

CITY OF LOS ALAMITOS

3191 Katella Avenue Los Alamitos, CA 90720

REGULAR AGENDA PARKS, RECREATION, AND CULTURAL ARTS COMMISSION MEETING

June 2, 2021 – 7:00 p.m.

SAFETY ALERT – NOTICE REGARDING COVID-19

Due to COVID-19, the City of Los Alamitos Parks, Recreation and Cultural Arts Commission on June 5, 2021 will be conducted by video conference pursuant to the provisions of the Governor's Executive Orders N-25-20 and N-29-20. The public may access the meeting electronically or telephonically.

Pursuant to Executive Orders and given the current health concerns, members of the public may not attend the meeting in person. Members of the public can access the meeting by phone by dialing +1 (301) 715-8592 and enter the Meeting ID: 842 3603 4796. Your microphone will be disabled upon entry for the duration of the meeting.

The public can submit comments to enoda@cityoflosalamitos.org with the subject line "PUBLIC COMMENT ITEM #" (insert the item number relevant to your comment) or "PUBLIC COMMENT NON-AGENDA ITEM." Comments **received by 12:00 p.m.** will be compiled, provided to the Parks, Recreation and Cultural Arts Commission, and made available to the public before the start of the meeting. Staff will not read email comments at the meeting, but the official record will include all email comments received until the close of the meeting.

Members of the public wishing to verbally deliver comments via the telephone conference can submit their requests to enoda@cityoflosalamitos.org **until the close of the public comment period.** The Department Secretary will compile a list of speakers who have indicated a desire to speak. Before the close of the meeting, the Department Secretary will announce each speaker, enable the speaker's microphone, and begin the three minute timer. The speaker's microphone will automatically be disabled at the end of three minutes.

All speakers shall observe civility, decorum and good behavior. Any item submitted to the Parks, Recreation and Cultural Arts Committee during the meeting shall become public record and subject to applicable disclosure laws.

NOTICE TO THE PUBLIC – This Agenda contains a brief general description of each item to be considered. Except as provided by law, action or discussion shall not be taken on any item not appearing on the agenda. Supporting documents, including staff reports, are available for review at City Hall in the City Clerk's Office or on the City's website at www.cityoflosalamitos.org once the agenda has been publicly posted.

Each matter on the agenda, no matter how described, shall be deemed to include any appropriate motion, whether to adopt a minute motion, resolution, payment of any bill, approval of any matter or action, or any other action. Items listed as "for information" or "for discussion" may also be the subject of an "action" taken by the City Council at the same meeting.

Any written materials relating to an item on this agenda submitted to the City Council after distribution of the agenda packet are available for public inspection online at www.cityoflosalamitos.org.

It is the intention of the City of Los Alamitos to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee, or a participant at this meeting, you will need special assistance beyond what is normally provided, please contact the City Clerk's Office at (562) 431-3538, extension 220, 48 hours prior to the meeting so that reasonable arrangements may be made.

1. CALL TO ORDER

2. ROLL CALL

Commissioner Bandak
Commissioner Beck
Commissioner K. Duran
Commissioner Joseph
Commissioner Orozco
Vice Chair Murphy
Chair A. Duran

3. ORAL COMMUNICATIONS

The public can submit comments to enoda@cityoflosalamitos.org with the subject line "PUBLIC COMMENT ITEM #" (insert the item number relevant to your comment) or "PUBLIC COMMENT NON-AGENDA ITEM." Comments **received by 12:00 p.m.** will be compiled, provided to the Parks, Recreation and Cultural Arts Commission, and made available to the public before the start of the meeting. Staff will not read email comments at the meeting, but the official record will include all email comments received until the close of the meeting.

Members of the public wishing to verbally deliver comments via the telephone conference can submit their requests to enoda@cityoflosalamitos.org **until the close of the public comment period.** The Department Secretary will compile a list of speakers who have indicated a desire to speak. Before the close of the meeting, the Department Secretary will announce each speaker, enable the speaker's microphone, and begin the three minute timer. The speaker's microphone will automatically be disabled at the end of three minutes.

4. APPROVAL OF MINUTES

Approval of the Minutes for the Regular Meeting of May 5, 2021.

5. PRESENTATION

A. Looking Forward: Opportunities for Los Alamitos

6. STAFF REPORTS

A. Parks Make Life Better Month

This report provides the Parks, Recreation & Cultural Arts Commission with information regarding Parks Make Life Better (PMLB) Month. Recreation staff have coordinated programs, events, and activities for the entire family to enjoy helping celebrate PMLB in the month of July.

Recommendation: Commission receive and file

6. ITEMS FROM THE RECREATION & COMMUNITY SERVICES DEPARTMENT

7. COMMISSIONER REPORTS

A. At this time, Commissioners may report on items not specifically described on the Agenda that are of interest to the community, provided no action or discussion is taken except to provide staff direction to report back or to place the item on a future Agenda.

8. ADJOURNMENT

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted at the Los Alamitos City Hall, 3191 Katella Ave. and online at www.cityoflosalamitos.org not less than 72 hours prior to the meeting. Dated this 27th of May 2021.



