

# CITY OF LOS ALAMITOS

3191 Katella Avenue Los Alamitos, CA 90720

## AGENDA PARKS, RECREATION, AND CULTURAL ARTS COMMISSION REGULAR MEETING

May 6, 2020 – 5:00 p.m.

### **SAFETY ALERT –NOTICE REGARDING COVID-19**

Due to COVID-19, the City of Los Alamitos Parks, Recreation and Cultural Arts Commission on May 6, 2020 will be conducted by videoconference pursuant to the provisions of the Governor's Executive Orders N-25-20 and N-29-20. The public may access the meeting electronically or telephonically.

Pursuant to Executive Orders and given the current health concerns, members of the public may not attend the meeting in person. Members of the public can access the meeting by phone by dialing +1 (301) 715-8592 and enter the Meeting ID: 857 6460 0107. Your microphone will be disabled upon entry for the duration of the meeting.

The public can submit comments to [rnoda@cityoflosalamitos.org](mailto:rnoda@cityoflosalamitos.org) with the subject line "PUBLIC COMMENT ITEM #" (insert the item number relevant to your comment) or "PUBLIC COMMENT NON-AGENDA ITEM." Comments **received by 12:00 p.m.** will be compiled, provided to the Parks, Recreation and Cultural Arts Commission and made available to the public before the start of the meeting. Staff will not read email comments at the meeting but the official record will include all email comments received until the close of the meeting.

Members of the public wishing to verbally deliver comments via the telephone conference can submit their requests to [rnoda@cityoflosalamitos.org](mailto:rnoda@cityoflosalamitos.org) **until the close of the public comment period.** The Department Secretary will compile a list of speakers who have indicated a desire to speak. Before the close of the meeting, the Department Secretary will announce each speaker, enable the speaker's microphone, and begin the three minute timer. The speaker's microphone will automatically be disabled at the end of three minutes.

All speakers shall observe civility, decorum and good behavior. Any item submitted to the Parks, Recreation and Cultural Arts Committee during the meeting shall become public record and subject to applicable disclosure laws.

**NOTICE TO THE PUBLIC** – This Agenda contains a brief general description of each item to be considered. Except as provided by law, action or discussion shall not be taken on any item not appearing on the agenda. Supporting documents, including staff reports, are available for review at City Hall in the City Clerk's Office or on the City's website at [www.cityoflosalamitos.org](http://www.cityoflosalamitos.org) once the agenda has been publicly posted.

Each matter on the agenda, no matter how described, shall be deemed to include any appropriate motion, whether to adopt a minute motion, resolution, payment of any bill, approval of any matter or action, or any other action. Items listed as "for information" or "for discussion" may also be the subject of an "action" taken by the City Council at the same meeting.

Any written materials relating to an item on this agenda submitted to the City Council after distribution of the agenda packet are available for public inspection online at [www.cityoflosalamitos.org](http://www.cityoflosalamitos.org).

It is the intention of the City of Los Alamitos to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee, or a participant at this meeting, you will need special assistance beyond what is normally provided, please contact the City Clerk's Office at (562) 431-3538, extension 220, 48 hours prior to the meeting so that reasonable arrangements may be made.

**1. CALL TO ORDER**

**2. ROLL CALL**

Commissioner Bandak  
Commissioner Crans  
Commissioner Hill  
Commissioner Nefulda  
Commissioner Orozco  
Vice Chair Murphy  
Chair Duran

**3. PLEDGE OF ALLEGIANCE**

**5. ORAL COMMUNICATIONS**

The public can submit comments to [rnodea@cityoflosalamitos.org](mailto:rnodea@cityoflosalamitos.org) with the subject line "PUBLIC COMMENT ITEM #" (insert the item number relevant to your comment) or "PUBLIC COMMENT NON-AGENDA ITEM." Comments **received by 12:00 p.m.** will be compiled, provided to the Parks, Recreation and Cultural Arts Commission, and made available to the public before the start of the meeting. Staff will not read email comments at the meeting but the official record will include all email comments received until the close of the meeting.

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**6. APPROVAL OF MINUTES**

A. Approval of the Minutes for the Regular Meeting of March 4, 2020.

**7. STAFF REPORTS**

None.

**8. ITEMS FROM THE RECREATION & COMMUNITY SERVICES DEPARTMENT**

**9. COMMISSIONER REPORTS**

- A. At this time, Commissioners may report on items not specifically described on the Agenda that are of interest to the community, provided no action or discussion is taken except to provide staff direction to report back or to place the item on a future Agenda.

**10. ADJOURNMENT**

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted at the Los Alamitos City Hall, 3191 Katella Ave. and online at [www.cityoflosalamitos.org](http://www.cityoflosalamitos.org) not less than 72 hours prior to the meeting. Dated this 30<sup>th</sup> day of April 2020.



