

MINUTES OF TRAFFIC COMMISSION MEETING OF THE CITY OF LOS ALAMITOS

REGULAR MEETING – July 10, 2019

1. CALL TO ORDER

The Traffic Commission met in Regular Session at 7:00 p.m. on July 10, 2019 in the Council Chamber, 3191 Katella Avenue, Los Alamitos, California, Chair Hill presiding.

2. ROLL CALL

Present: Commissioners: Chair Hill
Vice Chair Patz
Coxhill, Mejia, Rodman, and West

Absent: Singer (excused)

Present: Staff: Dave Hunt, City Engineer
Chris Kelley, Assistant City Engineer
Brent Malatesta, Sergeant
Maria Veronica Enciso, Department Secretary

3. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Commissioner West.

4. ORAL COMMUNICATION

Chair Hill opened the meeting for Oral Communications.

There being no speakers, Chair Hill closed oral communications.

5. APPROVAL OF MINUTES

A. Approve the Minutes for the Regular Meeting of June 12, 2019

Commissioner Mejia questioned if the third paragraph on page 3 (about commissioners discussing and voting on an agenda item prior to a noticed meeting) was worded correctly. Chair Hill clarified that it was correct, but then asked if the Traffic Commission should refrain from posting on social media. Commissioner Mejia clarified that as long as his opinion is not portrayed as the Traffic Commission's opinion and just as a personal opinion (individual) then it should be acceptable.

Commissioner Rodman noted the following changes:

- Page 2, Item 6A – first bullet point, change “was” to “were”.

- Page 3, bottom of the page – change “whom” to “who”.

Commissioner Rodman inquired about the following on the Traffic Commission Status Log:

- Item A9 – remark should indicate, “not removed”.
- Item F9 – clarify whether this item was supposed to be removed or not.
- Item F5 – redundant

Vice Chair Patz noted the following changes:

- Page 5, Item 8 – remove “Humbolt Street and”

Motion/Second – Patz/Mejia

Carried 6/0 (Singer absent): The Traffic Commission approved the minutes of the Regular meeting of June 12, 2019 with the stated corrections.

6. STAFF REPORTS

A. Orange County Sanitation District’s (OCSD) Western Regional Sewers Program Project

The Orange County Sanitation District (OCSD) will be undertaking a large scale project that will affect traffic in the City starting at the end of summer 2020. First project will take two and a half years to complete, the entire project is expected to take six years to complete.

City Engineer Hunt summarized the staff report.

City Engineer Hunt informed the Traffic Commission that the meeting between the City, the City of Seal Beach, and OCSD was re-scheduled from Monday, July 8th to next Monday [July 15th].

Commissioner Coxhill asked if the plans [Attachment 1] displays the phases of the work. City Engineer Hunt clarified that the plans are not the phases of the project.

Commissioner Rodman asked and received clarification from City Engineer Hunt as to what PCMS meant. City Engineer Hunt advised that it is referring to portable message boards.

Commissioner Coxhill inquired as to how long each segment is expected to take, and whether the pump that will be placed on Rossmoor Way will be there during the entire duration of the project. City Engineer Hunt advised that work will be taking place on two manholes at a time, with the anticipation that they take two weeks per pair. With regards to the pump on Rossmoor Way, it is expected that it only be there for a duration of two to four weeks.

Commissioner Mejia asked and received an update on the work that has already commenced for this regional project. City Engineer Hunt advised that this project is currently underway in the City of Anaheim and that their project is being done during the day.

City Engineer Hunt advised that this project is scheduled to go out to bid Spring 2020, with the anticipation that it begin in the Fall of 2020.

City Engineer Hunt and the Traffic Commission discussed the denied request from the City of Cypress, for a traffic signal near Ovation [development on Katella Avenue near Enterprise Drive, in the City of Cypress].

