1. CALL TO ORDER
The Parks, Recreation and Cultural Arts Commission met in a Special Session at 7:01 p.m., Wednesday, January 9, 2019, in the Community Center, 10911 Oak St., Chair Olveda presiding.

2. ROLL CALL
Present: Commission Members: Crans, Duran, Hill, Murphy, Olveda
Absent: Commission Members: Doby, Hunter
Present: Staff: Emeline Noda, Recreation Manager
Ron Noda, Recreation Manager
Megan Shimada, Recreation Supervisor

3. PLEDGE OF ALLEGIANCE
Commissioner Hill led the Pledge of Allegiance.

4. ORAL COMMUNICATION
Vice Chair Olveda opened Oral Communications. There being no one present wishing to speak, Vice Chair Olveda closed Oral Communications.

5. MINUTES
Motion/Second: Olveda/Duran
Abstain: N/A.
Motion Carried: The Parks, Recreation and Cultural Arts Commission approved the Regular Meeting of November 7, 2018 with correction to Item 9. Commissioner Reports, Commissioner Duran's report is Commissioner Hill's report and nothing to report for Commissioner Duran.

6. PR&CA COMMISSION REORGANIZATION
Recreation Manager Ron Noda provided the PR&CA Commission with information to nominate and elect a Chair and Vice Chair for the annual reorganization of the PR&CA Commission.

Recreation Manager Ron Noda opened nominations for the position of Chair; Commissioner Crans nominated Vice Chair Olveda, seconded by Commissioner Duran. There being no further nominations, Recreation Manager Ron Noda closed the nominations.

Unanimously carried: The PR&CA Commission appointed Vice Chair Olveda to the position of Chair.
Recreation Manager Ron Noda opened nominations for the position of Vice Chair; Chair Olveda nominated Commissioner Duran, seconded by Commissioner Crans. There being no further nominations, Recreation Manager Ron Noda closed the nominations.

Unanimously Carried: The PR&CA Commission appointed Commissioner Duran to the position of Vice Chair.

7. **STAFF REPORTS**

A. **Organizational Chart**
Recreation Manager, Ron Noda provided the Parks, Recreation and Cultural Arts Commission an update of the Department's Organization structure and formal staff introduction of the Recreation and Community Services Department. The Los Alamitos Recreation and Community Services Department has five full time employees consisting of the two Recreation Managers, one Supervisor, one Department Secretary and one Recreation Coordinator and approximately 45 part time employees that are grouped into four classifications: Community Services Coordinator, Recreation Specialist, Senior Recreation Leader, and Recreation Leader I.

B. **Race on the Base 2019 Update**
Recreation Manager, Emeline Noda provided the Parks, Recreation, and Cultural Arts Commission a preview on the 2019 Race on the Base (R.O.T.B.) event. R.O.T.B. is the City's largest special event held on the 4th weekend of February. Registration is slightly up from last year. Staff continues to hear from several other local races and many continue to experience low registration in the last several years due to many more competing events, specializing in a variety of themes making it difficult for runners to choose an event.

Staff constantly evaluates marketing efforts, evaluates the return on investment, and is always brainstorming on ways to keep the R.O.T.B. fresh and up to date in current trends such as the newly added "Go Ruck" 5K Rucking Division (walking with a weighted backpack).

Honoring Our Fallen continues to collaborate with Race on the Base to present the Honoring Our Fallen 5K Run/Walk to Remember in honor of fallen soldiers who have given their life in service to our County. There will be over 30 teams attending this year participating on behalf of the fallen soldier to honor their memory.

Race on the Base has collaborated, once again, with the Los Alamitos Unified School District for the L.A.U.S.D. Race on the Base School District Challenge in two categories: the Elementary Schools and Middle Schools. L.A.U.S.D. participants can receive a $5 discount by using their own school code and earn credits towards their school. Any student, faculty, friend or family member can use the code. The school with the most race entries by their school code
received a traveling championship belt, Popsicle party for the whole school, and $500 towards their school.

Sponsors play a significant role in the Race on the Base, not only financially, but also by helping to spread the word about the event to the patrons who frequent their businesses. Staff is continually working to obtain new sponsors for Race on the Base.

The PR&CA Commission requested staff to send an email to commissions to challenge them to the Race on the Base Participation Challenge. Commissioners from PR&CA will also attend January 22, 2019 City Council Meeting to challenge members of City Council as well.

