1. CALL TO ORDER
The Parks, Recreation and Cultural Arts Commission met in a Regular Session at 7:00 p.m., Wednesday, November 7, 2018, in the Council Chambers, 3191 Katella Ave., Chair Doby presiding.

2. ROLL CALL
Present: Commission Members: Crans, Doby, Duran, Hill, Hunter, Murphy, Olveda
Absent: Commission Members: None
Present: Staff: Ron Noda, Recreation Manager
Emeline Noda, Recreation Manager
Megan Shimada, Recreation Supervisor

3. PLEDGE OF ALLEGIANCE
Commissioner Doby led the Pledge of Allegiance.

4. ORAL COMMUNICATION
Chair Doby opened Oral Communications. There being no one present wishing to speak, Chair Doby closed Oral Communications.

5. MINUTES
Motion/Second: Crans/Olveda.
Abstain: N/A.
Motion Carried: The Parks, Recreation and Cultural Arts Commission approved the Regular Meeting of October 3, 2018.

6. STAFF REPORTS
A. Winter Wonderland 2018 Preview
Recreation Manager, Emeline Noda provided the Parks, Recreation and Cultural Arts Commission a preview of the 7th Annual Winter Wonderland event taking place on Saturday, December 1, 2018 from 4:00 p.m. - 7:30 p.m. The City of Los Alamitos and the Los Alamitos Area Chamber of Commerce Young Professionals created Winter Wonderland in 2012. Collaboratively, the agencies host this event in Los Alamitos to celebrate the holidays and bring families and businesses together for the holidays. Due to positive response to the event, the City and Chamber Young Professionals agreed to continue the partnership in hosting the event annually. The event continues to grow in
attractions and attendance every year maintaining an estimated 6,000+ event attendees, filling the streets and St. Isidore Historical Plaza.

The Toy Drive is presented by Southland Credit Union and benefits the local charities to distribute to local families in need. Thanks to the generosity of Alamitos Eye Care, Santa and Mrs. Claus will make their grand entrance aboard an OCFA Fire Truck and provide sound for the stage at no charge. The Youth Center is donating a 10' Christmas tree that will be decorated and lit up during a tree lighting ceremony. Once the event concludes, the tree will be moved in front of St. Isidore Plaza and lit nightly throughout the holiday season.

Food vendors, sales vendors, sponsors, churches, and nonprofits will line Pine Street providing visitors opportunities to shop, receive information or donate to their favorite causes. Winter Wonderland is an event for residents, businesses and neighbors of all ages to enjoy, making Winter Wonderland one of the largest events in the City.

B. Bi-Annual Park Maintenance Update
Recreation Manager, Ron Noda provided the Parks, Recreation, and Cultural Arts Commission an update on the Maintenance efforts and results made throughout the City. The update provided the Commission on previous maintenance, repairs, future repairs, and any changes in regulations pertaining to Parks, sports fields, or playgrounds (McAuliffe Field, Laurel Park, Little Cottonwood, Orville R. Lewis, Roberts, Stansbury, Labourdette, Sterns, Soroptimist, Coyote Creek Parks and the Community Center/Youth Center). The report also yield the opportunity for Commissioners to provide feedback to staff on current or future maintenance concerns they may have.

C. 2018 Holiday Decorating Contest and Santa Calling
Recreation Supervisor, Megan Shimada provided the Parks, Recreation & Cultural Arts Commission a preview of the Holiday Decorating Contest and Santa Calls programs. The Holiday Decorating Contest occurred many years ago in the past for several years then was discontinued and was brought back by request of a resident in 2009. The Los Alamitos Recreation and Community Services Department invites all residents of Los Alamitos to participate in the 2018 Los Alamitos Holiday Decorating Contest. Any home is eligible as long as their lights are turned on during the contest. Santa Calling has been taking place as a special service to the community for over 20 years during the holiday season each December as a fun way for kids to experience some holiday magic.

Judges from the community will select 1st and 2nd place winners on December 12th between the hours of 6:00 p.m. to 9:00 p.m. Signs will be distributed to each winner for display in front of their home. Winners are requested to keep decorations on display throughout the holiday season. Chair Doby, Commissioners, Duran, Hunter and Hill volunteered to be judges for the Holiday Decorating Contest.
Santa Calling is scheduled for Wednesday, December 12th from 5:00 p.m. to 7:00 p.m. Children are encouraged to write a letter to Santa and drop it off at the Los Alamitos Community Center by December 5th. Recreation staff will make phone calls and imitate “Santa.” A script is provided to staff along with jingle bells to enhance the interaction with the children.

8. ITEMS FROM THE RECREATION & COMMUNITY SERVICES DEPARTMENT
Megan Shimada, Recreation Supervisor
- Provided an update on Scholarship Donations – For the Fall, pumpkins and sunflowers are currently being sold to support the scholarship program and help families who need assistance with classes offered through the Los Alamitos Recreation and Community Services Department. Pumpkins and sunflowers are on sale for $3, $5, or $10.
- Thanked Chair Doby, Commissioners Hill and Murphy for volunteering to assist with the 2018 Trunk or Treat event, as it was such a huge success.
- Provided an update on Call for Artist for Weekend of Art and Partnership Program.
- Provided information about organizing Art for the District PTA.

Emeline Noda, Recreation Manager
- The City of Los Alamitos Recreation and Community Services Department is having its annual Winter Wonderland event on December 1, 2018 on Pine Street. Sponsorship opportunities are available online on the City’s website. Volunteers to assist with the event are needed as well.
- Provided an update on Race on the Base (ROTB), February 22-23, 2019. Los Alamitos Unified School Districts’ elementary and middle school will be participating in a school challenge. The school with the most entries will win a championship belt, money towards their school, and a popsicle party. ROTB will also have a new “rucking” division that will be offered.
- Provided an update to the PR&CA Commission on Escape Los Al during the months of October – November.
- Requested for PR&CA Commissioner final RSVP tally for December 4, 2018 Commissioner Dinner.

Ron Noda, Recreation Manager
- Provided an update to the PAR&CA Commission on the status of the Labourdette Park and Playground Equipment Project, the bid was high and it was rejected (information provided to PR&CA Commission).
- Provided an update on the roof and asbestos abatement at the Recreation and Community Service Department.
- It is anticipated, due to the large sponsorship from Friday Night Lights Youth Flag Football, the committee will have seed money for next year’s Winter Wonderland event.

9. COMMISSIONER REPORTS
Commissioner Crans
- Inquired about learn to swim lessons.

Commissioner Murphy
- Commissioner Murphy asked staff if there is a limit in serving on more than one commission per term.
Vice Chair Olveda
- Requested for each of the PR&CA Commissioners to donate towards the Scholarship Donation Program. Whereas each Commissioner provided a donation towards the Scholarship Program. Asked staff about high bid for Labourdette Park CIP project.

Commissioner Duran
- Requested staff to inquire about banners not being lit at night and requested additional information on the 3 lanes on Los Alamitos Boulevard.

Commissioner Hunter
- Nothing to report.

Chair Doby
- Requested staff to have name corrected with CPRS mailing.

10. ADJOURNMENT
The Parks, Recreation, and Cultural Arts Commission adjourned at 8:29 p.m.
Motion/Second: Hunter/Duran.

Attest:

Tanya Doby, Chair

Emeline Noda, Recreation Manager
Recreation & Community Services Department