Doby, Duran, Hunter, Murphy

Absent: Commission Members: Crans, Hill, Olveda

Present: Staff: Ron Noda, Recreation Manager
Emeline Noda, Recreation Manager
Megan Shimada, Recreation Supervisor
Trini Zenovka, Department Secretary
Erika Halberg, Community Service Coordinator

3. PLEDGE OF ALLEGIANCE

Vice Chair Duran led the Pledge of Allegiance.

4. ORAL COMMUNICATION

Vice Chair Duran opened Oral Communications. There being no one present wishing to speak, Vice Chair Duran closed Oral Communications.

5. MINUTES

Motion/Second: None

Abstain: Duran May 1, 2019, Crans/Hill/Olveda June 5, 2019

Motion Carried: The Parks, Recreation and Cultural Arts Commission deferred approval of the Regular Meeting of May 1, 2019 to the next scheduled meeting due to lack of quorum.

6. STAFF REPORTS

A. Facility Preview - Music and Movie Event Series

Recreation Manager Ron Noda provided the Parks, Recreation & Cultural Arts Commission a preview of the Los Alamitos Recreation and Community Services Department's MemorialCare Miller Children's & Women's Hospital Long Beach 2019 Music and Movie Event Series. Four (4) Music and Movies events are held during the summer months. MemorialCare Miller Children's & Women's Hospital Long Beach is the title sponsor for the 2019 event series. All events are free to attend and provides the community with a fun-filled evening of activities including a live band, food vendors, children's activities, bounce houses, photo area and arts and crafts followed by a movie. Events will begin

at 6:30pm with live entertainment with the movie beginning at approximately 8:00pm, dates and locations are as follows:

- Saturday, June 15, 2019 at Little Cottonwood Park and will feature the band Southland Mega Groove. After the live entertainment, the featured movie for the night will be Trolls. The "Crazy Hair Company" will come out and style kids with crazy hair to mimic the trolls in the movie.
- Saturday, June 29, 2019 at Sunburst Field at the Joint Forces Training Base and will have live music provided by the 4 Alarm Band. The featured movie for the night will be Star Wars: The Force Awakens. Arts & craft area will feature Star Wars Legos, and a dress up contest. Attendees are encouraged to come dressed as their favorite Star Wars character for a chance to win a prize.
- Saturday, July 13, 2019 at Orville R. Lewis Park and will have live music from the Mike Sullivan Band, presented by Randy Hill, Realtor. The band will also be raffling off a guitar to an audience member. The featured movie for the night will be Wreck-It-Ralph: Ralph Breaks the Internet and will have a video game truck from 6:30pm-8:00pm.
- Saturday, July 27, 2019 at the Los Alamitos School District Office Field and will have live music from the band – Hollywood Blonde. The featured movie for the night will be Disney's Incredibles 2 and a visit from Elastagirl herself.

The Recreation and Community Services Department along with the Parks, Recreation, and Cultural Arts Commission invites the community to attend one or all of the MemorialCare Miller Children's & Women's Hospital Long Beach Music and Movies Event Series with family, neighbors, and friends.

B. Preview - 4th of July Fireworks Spectacular

Recreation Manager Ron Noda provided the Parks, Recreation & Cultural Arts Commission with information regarding the upcoming 32nd annual 4th of July Fireworks Spectacular scheduled for Thursday, July 4, 2019 at the Joint Forces Training Base. The annual 4th of July Fireworks Spectacular will be held at the Joint Forces Training Base (JFTB), marking its 32nd year of the event. Event is co-sponsored by the cities of Los Alamitos and Seal Beach and the Joint Forces Training Base. Approximately 15,000 people attend the free event to celebrate America's birthday by viewing a spectacular firework display.

The main stage will have live entertainment provided by the 40th Infantry Division Band and The King Salmon Band. Event will be on the airfield with parking on the tarmac. The Family Area will be open from 4:00pm to 8:00pm and feature activities for the family to enjoy. A second stage will be in the family area and it will host a magic show performance beginning at 6:00pm. The second stage will also feature a donut eating and pie eating contest. Other activities will include large games such as corn hole, "Jenga", and "Connect Four." Free Face painters, balloon twisters, and caricature artists will also be located in the Family Area.

Staff is currently working with companies to obtain quotes for equipment rentals (light towers, port-a-potty units, traffic equipment rental, etc.) and contracted services (parking personnel, security, etc.). Due to the loss of the City of Cypress and the Community of Rossmoor sponsorship, there are increased costs in security, event staff and rental of the stage and sound this year.

