MINUTES OF TRAFFIC COMMISSION MEETING
OF THE CITY OF LOS ALAMITOS

REGULAR MEETING – June 12, 2019

1. CALL TO ORDER

The Traffic Commission met in Regular Session at 7:00 p.m. on June 12, 2019 in the Council Chamber, 3191 Katella Avenue, Los Alamitos, California, Chair Hill presiding.

2. ROLL CALL

Present: Commissioners:
Chair Hill
Vice Chair Patz
Coxhill, Mejia, Rodman, Singer and West

Present: Staff:
Dave Hunt, City Engineer
Farhad Iranitalab, Traffic Engineer
Maria Veronica Enciso, Department Secretary

3. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Commissioner West.

4. ORAL COMMUNICATION

Chair Hill opened the meeting for Oral Communications.

There being no speakers, Chair Hill closed Oral Communications.

5. APPROVAL OF MINUTES

A. Approve the Minutes for the Regular Meeting of April 10, 2019 and May 8, 2019.

The Traffic Commission noted the following changes for the April 10, 2019 minutes:

Commissioner Rodman questioned the change on Page 5 of the motion that was made.

Vice Chair Patz noted the following changes:

- Page 1, Item 4 – third bullet point, add “in the condominium complex” in the last sentence.
- Page 2, top of the page – add “she” in the last sentence.
- Page 5, fourth bullet point from the top – change the wording to reflect and clarify a change in ratio of staff to patient.
Motion/Second – Patz/West
Carried 5/0 (Mejia and Hill abstained): The Traffic Commission approved the minutes of the Regular Traffic Commission meeting of April 10, 2019 with the amendments.

Vice Chair Patz noted the following changes:
- Page 1, Item 4 – change “Commissioner” to “Vice Chair”.
- Page 2, Motion – add that approval of the motion was moved to the June 12, 2019 because Chair Hill and Commissioner Mejia were absent at that meeting.
- Page 7, Item 8 – change “Commissioner” to “Vice Chair” (this change is for the April 10 minutes)
- Page 5 – rework sentence to say “Director of Facilities of the Los Alamitos Unified School District”.

Commissioner Mejia noted the following change:
- Page 2, Item 6A – change “Reflective signs” to “Logos”.

Commissioner Coxhill noted the following change:
- Page 4, Item 7 – last bullet point from City Engineer Hunt, change “May City Council Meeting” to “June City Council Meeting”. (what was in the minutes was correct)

Motion/Second – Patz/Coxhill
Carried 7/0: The Traffic Commission approved the minutes of the Regular meeting of May 8, 2019 with the noted corrections.

6. **STAFF REPORTS**

A. **Orange County Sanitation District’s (OCSD) Western Regional Sewers Program Project**

The Orange County Sanitation District (OCSD) will be undertaking a large scale project that will affect traffic in the City starting at the end of summer 2020. First project will take two and a half years to complete, the entire project is expected to take six years to complete.

City Engineer Hunt summarized the staff report.

City Engineer Hunt and the Traffic Commission discussed the following:
- What would cover the manholes that were being worked on during the time construction was not occurring.
- Thickness and diameter of the new pipe.
- The sewage material would go down to the Huntington Beach sewage treatment facility.
- Would there be an odor coming from the bypass pump.
• Lane closures will occur on lane 2 and 3.
• Duration of the project will be 2 ½ years.
• Next portion of the project will run through Oak street and hoping to get this done in the summer time.
• The type material that would be used to refill the holes with material per our street standards.
• What happens to the dirt that was removed – some areas are known to be hazardous, so this dirt would be replaced with dirt that is approved.
• OCSD is planning to award the project in the summer of 2020, with an ideal start date of fall 2020.
• The job specs will require the contractors to repave up to the nearest lane marker.
• Obtain an update on survey results from OCSD.
• Concerns over ambulances getting through during construction.
• Use of social media to spread the word about the project: text message, Nextdoor, Facebook and Instagram.
• What the Traffic Commission can do as a city entity to help spread the word.
• Alternative public outreach measures.
• Whether the project will be awarded to the lowest bidder.