Trini Zenovka, Department Secretary

**MINUTES OF PARKS, RECREATION AND CULTURAL ARTS COMMISSION
OF THE CITY OF LOS ALAMITOS**

REGULAR MEETING – WEDNESDAY, May 5, 2021

1. CALL TO ORDER

The Parks, Recreation and Cultural Arts Commission met in a Special Session at 7:02 p.m., Wednesday, May 5, 2021, online via Zoom with Chair A. Duran presiding. As a result of the State of Emergency in California due to the threat of COVID-19 and pursuant to Governor Newsom Executive Order N-25-20 issued on March 12, 2020, all members of the Parks, Recreation, and Cultural Arts Commission attended telephonically.

2. ROLL CALL

Present: Commission Members: Bandak, Beck, A. Duran, K. Duran, Murphy,

Absent: Commission Members: Joseph, Excused
Orozco, Absent

Present: Staff: Emeline Noda, Acting Director of Recreation & Community Services
Ron Noda, Acting Deputy City Manager
Trini Zenovka, Department Secretary

3. ORAL COMMUNICATION

The public can submit comments to enoda@cityoflosalamitos.org with the subject line "PUBLIC COMMENT ITEM #" (insert the item number relevant to your comment) or "PUBLIC COMMENT NON-AGENDA ITEM." Comments **received by 12:00 p.m.** will be compiled, provided to the Parks, Recreation and Cultural Arts Commission, and made available to the public before the start of the meeting. Staff will not read email comments at the meeting, but the official record will include all email comments received until the close of the meeting.

Members of the public wishing to verbally deliver comments via the telephone conference can submit their requests to enoda@cityoflosalamitos.org **until the close of the public comment period.** The Department Secretary will compile a list of speakers who have indicated a desire to speak. Before the close of the meeting, the Department Secretary will announce each speaker, enable the speaker's microphone, and begin the three-minute timer. The speaker's microphone will automatically be disabled at the end of three minutes.

Chair A. Duran opened Oral Communications.

Acting Director of Recreation & Community Services Department Emeline Noda stated no public comments were received. Chair A. Duran closed Oral Communications.

4. APPROVAL OF MINUTES

Motion/Second: Bandak/Orozco

Motion Carried 4/3: The Parks, Recreation and Cultural Arts Commission approved the Regular Meeting of April 14, 2021.

ROLL CALL VOTE

Chair A. Duran	Aye
Vice Chair Murphy	Aye
Commissioner Bandak	Aye
Commissioner Beck	Abstained
Commissioner K. Duran	Aye
Commissioner Joseph	Excused
Commissioner Orozco	Absent

5. STAFF REPORTS

A. Facility and Park Maintenance Bi-Annual Update

This report provides the Parks, Recreation & Cultural Arts Commission with a report of Facility and Park Maintenance Bi-Annual Update.

Ron Noda, Acting Deputy City Manager summarized the staff report.

B. Program & Events

This report provides the Parks, Recreation & Cultural Arts Commission with an update on programs and events.

Acting Director of the Recreation and Community Services Department, Emeline Noda, summarized the staff report.

6. ITEMS FROM THE RECREATION & COMMUNITY SERVICES DEPARTMENT

Ron Noda, Acting Deputy City Manager

- Presentation of the preliminary budget for Fiscal Year 2021-22 and Fiscal Year 2022-23 will be held on Monday, May 17, 2021, at a Special Budget Workshop beginning at 5:00 p.m. The Regular City Council Meeting will begin afterwards at 6:00 p.m. Both the Special Budget Workshop and the Regular City Council Meeting will be held at the Community Center.
- City Council will tentatively resume in-person meeting beginning in summer 2021 in accordance with directives from Orange County Health.
- The Los Alamitos Museum water/clock tower will have a fresh new look as the Public Works department will begin painting in the coming weeks. The museum will pay for all supplies and the City will provide the labor to complete this project.

- As of Wednesday, March 31, the County of Orange has shifted into the yellow “moderate” tier. This enables the re-opening and capacity increase of certain sectors. To review the complete list, as defined by the State of California’s Blueprint for a Safer Economy, please visit the City’s website for additional information.
- Orange County Sanitation District (OCSD) – Sewer project will make improvements to two parallel sewer lines along a two-mile stretch of Seal Beach Blvd/Los Alamitos Blvd. from just north of the I-405 freeway to Katella Avenue in the cities of Seal Beach and Los Alamitos. Also being repaired are the sewers on Katella Avenue from Oak Street to Lexington Drive.
- The Orange County Transportation Authority (OCTA) in cooperation with The California Department of Transportation (Caltrans) is widening the San Diego Freeway (I-405) between State Route 73 and Interstate 605. This project will improve 16 miles of freeway, along with the replacement and widening of over 18 bridges. In addition, this project will add the 405 Express Lanes, incorporating the existing carpool lanes and a new lane in each direction.
- Proper organic waste disposal is coming to the City beginning in 2022. The City will be pushing out information to notify residents and businesses of the change in our community on how to dispose of organic waste.

