MINUTES OF THE CITY COUNCIL
OF THE CITY OF LOS ALAMITOS

REGULAR MEETING – September 16, 2019

1. CALL TO ORDER
The City Council met in Regular Session at 6:02 p.m., Monday, September 16, 2019 in the Council Chamber, 3191 Katella Avenue, Mayor Kusumoto presiding.

2. ROLL CALL
Present: Council Members: Chirco, Grose, Hasselbrink, Mayor Pro Tem Murphy, Mayor Kusumoto
Absent: Council Members: None
Present: Staff: Les Johnson, Interim City Manager
David Cain, Fiscal Sustainability Manager
Michael Daudt, City Attorney
Eric Hendrickson, Finance Director
Dave Hunt, City Engineer
Captain Karrer, Police Captain
Emeline Noda, Recreation Manager
Ron Noda, Recreation Manager
Tom Oliver, Associate Planner
Windmera Quintanar, MMC, City Clerk
Ron Roberts, Battalion Chief Orange County Fire Authority

3. PLEDGE OF ALLEGIANCE
Council Member Grose led the Pledge of Allegiance.

4. INVOCATION
Mayor Pro Tem Murphy gave the Invocation.

5. PRESENTATIONS
Mayor Kusumoto and the Council presented recognitions to the recipients.

A. Presentation of Certificates of Recognition to the United Water Polo Club’s 14U Girls Team for Earning the Bronze Medal at the 2019 National Junior Olympics

B. Presentation of a Proclamation to Robert Acosta, Emergency Services Coordinator, for National Preparedness Month

C. Presentation of a Plaque to Bret M. Plumlee for his Six Years of Dedicated Service as City Manager
RECESS
The City Council took a brief recess at 6:18 p.m.

RECONVENE
The City Council reconvened in Regular session at 6:30 p.m.

6. ORAL COMMUNICATIONS
At this time, any individual in the audience may come forward to speak on any item within the subject matter jurisdiction of the City Council. Remarks are to be limited to not more than five minutes per speaker.

The following residents spoke in opposition to permit parking: Linda Townsend, Stan Davidson, George Townsend, Mark Lindholm, Larry Andrade, Sandra Griffin, Frank Forman, Frank Janicke, Rob Stevens, and Julie Decker.

Dwayne Kelley, Gracias Music Foundation, spoke regarding the foundation and an upcoming event Christmas Cantata, September 29, 2019.

The following spoke in support of the registered nurses at the Los Alamitos Medical Center: Ginni Garry, Rick Baldwin and Gary Miller.

Mayor Kusumoto closed Oral Communications and advised the Traffic Commission is reviewing parking permits and will make a recommendation to the Council.

7. COUNCIL ANNOUNCEMENTS
At this time, Council Members may also report on items not specifically described on the Agenda that are of interest to the community, provided no action or discussion is taken except to provide Staff direction to report back or to place the item on a future Agenda.

Council Member Grose advised he would submit his monthly report to the City Clerk’s Office.

Council Member Chirco spoke regarding attendance at Wahoo’s Ribbon Cutting Ceremony and the Orange County Mosquito and Vector Control District Board meeting.

Council Member Hasselbrink spoke regarding attendance at the Hail to Heroes Pacific Symphony Concert and Orange County Fire Authority Board meeting.

Mayor Pro Tem Murphy spoke regarding attendance at Wahoo’s Ribbon Cutting Ceremony, State of the District, Police Department Promotions, and requested a meeting with the City Manager to review building laws and penalties.

Mayor Kusumoto spoke regarding attendance at the Hail to Heroes Pacific
Symphony Concert and attendance at the White House State Leadership with Council Member Grose.

8. **ITEMS FROM THE CITY MANAGER**

Interim City Manager Johnson spoke regarding the upcoming Fiscal Sustainability Community Workshops.

Recreation Manager Emeline Noda spoke regarding the upcoming Family Dance on September 28, 2019.

9. **WARRANTS**

Motion/Second: Murphy/Hasselbrink
Unanimously Carried: The City Council approved the Warrants for September 16, 2019, in the amount of $21,433.93 ratified the Warrants for August 20, 2019 to September 15, 2019 in the amount of $793,816.90 and authorized the City Manager to approve such expenditures as are legally due and within an unexhausted balance of an appropriation against which the same may be charged for the time period of September 17, 2019 to October 20, 2019.

**ROLL CALL**

Mayor Kusumoto Aye
Mayor Pro Tem Murphy Aye
Council Member Chirco Aye
Council Member Grose Aye
Council Member Hasselbrink Aye

10. **CONSENT CALENDAR**

All Consent Calendar items may be acted upon by one motion unless a Council Member requests separate action on a specific item.

Motion/Second: Murphy/Chirco
Unanimously Carried: The City Council approved the following Consent Calendar Items:

A. **Approval of Minutes**

   (City Clerk)
   Approved the City Council Regular meeting minutes of August 19, 2019.

B. **Adopt Ordinance No. 2019-01 – Purchasing Ordinance Amendment**

   (City Attorney)
   At its regular meeting of August 19, 2019 the City Council conducted a first reading of Ordinance No. 2019-01. This was the second reading of a considered a proposed amendment to Chapter 2.60 (Purchasing System) of the Los Alamitos Municipal Code.

