NOTICE TO THE PUBLIC
This Agenda contains a brief general description of each item to be considered. Except as provided by law, action or discussion shall not be taken on any item not appearing on the agenda. Supporting documents, including staff reports, are available for review at City Hall in the Engineering Office or on the City’s website at www.cityoflosalamitos.org once the agenda has been publicly posted.

Any written materials relating to an item on this agenda submitted to the Traffic Commission after distribution of the agenda packet are available for public inspection in the Engineering Office, 3191 Katella Ave., Los Alamitos CA 90720, during normal business hours. In addition, such writings or documents will be made available for public review at the respective public meeting.

It is the intention of the City of Los Alamitos to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee, or a participant at this meeting, you will need special assistance beyond what is normally provided, please contact the Engineering Office at (562) 431-3538, extension 301, 48 hours prior to the meeting so that reasonable arrangements may be made. Assisted listening devices may be obtained from the Traffic Commission Secretary at the meeting for individuals with hearing impairments.

Persons wishing to address the Traffic Commission on any item on the Traffic Commission Agenda shall sign in on the Oral Communications Sign-In Sheet which is located on the podium once the item is called by the Chairperson. At this point, you may address the Traffic Commission for up to FIVE MINUTES on that particular item.

1. CALL TO ORDER

2. ROLL CALL
   Chair Hill
   Vice Chair Patz
   Commissioner Coxhill
   Commissioner Mejia
   Commissioner Rodman
   Commissioner Singer
   Commissioner West

3. PLEDGE OF ALLEGIANCE

4. ORAL COMMUNICATION
   At this time, any individual in the audience may address the Traffic Commission and speak on any item within the subject matter jurisdiction of the Commission.
Please state if you wish to speak on an item on the Agenda. Remarks are to be limited to not more than five minutes.

5. APPROVAL OF MINUTES
   A. Approve the Minutes for the Regular Meeting of July 10, 2019

6. STAFF REPORTS
   A. Petition for Speed Humps in Old Town West
   On August 5, 2019 the City received a petition signed by 98 residents and two postal carriers. The residents live on Walnut Street, Oak Street and Chestnut Street. Traffic volumes on these streets range from 1,600 to 3,200 cars per day. The Police Department has only received three calls for service from the subject area over the past six months with regard to speeding vehicles.

   Recommendation: City staff does not recommend installing speed humps on public streets, but will increase patrols over the next 90 days and report back to the Traffic Commission. City staff will discuss next steps that could be taken if the Traffic Commission see a need to investigate further.

   B. Update on Residential Permit Parking
   This staff report is intended to provide general information to the Traffic Commission on the status of this subject. The following is currently underway:

   ➢ Informational noticing (via postcard) was mailed out towards the end of August to all residents and property owners within and adjacent to the neighborhood parking program areas in the Carrier Row, New Dutch Haven and Greenbrook neighborhoods. The notices provided general information on the neighborhood parking program and identified that parking enforcement will commence on October 1, 2019.
   ➢ Enforcement patrol began September 1st with warning notices being issued to vehicles parked in violation during the month of September.
   ➢ After October 1, parking citations will be issued to vehicles parked in violation.

   The Police Department will provide an update on feedback they have encountered on the enforcement to date.

   Recommendation: Update being provided for informational and discussion purposes.

   C. Discussion on Video Recording and Broadcasting Traffic Commission Meetings
   During the August 16, 2019 meeting, City Council discussed the possibility of video recording and broadcasting future Traffic Commission meetings. Following discussion, the City Council directed staff to receive input from the Traffic Commission and report back to the City Council.
Recommendation: Discuss the possibility of video recording and broadcasting future Traffic Commission meetings and provide comments for City Council consideration.

D. Traffic Commission Status Log
This is a tracking tool used by the Commission to track assignments and accomplishments.

Recommendation: Receive, file, and revise as necessary.

7. ITEMS FROM THE DIRECTOR/CITY ENGINEER

8. TRAFFIC COMMISSION INITIATED BUSINESS
At this time, Commissioners may report on items not included on the agenda, but no such matter may be discussed, nor may any action be taken in which there is interest to the community, except as to provide Staff direction to report back or to place the item on a future agenda.

9. ADJOURNMENT

I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the Community Center, Museum, and City Hall not less than 72 hours prior to the meeting. **Dated this 5th day of July, 2019**

[Signature]

Maria Veronica M. Enciso, Department Secretary
MINUTES OF TRAFFIC COMMISSION MEETING
OF THE CITY OF LOS ALAMITOS

REGULAR MEETING – July 10, 2019

1. CALL TO ORDER

The Traffic Commission met in Regular Session at 7:00 p.m. on July 10, 2019 in the Council Chamber, 3191 Katella Avenue, Los Alamitos, California, Chair Hill presiding.

2. ROLL CALL

Present: Commissioners: Chair Hill
Vice Chair Patz
Coxhill, Mejia, Rodman, and West

Absent: Singer (excused)

Present: Staff: Dave Hunt, City Engineer
Chris Kelley, Assistant City Engineer
Brent Malatesta, Sergeant
Maria Veronica Enciso, Department Secretary

3. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Commissioner West.

4. ORAL COMMUNICATION

Chair Hill opened the meeting for Oral Communications.

There being no speakers, Chair Hill closed oral communications.

5. APPROVAL OF MINUTES

A. Approve the Minutes for the Regular Meeting of June 12, 2019

Commissioner Mejia questioned if the third paragraph on page 3 (about commissioners discussing and voting on an agenda item prior to a noticed meeting) was worded correctly. Chair Hill clarified that it was correct, but then asked if the Traffic Commission should refrain from posting on social media. Commissioner Mejia clarified that as long as his opinion is not portrayed as the Traffic Commission’s opinion and just as a personal opinion (individual) then it should be acceptable.

Commissioner Rodman noted the following changes:

- Page 2, Item 6A – first bullet point, change “was” to “were”.
• Page 3, bottom of the page – change “whom” to “who”.