City Engineer Hunt will provide examples to the Traffic Commission of the following:

• Present an illustration of the anticipated impact some intersections will have during construction.
• A map identifying what lanes will be closed.
• The locations of the manholes.

B. Traffic Commissioner Guidelines, Rules and Codes
Powers and duties of the Traffic Commission and the Duties and Responsibilities of the Chair and Vice Chair will be discussed.

City Engineer Hunt summarized the staff report.

Commissioner Coxhill questioned whether there is anything against responding to posts on social media as a commissioner. City Engineer Hunt advised that advisories of upcoming meetings to the public are permissible.

City Engineer Hunt advised that it is not permitted for four [or more] commissioners gathering [prior to a noticed meeting] to discuss and vote on a certain item that will be on the agenda.

The Traffic Commission and staff discussed who would be eligible to serve on the commission when there are vacancies.
The Traffic Commission and staff discussed the suspension of the Cable Television Commission.

Vice Chair Patz encouraged all Traffic Commission to read through the Rosenberg’s Rules of Order.

C. Traffic Commission Status Log
This is a tracking tool used by the Commission to track assignments and accomplishments.

Commissioner Mejia noted the following:

- Item F5 – Remove this item from the status log.

Commissioner Coxhill noted the following:

- Item D2/D3 – Move this item to section E.

Chair Hill noted the following:

- Item A9 – Change remark to rejected/no longer applies.
- Item F9 – Remove this item from the status log.

7. ITEMS FROM THE DIRECTOR/CITY ENGINEER

City Engineer Hunt informed the Traffic Commission of the following:

- Pending a start date for the repaving work behind the alleyway of McDonalds in the Apartment Row neighborhood, which includes the installation of Americans with Disabilities Act (ADA) ramps.
- Bids received for the Capital Improvement Project (CIP) for the pavement rehabilitation in the Greenbrook neighborhood and Little Cottonwood Park will be rejected, as they all came in over budget. Segments of this project will be re-bid in August 2019 as part of the Farquhar Avenue project.
- Provided a reminder to the Traffic Commission of the upcoming joint meeting with the City Council, to discuss the residential permit parking program on June 17, 2019 at 5 p.m.

Traffic Engineer Iranitalab informed the Traffic Commission of the following:

- The Orange County Transportation Authority Signal Synchronization project will be pushed to the 2019/2020 fiscal year, with a planned start date of July 2019.
  - The design will be completed before the end of this year.
  - Construction will start at the beginning of 2020.
8. **TRAFFIC COMMISSION INITIATED BUSINESS**

Vice Chair Patz advised that the “No Parking” sign is needing replacement, at the west end of San Joaquin Avenue. City Engineer Hunt advised Vice Chair Patz that a traffic order will be submitted to have the sign replaced.

Commissioner Singer asked if the traffic signal at the intersection of Katella Avenue and Los Alamitos Boulevard is photo enforced. City Engineer Hunt clarified that the photo-enforced sign is only when traveling east or west on Katella Avenue.

Commissioner Rodman informed staff that there is an overgrown tree on private property covering a signal at the intersection of Bradbury Road and Los Alamitos Boulevard. City Engineer Hunt advised Commissioner Rodman that this information will be forwarded to Code Enforcement Officer Marquez for his follow-up.

Commissioner Mejia discussed the merging lane missing the painted arrow sign on the pavement going northbound on Los Alamitos Boulevard at Katella Avenue. City Engineer advised that a traffic order will be submitted to have the arrow sign painted.

Commissioner Singer questioned whether it is permissible to cross a solid white line; City Engineer Hunt advised that you are not supposed to cross a solid white line.

9. **ADJOURNMENT**

Motion/Second: Patz/Rodman
Carried 7/0: The Traffic Commission unanimously voted to adjourn the meeting until July 10, 2019.

The Traffic Commission adjourned at 8:25 p.m.

Attest:

[Signature]

**Randall Hill, Chair**

Maria Veronica Enciso, Department Secretary