Trini Zenovka, Department Secretary

**MINUTES OF PARKS, RECREATION AND CULTURAL ARTS COMMISSION  
OF THE CITY OF LOS ALAMITOS**

**REGULAR MEETING – WEDNESDAY, MARCH 4, 2020**

**1. CALL TO ORDER**

The Parks, Recreation and Cultural Arts Commission met in a Regular Session at 7:00 p.m., Wednesday, March 4, 2020, in the Council Chambers, 3191 Katella Ave., Chair Duran presiding.

**2. ROLL CALL**

**Present:** Commission Members: Bandak, Crans, Duran, Hill, Murphy, Nefulda, Orozco

**Absent:** Commission Members: None

**Present:** Staff: Emeline Noda, Recreation Manager  
Ron Noda, Recreation Manager  
Megan Shimada, Recreation Supervisor  
Steve Kim, Recreation Coordinator  
Trini Zenovka, Department Secretary

**3. PLEDGE OF ALLEGIANCE**

Chair Duran led the Pledge of Allegiance.

**4. INSTALLATION OF NEW COMMISSIONER**

Recreation Manager Emeline Noda gave the Oath of Allegiance and installed Jordan Nefulda as a Parks, Recreation and Cultural Arts (PR&CA) Commissioner.

**5. ORAL COMMUNICATION**

Chair Duran opened Oral Communications. There being no one present wishing to speak, Chair Duran closed Oral Communications.

**6. MINUTES**

Motion/Second: Bandak/Murphy

Abstain: None

Motion Carried: The Parks, Recreation and Cultural Arts Commission approved the Regular Meeting of February 5, 2020.

**7. STAFF REPORTS**

**A. Spring Carnival Preview**

Recreation Coordinator, Steve Kim provided the Parks, Recreation & Cultural Arts Commission with a preview of the 2020 Spring Carnival. The Los Alamitos Recreation and Community Services Department will host the MemorialCare Miller Children's & Women's Hospital Long Beach Spring Carnival presented by AYSO Region 159 at Little Cottonwood Park on Saturday, April 11, 2020 from

9:00-11:30am. The carnival will feature the popular egg hunt, vendor booths, carnival games, bounce houses, arts and crafts, and a photo area with Peter Rabbit.

Spring Carnival is one of the many events in which the Recreation Staff coordinate to instill "Quality of Life" directly into the Los Alamitos community by bringing the community together, creating long lasting family memories, and allowing local businesses and nonprofits to be connected to residents. Approximately 2,500 - 3,000 people attend the annual Spring Carnival.

The Spring Carnival will have eggs hunt areas divided according to ages. In each hunt area, a Golden Egg will be hidden and a special prize will be given to the child who finds it. Other activities available includes carnival game booths, face painting, balloon twisting, live entertainment by the band Sugar Lips, a photo area with Peter Rabbit, family games, inflatables, vendors and food trucks.

PR&CA commissioners are encouraged to participate in the Spring Carnival announcement ceremonies and invite family, friends, neighbors and coworkers to the annual event. Commissioner's duties include being the emcee for the event, and awarding prizes to the winners and announce the start of the three egg hunt areas. Chair Duran volunteered to assist with commissioner duties for the Spring Carnival.

**B. Preview on Teen Expo**

Recreation Manager, Emeline Noda provided the Parks, Recreation & Cultural Arts Commission with information regarding the new Teen Expo. The Teen Expo committee is made up of representatives from the City of Los Alamitos Recreation and Community Services Department, Casa Youth Shelter, Los Alamitos Education Foundation (LAEF), Summer Harvest, and The Youth Center. Southland Credit Union has graciously agreed to become title sponsor at \$5,000 due to the financial education aspect of the event. The Los Alamitos Police Department has provided additional funding of \$5,000 through a grant from the Board of State and Community Corrections (BSCC) of California. These monies are granted through the Youth Reinvestment Grant Program. The Teen Expo will take place on Saturday, April 4, 2020 at the Los Alamitos Community Center and Oak Middle School Gymnasium. The theme is "THRIVE".

THRIVE is a personal development conference for teens in middle school and high school focusing on special interest topics, lunch and snacks will be provided. The cost is \$5 per student for the first 200 registered through Southland Credit Union's sponsorship with scholarships available if needed. The cost goes up to \$50/ticket after 200 registered. Pre-registration is required. Volunteers are being recruited to assist with day of responsibilities. Planning continues to take place as event approaches. Chair Duran and Vice Chair Murphy volunteered to assist with commissioner duties for the first annual event.

- C. California Park & Recreation Society (CPRS) 2020 Conference and Expo**  
Recreation Manager, Ron Noda provided the Parks, Recreation and Cultural Arts Commission with information regarding the California Park & Recreation Society (CPRS) 2020 Conference and Expo. CPRS annually holds a conference and expo that rotates between northern and southern California. The 2020 conference and expo will be held in Long Beach, California is held from March 10-13, 2020. The conference will have over 100 education sessions that will be led by industry experts and fellow recreation professionals from California. An expo will also be available with hundreds of companies that services the recreation field. Members of the Los Alamitos Recreation & Community Services Department will attend the 2020 conference to network with fellow recreation professionals and to be educated on the current trends of the profession and t keep current on a wide range of issues.