Staff has submitted an amendment requesting for the Memorandum of Agreement (M.O.A.) between the Joint Forces Training Base and the City of Los Alamitos to include use of the Airfield. Also requested were static displays for aerial equipment and ground vehicles as well as the color guard and other military support. The JFTB is providing the licensing for the installation in-kind again this year due to the patriotic nature of the event and the partnership for the event. Due to some new regulations, Race on the Base net gain proceeds have been determined that they must benefit soldiers or the funds will need to go towards the U.S. Department of Treasury. Staff has determined that the 4th of July event does benefit soldiers with the patriotic holiday and the event will be offset by the Race on the Base net gain proceeds approximately \$30,000.

Sponsorships are a large source of revenue to support the 4th of July Fireworks Spectacular and a total of \$36,000 has been secured. Staff is currently recruiting food and commercial vendors for the 4th of July Fireworks Spectacular. The Los Alamitos City Council, Commission members and the community are invited to the Joint Forces Training Base to celebrate the 2019 4th of July event. The event will have live music, food that will be available to purchase, and concludes with a 22-minute long fireworks show beginning promptly at 9:00 pm. Entrance onto the Joint Forces Training Base will be on Lexington Drive and Orangewood Avenue.

C. Recreation & Community Services Department's Loyalty Program

Recreation Manager Emeline Noda provided the Parks, Recreation & Cultural Arts Commission a report on the Los Alamitos Recreation and Community Services Department's Loyalty Program. The Los Alamitos Recreation and Community Services Department has developed a new Loyalty Program sponsored by MemorialCare Miller Children's and Women's Hospital Long Beach where participants can receive benefits year-round.

The program is similar to other private industry rewards programs/customer loyalty programs. The Loyalty Program is proposed for a fee of \$49 (resident) or \$52 (non-resident) per family per year. Once a family signs up for the program, they will receive invitation to Loyalty Program events, waived fees, contests for experiences, swag, priority registration, discount on City merchandise and programs, and preferred parking at selected City special events.

D. Recreation Capital Improvement Project List

Recreation Manager Ron Noda provided the Parks, Recreation and Cultural Arts Commission the 2019-2020 Capital Improvement Projects (C.I.P.) list relating to the Recreation and Community Services Department. C.I.P. is a planning document that identifies projects and equipment purchases funded by the Park Development Fund. The City of Los Alamitos C.I.P. list assists with

the maintenance/improvement City infrastructure whether it is new construction, expansion, renovation, or replacement.

Staff provided a list of 2019-2020 C.I.P. projects pertaining to the Recreation and Community Services Department for the PR&CA Commission to review and discuss. The Los Alamitos City Council will review the projects at the June 17, 2019 meeting along with the entire City of Los Alamitos 2019-2020 budget planning/implementation.

7. ITEMS FROM THE RECREATION & COMMUNITY SERVICES DEPARTMENT

Ron Noda, Recreation Manager

- Encouraged the PR&CA Commissioners to attend June 17, 2019 City Council meeting to receive proclamation for Parks Make Life Better month. July is recognized by the California Parks and Recreation Society (CPRS) as “Parks Make Life Better” month which is a statewide initiative to promote parks, recreational activities, and community services for people of all ages. To celebrate the Recreation & Community Services Department is offering the following FREE programs to the community:
 - Free admission during the month of July for pick-up sports
 - Pick-up soccer at Laurel Park on Tuesdays from 7:00pm-8:30pm
 - Pick-up basketball at Oak Gymnasium on Tuesdays from 8:30pm-10:00pm
 - Pick-up pickle ball at Laurel Park Tennis Courts on Tuesdays from 9:00am-11:00am
 - Pick-up volleyball at Oak Gymnasium on Thursdays from 8:30pm-10:00pm
 - Free arts & craft workshop for children ages 5 to 12 years old at the Los Alamitos Community Center on Saturday, July 20 from 1:30pm-3:30pm. **pre-registration is required*
 - Free contract classes
 - Line Dancing
 - U-Jam Fitness
 - Yoga
 - Visit the pop-up dog park with your furry family member at Laurel Park from July 8 to July 29. Pop-up dog park hours are Monday to Sunday from 8:00am-7:00pm.
 - Social media contest and prizes such as fall Friday Night Lights Flag Football registrations, fall AYSO Region 159 registrations, gift certificates from local businesses, and gift certificates for Los Alamitos Recreation & Community Services classes and programs.
- The Recreation and Community Services purchased gift items for the Police and Public Works Department to show thanks for their hard work throughout the year.
- Encouraged the PR&CA Commission to invite all of their coworkers, friends, family and neighbors to attend one or all of the MemorialCare Miller Children’s & Women’s Hospital Long Beach Music and Movies Event Series.
- Requested that the July PR&CA Commission meeting be held on Wednesday, July 10, 2019 at the Community Center due to the 4th of July Fireworks Spectacular.