Commissioner Rodman inquired about the following on the Traffic Commission Status Log:

• Item A9 – remark should indicate, “not removed”.
• Item F9 – clarify whether this item was supposed to be removed or not.
• Item F5 – redundant

Vice Chair Patz noted the following changes:

• Page 5, Item 8 – remove “Humbolt Street and”

Motion/Second – Patz/Mejia
Carried 6/0 (Singer absent): The Traffic Commission approved the minutes of the Regular meeting of June 12, 2019 with the stated corrections.

6. STAFF REPORTS
   A. Orange County Sanitation District’s (OCSD) Western Regional Sewers Program Project
   The Orange County Sanitation District (OCSD) will be undertaking a large scale project that will affect traffic in the City starting at the end of summer 2020. First project will take two and a half years to complete, the entire project is expected to take six years to complete.

   City Engineer Hunt summarized the staff report.

   City Engineer Hunt informed the Traffic Commission that the meeting between the City, the City of Seal Beach, and OCSD was re-scheduled from Monday, July 8th to next Monday [July 15th].

   Commissioner Coxhill asked if the plans [Attachment 1] displays the phases of the work. City Engineer Hunt clarified that the plans are not the phases of the project.

   Commissioner Rodman asked and received clarification from City Engineer Hunt as to what PCMS meant. City Engineer Hunt advised that it is referring to portable message boards.

   Commissioner Coxhill inquired as to how long each segment is expected to take, and whether the pump that will be placed on Rossmoor Way will be there during the entire duration of the project. City Engineer Hunt advised that work will taking place on two manholes at time, with the anticipation that they take two weeks per pair. With regards to the pump on Rossmoor Way, it is expected that it only be there for a duration of two to four weeks.
Commissioner Mejia asked and received an update on the work that has already commenced for this regional project. City Engineer Hunt advised that this project is currently underway in the City of Anaheim which their project is being done during the day.

City Engineer Hunt advised that this project is scheduled to go out to bid Spring 2020, with the anticipation that it begin in the Fall of 2020.

City Engineer Hunt and the Traffic Commission discussed the denied request from the City of Cypress, for a traffic signal near Ovation [development on Katella Avenue near Enterprise Drive, in the City of Cypress].

The Traffic Commission and staff discussed the following about the regional project:

- The potential impacts to police personnel once work commences and lane closures take effect.
- Per the contract, the City will be advised of a work schedule, including order of work segments.
- Once the traffic control plans are received, they will be shared with the Traffic Commission.
- Clarification as to who is in charge of conducting community outreach. City Engineer Hunt advised that the OCSD has a full-time community outreach person.
- Each construction phase will be reviewed by City staff prior to the commencement of any new work.

Chair Hill and City Engineer Hunt discussed that the work will be done one street at a time and there will be flaggers during the time of the project. Chair Hill also made a comment in using both sides of the road if the project will be done during rush hour traffic in the City.

B. Update on Residential Permit Parking
This staff report is intended to provide information to the Traffic Commission on future actions that will be done on this subject.

City Engineer Hunt summarized the staff report.

Chair Hill and City Engineer Hunt discussed if the Greenbrook Neighborhood would be the only one needed to be worried about due to high school students parking in this area. Since the Greenbrook Neighborhood has a green permit and all the others are yellow, there is a way to distinguish who is permitted to park in certain areas.

Vice Chair Patz asked if what is presented today is a result from the Traffic Commission and City Council Workshop or are there other actions the Traffic
Commission needs to take in order to conclude the work that was previously done. City Engineer Hunt shared that there wasn’t really any direction given by the City Council, but it was said at another City Council meeting that the permit parking will be enforced in the two neighborhoods and will follow up after six months.

Commissioner Coxhill clarified what was discussed at the workshop in regards to the neighborhoods that would have more enforcement [Carrier Row and New Dutch Haven] and if the Traffic Commission will just go with what City Council decided and see the results of this. It was also discussed of the previous denial made by City Council to the Traffic Commissions recommendation in regards to New Dutch Haven.

Chair Hill clarified the position of the Traffic Commission making a recommendation and the City Council being able to uphold or deny.

Commissioner West brought up her own experience as a resident of the City with the Parking Permit Program. Also as a taxpayer, being able to park wherever she wants in the City.

The Traffic Commission agreed to the change of the review going from 3 years to 5-10 years or as needed.

Vice Chair Patz and City Engineer Hunt discussed what the suggested sunset clause to be added in the resolution and how at this time, this isn't included. After some time and feedback with the permit parking, there can be a chance to change the resolution.

Commissioner Rodman received clarification of implementing a tracking system by City Engineer Hunt and was informed that Captain Karrer is considering having this done to keep track of permits and parking citations.

The Traffic Commission discussed the new need to have a summary made for the City Council about the Traffic Commission meetings. Then Department Secretary Enciso confirmed that she and Development Services Director Johnson will be working on the summaries for the City Council.

C. Traffic Commission Status Log
This is a tracking tool used by the Commission to track assignments and accomplishments.

Commissioner Rodman noted the following:
- Item C2 – Illegible

7. ITEMS FROM THE DIRECTOR/CITY ENGINEER

City Engineer Hunt informed the Traffic Commission of the following:
• More utility companies have been submitting encroachment permits.
• On Los Alamitos Boulevard and Cerritos, some old white stripes are showing up again so that will be in the process of being done.
• Update on picking the new street signs.

Department Secretary Enciso updated the Traffic Commission of the following:
• Traffic order for a “No Parking” sign is expected to arrive next week.
• Property owner has been notified of a code enforcement issue that Commissioner Rodman requested.
• Traffic order for merge arrows will begin next week.

Chair Hill received clarification from City Engineer Hunt of the bidding process to contractors. When it comes to bigger projects it would take three months of a bidding period then another three months to get the project awarded and it is usually the lowest qualifying bidder.