C. Weekend of Art Preview
Recreation Supervisor, Megan Shimada provided the Parks, Recreation & Cultural Arts Commission a preview of the 2019 Weekend of Art. The Parks, Recreation, & Cultural Arts Commission and the Recreation & Community Services Department celebrates visual and performing arts annually with Weekend of Art Event. The event will feature all performing and visual arts mediums, demonstrators, arts and craft vendors, and mini activities throughout the two days. The visual art exhibition will be held at the Los Alamitos Community Center and features over 200 works of art and approximately 14 performing arts groups. The event will be held on Friday, March 22, 2019 from 5-8pm and Saturday, March 23, 2019 from 10am-8pm.

Based on the 2018-feedback, staff will be implementing the following recommendations to improve the overall event:

- Mediums to be displayed together.
- Visual artists will be judged in two categories - 2E & 3D.
- A larger arts and crafts vendor area.

Also new this year, the American Museum of Straw Art will be bringing a Straw Art exhibit to the event. Museum staff will also be present offering educational activities and historical information about straw art throughout the weekend.

PR&CA Commissioners have been invited to attend the event on Friday, March 22, 2019 from 5-6 pm to select the winners of the Commissioner's Awards and on Saturday, March 23, 2019 at 6:30pm for the Awards Ceremony.

D. Music and Movie Event Series - Movies Selections
Recreation Manager, Ron Noda provided the Parks, Recreation & Cultural Arts Commission an opportunity to vote on movie selections for the 2019 Music and Movies Event Series. The Los Alamitos Recreation and Community Services Department annually holds four (4) Music and Movies during the summer months. The series of free events provides the community with a fun-filled evening of activities including a live band, children's activities, and arts and crafts followed by a movie. The last few years, the event series were held at
Laurel Park, Orville R. Lewis Park and Little Cottonwood Park and included give-a-ways, raffle prizes, and food vendors that are available for a nominal fee.

The Recreation and Community Services Department along with the Parks, Recreation and Cultural Arts Commission, invites the community to attend the Music and Movies Event Series with neighbors, friends, and family. The evenings will begin at 6:30pm with live music and concludes with a movie to view under the stars. Members of the PR&CA Commission voted on the following movies for each Music and Movies Event Series. The final vote for the movie are:

- Saturday, June 15, 2019 at Little Cottonwood Park is “Trolls”
- Saturday, June 29, 2019 at the Sunburst Field at the Joint Forces Training Base is “Stars Wars: The Force Awakens”
- Saturday, July 13, 2019 at Orville R. Lewis Park is “Ralph Breaks the Internet”
- Saturday, July 27, 2019 at the Los Alamitos Unified School District Office Field is “Incredibles 2”

8. ITEMS FROM THE RECREATION & COMMUNITY SERVICES DEPARTMENT
Megan Shimada, Recreation Supervisor
- Staff have redesigned the Los Alamitos Recreation and Community Services Recreation Brochure and will be available in the spring.
- The Song Team has doubled in enrollment compared to last year. There are enough participants to have 2 teams to perform at all the games. Youth Basketball registration as well has increased in registration.

Emeline Noda, Recreation Manager
- In-service training for our core team met off site at Rancho Los Alamitos where they engaged in team building activities, set goals, review and evaluate classes, programs and community events to make them more efficient and desirable.
- We are now preparing for midyear 2019/20 budget
- Newly designed Recreation Brochure will be available early February and will feature the Family Dance to benefit schools in the Los Alamitos Unified School District.
- The Los Alamitos Senior Club has invited the PR&CA Commission to attend their annual event to recognize those individuals who dedicate their time volunteering on Monday, January 28, 2019. Commissioners will receive their invitations via mail.

Ron Noda, Recreation Manager
- Spring sports field rentals have begun utilizing Oak Field. FNL will be at this location for the first 2 weeks and then move to McAuliffe Field when it re-opens on February 11. Parking will be severely impacted at the Community Center Facility as Staff continues to work on a solution.
- State of the City will be held at the Joint Forces Training Base in March. Mayor Warren Kusumoto will be presenting at this event and the theme will be, "This Is Home."
- There is a delay in the Labourdette Park project due to funding. Staff will provide the PR&CA Commission an update in March.
9. COMMISSIONER REPORTS
Commissioner Crans
• Nothing to report.

Commissioner Murphy
• Nothing to Report.

Vice Chair Olveda
• Thanked the Commission for the appointment as Chair of the Parks, Recreation and Cultural Arts Commission.

Commissioner Hill
• Nothing to Report.

Commissioner Duran
• Nothing to report.

10. ADJOURNMENT
The Parks, Recreation, and Cultural Arts Commission adjourned at 8:53 p.m. 
Motion/Second: Duran/Murphy

Attest: Steven Olveda, Chair

Emeline Noda, Recreation Manager
Recreation & Community Services Department