Emeline Noda, Recreation Manager

- Invited the PR&CA Commission to spread the word to encourage people to sign up for Serve Los Al, visit the MemorialCare Miller Children's & Women's Hospital Long Beach Health Expo, and participate in the Donation, Backpack, and Fleece Drives. The City of Los Alamitos collaborates with the Los Alamitos nonprofits on the Citywide volunteer service event that is scheduled June 21 and 22, 2019. Over 200 volunteers are needed to assist in a variety of service projects around the City, at several of the nonprofit locations, and City parks and facilities. Marketing for the event included 2,500 door hangers.
- Provided an overview on the Recreation and Community Services Department annual Staff In-Service training which included a guest motivational speaker, outline the Department's goals and objectives, scenarios to encourage sound judgement, and team building activities.
- City of Los Alamitos Staff will be presenting the Fiscal Sustainability presentation at the June 7 Los Alamitos Chamber Breakfast held at Madera's Steakhouse and encouraged the PR&CA Commission to attend.
- Updated the PR&CA Commission on summer programs.
 - Day Camp with an average of 50-60 campers and 6-8 Counselor in Training (C.I.T.)
 - Park Program with an average of 20-25 participants at each site.
 - Summer Preschool with 20 participants in each session.
 - Los Alamitos Volunteer Program (L.A.V.P.) with 80 members this summer.
- Informed the PR&CA Commission that one of the part time recreation employees have recently been diagnosed with cancer and will begin treatment shortly. Requested the PR&CA Commission to keep the employee in their thoughts.

Megan Shimada, Recreation Supervisor

- Thanked Vice Chair Duran for being the emcee at the MemorialCare Miller Children's and Women's Hospital Long Beach Spring Carnival presented by AYSO Region 159.
- The Los Alamitos Recreation & Community Services Department Fall Brochure & City News will be sent out to residence the week of July 8, 2019.
- Encouraged the PR&CA Commission to attend Serve Los Al. Informed the PR&CA Commission there are 30 volunteers registered for the Pet Shelter Blanket Service Project.

Erika Halberg, Community Services Coordinator

- School supplies donation for the quarterly donation drive will be accepted at the MemorialCare Miller Children's & Women's Hospital Long Beach Music and Movies Event Series.

8. COMMISSIONER REPORTS

Commissioner Doby

- Nothing to report

Commissioner Hunter

- Nothing to report.

Vice Chair Duran

- Nothing to report

Commissioner Murphy

- Nothing to report.

9. ADJOURNMENT

The Parks, Recreation, and Cultural Arts Commission adjourned at 8:21 p.m.
Motion/Second: Commissioners Hunter/Murphy.

Attest:

Steven Olveda, Chair

Emeline Noda, Recreation Manager
Recreation & Community Services Department

City of Los Alamitos

PARKS, RECREATION & CULTURAL ARTS

AGENDA REPORT

MEETING DATE: July 10, 2019

ITEM NUMBER: 6A

To: Chair Steven Olveda & Members of the Parks, Recreation and Cultural Arts Commission

Presented By: Ron Noda, Recreation Manager

Subject: 2019 Park/Facility Tour

SUMMARY

This report provides the Parks, Recreation & Cultural Arts Commission with a schedule of the various parks and facilities in Los Alamitos that the Commission will be touring with City staff from the Recreation & Community Services Department.

RECOMMENDATION

Commission receive, file, and proceed with site visits of Los Alamitos parks & facilities according to the schedule in the staff report.

BACKGROUND

The Parks, Recreation and Cultural Arts Commissioners has visited the parks and facilities that are owned, operated, and/or utilized by the City for programs, events and/or passive recreation for the past several years. The goals for this is for the Commissioners to become more familiar with the sites and amenities and to provide feedback.

DISCUSSION

In order for the Parks, Recreation and Cultural Arts Commissioners to make the informed recommendations to the City Council, it is important for the Commissioners to be familiar with the various parks and facilities the City manages, owns, and programs, as well as the amenities at each site. Staff from the Recreation and Community Services Department will provide the Commission with a tour of the following sites the Commission determined would be beneficial for Commissioners to visit.

Tonight's site visit schedule will be as follows:

Roberts Park (10911 Oak Street)
The Youth Center (10909 Oak Street)
Oak Middle School Gymnasium & Field (10821 Oak Street)
Coyote Creek Park (10821 Oak Street)
Stansbury Park (3711 Toland Avenue)
McAuliffe Field (4112 Cerritos Avenue)
Laurel Park (10862 Bloomfield Avenue)
Labourdette Park (4401 Howard Avenue)
Little Cottonwood Park (4000 Farquhar Avenue)
Sterns Park (3811 Farquhar Avenue)
Orville R. Lewis Park (3662 Kempton Drive)
Soroptimist Park (10822 Pine Street)

FISCAL IMPACT

No fiscal impact.