Vice Chair Patz informed staff of the loop at Humbolt Street and Cerritos Avenue that is not working properly.

8. TRAFFIC COMMISSION INITIATED BUSINESS
Commissioner Mejia informed staff that some illuminated street signs are not lit.

9. ADJOURNMENT
Motion/Second: Patz/Rodman
Carried 6/0 (Singer absent): The Traffic Commission unanimously voted to adjourn the meeting until August 14, 2019.

The Traffic Commission adjourned at 8:10 p.m.

________________________________________
Randall Hill, Chair

Attest:

________________________________________
Maria Veronica Enciso, Department Secretary
City of Los Alamitos
TRAFFIC COMMISSION AGENDA REPORT

MEETING DATE: September 11, 2019 ITEM NUMBER: 6A

To: Chair Hill and Members of the Traffic Commission

Presented By: Dave Hunt, City Engineer

Subject: Petition for Speed Humps in Old Town West

SUMMARY

On August 5, 2019 the City received a petition signed by 98 residents and two postal carriers. The residents live on Walnut Street, Oak Street and Chestnut Street. Traffic volumes on these streets range from 1,600 to 3,200 cars per day. The Police Department has only received three calls for service from the subject area over the past six months with regard to speeding vehicles.

RECOMMENDATION

City staff does not recommend installing speed humps on public streets, but will increase patrols over the next 90 days and report back to the Traffic Commission. City staff will discuss next steps that could be taken if the Traffic Commission see a need to investigate further.

BACKGROUND

On August 5, 2019, the City received a petition signed by 98 residents and two postal carriers. Residents live on Walnut Street, Oak Street, and Chestnut Street. In this area, there are approximately 600 residential units. Of the 98 signatures 16 have the same last name and list the same address. Therefore, 82 residences are identified, which represents approximately 14% of the total residences.
The petition identifies concern with speeding vehicles who are also not observing the posted stop signs. As a result, they are requesting of the City to install speed bumps on the noted streets. The petition statement reads as follows:

This petition is for the city to address the problem of traffic speeding through our neighborhood on a daily basis. The highest traffic hours are 7am-8:30am, 1pm-3pm & 4:30pm-7pm, Mon-Fri. We are located between Katella Ave., Sausalito St., Oak St. and Los Alamitos Blvd. A large percent of this traffic is not only driving well above the speed limit, they are not stopping at any of the posted stop signs. Now our neighborhood also has to deal with semis and work trucks speeding down Walnut St. to and from the Sausalito Construction Site.

Several of our residents, their children, postal workers, delivery people and pets have had close calls with traffic. It’s hard to cross the street when no one is stopping. So, before any person or pet gets hit or property damage occurs, we are asking that our city insure the safety of its residents, by installing speed bumps. Installing them between every stop sign in our neighborhood would slow the traffic down and possibly deter them from cutting through our neighborhood at all.

A number of us have expressed our concern to the Police Department, but they don’t have enough officers to have someone patrol on a daily and regular basis.

We know our city cares about the safety of the residents and we look forward to the installation of these speed bumps in a timely manner. We thank the city in advance for its expedition in resolving this safety issue.

HISTORY

It is important to note that this is not the first time that the City has considered the use of speed humps. As a result of resident concerns with speeding vehicles, the City installed, and subsequently removed, speed humps in the Carrier Row neighborhood back in the 1970’s. The removal was apparently due to complaints received from residents after the speed humps were installed.

In July 2001, a staff report recommending the feasibility of adopting a speed hump policy to control traffic circulation in residential streets was taken to City Council. At that time staff was directed to spend up to $5,000 to conduct a study. However, on August 27, 2001, the City Council subsequently rescinded that vote.

The Traffic Calming Study and Implementation Plan for the City, (December 2004, Page 22), cites the City Council’s decision not to develop guidelines or procedures for the use of speed humps in the City. Therefore, speed humps are not generally used in the City of Los Alamitos. Furthermore, a recent communication from the Orange County Fire
Authority (OCFA) (Attachment 2) indicates they do not look favorably on speed humps; however, the OCFA does evaluate each request in the localized area as to the impacts to their emergency response times.

GUIDELINES FOR SPEED HUMPS

The City does not have any speed data for the identified streets. The City does have Average Daily Traffic Volumes on the street below counted in 2015.

- Oak Street from Katella Avenue to Florista Street = 3,300
- Walnut Street from Katella Avenue to Florista Street = 2,500
- Chestnut Street from Katella Avenue to Florista Street = 1,600
- Florista Street from Oak Street to Los Alamitos Boulevard = 3,100
- Sausalito Street from Oak Street to Los Alamitos Boulevard = 2,700

The Police Department’s records show that there were 249 service related calls in Old Town West between January 1, 2019 and August 1, 2019. Of those 249 service related calls, there were 21 traffic stops (self-initiated - various related offenses); 45 patrol checks (self-initiated) and only three calls for service related to speeding vehicles.

The group of residents are asking for the installation for speed humps. A speed hump is recognized in the Manual of Uniform Traffic Control Devices (MUTCD) as an acceptable traffic control device in the State of California. In fact, some local agencies in Orange County have installed them on public streets. Speed humps are different than speed bumps. Speed bumps are generally found in shopping center parking lots and may cause a vehicle to experience a sharp jolt; speed humps on public roadways are designed to provide a smoother, although in some cases uncomfortable, ride.

STEPS TO IMPLEMENTATION

Providing that there is sufficient neighborhood concern for a traffic problem, there are a series of steps that would need to be completed prior to installation of a speed hump. These steps include information gathering, traffic counts, collision reports, speed profile data and an inventory of existing conditions.

Once the above data is analyzed, it would be compared to criteria set by the City. This criteria can include a certain minimum of 85th percentile speed that is sustained over a given amount of time and reported collisions that can be identified as being caused by unsafe speeds.