The Traffic Commission and staff discussed the following about the regional project:

- The potential impacts to police personnel once work commences and lane closures take effect.
- Per the contract, the City will be advised of a work schedule, including order of work segments.
- Once the traffic control plans are received, they will be shared with the Traffic Commission.
- Clarification as to who is in charge of conducting community outreach. City Engineer Hunt advised that the OCSD has a full-time community outreach person.
- Each construction phase will be reviewed by City staff prior to the commencement of any new work.

Chair Hill and City Engineer Hunt discussed that the work will be done one street at a time and there will be flaggers during the time of the project. Chair Hill also made a comment in using both sides of the road if the project will be done during rush hour traffic in the City.

B. Update on Residential Permit Parking

This staff report is intended to provide information to the Traffic Commission on future actions that will be done on this subject.

City Engineer Hunt summarized the staff report.

Chair Hill and City Engineer Hunt discussed if the Greenbrook Neighborhood would be the only one needed to be worried about due to high school students parking in this area. Since the Greenbrook Neighborhood has a green permit and all the others are yellow, there is a way to distinguish who is permitted to park in certain areas.

Vice Chair Patz asked if what is presented today is a result from the Traffic Commission and City Council Workshop or are there other actions the Traffic

Commission needs to take in order to conclude the work that was previously done. City Engineer Hunt shared that there wasn't really any direction given by the City Council, but it was said at another City Council meeting that the permit parking will be enforced in the two neighborhoods and will follow up after six months.

Commissioner Coxhill clarified what was discussed at the workshop in regards to the neighborhoods that would have more enforcement [Carrier Row and New Dutch Haven] and if the Traffic Commission will just go with what City Council decided and see the results of this. It was also discussed of the previous denial made by City Council to the Traffic Commissions recommendation in regards to New Dutch Haven.

Chair Hill clarified the position of the Traffic Commission making a recommendation and the City Council being able to uphold or deny.

Commissioner West brought up her own experience as a resident of the City with the Parking Permit Program. Also as a taxpayer, being able to park wherever she wants in the City.

The Traffic Commission agreed to the change of the review going from 3 years to 5-10 years or as needed.

Vice Chair Patz and City Engineer Hunt discussed what the suggested sunset clause to be added in the resolution and how at this time, this isn't included. After some time and feedback with the permit parking, there can be a chance to change the resolution.

Commissioner Rodman received clarification of implementing a tracking system by City Engineer Hunt and was informed that Captain Karrer is considering having this done to keep track of permits and parking citations.

The Traffic Commission discussed the new need to have a summary made for the City Council about the Traffic Commission meetings. Then Department Secretary Enciso confirmed that she and Development Services Director Johnson will be working on the summaries for the City Council.

C. Traffic Commission Status Log

This is a tracking tool used by the Commission to track assignments and accomplishments.

Commissioner Rodman noted the following:

- Item C2 – Illegible

7. ITEMS FROM THE DIRECTOR/CITY ENGINEER

City Engineer Hunt informed the Traffic Commission of the following:

- More utility companies have been submitting encroachment permits.
- On Los Alamitos Boulevard and Cerritos, some old white stripes are showing up again so that will be in the process of being removed.
- Update on picking the new street signs.

Department Secretary Enciso updated the Traffic Commission of the following:

- Traffic order for a “No Parking” sign is expected to arrive next week.
- Property owner has been notified of a code enforcement issue that Commissioner Rodman requested.
- Traffic order for merge arrows will begin next week.

Chair Hill received clarification from City Engineer Hunt of the bidding process to contractors. When it comes to bigger projects it would take three months of a bidding period then another three months to get the project awarded and it is usually the lowest qualifying bidder.

Vice Chair Patz informed staff of the loop at Humbolt Street and Cerritos Avenue that is not working properly.

8. TRAFFIC COMMISSION INITIATED BUSINESS

Commissioner Mejia informed staff that some illuminated street signs are not lit.

9. ADJOURNMENT

Motion/Second: Patz/Rodman

Carried 6/0 (Singer absent): The Traffic Commission unanimously voted to adjourn the meeting until August 14, 2019.

The Traffic Commission adjourned at 8:10 p.m.



Randall Hill, Chair

Attest:



Maria Veronica Enciso, Department Secretary