   This report recommended approval of Ordinance No. 2019-01 amending Los Alamitos Municipal Code Chapter 2.60 (Purchasing System). The
The proposed Ordinance would increase the monetary thresholds for formal, open market, and City department contract procedures for the purchase of supplies and equipment, increase the City Manager’s contract authority for the acquisition of personal, professional, consulting or other services, and make other revisions intended to streamline the procurement process and provide anticipated gains in efficiency.


C. Adopt Ordinance No. 2019-02 – Zoning Ordinance Amendment (ZOA) 18-03 Concerning Small Wireless Cellular Installations (Development Services)

At its regular meeting of August 19, 2019 the City Council conducted a first reading of Ordinance No. 2019-02. This was the second reading of a Zoning Ordinance Amendment to amend Section 17.30.030 and add Chapter 17.31 to the Los Alamitos Municipal Code through an ordinance regarding the location, standards, and general regulation of small wireless facilities within the City.


D. Carry-Over Capital Improvement Projects (Finance)

Capital improvement projects that have been appropriated, yet not completed, in the prior fiscal year need to be re-allocated and carried forward into the new fiscal year. This staff report sought approval from City Council to carry-over approved projects into Fiscal Year 2019-20.

The City Council reviewed and approved the proposed carry-over capital projects list and authorize the budget to be amended as such.

E. Public Engagement via Community Survey Process – Professional Services Agreement with FM3 Research (Finance)

As part of the City’s Fiscal Sustainability process, the City recently developed a 10 year financial plan which shows the City must take extraordinary measures to mitigate projected structural budget deficits and loss of cash balances. Staff has been working with the Budget Standing Committee to review and evaluate the pros and cons of cost cutting and revenue enhancement options available to the City. Another key part of the
Fiscal Sustainability process involves engaging community stakeholders in order to obtain their feedback on essential City service priorities. Engaging the Community early in the process provides constructive feedback before recommendations are made with regard to reductions in essential City services and/or specific revenue enhancement options. In addition, City staff has developed strategy as to how to conduct public outreach, polling, education workshops, community meetings, informational activities, web and social media communications, etc.

One of the critical items in this process is to obtain direct feedback from registered voters, which includes the design and conducting of a statistically reliable community survey. A request for proposals (RFP) was distributed to firms that specialize in these types of focused community surveys and three responses were timely received. After careful review of each proposal, staff is recommending City Council award an agreement to FM3 Research for the service of performing a community survey, allowing the City to gain a greater understanding of the community’s priorities, needs and desires. FM3 has worked with a number of California municipalities and is a recognized leader in conducting research, which will help city staff to craft a clear and concise fiscal sustainability solution plan based on our resident’s specific preferences and the City’s needs for the future.

The City Council:

1. Awarded a Professional Services Agreement (PSA) to FM3 Research in the amount not to exceed of $26,750 for public outreach survey and research related to the City’s continuing Fiscal Sustainability process; and,

2. Authorized the City Manager or his/her designee to execute an agreement on behalf of the City.

F. Award of Bid for Mobile Data Computer (RFP 2019-02) (Police)

This report recommended awarding a bid for purchase of eight (8) Mobile Data Computers for police operations (RFP 2019-02).

The City Council:

1. Awarded the bid for purchase of eight (8) Dell Latitude 7212 computers to DELL INC. in the amount of $25,662.41, and;

2. Authorized the City Manager to allocate funds from the Police Asset Seizure Fund (Fund 27) for the purchase of the computers.
G. Senate Bill 2 Planning Grants Program (Development Services)
This report recommended adoption of a resolution endorsing and authorizing Staff to file an application for the Senate Bill 2 Planning Grants Program. Use of the grant funds would be used to create a sub-area plan for the properties included in the Town Center Mixed Use Zone.


H. Professional Services Agreement with Special Olympics Southern California (Recreation)
The purpose of the report was to provide general information about and seek City Council approval of a new Professional Services Agreement with Special Olympics Southern California for third-party services to provide programs for special needs athletes in Los Alamitos.

The City Council authorized the Mayor to execute the Professional Services Agreement with Special Olympics Southern California for third-party administration services to provide programs for special needs athletes in Los Alamitos through August 8, 2020.

11. DISCUSSION ITEM
A. Provide Direction to the Voting Delegate Regarding the 2019 Annual Conference Resolution Packet (City Clerk)
The League of California Cities Annual Conference & Expo will be held at the Long Beach Convention Center, October 16-18, 2019. At the meeting of July 15, 2019 the City Council designated Council Member Dean Grose as its Voting Delegate to the Annual Business Meeting and Mayor Kusumoto and Council Member Hasselbrink as the Voting Alternates. This is an opportunity for the City Council to provide direction on its position regarding the proposed resolutions.

City Clerk Quintanar summarized the Staff report.

Motion/Second: Chirco/Hasselbrink
Unanimously Carried: The City Council directed the City’s Voting Delegate to support Resolution 1 and 2 of the 2019 Annual Conference Resolutions Packet.
12. CLOSED SESSION

A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
Pursuant to paragraph (1) of subdivision (d) of Government Code Section 54956.9. Name of Case: Justine Kim vs. City of Los Alamitos (EAMS No: ADJ11388154).

B. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

City Attorney Daudt read the items aloud.

RECESS
The City Council recessed into closed session at 7:27 p.m.

RECONVENE
The City Council reconvened in Regular Session at 8:20 p.m.

City Attorney Daudt stated there was no reportable action.

13. ADJOURNMENT
The City Council adjourned at 8:20 p.m.

Attest: 

[Signature]
Windmera Quintanar, MMC, City Clerk

Warren Kusumoto, Mayor