Following the collection of data, identifying the problem(s), and developing potential solutions, many agencies again will engage the residents in the findings and potential solutions. Most agencies include an incremental approach to resolving speeding problems by the utilization of signing, and passive and active enforcement approaches before considering installation of speed humps or cushions.
COMMUNITY INVOLVEMENT

The process of speed hump approval requires a residential petition process. By soliciting neighborhood involvement, it allows residents an opportunity to provide initial input. Although the amount of resident approval does vary by agency, most petitions indicate a 67 percent resident identification of a problem on a particular street. The 67 percent value is an arbitrary figure, which the City may wish to modify.

The installation of speed humps will generally impact a majority of the residents living along the roadway. Whether the residents are willing to live with that inconvenience to control a generally small number of violators is the reason to involve the entire neighborhood in the process of determining what action should be taken.

DATA COLLECTION

In many local agencies, a request for speed humps is based on excessive “speeding” whether perceived or actual. Collection of speed profile data over a 24-hour period will reveal the extent of speeding, and more importantly, it will identify the time and volume of speeding that allows for special enforcement during those peak periods. Roadway traffic volumes have a large bearing on speeding complaints as does the noise created by the roadway surface material and the traffic volume. This is true particularly when a large percentage of traffic is not related to the neighborhood it is passing through. Studies have shown that installation of speed humps may simply transfer the problem to impact adjacent residential roadways with diverted traffic.

Typical residential streets have generally been found to have an 85th percentile speed of about 31 to 35-MPH. A typical residential roadway has a daily traffic volume of 600 to 1200 vehicles per day. Generally, only two-lane roadways that have:

1) A volume of 800 to 1200 vehicles per day
2) Are longer than 800 feet
3) Have no controls such as stop signs

Roadways which serve public transit or are primary emergency response routes are not typically recommended for consideration of speed humps.

OTHER CONSIDERATIONS

There are pitfalls to the use of roadway design features particularly “speed humps” that can impact emergency vehicle response times, diversion of traffic, increased traffic noise and costs. Studies of emergency response vehicles, in response situations, show delays of 2 to 9+ seconds encountered at each speed hump depending on the type of emergency vehicle. Generally speeds are reduced near the speed hump installation although the speed can vary dramatically between speed humps as drivers become irritated or try to make up time lost. Also, some agencies have found that noise generated by the speed humps becomes a problem.
It should be noted that speed humps are not the only physical design feature available as there is a variation termed a "speed cushion". Speed cushions are similar to speed humps with the exception that they have gaps over the width of a roadway making them more acceptable to emergency response vehicles. The speed cushions allow fire trucks to negotiate the roadway generally without slowing as they would for a speed hump.

CRITERIA FOR INSTALLATION

Criteria typically includes the following:

1. The roadway must not be more than one lane each direction and conform to CVC 515 definition – "Residential District", prima facie speed of 25-MPH;
2. The roadway must have an uncontrolled, uninterrupted length of at least 800 feet and a daily traffic volume of no less than 800 vehicles.
3. Consider an 85th percentile speed of 35-MPH or more.
4. Adequate visibility can be provided at all potential speed hump locations.
5. Approval by all residents within 50 feet of potential speed hump location.
6. If, in the opinion of staff, the installation of speed humps will impact a parallel roadway the residents of that roadway shall be notified and the signature of those residents must be obtained as well. It shall be the responsibility of the applicant to obtain all of the needed signatures.

DISCUSSION

The City does not have formal guidelines for requesting speed humps in a neighborhood. City staff has recommended some guidelines above. Since only 14 percent of the residential units have signed the petition they are far below the recommended 67% needed to install speed humps. Also, in the last six months only three calls were received from residents saying speeding was an issue, but with the petition signed by 98 people that number is a lot higher. With that information City staff is not recommending speed humps at this time. We are recommending to increase police patrols over next 90 days and report back to Traffic Commission on what is found. After the 90 day period is over City staff will discuss next steps that could be taken if the Traffic Commission see a need to investigate further. If the next step is a new petition, City staff will make a map of the area showing where speed humps will be required so residents can see if one is in front of their house/apartment.

FISCAL IMPACT

Installations of speed humps/cushions would require a substantial amount of funds. The ultimate restrictions to vehicle movements or the installation of speed humps/cushions are decisions that have to be approved by the City Council, since the roadways are public. The costs of implementing the solutions need to also be identified. Speed hump
installations are estimated at $5,000 to $7,000 per hump and are generally placed at 300 to 400 feet intervals.

Attachment: 1. Signed Petition received August 5, 2019
2. Letter from Orange County Fire Authority dated September 13, 2007
April 29, 2019

To: City of Los Alamitos
   Traffic Commission

This petition is for the city to address the problem of traffic speeding through our neighborhood on a daily basis. The highest traffic hours are 7am-8:30am, 1pm-3pm & 4:30pm-7pm, Mon-Fri. We are located between Katella Ave., Sausalito St., Oak St. and Los Alamitos Blvd. A large percent of this traffic is not only driving well above the speed limit, they aren’t stopping at any of the posted stop signs. Now our neighborhood also has to deal with semis and work trucks speeding down Walnut St. to and from the Sausalito Construction Site.

Several of our residents, their children, postal workers, delivery people and pets have had close calls with traffic. It’s hard to cross the street when no one is stopping. So, before any person or pet gets hit or property damage occurs, we are asking that our city insure the safety of its residents, by installing speed bumps. Installing them between every stop sign in our neighborhood would slow the traffic down and possibly deter them from cutting through our neighborhood at all.

A number of us have expressed our concern to the Police Department, but they don’t have enough officers to have someone patrol on a daily and regular basis.

We know our city cares about the safety of the residents and we look forward to the installation of these speed bumps in a timely manner. We thank the city in advance for its expediency in resolving this safety issue.

Attached you will find signatures of the concerned citizens of our neighborhood and employees from businesses that operate in our neighborhood on a regular basis.