Emeline Noda, Acting Director of Recreation & Community Services Department

- The Recreation and Community Services Department is hiring now for Recreation Leader. Please share this information with your family and friends. Applications are available online on the City’s website.
- The Drive-Up Vet Care Pet Clinic is coming up on Sunday, May 9 at the Los Alamitos Community Center from 4:00 p.m. to 6:00 p.m.
- Recreation Supervisor Megan Shimada has submitted her resignation. After five years of service for the City of Los Alamitos, her last day was Friday, April 30. The City is appreciative of her efforts and contributions to enhancing the lives of the residents of Los Alamitos.

7. COMMISSIONER REPORTS

Commissioner Beck

- Nothing to Report.

Commissioner Bandak

- Nothing to Report.

•

Commissioner K. Duran

- Nothing to Report.

Vice Chair Murphy

- Nothing to Report.

Chair A. Duran

- Chair A. Duran congratulated staff on always providing exceptional programming and events.

8. ADJOURNMENT

The Parks, Recreation, and Cultural Arts Commission adjourned at 8:05 p.m.
Motion/Second: Bandak/Murphy

Attest:

Alex Duran, Chair

Emeline Noda
Acting Director of Recreation & Community Services
Recreation & Community Services Department

City of Los Alamitos

PARKS, RECREATION & CULTURAL ARTS

AGENDA REPORT

MEETING DATE: June 2, 2021

ITEM NUMBER: 6A

To: Chair Alex Duran & Members of the Parks, Recreation and Cultural Arts Commission

Presented By: Samantha Kenny, Community Services Coordinator

Via: Emeline Noda, Acting Director of Recreation & Community Services

Subject: Parks Make Life Better Month

SUMMARY

This report provides the Parks, Recreation & Cultural Arts Commission with information regarding Parks Make Life Better (PMLB) Month. Recreation staff have coordinated programs, events, and activities for the entire family to enjoy to help celebrate PMLB in the month of July.

RECOMMENDATION

Commission receive and file.

Background

In 2009, California Parks and Recreation Society (CPRS) instituted a resolution to make July Parks Make Life Better Month. This resolution recognizes the importance of access to local parks, recreation, trails, open space, and facilities as a respite for all Californians.

Discussion

The following activities will be taking place in the month of July to engage community members in the celebration of PMLB:

- Pop-Up Dog Park- July 1-30 at Laurel Park from 7:00am to 7:00pm. The dog park is divided into a small dog section and large dog section. Patrons are asked to bring their mask, adhere to social distancing (unless restrictions are lifted) and refrain from petting dogs other than their own.

- Parks Photography Contest- Patrons are being asked to submit their favorite summer vacation photo by July 28. Winners will be announced on July 30 for each division: youth and adult.
- Low Cost Vet Care Drive up Clinic- July 10 from 4:00 to 6:00 p.m. Patrons may stop by Los Alamitos Community Center to receive low cost veterinary care and vaccines from the convenience of their own vehicle.
- Youth Arts & Crafts Workshop- July 31 from 1:00 to 3:00pm at the Los Alamitos Community Center. Classrooms will be broken up by age. Pre-registration is required.
- Yoga in the Park- July 10 & 24 from 8:30 to 9:30 a.m. at Little Cottonwood Park. Patrons may spread out throughout the park for a free hour of yoga. Mask and yoga mat are required of all participants unless restrictions are lifted.
- Patriotic Themed Scavenger Hunt- Participants will participate in a patriotic themed community scavenger hunt. We ask participants to tag us on their photo collage and share their pics so we can highlight their accomplishment.
- Family Picnic- On July 31, the community is invited to picnic at Little Cottonwood Park from 12:00 p.m. to 1:30 p.m. Families should bring their own picnic lunch and Recreation Leaders will provide family friendly activities to keep the whole family engaged.
- Free Pick-Up Sports- Free pick-up sports will be available for adults during the month of July on the following days:
 - Soccer: Tuesday 7:00 to 8:30 p.m.
 - Pickle Ball: Thursday 6:00 p.m. to 8:00 p.m.
 - Basketball: Tuesday 8:30 p.m. to 10:00 p.m.
 - Volleyball: Thursday 8:30 p.m. to 10:00 p.m.
- Flower Seed Giveaway - Patrons may stop by the Los Alamitos Community Center during business hours in the month of July (after July 5) to pick up a packet of flower seeds to plant in your garden!
- DIY Flower Arrangement- Patrons may join Recreation staff in creating a flower arrangement from the convenience of their own garden with an instructional video produced by the Department.
- Social Media Contests & Prizes- Patrons may follow us on Facebook and Instagram, to participate in fun & engaging contests. Prizes include free class registrations and will be awarded throughout the month of July.

The Parks, Recreation & Cultural Arts Commission is invited to attend the June 21, 2021 City Council Meeting at 6:00 p.m. at Council Chambers to help present the Parks Make Life Better Proclamation and invite the community to attend July's full month of free community activities.

Fiscal Impact

The projected cost of the activities is incorporated into the Recreation and Community Services Department general fund in various associated divisions. In-kind supplies or services have been sought to offset some of the costs associated with the activities.