

**MINUTES OF PLANNING COMMISSION/SUBDIVISION COMMITTEE MEETING
OF THE CITY OF LOS ALAMITOS**

SPECIAL MEETING – November 18, 2020

1. CALL TO ORDER

The Planning Commission/Subdivision Committee met in Special Session at 7:02 p.m., Wednesday, November 18, 2020, in a video conference, Chair Andrade presiding. As a result of the State of Emergency in California due to the threat of COVID-19 and pursuant to Governor Newsom Executive Order N-25-20 issued on March 12, 2020, all members of the Planning Commission/Subdivision Committee attended telephonically.

2. ROLL CALL

Present: Commissioners: Chair Andrade
Vice Chair Grose
CUILTY, DeBolt, Loe, Riley (absent/excused),
and Sofelkanik

Staff: Ron Noda, Acting Deputy City Manager
Michael Daudt, City Attorney
Tom Oliver, Associate Planner
Maria Veronica Enciso, Department Secretary

3. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chair Andrade.

4. ORAL COMMUNICATIONS

Department Secretary Enciso shared that there were no public comments received by the 4:00 p.m. cut-off time.

5. APPROVAL OF MINUTES

A. Approve the Minutes for the Regular Meeting of September 23, 2020

Motion/Second: Grose/Sofelkanik

Carried 6/0: The Planning Commission approved the minutes of the Regular Meeting of September 23, 2020.

ROLL CALL VOTE

Chair Andrade	Abstained
Vice Chair Grose	Aye
Commissioner CUILTY	Aye
Commissioner DeBolt	Aye
Commissioner Loe	Aye

Commissioner Riley (Absent)
Commissioner Sofelkanik Aye

6. CONSENT CALENDAR

None.

7. PUBLIC HEARING

None.

8. STAFF REPORT

A. Nomination and Appointment of a Member of the Planning Commission for the Waste Hauler Ad Hoc Committee

This report provides the Planning Commission with information and timeline of the Waste Hauler Agreement. The report also requests input into the nomination and appointment of one commissioner to serve on the Waste Hauler Ad Hoc Committee.

Acting Deputy City Manager Noda summarized the staff report.

Commissioner DeBolt expressed his interest in being a part of the Waste Hauler ad Hoc Committee. The Planning Commission shared their support for Commissioner DeBolt.

ROLL CALL VOTE

Chair Andrade	Aye
Vice Chair Grose	Aye
Commissioner Cuijly	Aye
Commissioner DeBolt	Aye
Commissioner Loe	Aye
Commissioner Riley	(Absent)
Commissioner Sofelkanik	Aye

Carried 6/0 (Riley absent): The Planning Commission appointed Commissioner DeBolt for the Waste Hauler Ad Hoc Committee.

9. DISCUSSION

None.

10. ITEMS FROM THE DEVELOPMENT SERVICES DIRECTOR

Associate Planner Oliver shared the following:

- The EPSON project is almost completed. The contractors have requested for a final inspection with the Planning Division and passed, but still needs a final inspection with the Building and Safety Division.
- The Marriot Fairfield Inn and Suites have requested for a temporary certificate use of occupancy for staff training. The widening on Briggeman Drive has been completed.

- The Pietrini Pizza business is about to open soon. Staff and the Planning Commission quickly discussed other businesses previously interested in the same location.

Acting Deputy City Manager Noda shared the following:

- Reminded the Commissioners to check their emails due to the commissioners term expiring – Commissioner Andrade and Sofelkanik.
- The Planning Commission will be going dark in December and the reorganization of the commission will be done in January.
- Reminder that the annual commissioner dinner will not be held due to COVID-19.
- Sent an email regarding Winter Wonderland event on December 5 for ticket reservations and deadline is on November 19.
- Greeted the Planning Commission a Happy Thanksgiving and Happy Holidays.

11. COMMISSIONER REPORTS


Chair Andrade wished the Planning Commission a Happy Thanksgiving and Happy Holidays. He also shared that he hopes to apply and reappointed to the Planning Commission.

Vice Chair Grose stated to the Planning Commission to have a Happy Thanksgiving and to stay safe.

12. ADJOURNMENT

The Planning Commission adjourned the meeting at 7:17 p.m.

ATTEST:



Larry Andrade, Chair

Ron Noda, Secretary