Cc: Eric Nunez, Chief of Police
   Los Alamitos City Council

[Signature]

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September 13, 2007

Derek Wieske, P.E.
Director of Public Works/City Engineer
City Of Los Alamitos
3191 Katella Avenue
Los Alamitos, CA 90720-5600

SUBJECT: Orange County Fire Authority (OCFA) position on the installation of speed humps on private and public streets

Dear Mr. Wieske:

This letter is written to follow up on your conversation with Assistant Fire Marshal Dianne Parker on September 5, 2007 pertaining to speed hump installations within the City. I wanted to use this opportunity to express OCFA's concerns regarding the installation of speed humps.

OCFA reviews speed hump proposals against a 5-minute time frame criterion. This criterion is intended to allow OCFA to continue to meet department sanctioned emergency response goals. Studies have shown that for every speed hump installed emergency response times are increased by 10 seconds. During emergency response calls, every second counts. Lost seconds can be life threatening to those depending on our emergency services.

OCFA frequently receives requests for the installation of speed humps. We've established procedures to determine the impact on response-time goals. When an installation is requested through the OCFA Planning & Development Services Section, the fire station nearest the street or area in question performs a simulated emergency response timed trial. The data resulting from these tests provide staff with the realistic impact of the proposed speed hump installation, which in turn allows staff to provide a response to the proponent.

OCFA does not believe that speed humps are the best method to control vehicle speeds. Their affect upon emergency response activities directly impact service delivery within the communities we serve. If you have any questions, please contact me at (714) 573-6101.

Respectfully,

Brett Petroff
Deputy Fire Marshal

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RESIDENTIAL SPRINKLERS AND SMOKE DETECTORS SAVE LIVES
City of Los Alamitos
TRAFFIC COMMISSION AGENDA REPORT

MEETING DATE: September 11, 2019 ITEM NUMBER: 6B

To: Chair Hill and Members of the Traffic Commission

Presented By: Dave Hunt, City Engineer

Subject: Update on Residential Permit Parking

SUMMARY
This staff report is intended to provide general information to the Traffic Commission on the status of this subject. The following is currently underway:

➢ Informational noticing (via postcard) was mailed out towards the end of August to all residents and property owners within and adjacent to the neighborhood parking program areas in the Carrier Row, New Dutch Haven and Greenbrook neighborhoods. The notices provided general information on the neighborhood parking program and identified that parking enforcement will commence on October 1, 2019.

➢ Enforcement patrol began September 1st with warning notices being issued to vehicles parked in violation during the month of September.

➢ After October 1, parking citations will be issued to vehicles parked in violation.

The Police Department will provide an update on feedback they have encountered on the enforcement to date.

RECOMMENDATION
Update being provided for informational and discussion purposes.

BACKGROUND
The Traffic Commission spent several meetings in 2017, 2018 and 2019 reviewing the parking programs for Old Town West, Old Town East, New Dutch Haven, Carrier Row and Greenbrook/Woodcrest neighborhoods. This effort included providing opportunity for residents and property owners from these neighborhoods to address the Commission either in writing or during the meetings. A summary and the Traffic
Commission recommendation was presented to the City Council on February 19, 2019. A workshop was also held on June 17th, 2019 between the Traffic Commission and City Council to further discuss the next course of action.

**DISCUSSION**

The following list identifies the plan of action underway:

**Noticing**
Notices will be mailed advising impacted occupants and property owners of the existing programs in the following neighborhoods: Carrier Row, Greenbrook and New Dutch Haven. The following strategy is being utilized:

- Informational noticing mailed out to all residents and property owners at the end of August. Provided general information on the neighborhood parking program and identified that enforcement to become effective October 1, 2019.
- Informational notices began being issued in August 2019.
- Enforcement patrol began September 1, 2019. Warning notices being issued to vehicles parked in violation of program during the month of September.
- Parking citations to be issued starting October 1, 2019.
- In addition to mailings, noticing was also provided via Social Media.

**Ticketing Process**

- Parking violations have a $40 fine. Each violator is allocated twenty (21) days to respond (either pay or contest citation).
- After 21 days without action, the citation price doubles to $80.

**How to obtain a parking permit**

- A completed application has to be submitted in person to the Police Department. In order to obtain a permit, vehicle registration and driver’s license information must match the place of residence.
- No fee for initial issuance of a permit. If the sticker is faded/old, it is re-issued at no fee.
- $10 fee to obtain a guest placard if it is lost.

**Items under consideration**

- Issuance of different colored stickers per neighborhood.

Update on Residential Permit Parking
September 11, 2019
Page 2 of 3
At this time, the Greenbrook neighborhood is issued green stickers, all other neighborhoods are yellow.

- Extending the Permit Parking Review period from the existing three year cycle, to a five year or longer period.
- Implement a tracking system of applications received for a permit and parking citations issued.

Attachment: 1. Parking Permit Program Mailer
CITY OF LOS ALAMITOS RESIDENTIAL PARKING PERMIT PROGRAM

EFFECTIVE OCTOBER 1, 2019

The City of Los Alamitos previously established certain neighborhood parking permit programs. Your property is located within one of those programs. Permit enforcement will begin on October 1, 2019. All vehicles parked on the public street within a program area are required to have a parking sticker or hang tag. Failure to display one of these in a vehicle parked on a street within a program boundary will result in a parking violation and issuance of a citation. Please visit the Police Department webpage at www.cityoflosalamitos.org/police for program boundaries and additional information.

Parking stickers and hang tags can be obtained from the Los Alamitos Police Department located at 3201 Katella Avenue. For additional information, please visit the Police Department webpage or call (562) 431-2255.
City of Los Alamitos
TRAFFIC COMMISSION AGENDA REPORT

MEETING DATE: September 11, 2019 ITEM NUMBER: 6C

To: Chair Hill and Members of the Traffic Commission
Presented By: Dave Hunt, City Engineer
Subject: Discussion on Video Recording and Broadcasting Traffic Commission Meetings

SUMMARY

During the August 16, 2019 meeting, City Council discussed the possibility of video recording and broadcasting future Traffic Commission meetings. Following discussion, the City Council directed staff to receive input from the Traffic Commission and report back to the City Council.