Recreation Managers Emeline Noda and Ron Noda along with Recreation Supervisor Megan Shimada will be presenting a session at the CPRS Conference & Expo on Thursday, March 12. Their session, "Building Self-Confidence and Overcoming Self-Doubt Personally and Professionally" will identify and apply techniques to increase confidence and overcome fears so that a person can achieve a positive mindset and thus become a better person and employee.

## **8. ITEMS FROM THE RECREATION & COMMUNITY SERVICES DEPARTMENT**

### Megan Shimada, Recreation Supervisor

- We are preparing for Weekend of Art March 20-21, 2020 in celebration of visual and performing arts. To date, 157 works of art has been submitted and 13 Arts and Crafts Vendors have been lined up, event schedule is now available on the website. The event will feature all performing and visual arts mediums and will continue to include demonstrators, arts & crafts vendors, and mini art activities throughout the event. We need judges Friday, March 20, 2020 for all divisions. If you are available, please see me after the meeting, email or call me.
- Summer Brochure will be available in April. We are also working on the Fall Brochure and it will be available in July.

### Emeline Noda, Recreation Manager

- Senior Prom's Grease will take place on Saturday, May 9, 2020 for Ages 50+ at the Los Alamitos Community Center. Tickets are currently on sale at the Community Center and request that the Commissioners share this with family and friends. Our seniors always look forward to this great community event.
- The City of Los Alamitos collaborated with HomeAid Essentials to host a Diapers and Wipes and local nonprofit Paper Goods Donation Drive. Mrs. Noda invited the community to join the City of Los Alamitos in this community-wide effort. Collections will be accepted Monday through Friday 7:30am to 5:30pm at the Los Alamitos Community Center through Wednesday, May 4<sup>th</sup>. The current need is food, 4+ size and adult diapers sizes. We invite the PR&CA Commission to spread the word to encourage people to donate.

- Serve Los Al Applications for residents are available at the community center and also website. Please help us find those residents who are in need of assistance around the house both minor and major projects are being taken.
- We will be attending the monthly Los Alamitos Area Chamber Breakfast on Friday, March 6, 2020.
- I will be attending The Youth Center Bollywood Gala on Saturday, March 13, 2020 at Old Ranch Country Club.

#### Ron Noda, Recreation Manager

- The California Parks and Recreation Society (CPRS) District 10 Conference & Expo will begin March 10-13, 2020, at the Long Beach Convention Center. The Recreation & Community Services Department will be attending the conference and expo. Recreation Managers Ron Noda and Emeline Noda and Recreation Supervisor Megan Shimada and will be presenting a session and invited PR&CA Commissioners to attend. If you plan on attending, please let us know who is interested.
- The State of the City four minute video commemorating the City's 60<sup>th</sup> Anniversary will be posted by Friday, March 6, 2020.
- Thanked all the PR&CA Commissioners who participated in the Race on the Base Commissioner Challenge and supported the event.
- Announced that the Recreation & Community Services Department is currently hiring for the position of recreation leader and request that the Commissioners share this with family and friends who might be interested in employment.
- The City will be presenting phase two of Fiscal Sustainability community outreach meeting in the coming months.
- The City's first Teen Expo will be held on April 4, 2020, 8:00 a.m. – 3:00 p.m. at the Los Alamitos Community Center.
- Encouraged the PR&CA Commission to invite all of their coworkers, friends and neighbors to the Recreation & Community Services Department's summer programs, camps, and events.
- Announced the MemorialCare Miller Children's & Women's Hospital Long Beach Music and Movies Event Series June 13, 2020 - Little Cottonwood, June 27, 2020 - Laurel Park, July 11, 2020 - Orville Lewis and July 25, 2020 - LAUSD Office Field.

## 9. COMMISSIONER REPORTS

#### Commissioner Hill

- Nothing to Report.

#### Commissioner Nefulda

- Nothing to Report.

#### Commissioner Crans

- Expressed how great the Spring Brochure 2020, events and its offerings appealing to all ages. Expressed how pleased he was with the new Thrive Event and what it has to offer our youth.

#### Commissioner Bandak

- Commented how great the Race on the Base Donut Fun Run and enjoyed volunteering for this event. Expressed how great the Spring Brochure creative

appearance, events and offerings. Also inquired about Prop 68 and asked staff if they have considered researching hiring professional grant writer.

Vice Chair Murphy

- Inquired if males will also be addressed in regards to item #2 Women's Shelter of the Thrive Event Schedule. Expressed some residents were confused on the new voting process.

Chair Duran

- Requested staff to provide a Quiet Area at the Spring Carnival for families. Thanked staff for addressing the issue relating to the mobile home park resident concerns.

**10. ADJOURNMENT**

The Parks, Recreation, and Cultural Arts Commission adjourned at 7:57 p.m.  
Motion/Second: Crans/Bandak

Attest:

\_\_\_\_\_  
Alex Duran, Chair

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Emeline Noda, Recreation Manager  
Recreation & Community Services Department