RECOMMENDATION

Discuss the possibility of video recording and broadcasting future Traffic Commission meetings and provide comments for City Council consideration.

BACKGROUND

Councilmember Hasselbrink requested this item be considered by City Council for implementation at the Commission level. The goal is to provide additional transparency and to provide ease of public access to information regarding matters considered by the Traffic Commission. The result from the City Council meeting on August 16, 2019 was to receive input from the Traffic Commission with two options: video record and broadcast future Traffic Commission meeting or provide more detailed Traffic Commission meeting minutes in order for the City Council and others that more clearly represents discussion and action items being considered.

Currently, City Council and Planning Commission meetings are video recorded and aired on LATV-3. The recordings are kept permanently with the City Clerk and available for viewing on the City’s website via YouTube.

DISCUSSION

Traffic Commission meetings are not currently video recorded or televised. Audio recordings are made of each meeting and made available for audio playback. Summary
meeting minutes are prepared from the audio recordings. Per the City’s Record Retention policy, audio recordings are kept for two years after the meeting date. Following the two year time period, the meeting minutes serve as the only record of the meetings. It is anticipated that video recordings of the Traffic Commission meetings would be conducted similarly to City Council and Planning Commission meetings.

It is uncertain as to how many are viewing the City Council and Planning Commission meetings. Videos of the meetings are available for viewing on YouTube. YouTube counts the number of viewings. Over the last year, City Council meeting videos average 25-55 viewings. Planning Commission meetings average 15-25 viewings. It is unclear as to how many are viewing the meetings via Los Al TV. It is likely that viewership of the Traffic Commission meetings would be lower than the City Council or Planning Commission meetings.

**FISCAL IMPACT**

The projected fiscal impact of televising Traffic Commission meetings is between $2,160 to $2,500 annually. This cost was not included in the Fiscal Year 2019-2020 budget. The current contract with OUR Los Al for telecasting Council and Commission meetings specifies a rate of $180 per meeting for up to 3 hours. For any meeting over 3 hours, there is an additional $35 per hour cost.
<table>
<thead>
<tr>
<th>ITEM</th>
<th>DESCRIPTION</th>
<th>DATE INITIATED</th>
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<th>COUNCIL OR STAFF</th>
<th>TAKEN TO</th>
<th>REMARKS</th>
</tr>
</thead>
<tbody>
<tr>
<td>A1</td>
<td>install 4-way stop signs at 4-way stop intersections</td>
<td>Jul-15</td>
<td>J. Wilhelm</td>
<td></td>
<td></td>
<td>Completed</td>
</tr>
<tr>
<td>A2</td>
<td>Farquhar/Los Alamitos Alley Study</td>
<td></td>
<td>Emerson/Mejia</td>
<td></td>
<td></td>
<td>Completed</td>
</tr>
<tr>
<td>A3</td>
<td>No left turn sign by the post office on Reagan St</td>
<td>Jun-15</td>
<td>D. Patz</td>
<td></td>
<td></td>
<td>Completed</td>
</tr>
<tr>
<td>A4</td>
<td>Katella/Cherry crosswalk on eastside of Katella</td>
<td>Jun-15</td>
<td>J. Mejia</td>
<td></td>
<td></td>
<td>Pending - Put on 7-yr CIP</td>
</tr>
<tr>
<td>A5</td>
<td>High School Traffic Study</td>
<td></td>
<td>D. Hunt</td>
<td></td>
<td></td>
<td>TC - April 2015 Submitted request to the district and was denied. No further action at this time.</td>
</tr>
<tr>
<td>A6</td>
<td>Extend signal time for cars crossing Katella @ Walnut/Wallingsford</td>
<td>Apr-June-15</td>
<td>Lindsey</td>
<td></td>
<td></td>
<td>Completed</td>
</tr>
<tr>
<td>A7</td>
<td>Repaint arrows at bus pad on Katella @ Walnut</td>
<td>Apr-15</td>
<td>J. Mejia</td>
<td></td>
<td></td>
<td>Completed</td>
</tr>
<tr>
<td>A8</td>
<td>3-way stop sign @ Cherry St &amp; Catalina St</td>
<td>Jan-13</td>
<td>J. Wilhelm</td>
<td></td>
<td></td>
<td>TC - May 2015 CC - June 2015 Completed</td>
</tr>
<tr>
<td>A9</td>
<td>Consider options for widening Civic Center Dr</td>
<td>Jan-14</td>
<td>J. Mejia</td>
<td></td>
<td></td>
<td>No longer applies</td>
</tr>
<tr>
<td>A10</td>
<td>Upgrade forklift crossing on Catalina</td>
<td>Jan-16</td>
<td>J. Mejia</td>
<td></td>
<td></td>
<td>Completed</td>
</tr>
<tr>
<td>A11</td>
<td>remove parking spaces on s/s Catalina opposite - near the Los Alamitos Medical Center</td>
<td>Mar-16</td>
<td>J. Mejia</td>
<td></td>
<td></td>
<td>Possibly Council Completed</td>
</tr>
<tr>
<td>A12</td>
<td>PT/P study to downgrade fully protected operation for Rossmoor Way/Los Alamitos TS and Bradbury/Los Alamitos TS S/B and N/B directions</td>
<td>Jun-16</td>
<td>D. Emerson</td>
<td></td>
<td></td>
<td>Staff Completed</td>
</tr>
<tr>
<td>A13</td>
<td>1. Los Alamitos Blvd @ Farquhar - safety light out 2. Los Alamitos Blvd @ Katella - safety light cycling 3. Los Alamitos Blvd @ Florista, safety light out 4. Los Alamitos Blvd @ Cerritos - Illuminated street name dark 5. Cerritos Ave @ Los Al High, ISNS is out 6. Cerritos Ave @ Humbolt, ISNS is out 7. Cerritos Ave @ Bloomfield, safety light out</td>
<td>7-Feb</td>
<td>J. Mejia</td>
<td></td>
<td></td>
<td>Staff Completed</td>
</tr>
<tr>
<td>A14</td>
<td>Conduct Four-Way Stop Study at the intersection of Walnut and Catalina</td>
<td>Apr-17</td>
<td></td>
<td></td>
<td></td>
<td>Staff Completed</td>
</tr>
<tr>
<td>A15</td>
<td>Los Alamitos Blvd @ Orangewood Safety Light Out</td>
<td>Mar-08</td>
<td>Hill</td>
<td></td>
<td></td>
<td>Staff Completed</td>
</tr>
<tr>
<td>A16</td>
<td>Safety light out at the intersection of Humbolt Street and Cerritos Ave.</td>
<td>May-17</td>
<td>Chair Patz</td>
<td></td>
<td></td>
<td>Staff Completed</td>
</tr>
<tr>
<td>A17</td>
<td>Bloomfield speed sign is not working</td>
<td>Apr-17</td>
<td></td>
<td></td>
<td></td>
<td>Staff Repaired and working</td>
</tr>
<tr>
<td>A18</td>
<td>School Traffic Study for New Commissioners</td>
<td>Apr-17</td>
<td></td>
<td></td>
<td></td>
<td>Staff Distributed</td>
</tr>
<tr>
<td>A19</td>
<td>Traffic Signal @ Wallingsford and Katella</td>
<td>May-17</td>
<td>Resident</td>
<td></td>
<td></td>
<td>Staff Completed</td>
</tr>
<tr>
<td>A20</td>
<td>Remove &quot;Keep Clear&quot; on Farquhar at Cherry</td>
<td>Mar-16</td>
<td>D. Emerson</td>
<td></td>
<td></td>
<td>Staff CC - March 2017 Will not be repainted</td>
</tr>
</tbody>
</table>
# TRAFFIC COMMISSION STATUS LOG

<table>
<thead>
<tr>
<th>ITEM</th>
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<tbody>
<tr>
<td>A21</td>
<td>Parking Revision 10732 Los Alamitos Boulevard in Front of McNally Back to 24 Min Zone.</td>
<td>Feb. 7</td>
<td>Commission</td>
<td>Council</td>
<td>Completed</td>
<td></td>
</tr>
<tr>
<td>A22</td>
<td>Real Estate Sign limiting visibility at the intersection of Florista and Pine</td>
<td>Apr-17</td>
<td>Commission</td>
<td>Council</td>
<td>Completed</td>
<td></td>
</tr>
<tr>
<td>A23</td>
<td>Requesting the installation of a u-turn sign and/or paint a red curb in the Woodcrest neighborhood - school traffic imposes safety concerns (Los Alamitos High School)</td>
<td>Oct-17</td>
<td>Residents: Carol Wall &amp; Betty Binder</td>
<td>Public</td>
<td>Completed</td>
<td></td>
</tr>
<tr>
<td>A24</td>
<td>Installation of a right-turn only sign at the exit driveway off Farquhar, on the east side of Jack in the Box leaving Bank of America parking lot going onto Farquhar.</td>
<td>Nov-17</td>
<td>Resident: Art DeBolt</td>
<td>Public</td>
<td>Completed and removed</td>
<td></td>
</tr>
<tr>
<td>A25</td>
<td>Florista Signal Timing</td>
<td>Jul-17</td>
<td>Commissioner Hill</td>
<td>Staff</td>
<td>Completed</td>
<td></td>
</tr>
<tr>
<td>A26</td>
<td>Traffic signal @Katella and Los Alamitos</td>
<td>Jul-17</td>
<td>P. Dykhouse</td>
<td>Staff</td>
<td>Completed</td>
<td></td>
</tr>
<tr>
<td>A27</td>
<td>Katella Avenue at Lexington Safety light is dark</td>
<td>Sept. 17</td>
<td>Commission</td>
<td>Staff</td>
<td>Completed</td>
<td></td>
</tr>
<tr>
<td>A28</td>
<td>Katella Avenue at Lexington Safety light is dark</td>
<td>Sept. 17</td>
<td>Commission</td>
<td>Staff</td>
<td>Completed</td>
<td></td>
</tr>
<tr>
<td>A29</td>
<td>Traffic signal indication at S/W corner missing</td>
<td>Sept. 17</td>
<td>Chair Patz</td>
<td>Staff</td>
<td>Completed</td>
<td></td>
</tr>
<tr>
<td>A30</td>
<td>Move or upgrade mid-block crosswalk on Cherry s/o Florista</td>
<td>Mar-16</td>
<td>J. Mejia &amp; D. Patz</td>
<td>Possibly Council</td>
<td>Completed</td>
<td></td>
</tr>
</tbody>
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## RECOMMENDATION APPROVED & PENDING IMPLEMENTATION

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<tbody>
<tr>
<td>B1</td>
<td>Installation of a crosswalk at the intersection of Green Avenue and Bloomfield Avenue</td>
<td>19-Jan</td>
<td>Resident</td>
<td>Staff</td>
<td>pending - implementation</td>
<td></td>
</tr>
</tbody>
</table>

## RECOMMENDATION DENIED

<table>
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<tr>
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</thead>
<tbody>
<tr>
<td>C1</td>
<td>Installation of northbound speed limit sign on Bloomfield</td>
<td>17-Nov</td>
<td>Resident: Art DeBolt</td>
<td>Public</td>
<td>denied</td>
<td></td>
</tr>
<tr>
<td>C2</td>
<td>Change the alley (between Farquhar Ave &amp; Howard Ave) to be one-way only</td>
<td>17-Nov</td>
<td>Resident: Art DeBolt</td>
<td>Public</td>
<td>denied</td>
<td></td>
</tr>
</tbody>
</table>

## ITEMS PENDING CONSIDERATION - TRAFFIC COMMISSION

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<tbody>
<tr>
<td>D1</td>
<td>Red Curb Request on 4021 Howard Avenue</td>
<td>May-17</td>
<td>Matthew Dastis</td>
<td>Staff</td>
<td></td>
<td>Item pending written request from Mr. Dastis. No written request yet.</td>
</tr>
</tbody>
</table>

## ITEMS PENDING CONSIDERATION - CITY COUNCIL

<table>
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<tbody>
<tr>
<td>E1</td>
<td>Analysis of other intersections near all schools within City limits which might warrant the installation of a crosswalk</td>
<td>Jan-19</td>
<td>Traffic Commission</td>
<td>Staff</td>
<td>pending</td>
<td></td>
</tr>
<tr>
<td>E2</td>
<td>Request for the installation of equipment for the visually impaired on Florista Street and Los Alamitos Boulevard</td>
<td>Fall 2018</td>
<td>Resident</td>
<td>Staff</td>
<td>pending</td>
<td></td>
</tr>
</tbody>
</table>

## TRAFFIC COMMISSION INITIATED ITEMS - ENGINEERING

<table>
<thead>
<tr>
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<th>TAKEN TO</th>
<th>REMARKS</th>
</tr>
</thead>
<tbody>
<tr>
<td>F1</td>
<td>Modify pedestrian signal/sign for NB right turns - East leg Bloomfield &amp; Katella</td>
<td>Jan-14</td>
<td>J. Wilhelm</td>
<td>Staff</td>
<td>Denied</td>
<td></td>
</tr>
<tr>
<td>ITEM</td>
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<td>TAKEN TO</td>
<td>REMARKS</td>
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</tr>
<tr>
<td>F2</td>
<td>Address sight distance for driveways on S/S Katella - Reagan to Cherry</td>
<td>Mar-16</td>
<td>J. Wilhelm</td>
<td>Possibly Council</td>
<td>Under observation. No further action required at this time</td>
<td></td>
</tr>
<tr>
<td>F3</td>
<td>Bring the traffic study for Shea Properties Arrowhead to Commission</td>
<td>Mar-16</td>
<td>J. Mejia</td>
<td>Staff</td>
<td>Waiting for study to be submitted</td>
<td></td>
</tr>
<tr>
<td>F4</td>
<td>Remove school signs for Laurel HS, which is closed</td>
<td>Nov-15</td>
<td>D. Patz</td>
<td>Staff</td>
<td>Denied per schools request</td>
<td></td>
</tr>
<tr>
<td>F5</td>
<td>Remove &quot;Keep Clear&quot; on Farquhar at Cherry</td>
<td>Mar-16</td>
<td>D. Emerson</td>
<td>Staff</td>
<td>Denied</td>
<td></td>
</tr>
<tr>
<td>F6</td>
<td>Street name signs at Los Alamitos Bl/Florista-paint/vinyl peeling off</td>
<td>Jan-16</td>
<td>J. Seaman</td>
<td>Staff</td>
<td>Currently in progress</td>
<td></td>
</tr>
<tr>
<td>F7</td>
<td>Replace speed bumps in alley - poor condition</td>
<td>Jan-16</td>
<td>J. Mejia</td>
<td>Staff</td>
<td>Ordering new ones</td>
<td></td>
</tr>
<tr>
<td>F8</td>
<td>Vehicles in N/bound left turn lanes on Los Alamitos at Katella back up into thru lane</td>
<td>Jan-16</td>
<td>D. Emerson</td>
<td>Council</td>
<td>Reviewing - Would likely require capital improvements</td>
<td></td>
</tr>
<tr>
<td>F9</td>
<td>Add red curb for sight distance on Katella for N/bound Bloomfield</td>
<td>Mar-16</td>
<td>D. Emerson</td>
<td>Possibly Council</td>
<td>No further action required at this time</td>
<td></td>
</tr>
<tr>
<td>F10</td>
<td>Scramble Timing at the intersection of Cerritos and Katella</td>
<td>Apr-17</td>
<td></td>
<td>Staff</td>
<td>Will be evaluated after School Traffic Study Review</td>
<td></td>
</tr>
<tr>
<td>F11</td>
<td>five (5) traffic signs on the south side of Katella Avenue, between the 605 freeway and Wallingsford are starting to lean toward the street.</td>
<td>Feb-19</td>
<td>E. Singer</td>
<td>Staff</td>
<td>Public Works pending completion</td>
<td></td>
</tr>
<tr>
<td>F12</td>
<td>parkway trees are blocking the effectiveness of the street lights, on the east side of Los Alamitos Boulevard, between the car wash and Bradbury Road.</td>
<td>Feb-19</td>
<td>E. Singer</td>
<td>Staff</td>
<td>Public Works pending completion</td>
<td></td>
</tr>
<tr>
<td>F13</td>
<td>alley, south of Katella from Lexington heading west: overgrown vegetation at the rear of the private properties</td>
<td>19-Feb</td>
<td>E Singer</td>
<td>staff</td>
<td>Code Enforcement pending completion</td>
<td></td>
</tr>
<tr>
<td>F14</td>
<td>request to adjust the new median lights on Los Alamitos Boulevard, so that the lights are triggered to turn on and off by the sensor and not the timer.</td>
<td>Feb-19</td>
<td>D. Patz</td>
<td>Staff</td>
<td>Public Works pending completion</td>
<td></td>
</tr>
<tr>
<td>F15</td>
<td>repair of two speed bumps in the alley between Lexington Drive and Noel Street, and between Katella Avenue and Green Avenue.</td>
<td>Mar-19</td>
<td>J. Mejia</td>
<td>Staff</td>
<td>Public Works pending repair.</td>
<td></td>
</tr>
</tbody>
</table>